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| <b>Report on</b>         | Bus Shelters Update |
| <b>Date of Meeting</b>   | 12 October 2021     |
| <b>Reporting Officer</b> | Raymond Lowry       |

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|--|-----|---|
| <b>Is this report restricted for confidential business?</b><br><br>If 'Yes', confirm below the exempt information category relied upon | Yes |   |
|  | No  | X |

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| <b>1.0</b> | <b>Purpose of Report</b>   |
| 1.1        | To update Members on the current bus shelter status.   |
| <b>2.0</b> | <b>Background</b>  |
| 2.1        | Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather. |
| 2.2.       | Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.  |
| 2.3        | Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.   |
| 2.4        | Members to note current Procedural guide approved by Council March 2021 (see Appendix 1).  |

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| <b>3.0</b> | <b>Main Report</b>  |
| 3.1        | <p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Neighbour Notification summary and detailed analysis (see 3.6)</li> <li>• Projects recommended for approval (3.7)</li> <li>• Projects recommended for withdrawal (see 3.8)</li> <li>• Shelters passed to Property Services for installation (3.9)</li> <li>• Progress update on stages 10-11 (see 3.10)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.11)</li> <li>• Other issues (see 3.12)</li> </ul> |
| 3.2        | <b>New Applications received in the past month – None.</b>  |
| 3.3        | <b>Progress on stages 2-4 of the application process – see table in Appendix 1.</b>   |
| 3.4        | <b>Requests for Council to move from stage 5 of the application process – None</b>  |
| 3.5        | <b>Progress update on stages 6-9 – None.</b>  |
| 3.6        | <b>Summary of Neighbour Notifications</b>   |
|            | <p>Following the recent statutory meeting held on 20<sup>th</sup> September 2021, we are awaiting confirmation from Translink that discussed locations are suitable to issue of neighbour notifications. These include;</p>   |
|            | <ul style="list-style-type: none"> <li>• Coagh Road, Stewartstown</li> <li>• Reenaderry Road, Washjingbay</li> <li>• Eglisk View, Ballinderry</li> <li>• Main Street, Benburb</li> <li>• Tullyhogue Village</li> <li>• Innisrush Village</li> </ul>   |
| 3.7        | <b>Projects noted below are recommended for approval – 0Nr application currently being recommended for approval.</b>  |
| 3.8        | <b>Projects noted below are recommended for withdrawal – 0Nr applications are being recommended for withdrawal.</b>   |

3.9 Members to Note the following shelters as listed in Table 1 have been passed to Property Services for installation and currently being programmed for installation.

**Table 1**

| Shelter Location                     | Current Status  | Date passed to Property Services as approval  | Shelter type to be installed |
|--------------------------------------|---|---|------------------------------|
| Washingbay Road, Moor Road, Clonoe   | Approved  | 17/12/2020<br>Final location to be agreed on site prior to installation instruction being given   | Glazed                       |
| Brackville, Coalisland               | Approved  | 17/12/2020,<br>Final location being agreed with applicant. Once agreed, information will be passed to Property Services                                       | Glazed                       |
| Drummullan village                   | Replacement shelter with one side removed to allow safe access from existing footpath | 21/10/2020<br>Delay in installation as a special cantilevered shelter had to be procured to meet site conditions. Delivery expected first week September 2021 | Metal                        |
| Cappagh Village                      | Approved  | 27/08/2021  | Glazed                       |
| Main Street, Bellaghy (SH HomePlace) | Approved  | 27/08/2021  | Glazed, Cantilever           |
| Knockloughrim Village                | Approved  | 27/08/2021<br>Final location to be agreed on site   | Glazed                       |
| Annaghnaeboe Road, Clonoe            | Approved  | 27/08/2021  | Metal                        |
| Whitebridge Road, Ballygawley        | Approved  | 27/08/2021  | Metal                        |
| Killeen village                      | Approved  | 30/09/2021  | Metal                        |

3.10 **Progress update on stages 10-11** – 1nr shelters installed since date of last meeting Moygashel village.

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

| Statutory Agencies  | Number requests sent | Reply <30 Days | Reply >30 Days |
|---------------------|----------------------|----------------|----------------|
| Translink           | 2                    | 1              | 1              |
| Education Authority | 3                    | 1              | 2              |
| Dfl Roads           | 0                    | 0              | 0              |
| NIHE                | 1                    | 0              | 1              |

**Translink,  
Responses Outstanding**

1. Tullyhogue Village, Tullyhogue
2. Brough Road, Castledawson

**Education Authority,  
Responses Outstanding**

1. Mountjoy Road, Brocagh
2. Brough Road, Castledawson
3. Coagh, road, Stewartstown

**NIHE**

**Responses Outstanding**

1. Innishrush Village

- **Interagency Meeting;** Statutory update meeting to be held 18<sup>th</sup> October 2021 with DFI Roads, Education Authority, NIHE and Translink, to discuss new Bus shelter locations, response times and any other issues.

**Note;** Only Translink attended the meeting on the 20 September.

3.12 **Other issues:** None to report.

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| <b>4.0</b> | <b>Other Considerations</b>   |
| 4.1        | <b>Financial, Human Resources &amp; Risk Implications</b>   |
|            | Financial: Within budget for Technical Services and Property Services to action provision / installation costs within their budget. |
|            | Risk Management: Non-delivery will have adverse impact of users of public transport.  |
| 4.2        | <b>Screening &amp; Impact Assessments</b>   |
|            | Equality & Good Relations Implications: N/a   |
|            | Rural Needs Implications: N/a   |
| <b>5.0</b> | <b>Recommendation(s)</b>  |
| 5.1        | Members to note the content of the report on the progress made on bus shelters within the district.                                 |
| <b>6.0</b> | <b>Documents Attached &amp; References</b>  |
| 6.1        | Appendix 1 – March 2021 - Procedural guide  |
| 6.2        | Appendix 2 – Progress table with comments   |
| 6.3        | Appendix 3 – Installed Photographs  |