



Strategic Board Special Meeting

21 November 2022 at 10:00am, The Studio, Burnavon Theatre, Cookstown

Action Minutes

Present: Councillor Córa Corry (Chair), Sean Beattie (Libraries NI), Sinead Collins (NIHE), Celine McCartan (SW College), Adrian McCreesh (MUDC), Paddy McEldowney (PHA), Ciaran McLaughlin (DAERA), Ethna McNamee (Invest NI), Frances Meehan (EA), Stephen Murray (PSNI), Hugh Nelson (NT), Simon Sloan (DFC), Jenny Small (NRC), Orlagh Waters (Sport NI).

In Attendance: Marissa Canavan, Ryan Black, Philip Moffett, Paul McCreedy, Rory Donnelly (MUDC), Celene O'Neill (MUDC).

Also Present: Joan McCaffrey, Ray Hall, Sandra Morton (Civil Contingencies NI)

Apologies: Anthony Carleton (DFC), Paddy Graffin (NHSCT), Martin Graham (Tourism NI), Georgina Grieve (Workspace), Daniel Healy (DFI), Colm McCafferty (SHSCT), Siobhan McCauley (NIHE), Fiona McKeown (MUDC).

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1.0	Chair's Welcome and Introduction	
	<p>Councillor Corry welcomed everyone in attendance and recorded apologies.</p> <p>A McCreesh provided an overview of Community Planning's key functions as a Partnership that</p> <ul style="list-style-type: none"> • helps strategic partners build strong working relationships • is an effective forum for networking and information sharing • works together to support partners in mutual problem solving • scans the horizon keeping focused on future major investment projects, programmes and funding opportunities. 	No action
2.0/3.0/4.0	Food For Thought Report of the Outputs from the Strategic Board Facilitated Session held on 21 June 2022, Draft Updated Terms of Reference, Draft Action Progress Reports Template and Next Steps	
	M Canavan, P Moffett and C O'Neill provided short presentations on the above outlining the recommendations for onboarding, governance,	



	<p>communication, action delivery groups and action progress reports.</p> <p>Following partner group discussion, the Output Recommendations, Action Delivery Progress Reports and Draft Strategic Board Terms of Reference were agreed with the following amendments</p> <ul style="list-style-type: none"> • The Strategic Board should meet a minimum of twice per year • A hybrid in person/online option should be offered for all meetings • Strategic Board Members may nominate a named representative from their organisation who can deputise for them at meetings if they are unable to attend. <p>Next Steps:</p> <ul style="list-style-type: none"> • Circulate the agreed Terms of Reference with amendments to all Members. • Strategic Board members to identify Community Planning Strategic Priorities for the incoming year and some problems which Community Planning Partners can resolve through partnership working and sharing resources. 	<p>C O'Neill: Amendments to the Draft Terms of Reference to be made as agreed and circulated to Strategic Board Members</p>
5.0	Presentation on Community Resilience	
	<p>A McCreesh welcomed J McCaffrey, R Hall and S Morton from Local Government Civil Contingencies and invited them to make a presentation on Community Resilience.</p> <p>J McCaffrey provided an update to the Strategic Board members on existing Community Resilience Groups (CRGs), information on the NI Civil Contingencies Resilience Strategy and work to develop a Regional Community Risk Register for Northern Ireland.</p>	<p>No action</p>
6.0	Date of Next Meeting	
	<p>Wednesday, 22 February 2023 at 11.00am, The Tower Room, Ranfurly House and Hill of the O'Neill, Dungannon</p> <ul style="list-style-type: none"> • Option to join online will be available 	