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| Report on | Bus Shelters Update |
| Date of Meeting | 14 th June 2022 |
| Reporting Officer | Raymond Lowry |

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| Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon | Yes | |
| | No | X |

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| 1.0 | Purpose of Report |
| 1.1 | To update Members on the current bus shelter status. |
| 2.0 | Background |
| 2.1 | Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather. |
| 2.2. | Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department. |
| 2.3 | Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications. |
| 2.4 | Members to note current Procedural guide approved by Council March 2021. (see appendix 1) |
| 3.0 | Main Report |

3.1 The following information headings will be covered:

- New applications received in the past month (see 3.2)
- Progress on stages 2-4 application process (see 3.3)
- Request for Council to move from stage 5 (see 3.4)
- Progress update on stages 6-9 (see 3.5)
- Neighbour Notification summary and detailed analysis (see 3.6)
- Projects recommended for approval (3.7)
- Projects recommended for withdrawal (see 3.8)
- Shelters passed to Property Services for installation (3.9)
- Progress update on stages 10-11 (see 3.10)
- Update on statutory response times in relation to agreement on time related responses for application (see 3.11)
- Other issues (see 3.12)

3.2 **New Applications received in the past month** – 0Nr new application received in the past month.

3.3 **Progress on stages 2-4 of the application process** – see table in Appendix 1.

3.4 **Requests for Council to move from stage 5 of the application process** – 1Nr, Killeshill road, Ballygawley.

3.5 **Progress update on stages 6-9** – the applications below have been discussed with a view to getting approval:

3.6 **Summary of Neighbour Notifications**

- Millix Road, Ballygawley.

On ratification of Councils position on shelter Technical Services will notify in writing all nearest neighbours originally surveyed.

- **Millix Road, Ballygawley** (see Table 4 Appendix 1 – reference 12) Neighbour notification completed.

| Shelter Location | Millix Road, Ballygawley |
|---------------------------------|---------------------------------|
| Bus Shelter Requested | 12/11/2021 |
| Date Request Validated | 12/11/2021 |
| Survey Issued | 11/05/2022 |
| Survey Returned By | 25/05/2022 |
| Survey Letters Issued (No.) | 1 |
| Survey Letters Returned | 1 |
| Replies in Favour | 1 |
| Replies not in Favour | 0 |
| No response | 0 |
| Valid Returns | 1 |
| Percentage that have objections | 0% |

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at **Millix Road, Ballygawley is recommended to be installed.**

3.7 **Projects noted below are recommended for approval** – 1 Nr application currently being recommended for approval.

- **Millix road, Ballygawley**

3.8 **Projects noted below are recommended for withdrawal** – 0 Nr applications are being recommended for withdrawal.

3.9 Members to Note the following shelters as listed in Table 3 have been passed over to

Property Services for installation and these are currently being programmed for installation within their current workload. Further discussions ongoing with Technical services to confirm / clarify installation requirements

Table 3

| Shelter Location | Current Status | Date programmed by Property Services for installation | Shelter type to be installed |
|------------------------------------|----------------|---|------------------------------|
| Washingbay Road, Moor Road, Clonoe | Approved | Q1 | Glazed |
| Reenaderry road, Washingbay | Approved | Q1 | Metal |

3.10 **Progress update on stages 10-11** – 1nr shelters installed since date of last meeting, Main Street, Bellaghy

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

| Statutory Agencies | Number requests sent | Reply <30 Days | Reply >30 Days |
|---------------------|----------------------|----------------|----------------|
| Translink | 2 | 1 | 1 |
| Education Authority | 1 | 1 | 0 |
| DfI Roads | 0 | 0 | 0 |
| NIHE | 1 | 1 | 1 |

**Translink,
Responses Outstanding**

1. Brough Road, Castledawson
2. The Square, Moy

**Education Authority,
Responses Outstanding**

1. The Square, Moy

NIHE

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| 3.12 | <p>Responses Outstanding</p> <ol style="list-style-type: none"> 1. Land purchase request, St Colmans Park, Moortown. Awaiting LPS valuation. 2. Derryfubble Road confirmed NIHE owned. Check to see if zoned by NIHE for Development <ul style="list-style-type: none"> • Interagency Meeting; Statutory update meeting held 10 May 2022, with DFI Roads EA, NIHE and Translink, to discuss new Bus shelter locations, response times and issues as listed below; |
| 3.13 | <p>Issues raised at the Environment Committee- 10 May 2022;</p> <ol style="list-style-type: none"> 1. Redundant Shelters; Translink and EA are prepared to offer assistance to identify redundant shelters in conjunction with MUDC staff that are no longer in use, within the Mid Ulster Council area. Technical services- Property Services to advise on delivery process for this to be actioned – scheduled to commence Q3 2022-24 2. Route alterations; Agreed that any alterations to routes to be notified to MUDC in advance of any planned route changes. Agreed with Translink and EA. 3. Accelerated progress; Stated at the meeting that Council required outstanding shelters to be progressed over the summer months to ensure that progress can be achieved in getting shelters installed prior to the new school term. All parties in agreement to assist. <p>Other issues: None to report.</p> |

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| 4.0 | Other Considerations |
| 4.1 | <p>Financial, Human Resources & Risk Implications</p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p> <p>Risk Management: Non-delivery will have adverse impact of users of public transport.</p> |
| 4.2 | <p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: N/a</p> <p>Rural Needs Implications: N/a</p> |
| 5.0 | Recommendation(s) |

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| <p>5.1</p> <p>5.2</p> <p>5.3</p> | <p>Members to note the content of the report on the progress made on bus shelters within the district and grant approval to progress thus shelters listed under 5.3 below.</p> <ul style="list-style-type: none"> • Those listed in 3.4 - 1Nr applications to move from stage 5 of the application process, Killeshill Road, Ballygawley. • Those listed in 3.7 – 1nr application to move to approval to install stage Millix Road, Ballygawley |
| <p>6.0</p> | <p>Documents Attached & References</p> |
| <p>6.1</p> <p>6.2</p> | <p>Appendix 1 – March 2021 - Procedural guide</p> <p>Appendix 2 – Progress table with comments</p> |