

Report on	Conferences, Seminars & Training
Date of Meeting	28 July 2022
Reporting Officer	Philip Moffett, AD: ODPS
Contact Officer	Eileen Forde, Member Support Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Provide an update on seminars and conferences received. To seek approval for (i) elected member attendance and the payment of registration/ attendance fees and associated costs, as incurred and, (ii) council officer approvals.
2.0	Background
2.1	Costs associated will be set against 2022-23 member Conference, Seminar and Training allocations.
3.0	Main Report
3.1	<p>Approval for Consideration of Attendance by Elected Members</p> <p>There are occasions when it is beneficial to Members to attend training, conferences and seminars to better equip them in their role as elected representatives. Approval for attendance as detailed in Appendix 1 to this report is sought.</p>
3.2	<p>Officer Approvals</p> <p>There are occasions when it is beneficial to the council for Officers to attend conferences and seminars. Approval for attendance as detailed in Appendix 2 to this report is sought.</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications

	Financial: Costs to be set against Members 2022/2023 conference/seminar/training allocation. Any costs incurred above annual allocation to be incurred by Member
	Human: not applicable
	Risk Management: not applicable
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable
5.0	Recommendation(s)
5.1	Approval for attendance at the conferences, seminars and training by members and council officers as required.
6.0	Documents Attached & References
	Appendix 1 Elected Member Conferences, Seminars & Training Appendix 2 Staff Conferences, Seminars & Training

Appendix A

Member Training

Provider/Course	Date & Time	Location	Costs	Attendee Requests
NILGA	As per programme undernoted	Various	Nil	

NILGA Regional Programme

August 2022–January 2023

Date	Time	Event	Venue	Approach	Facilitation
24th August 2022	10am — 3pm	Condensed Planning Programme	Online	Workshop	Multi-facilitation Team of Planning Professionals
21st September 2022	2pm—5pm	Scrutiny and Challenge	Online	Masterclass	APSE
30th September 2022	10-11.30am	Money Guiders Programme for Councillors (Pilot)	E-Learning	Competency Framework	City & Guilds
September — November 2022	4 Half Day Programme	Democratic Services Administration Programme	Online	Programme	Multi-facilitation Team
19th October 2022	6.30pm — 8pm	Code of Conduct	Online	Compliance	Local Government Commissioner for Standards
16th November 2022	10am —1pm	Civil Contingencies / Emergency Planning	Craigavon Civic Centre	Workshop	Civil Contingencies Resilience
14th December 2022	10.30am — 1.30pm	Shared Leadership and Co-Productions	TBC	Masterclass	Governance International
11th January 2023	6-30pm—8.30pm	Mental Health and Wellbeing for Councillors	TBC	Workshop	Multi-facilitation Team

Appendix B

Retrospective Approval – Conferences -

Details of Conferences	Service/ Directorate	No. Attending	Cost	Date	Location
Vat Conference	Finance	1	£300+ vat	2/3/22	Virtual