

Report on	Revision of CCTV, Internet acceptable use and ICT Security Policies
Date of Meeting	April 2023
Reporting Officer	Barry O'Hagan
Contact Officer	same

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

1.0	Purpose of Report
1.1	To seek approval for the three revised polices mainly CCTV , Internet Use and ICT Security Policies
2.0	Background
2.1	As part of the Policy framework Council is governed by a set of corporate policies that are required to be reviewed regularly and updated accordingly. Internal audit has highlighted the need for Council to regularly maintain and review the ICT policies as part of the internal controls to help manage and maintain information security.
3.0	Main Report
3.1	<p>CCTV Policy CCTV Policy revision of reflects current Information Commissioners' Office (ICO) guidance & Data protection (DP) legislation. In summary, the following amendments have been made to the existing policy. The restructuring of Council is reflecting within the roles and responsibilities . There have been changes to and clarification on the roles and responsibilities to operate, maintain and access cctv systems across our estate. In general the policy has a reduced number of appendices and forms.</p> <p>Internet Policy The revised policy incorporate some legislative references, updates and guidance from the NCSC (National Cyber Security Centre), multi factor authentication controls and systems , restructuring etc...</p> <p>As part of the digital strategy we have committed to review and simplify the internal controls around internet access for users in the new financial year whilst maintaining a strong security stance to protect the Council. This revision reflects our commitment to supporting the infrastructural workstreams under the digital strategy and modifying the internet service to reflect the ever changing and challenging demands from the organisation, our users and addressing the challenges of protecting the organisation from the threats presented whilst providing a service that reflects the needs of our business users.</p>

	<p>ICT Security Policy</p> <p>The revised policy incorporates consideration of new legislative updates and guidance from the NCSC (National Cyber Security Centre). The policy seeks to amend and clarify the roles and responsibilities reflecting new structures as well as addressing hybrid home working, authentication and various technical control systems are expressly included.</p> <p>Council has consulted with SMT and unions before presenting the revisions to Council for adoption.</p> <p>Council has completed rural needs assessment and Equality And Good relation screening exercise and determined the policy does not require an EQUIA or any further assessment.</p>
4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: There will be no significant additional financial pressures caused by the revision of the policies presented for adoption.</p> <p>Human: Council, has undertaken a program of training staff on security awareness . The revised policies will be circulated to all staff and published on the intranet. Unions have been consulted with in relation to the revisions earlier this year with no significant points raised.</p> <p>Risk Management: ICT currently reviews its risk register and corporate risks that are directly related to the policies contained . Breaches of any of these policies present a real and significant risk to the organisation in terms of reputational and financial losses in the event of personal and information data/systems being compromised to the Council. These risks are currently reflected in our risk registers. Many of the risks remain stubbornly high given the potential for a breach regards of the controls and measures implemented. The revised policies are part of the best practice in terms of governance and controls that are recommended.</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: An equality and good relations impact assessment has been completed and approved by the Director of Finance. The outcome of the screening has screened this policy out.</p> <p>Rural Needs Implications: The policy has been subjected to a rural needs impact assessment and this policy has considered the assessment during the policy revision . No significant impacts have been identified.</p>

5.0	Recommendation(s)
5.1	Council approve the adoption and revision of the updated policies.
6.0	Documents Attached & References
	Appendix 1:CCTV Policy Appendix 2:ICT Security Policy Appendix 3:Internet Use Policy