

<b>Report on</b>	Public/bank holiday working arrangements for 2023/24
<b>Date of Meeting</b>	14th March 2023
<b>Reporting Officer</b>	Mark McAdoo, Assistant Director - Environmental Services
<b>Contact Officer</b>	Mark McAdoo, Assistant Director - Environmental Services

<b>Is this report restricted for confidential business?</b>  If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>																																													
1.1	To update members on the proposed public/bank holiday working arrangements for Environmental Services department for the period 1 <sup>st</sup> April 2023 to 31 <sup>st</sup> March 2024.																																													
<b>2.0</b>	<b>Background</b>																																													
2.1	Environmental Services are required to provide an ongoing service on a number of designated public/bank holidays throughout the year including refuse/recycling collections and the operation of Recycling Centres and Waste Transfer Stations.																																													
<b>3.0</b>	<b>Main Report</b>																																													
3.1	<p>The planned arrangements for public holiday working in 2023/24 are as follows:</p> <table border="1"> <thead> <tr> <th colspan="3"><b>Refuse Collection/Street Cleansing/Waste Transfer</b></th> </tr> <tr> <th><b>Holiday</b></th> <th><b>Date</b></th> <th><b>Arrangement</b></th> </tr> </thead> <tbody> <tr> <td>Easter Monday</td> <td>Monday 10 April 2023</td> <td>Normal Working</td> </tr> <tr> <td>Easter Tuesday</td> <td>Tuesday 11 April</td> <td>Normal Working</td> </tr> <tr> <td>Early May Bank Holiday</td> <td>Monday 1 May</td> <td>Normal Working</td> </tr> <tr> <td>Coronation Day</td> <td>Monday 8 May</td> <td>Normal Working</td> </tr> <tr> <td>Spring Bank Holiday</td> <td>Monday 29 May</td> <td>Normal Working</td> </tr> <tr> <td>July Bank Holiday 1</td> <td>Wednesday 12 July</td> <td>Saturday 8 July</td> </tr> <tr> <td>July Bank Holiday 2</td> <td>Thursday 13 July</td> <td>Normal Working</td> </tr> <tr> <td>Summer Bank Holiday</td> <td>Monday 28 August</td> <td>Normal Working</td> </tr> <tr> <td>Christmas Day</td> <td>Monday 25 December</td> <td>Saturday 23 December</td> </tr> <tr> <td>Boxing Day</td> <td>Tuesday 26 December</td> <td>Saturday 30 December</td> </tr> <tr> <td>Extra Statutory Holiday</td> <td>Wednesday 27 December</td> <td>Normal Working</td> </tr> <tr> <td>New Year's Day</td> <td>Monday 2 January 2024</td> <td>Normal Working</td> </tr> <tr> <td>St Patrick's Day (sub)</td> <td>Monday 18 March</td> <td>Normal Working</td> </tr> </tbody> </table>	<b>Refuse Collection/Street Cleansing/Waste Transfer</b>			<b>Holiday</b>	<b>Date</b>	<b>Arrangement</b>	Easter Monday	Monday 10 April 2023	Normal Working	Easter Tuesday	Tuesday 11 April	Normal Working	Early May Bank Holiday	Monday 1 May	Normal Working	Coronation Day	Monday 8 May	Normal Working	Spring Bank Holiday	Monday 29 May	Normal Working	July Bank Holiday 1	Wednesday 12 July	Saturday 8 July	July Bank Holiday 2	Thursday 13 July	Normal Working	Summer Bank Holiday	Monday 28 August	Normal Working	Christmas Day	Monday 25 December	Saturday 23 December	Boxing Day	Tuesday 26 December	Saturday 30 December	Extra Statutory Holiday	Wednesday 27 December	Normal Working	New Year's Day	Monday 2 January 2024	Normal Working	St Patrick's Day (sub)	Monday 18 March	Normal Working
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	<b>Recycling Centres</b>		
	<b>Holiday</b>	<b>Date</b>	<b>Arrangement</b>
	Easter Monday	Monday 10 April 2023	Closed
	Easter Tuesday	Tuesday 11 April	Open
	Early May Bank Holiday	Monday 1 May	Closed
	Coronation Day	Monday 8 May	Closed
	Spring Bank Holiday	Monday 28 May	Closed
	July Bank Holiday 1	Wednesday 12 July	Closed
	July Bank Holiday 2	Thursday 13 July	Open
	Summer Bank Holiday	Monday 28 August	Closed
	Christmas Day	Monday 25 December	Closed
	Boxing Day	Tuesday 26 December	Closed
	Extra Statutory Holiday	Wednesday 27 December	Open
	New Year's Day	Monday 2 January 2024	Closed
	St Patrick's Day (sub)	Monday 18 March	Closed
<b>4.0</b>	<b>Other Considerations</b>		
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>		
	Financial: Any Saturday on which a refuse collection service is provided will be treated as a "substitute" Public Holiday with additional payments as per with national conditions.		
	Human: Employees have to request leave if they do not want to work a public/bank holiday. In addition to enhanced payment rates employees are entitled to appropriate TOIL.		
	Risk Management: N/A		
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>		
	Equality & Good Relations Implications: N/A		
	Rural Needs Implications: N/A		
<b>5.0</b>	<b>Recommendation(s)</b>		
5.1	Members are asked to note the content of this report.		
<b>6.0</b>	<b>Documents Attached &amp; References</b>		
6.1	None		