

COOKSTOWN DISTRICT COUNCIL

Minutes of proceedings of a **POLICY RESOURCES & SERVICES COMMITTEE MEETING** of the Council held in the Council Chamber on Tuesday 28 October 2014 at 7 pm.

Present: D Mayo, Chairperson

Councillors: Buchanan, Clarke, Glasgow MBE, Kelly, Mallaghan, McAleer, McCartney, McElhone, McFlynn, McGarvey, Quinn, Wilson

Officers
Chief Executive (Acting)
Director of Corporate & Operational Services
Director of Environmental Health & Building Control
Head of Waste and Contract Management
Head of Technical Services
Clerk's Secretary

1 APOLOGIES

Apologies were received on behalf of Councillors Lees, McIvor and McNamee.

2 DECLARATIONS OF INTEREST

Councillor Clarke declared an interest in Davagh Forest with regards to Item 4.

3 REPORT OF DIRECTOR OF ENVIRONMENTAL HEALTH & BUILDING CONTROL

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein.

3.1 Environmental Health

3.1.1 EU Approval – Allingham Transport, 6 Grange Road, Cookstown, BT80 8SB (Approval No. UK ZT 021 EC)

The Committee RECOMMENDED that the premises known as Allingham Transport, 6 Grange Road, Cookstown, BT80 8SB are issued with a Conditional Approval – No. UK ZT 021 EC, under the above Regulations.

3.1.2 The Pollution Control and Local Government (NI) Order 1978 – Article 66 (1) Ruinous and Dilapidated Buildings – 89 Main Street, Pomeroy, Co Tyrone

The Committee RECOMMENDED that in the event of non-compliance with the Article 66 (1) Notice issued under the above legislation, Council proceeds with the instigation of formal actions in this matter.

3.1.3 Derelict/Dangerous Structure (Shed), at Gortalowry Park, Cookstown

The Committee RECOMMENDED that in the event of non-compliance with the Statutory Notices, that Council proceed with formal action in regards to same.

3.1.4 Derelict Site – Old Rectory Development, Cookstown

The Committee RECOMMENDED that an Article 66 (1) Notice for Ruinous and Dilapidated Buildings is issued under the Pollution Control and Local Government (NI) Order 1978, to the owner of the site to clear waste materials and secure the site.

3.1.5 Pre-application Planning Enquiry (I/2013/0358/F) Dorvil Wind Farm – Background Noise Measurements

The Committee AGREED that the Director of Environmental Health & Building Control provides Members with a technical summary of Council's background noise measurement assessment regarding the above proposed wind farm, at a future PR&S Meeting.

3.1.6 Litter (Northern Ireland) Order 1994 – Littering Offences at Cloughfin Road, Cookstown

The Committee RECOMMENDED that Council proceed with formal actions for contraventions of the Litter (Northern Ireland) Order 1994, in regards to the above matters and that a prosecution file be forwarded to Council's solicitors in reference to same.

3.1.7 Mid Ulster – Affordable Warmth Programme 2014/2015

The Committee RECOMMENDED that Council continue to deliver the above scheme as agreed for period September 2014 to March 2015 using temporary surveyor staff, a Programme Co-ordinator and Administrative Support and fees for Building Control approvals are processed as per the arrangements for 2013/2014.

3.1.8 Mid Ulster Affordable Warmth Programme – 2014/2015 – Tender for Vehicles

The Committee RECOMMENDED that Council proceed with the tender process and seek quotations for the purchase of two vans, based on the specification outlined below:

- Minimum carry load – 600kg
- 75 brake horse power – diesel (Minimum)
- Side loading and rear loading capabilities
- Fitted Bulk Head/Blue Tooth
- Rubber Mats/Flaps

3.1.9 Application for Renewal of Licence

On the proposal of Councillor McGarvey, seconded by Councillor Quinn the Committee RECOMMENDED that Petroleum Licenses are issued to the following premises for a period of twelve months, subject to the standard conditions of approval and compliance with any outstanding matters:

ASDA Stores Ltd, Sweep Road, Cookstown, BT80 8JR

G V Forbes Filling Station, 125 Mullinahoe Road, Ardboe, Dungannon, BT71 5AX

McLernons Filling Station, 36 Drumballyhugh Road, Rock, Dungannon

Connolly's Service Station, 29 Cavanakeeran Road, Pomeroy, BT70 2RD

DSP Supermarkets Ltd, 23 Magherafelt Road, Moneymore

3.1.10 Unlicensed Trading Activity – Coltrim Crossroads, Cookstown

The Committee RECOMMENDED that the details of this matter be referred to Council's solicitor, for trading without a Street Trading Licence, in contravention of the Street Trading Act (NI) 2001.

3.1.11 Christmas Lights Switch On – Thursday 27 November 2014

The Committee RECOMMENDED that 10 traders be permitted to trade at the Civic Event scheduled for Thursday 27 November 2014, for the Christmas Lights Switch On, in accordance with the arrangements outlined within this report.

3.1.12 The Street Trading Act (Northern Ireland) 2001 – Christmas Eve Trading – Wednesday 24 December 2014

The Committee RECOMMENDED that Council facilitates the issue of 10 Street Trading Licenses on Christmas Eve, as per previous arrangements.

3.1.13 Overcrowding on School Buses

The Director of Environment Health & Building Control advised that he received a letter of response from the Department of the Environment regarding School Transport – Public Safety, which was circulated prior to the meeting.

The Committee NOTED receipt of letter, dated 24 October 2014, from Mr Iain Greenway, Department of the Environment regarding School Transport – Public Safety.

The Committee RECOMMENDED that the Director of Environmental Health & Building Control invite representatives from the Department of the Environment to attend a future meeting to discuss the issue of overcrowding on school buses with Members.

3.1.14 Noise Assessment

The Committee RECOMMENDED that the Director of Environmental Health & Building Control circulate the report from an active noise assessment, which is being carried out on a wind

turbine located on the Glencussy Road, Cookstown at a future PR&S Meeting.

3.2 Building Control

A copy of the above report had been previously circulated. The Committee adopted the report.

3.2.1 Grant/Renewal of Entertainment Licence

- 27 A McCracken, Royal British Legion Hall, 19 Burn Road, Cookstown, BT80 8DN
- 29 P & A Mullan, Mullan's Bar, 52 William Street, Cookstown, BT80 8NB
- 33 Glenavon House Hotel 1982 Ltd, Glenavon House Hotel, 52 Drum Road, Gortallowry, Cookstown, BT80 8JQ
- 43 M McElhatton (Tobin Ltd), Greenvale Hotel, 57 Drum Road, Gortallowry, Cookstown, BT80 8QS
- 94 Kilmegan Ltd, Moe's, 86 Chapel Street, Gortallowry, Cookstown, BT80 8QD
- 133 Cookstown District Council, The Burnavon, 7 Burn Road, Cookstown, BT80 8DN
- 134 C Eastwood Savoy Picture, Pot Black Snooker Club, 2b Burn Road, Loy, Cookstown, BT80 8DJ
- 151 A Martin, Tullylagan County House Hotel, 40b Tullylagan Road, Tullylagan, Cookstown, BT80 9AY

The Committee RECOMMENDED that the above licences are issued to the above premises, subject to the attached conditions.

4 REPORT OF DIRECTOR OF CORPORATE & OPERATIONAL SERVICES

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein.

4.1 Fleet Fuel Management

The Committee RECOMMENDED that Council procure a new fully self-contained packaged fuel station, including suitable fuel management software solution and decommission the existing depot fuel infrastructure as matter of urgency.

4.2 Proposed Solar Photovoltaic (PV) Scheme

On the proposal of Councillor McGarvey, seconded by Councillor Mallaghan the Committee RECOMMENDED that a planning application be prepared and submitted for the proposed solar generation scheme at Magherglass landfill site at a cost of approximately £5,000.

4.3 Contract for the Treatment and Recovery/Recycling of Residual Civic Amenity Site Waste.

On the proposal of Councillor McGarvey, seconded by Councillor Clarke the Committee RECOMMENDED that the contract with RecyCo for the treatment and recovery/recycling of residual civic amenity waste be extended up to 31 March 2015 at a revised rate of £102.50 per tonne +VAT.

4.4 Cookstown Public Realm Scheme

The Committee RECOMMENDED the following six firms are placed on the select list (for a period of up to 12 months) to be invited to tender for the Public Realm Scheme works (following the necessary funding/approval being granted to progress to the next stage):

- F P McCann Ltd
- TAL Ltd
- Northstone Ltd
- McLaughlin & Harvey
- SIAC Construction
- John McQuillan Contracts

4.5 Leisure Centre – Refurbishment of Dry Changing

Following public advertisement in the Belfast Telegraph on 12 September 2014 for the refurbishment of dry changing rooms at Cookstown Leisure Centre seven tenders were received by the closing date/time.

Noel McQuaid & Sons Ltd 2 Longhill Road Dromore, Co Tyrone	£85,370.15
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M Mallon Contracts 204 Ballymaguire Road, Ardboe, Dungannon, BT71 5NR	£92,000.00
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Piperhill Construction Ltd Unit 14 Acorn Business Centre, 2 Riada Avenue, Ballymoney, BT53 7LH	£93,000.00
Seaview Development Ltd 4 Tamlaghduff Road, Bellaghy, Magherafelt, BT45 8JQ	£93,177.00
Martin Contracts (NI) Ltd 33 Bridge Road, Dunloy, Ballymena, BT44 9AN	£95,689.00
James J Rice 20 Lenlea Road, Collone, Armagh, BT60 1NB	£99,432.00
Brian Quinn Contracts, 39 Covanaghan Road, Cookstown, BT80 9TW	£119,081.00

The tenders were assessed by consultants R Robinson & Sons and two companies withdrew their tenders, namely Piperhill Construction Ltd and Noel McQuaid & Sons Ltd due to an arithmetical error.

On the proposal of Councillor McGarvey, seconded by Councillor Quinn it was AGREED to accept the recommendation of the panel that the tender is awarded to M Mallon Contracts at a total cost of up to £92,000+VAT with immediate effect.

4.6 Play Areas Capital Works Budget/Pomeroy Forest

On the proposal of Councillor Quinn, seconded by Councillor McGarvey the Committee RECOMMENDED that tenders are invited in November 2014 for the installation of a play area in Pomeroy Forest; work to be completed by 31 March 2015.

4.7 Improvements to Fairhill Recreation Grounds (Phase II)

The Committee RECOMMENDED that tenders for the necessary capital works for Fairhill Recreation Grounds (Phase II) are invited in November 2014 with immediate effect.

4.8 Leisure Centre – Installation of Standby Generator

On the proposal of Councillor Clarke, seconded by Councillor Glasgow, it was agreed to accept the report and recommendation that H & M Electrics be awarded a contract to install a generator and

carryout associated works for automatic change-over at Cookstown Leisure Centre, at a cost of up to £86,433+VAT.

5 CONSULTATIONS

The Committee agreed to proceed with Item 5.4 (Crievagh Primary School) of the PR&S agenda first, followed by item 5.1.

5.1 Off Street Car Parking (Functions of District Councils) Bill

The Committee NOTED receipt of letter dated 13 October 2014 from the Committee for Regional Development regarding the above.

5.2 Request for Council Support

On the proposal of Councillor McGarvey, seconded by Councillor Quinn the committee AGREED to write a letter to the Department of Education supporting the rationale for a phased increase to the approved long term enrolment of Holy Trinity College to 1300 pupils by 2025 and also sign/return the relevant proforma.

The Committee NOTED receipt of the letter, dated 14 October 2014, from Ms I Russell, Holy Trinity College regarding the above.

5.3 Adoption Policy & Procedure

The Committee RECOMMENDED the adoption of the Adoption Policy & Procedure policy, dated March 2014.

5.4 Crievagh Primary School

The Committee UNANIMOUSLY AGREED to write to the Department for Education to raise concerns regarding the proposed closure of Crievagh Primary School and emphasise the importance of it remaining open.

The Committee NOTED receipt of letter, dated 16 October 2014, from Mr George Cullen, Principal of Crievagh Primary School seeking support for retention of the school.

Councillor Glasgow left the meeting at 7.55pm.

5.5 Temporary Digital Signage

The Committee NOTED receipt of letter dated 13 October 2014 from the Minister of the Environment regarding the above.

6 SEMINARS & CONFERENCES

6.1 Somme Association Gala Dinner to Commemorate the Outbreak of the First World War

The Committee RECOMMENDED the attendance of Councillors Buchanan and Wilson at the Somme Association Gala Dinner to commemorate the outbreak of the First World War on Saturday 22 November 2014 in Helen's Bay Golf Club, at a cost of £40.00 per person. Any other Member interested in attending this event should advise the Chief Executive's PA.

7 FINANCE MATTERS

7.1 Accounts

On the proposal of Councillor McGarvey seconded by Councillor Quinn the Committee APPROVED revenue/capital payments for the month September 2014.

General Revenue	£ 964,409
Capital	£ 120,503

RECEIPTS

The financial statement book of receipt was produced showing the sum which had been received during the month September 2014.

General Revenue	£1,181,996
Capital	£ 39,519

The meeting ended at 8.05pm.

Chairman

Clerk/Chief Executive

Date