

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	9th February 2021
<b>Reporting Officer</b>	Raymond Lowry (Head of Technical Services)

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	<p>Members to note that an update workshop was held virtually on Monday 11<sup>th</sup> January 2021 at 12:30pm with elected members to review the existing Bus Shelter procedural guide / policy. It was agreed as follows;</p> <ul style="list-style-type: none"> <li>• All applications that presently do not meet the current criteria are to be put "On Hold" until procedure guide has been reviewed and approved by Council.</li> <li>• Report to be brought to February Environment Committee for members to approve the proposed new procedural guide (see Bus Shelter-Draft Guide).</li> </ul>

<b>3.0</b>	<b>Main Report</b>
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications made in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Progress update on stages 10-11 (see 3.6)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.7)</li> <li>• Other issues (see 3.8/3.9)</li> </ul>
3.2	<p><b>New Applications made in the past month – 0Nr</b></p> <ul style="list-style-type: none"> <li>• No new applications made in the past month.</li> </ul>
3.3	<p><b>Progress on stages 2-4 of the application process – see table in Appendix 1.</b></p>
3.4	<p><b>Requests for Council to move from stage 5 of the application process – 0Nr</b></p> <ul style="list-style-type: none"> <li>• No applications to move to stage 5 of the application process this month.</li> </ul>
3.5	<p><b>Progress update on stages 6-9 – the applications below have been discussed with a view to getting approval:</b></p> <ul style="list-style-type: none"> <li>• Currently Neighbour notifications for applications ‘on hold’, until agreement is reached on possible procedural changes as discussed with members during workshop held on the 23 November 2020. The followings shelters are “on hold” for community consultation until new procedural guide has been agreed. <ol style="list-style-type: none"> <li>1. Main Street, Benburb</li> <li>2. Tullyhogue village</li> <li>3. St Colmans Park, Moortown</li> <li>4. Cappagh village</li> <li>5. Whitebridge, Ballygawley</li> </ol> </li> </ul>
3.6	<p><b>Projects that have had neighbourhood notification stage-</b> carried out and would appear to fall outside the current criteria and are therefore noted as “ON HOLD” are listed below</p> <ul style="list-style-type: none"> <li>• Innishrush Village</li> <li>• Annaghnaboe Road, Clonoe</li> <li>• Bellaghy ( 2 no )</li> <li>• Knockloughrim Village</li> <li>• Meenagh Park, Coalisland</li> <li>• Eglish View, Ballinderry</li> </ul> <p>Members to note these projects will be revisited after approval of the revised procedural guide with fresh neighbour notification issued to all applications.</p>

3.7 **Projects noted below are recommended for approval:**

- No Applications are currently being recommended for approval

3.8 Members to Note the following shelters as listed in Table 1 have been passed to Property Services for installation and currently being programmed for installation.

**Table 1**

<b>Shelter Location</b>	<b>Current Status</b>	<b>Date-Passed to Property services</b>
Main Street, Culnady	Approved	17/12/2020
Killeenan Road, Cookstown	Approved	17/12/2020
Washingbay Road, Moor Road, Clonoe	Approved	17/12/2020
Brackaville, Coalisland	Approved	17/12/2020
Stewartstown	Approved	21/10/2020
Glebe Court, Dungannon	Approved	13/10/2020
Thornhill Road/Agharan Road, Pomeroy	Approved	17/12/2020
Drumullan village	Replacement shelter with one side removed to allow safe access from existng footpath	21/10/2020
Moygashel Village	Approved	17/12/2020

3.9 **Progress update on stages 10-11**

Shelters installed since date of last meeting:

- Kildrum, Galbally
- Base installed at Glebe Court, Castlecaulfield

3.10	<p><b>Progress on response times</b> – Agreed response times within 30 days with statutory agencies.</p> <table><tr><th>Statutory Agencies</th><th>Number requests sent</th><th>Reply &lt;30 Days</th><th>Reply &gt;30 Days</th></tr><tr><td>Translink</td><td>2</td><td>1</td><td>1</td></tr><tr><td>Education Authority</td><td>3</td><td>2</td><td>2</td></tr><tr><td>Dfi Roads</td><td>0</td><td>0</td><td>0</td></tr><tr><td>NIHE</td><td>1</td><td>0</td><td>0</td></tr></table> <p><b>Translink,</b> <b>Responses Outstanding</b> 1. Mountjoy road, Brocagh</p> <p><b>Education Authority,</b> <b>Responses Outstanding</b> 1. Brough Road, Castledawson 2. Mountjoy Road, Brocagh</p> <p><b>NIHE</b> <b>Responses Outstanding</b> 1. Innishrush Village</p> <ul style="list-style-type: none"><li>• <b>Interagency Meeting;</b> Statutory update meeting held 20 January 2021 with DFI Roads, Education Authority, NIHE and Translink, to discuss new Bus shelter locations, response times and any other issues. These will take place on a monthly basis to progress bus shelter requests.</li><li>• Site visits to be held with DFI roads, EA and Tranlink for Derryvale, Coalisland, Jordan Engineering, Benburb and Glendavagh road, Aughnacloy. Date to be confirmed.</li></ul>	Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days	Translink	2	1	1	Education Authority	3	2	2	Dfi Roads	0	0	0	NIHE	1	0	0
Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days																		
Translink	2	1	1																		
Education Authority	3	2	2																		
Dfi Roads	0	0	0																		
NIHE	1	0	0																		
3.11	<p><b>Other issues:</b></p> <p>As advised at the October Environment Committee meeting, the current shelter application for Tirkane Road has been removed from the register due to its unsatisfactory location, and Technical Services will review alternative locations for a new shelter and report back to the next available Committee.</p>																				
4.0	<p><b>Other Considerations</b></p>																				
4.1	<p><b>Financial, Human Resources &amp; Risk Implications</b></p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p>																				

	Risk Management: Non-delivery will have adverse impact of users of public transport.
4.2	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Members approval is requested to put “On Hold” the following from the Bus Shelter Register until new Bus Shelter Procedures are agreed: <ul style="list-style-type: none"> <li>• Main Street, Benburb</li> <li>• Tullyhogue village</li> <li>• St Colmans Park, Moortown</li> <li>• Cappagh village</li> <li>• Whitebridge, Ballygawley</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – Progress table with comments
6.2	Appendix 2 – Procedure guide for erection of Bus Shelters
6.3	Appendix 3 – Policy on the Provision of Bus Shelters
6.4	Appendix 4 – Photographs of installed shelters