

Report on	Property Services – Report for permission to commence consultation on the Draft Council Fleet Safety Policy
Date of Meeting	6 th September 2018
Reporting Officer	Terry Scullion - Head of Property Services
Contact Officer	Paddy Conlon, Building and Assets Manager

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To seek members approval to proceed with consultation of a new Fleet Safety Policy developed for Mid Ulster District Council.
2.0	Background
2.1	The policy will provide a consistent working platform for the control and management of fleet operations and Council's Transport undertaking. It will also contribute to the Property Services Improvement Plan (SIP) for 2018/19 by promoting the continuous improvement of Council's fleet management systems.
3.0	Main Report
3.1	<p>The fleet safety policy is a key requirement for the development of the council's fleet management system. The fleet safety policy will:</p> <ul style="list-style-type: none"> • Demonstrate that MUDC is committed to addressing its legislative Transport Management undertakings and obligations • Provide and maintain the safety of both operatives and members of the general public through stringent vehicle selection methods and delivery of sound maintenance and driver/operative training. • Reinforce its commitment to 'Carbon Reduction' by selecting vehicles which meet or exceed EU emission requirements at time of purchase. • Provide a framework for Transport Management at all levels which adopts and supports best practice in frontline service delivery and operations.
3.2	As this is a new council policy, it is essential to ensure a consultation process is undertaken with staff to promote staff buy-in and participation across the organisation

4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: None
	Human: Staff resource to carry out internal consultation and provide support to ensure consistent policy implementation and review.
	Risk Management: Compliance with the Goods Vehicle Licensing of Operators Act (NI) 2010 became mandatory that all operators of vehicles with a Maximum Authorised Mass (MAM) exceeding 3500 Kg hold an Operator's Licence. Policy implementation will help meet Council's Transport Management undertaking, License compliance and safety.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: An equality impact assessment has been undertaken for the policy.
	Rural Needs Implications: A rural impact assessment has been undertaken for the policy.
5.0	Recommendation(s)
5.1	Members are requested to approve the draft policy and proceed with internal consultation.
6.0	Documents Attached & References
6.1	Appendix 1 – Draft Fleet Safety Policy
6.2	Appendix 2 – Equality Screening
6.3	Appendix 3 –Rural Impact Screening