

Report of Elected Member Development Steering Group of Mid Ulster District Council held on 22 *November 2017* at 6.30pm in Council Offices, Cookstown

**Attendees**

**Members:** Councillors Ashton, McKinney, Gildernew

**Officers:** P Moffett Head of Democratic Services, E Forde, Member Support Officer, S McAleer Corporate L&D Manager

**In Attendance:** Fiona Douglas, NILGA

**Apologies**

<b>AGENDA</b>	<b>MATTERS AGREED</b>	<b>ACTIONS &amp; RESPONSIBILITY</b>
<b>1.0</b>	<b>Deputation - NILGA</b>	
	<ul style="list-style-type: none"> <li>One Representative to be appointed to NILGA Regional Elected Member Development Group. Cllr Ashton made reference to applying d'Hondt principle and agreed that the five members meet prior to Council Meeting 23.11.17 to agree upon representative</li> <li>Members noted NILGA scoping analysis to Implement Regional Programme for Elected Member Dev</li> <li>Members welcomed the proposed Accredited Programmes for Elected members i.e. Leadership Role of the Elected Member and Local Planning Process and Development Manager</li> </ul>	P Moffett & E Forde advise NILGA of Member Elected to represent group on Regional Group
<b>2.0</b>	<b>Meeting Report: 21 September 2017</b>	
	<ul style="list-style-type: none"> <li>Noted</li> </ul>	
<b>3.0</b>	<b>Charter Attainment Progress Report</b>	
	<ul style="list-style-type: none"> <li>Members noted below average uptake of training opportunities, reflecting on the cost implications especially in the instance where training was cancelled and the Council still had to incur the charge.</li> </ul>	Working Group Members

	<ul style="list-style-type: none"> <li>• Discussion on how to improve attendance Working group Members to feedback to party colleagues the impact of lack of attendance on the Charter progress.</li> <li>• Briefing note on Charter Attainment to be issued to all Members</li> <li>• Noted that it was hoped to apply for the Charter Status mid 2018</li> </ul>	<p>E Forde, Member Support Officer</p> <p>P Moffett, Head of Service</p>
<b>4.0</b>	<b>Progress Report</b>	
	<ul style="list-style-type: none"> <li>• Noted</li> </ul>	
<b>5.0</b>	<b>Learning and Development Training Programme</b>	
	<p><b>Members Noted:</b></p> <ul style="list-style-type: none"> <li>• Attendance at training Sept-Dec 2017</li> </ul> <p><b>Members Agreed:</b></p> <ul style="list-style-type: none"> <li>• To progress planning Learning &amp; Development Schedule Jan - March 2018</li> <li>• Rates briefing prior to P&amp;R committee 11 January 2018;</li> <li>• Procurement briefing prior to P&amp;R Committee 8 February 2018</li> <li>• Emergency Planning briefing prior to March Special Council meeting</li> <li>• Standing Orders Training Feb/March</li> <li>• Check if shorter version of Defibrillator training can be delivered</li> <li>• Child protection briefing note to be prepared/training investigated</li> <li>• Training on code of conduct to be explored</li> <li>• Funding/Financial Assistance briefing by community development</li> <li>• Where appropriate, reschedule training if required</li> <li>• Investigate Local Government Training group courses within neighbouring areas where Members could attend training</li> <li>• To share NILGA training opportunities and cover as part of local Council Plan</li> <li>• To actively encourage party colleagues to avail of the training</li> <li>• Review the need for putting on training already provided which had low uptake/attendance</li> </ul>	<p>Working Group Members</p> <p>S McAleer, C L&amp;D Manager E Forde, Member Support Officer</p> <p>Working Group Members</p>
<b>6.0</b>	<b>Meeting Schedule 2018</b>	



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

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**Thursday 22 November 2017**

- Members Agreed the Meeting schedule for 2018

***Meeting concluded at 8.03 pm***