

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	4 <sup>th</sup> April 2022
<b>Reporting Officer</b>	Raymond Lowry (Head of Technical Services)
<b>Contact Officer</b>	Raymond Lowry (Head of Technical Services)

<b>Is this report restricted for confidential business?</b>  If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021. ( see appendix 1 )

<b>3.0</b>	<b>Main Report</b>
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Neighbour Notification summary and detailed analysis (see 3.6)</li> <li>• Projects recommended for approval (3.7)</li> <li>• Projects recommended for withdrawal (see 3.8)</li> <li>• Shelters passed to Property Services for installation (3.9)</li> <li>• Progress update on stages 10-11 (see 3.10)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.11)</li> <li>• Other issues (see 3.12)</li> </ul>
3.2	<p><b>New Applications received in the past month</b> – 1Nr new application received in the past month.</p> <ul style="list-style-type: none"> <li>• The Square- Moy</li> </ul>
3.3	<p><b>Progress on stages 2-4 of the application process</b> – see table in Appendix 1.</p>
3.4	<p><b>Requests for Council to move from stage 5 of the application process</b> – 2Nr,</p> <ul style="list-style-type: none"> <li>• Eglish View, Ballinderry.</li> <li>• Millix Road, Ballygawley.</li> </ul>
3.5	<p><b>Progress update on stages 6-9</b> – the applications below have been discussed with a view to getting approval:</p>
3.6	<p><b>Summary of Neighbour Notifications</b></p> <ul style="list-style-type: none"> <li>• Coagh Road, Stewartstown.</li> <li>• Garrison Road, Curran.</li> <li>• Beatrice Villas/William Street, Bellaghy.</li> <li>• Hillhead, Stewartstown.</li> </ul> <p>The above bus shelters are due to move to Neighbour notifications in April 2022, subject to Council approval.</p>
3.7	<p><b>Projects noted below are recommended for approval</b> – 0 Nr application currently being recommended for approval.</p>
3.8	<p><b>Projects noted below are recommended for withdrawal</b> – 0 Nr applications are being recommended for withdrawal.</p>

3.9 Members to Note the following shelters as listed in Table 3 have been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Further discussions ongoing with Technical services to confirm / clarify installation requirements

**Table 3**

Shelter Location	Current Status	Date programmed by Property Services for installation	Shelter type to be installed
Washingbay Road, Moor Road, Clonoe	Approved	Q4	Glazed
Main Street, Bellaghy (SH HomePlace)	Approved	Q4	Glazed, Cantilever

3.10 **Progress update on stages 10-11** – 0nr shelters installed since date of last meeting,

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	3	2	1
Education Authority	2	2	0
Dfl Roads	0	0	0
NIHE	1	1	0

**Translink,  
Responses Outstanding**

1. Brough Road, Castledawson
2. The Square, Moy
3. Ballygawley road, Killeshill

**Education Authority,  
Responses Outstanding**

1. The Square, Moy
2. Ballygawley road, Killeshill

**NIHE  
Responses Outstanding**

1. Land purchase request, St Colmans Park, Moortown

3.12	<ul style="list-style-type: none"> <li>• <b>Interagency Meeting;</b> Statutory update meeting held 10 March 2022, with DFI Roads and Translink, to discuss new Bus shelter locations, response times and any other issues. New contacts for DFI (Roads) and Translink introduced in a bid to help progress current applications Elected members to be invited for update on all existing issues regarding Bus Shelter delivery at a meeting date to be confirmed. .</li> </ul> <p><b>Other issues:</b> None to report.</p>
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<b>4.0</b>	<b>Other Considerations</b>
4.1	<p><b>Financial, Human Resources &amp; Risk Implications</b></p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p> <p>Risk Management: Non-delivery will have adverse impact of users of public transport.</p>
4.2	<p><b>Screening &amp; Impact Assessments</b></p> <p>Equality &amp; Good Relations Implications: N/a</p> <p>Rural Needs Implications: N/a</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	<p>Members to note the content of the report on the progress made on bus shelters within the district and grant approval to progress thus shelters listed under 5.3 below.</p>
5.2	<ul style="list-style-type: none"> <li>• <b>Those listed in 3.2</b> - 1Nr new applications received in the last month, The Square, Moy Village.</li> </ul>
5.3	<ul style="list-style-type: none"> <li>• <b>Those listed in 3.4</b> - 2Nr applications to move to stage 5, as below, Eglishev, Ballinderry. Millix Road, Ballygawley</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments