

Report on	Bus Shelters Update
Date of Meeting	6 th December 2021
Reporting Officer	Raymond Lowry

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021 (see Appendix 1).

3.0	Main Report
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> • New applications received in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5) • Neighbour Notification summary and detailed analysis (see 3.6) • Projects recommended for approval (3.7) • Projects recommended for withdrawal (see 3.8) • Shelters passed to Property Services for installation (3.9) • Progress update on stages 10-11 (see 3.10) • Update on statutory response times in relation to agreement on time related responses for application (see 3.11) • Other issues (see 3.12)
3.2	New Applications received in the past month – None
3.3	Progress on stages 2-4 of the application process – see table in Appendix 1.
3.4	Requests for Council to move from stage 5 of the application process – None
3.5	Progress update on stages 6-9 – No further applications have been discussed with a view to getting approval.
3.6	Summary of Neighbour Notifications
	<p>Following the Statutory meeting held on 20th September, we are awaiting confirmation of onsite discussions from Translink to see if proposed suitable locations are suitable to issue nearest neighbour notifications. These include:</p>
	<ul style="list-style-type: none"> • Coagh Road, Stewartstown • Reenaderry Road, Washjingbay • EGLISH View, Ballinderry • Main Street, Benburb • Tullyhogue Village • Innisrush Village
	<p>Neighbourhood notification has been completed for St Colmans Park, Moortown (see Table 4 in Appendix 2 – reference 02), see details below.</p>

Shelter Location	St Colmans Park, Moortown
Bus Shelter Requested	09 October 2020
Date Request Validated	12 October 2020
Survey Issued	13 Oct 2021
Survey Returned By	27 Oct 2021
Survey Letters Issued (No.)	6
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	6
Valid Returns	0
Percentage that have no objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **St Colmans Park, Moortown is recommended to be installed, (subject to Land agreement from NIHE).**

3.7 **Projects noted below are recommended for approval** – 1Nr application currently being recommended for approval, St Colmans Park, Moortown.

3.8 **Projects noted below are recommended for withdrawal** – 0 Nr applications are being recommended for withdrawal.

3.9 Members to Note the following shelters as listed in Table 3 have been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Further discussions ongoing with Technical services to confirm / clarify installation requirements.

Table 3

Shelter Location	Current Status	Date programmed by Property Services for installation	Shelter type to be installed
Washingbay Road, Moor Road, Clonoe	Approved	TBC	Glazed
Brackville, Coalisland	Approved	TBC	Glazed

Drummullan village	Replacement shelter with one side removed to allow safe access from existing footpath	TBC	Metal
Main Street, Bellaghy (SH HomePlace)	Approved	TBC	Glazed, Cantilever
Knockloughrim Village	Approved	TBC Translink route change awaiting confirmed	Glazed

3.10 **Progress update on stages 10-11** – 1nr shelters installed since date of last meeting, Lisaclare Road, Killeen.

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	2	1	1
Education Authority	3	1	2
Dfl Roads	0	0	0
NIHE	1	0	1

**Translink,
Responses Outstanding**

1. Tullyhogue Village, Tullyhogue
2. Brough Road, Castledawson

**Education Authority,
Responses Outstanding**

1. Mountjoy Road, Brocagh
2. Brough Road, Castledawson
3. Coagh, road, Stewartstown

NIHE

Responses Outstanding 1. Innishrush Village

Interagency Meeting; Statutory update meeting to be held with DFI Roads, Education Authority, NIHE and Translink, to discuss new Bus shelter locations, response times and any other issues, elected members to be invited for update on all existing issues regarding Bus Shelter delivery.

3.1 **Other issues:** None to report.

4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.
	Risk Management: Non-delivery will have adverse impact of users of public transport.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
5.0	Recommendation(s)
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
6.0	Documents Attached & References
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments