

Report on	Extension of the Service Level Agreement with Armagh City, Banbridge and Craigavon Borough Council.
Date of Meeting	15 th May 2025
Reporting Officer	Kieran Gordon, Assistant Director Health, Leisure & Wellbeing
Contact Officer	Melanie Patterson, Environmental Health Service Manager Monica McDonnell, Principal Environmental Health Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To seek Members continued approval for the renewal of Service Level Agreement (SLA) with Armagh City, Banbridge and Craigavon Borough Council (ABC) for the provision of Tobacco Control work for the period April 2025 – March 2026.
2.0	Background
2.1	Due to the nature of funding for Tobacco Control work, an SLA agreement has been in place with Mid Ulster District Council and ABC since the review of Public Administration. This service is funded through the Public Health Agency (PHA).
2.2	For the Tobacco Control service, ABC are responsible for contract administration, line management of staff and for ensuring services are delivered within the Agreement and in accordance with the PHA contract and funding terms.
3.0	Main Report
3.1	The detail of the SLA is contained in Appendix 1. The document refers to objectives, reviews, performance management and reporting. Under the SLA, specific programmes of work are put in place in line with the PHA funding and PHA targets.
3.2	For Tobacco Control, targets include underage sales, test purchasing and regulation of the smoke free legislation. Under <i>the Smoking (Northern Ireland) Order 2006</i> , Tobacco Control Officers and/or Environmental Health Officers can visit premises throughout the District to check they are complying with the law, offer help and advice and take legal action against offenders (where necessary).
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Fully funded through Public Health Agency.
	Human: Staff time – staff already in post.
	Risk Management: Considered in line with relevant Council policies and procedures.

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None anticipated at this juncture.
	Rural Needs Implications: None anticipated at this juncture.
5.0	Recommendation(s)
5.1	To note the content of this report and give approval for the signing of the renewed Service Level Agreement with Armagh City, Banbridge and Craigavon Borough Council for the provision of Tobacco Control work for the period April 2025 – March 2026.
6.0	Documents Attached & References
6.1	Appendix 1 - SLA for Tobacco Control work