

Appendix A

Member Training

| Provider/Course | Date & Time | Location | Costs | Attendee Requests |
|------------------------|-------------------------------------|-----------------|--|--------------------------|
| APSE | 10-13 September 2024 | Bristol | 2 conference places free one officer and one Member Accommodation costs additional approx. £501 + VAT plus flights and subsistence | |

From: Matthew Ellis <MEllis@apse.org.uk>

Sent: Wednesday, July 17, 2024 12:03 PM

To:

Subject: Join APSE for free in Bristol this September - Hurry as places at our Annual Seminar are limited!



FREE Annual Seminar Package for APSE Main Contacts and a councillor from your authority

Full Delegate Place: APSE Annual Seminar and Service Awards Dinner 2024 worth over £850*

[>>> Please use this link to access the free main contact place booking form <<<](#)

As an APSE main contact, you are entitled to a **FREE** full delegate package to attend APSE's Annual Seminar 2024. The FREE place is in recognition of the extraordinary efforts of our APSE member local councils over the past 12 months. APSE's National Council have once again extended this package to include a complimentary place for a nominated councillor from your authority. This is a unique opportunity for senior officers and councillors to spend time at an event dedicated to excellence in local government, celebrating our frontline services and debating the very latest local government policy research.

This package is worth **£445** per person and includes the following: -

- **Evening of Tuesday 10 September** - two delegate passes to gain entry to the pre-seminar welcome reception.
- **Daytime Wednesday 11 September – two delegate passes to gain** access to Day One the APSE seminar plenary sessions, frontline roundtable discussions, and local government innovation exhibition.
- **Afternoon Wednesday 11 September - two delegate passes to gain** access to the APSE Annual General Meeting which elects our representatives for the coming year.
- **Evening Wednesday 11 September – two delegate passes to gain** access to the SS Great Britain with an evening guest speaker and supper.
- **Daytime Thursday 12 September** - access to Day Two of the APSE seminar plenary sessions, and local government innovation exhibition.
- **Evening Thursday 13 September** – access to the APSE Service Awards Charity Dinner 2024 at the spectacular ballroom at the Mercure Bristol Grand for you and your councillor to celebrate the best in local government which will allow you and your councillor access to our APSE Annual Service Awards dinner, followed by the Service Awards ceremony, announcing the winners of the 2024 APSE Service Awards.

Online bookings to secure your two FREE places are now open. [Please use this link to access the free main contact place booking form.](#)

Please remember to use code [FMC24](#) in the special requirements/information box on the online form.

Accommodation

Accommodation is **not included** but you can reserve your hotel accommodation online as follows, all as 'bed and breakfast' packages within Bristol City Centre, and within walking distance to the City Hall and the Mercure Grand:-

- Two nights' accommodation **£334+VAT** per person
Dates 11 and 12 September 2024 (B&B)
- Three nights' accommodation package **501+VAT** per person
Dates 10, 11 and 12 Sept 2024 (B&B)

I hope that you are able to take advantage of this complimentary package for you and your councillor. This is APSE's way of saying thank you for getting our communities and our local government frontline teams through the hardest of years and for your continued support to APSE.

Please remember to book your place early as places will be limited, and we will need to take a 'first come first served' approach to places.

Please do not hesitate to contact me should you require more information.

Kind regards

Matt Ellis, APSE

Matt Ellis

Principal Advisor

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[Reserve your place at APSE's Annual Seminar 2024](#)

Appendix B

Staff Conferences – July 2024

Approval:-

| Details of Conferences | Service/ Directorate | No. Attending | Cost | Date | Location |
|---|-----------------------------|----------------------|-------------|------------------------------|-----------------|
| Royal Institute of Chartered Surveyors Conference | Environment | 1 | £78+ vat | 5 th September 24 | Belfast |