

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	8 <sup>th</sup> December 2020
<b>Reporting Officer</b>	Raymond Lowry, Head of Technical Services

<b>Is this report restricted for confidential business?</b>  If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelters status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note that a workshop was held via 'Microsoft Teams' on Tuesday 24 <sup>th</sup> November 2020 with Members to review the existing Bus Shelter procedural guide / policy. It was agreed as follows: <ul style="list-style-type: none"> <li>• All applications that presently do not meet the current criteria are to be put "On Hold" until procedure guide has been reviewed and approved by Council.</li> <li>• Further workshop to be held to review amendments to current guidelines.</li> <li>• Report to be brought to next available Environment Committee for Members to approve the new procedural guide.</li> </ul>

<p><b>3.0</b></p>	<p><b>Main Report</b></p> <p>3.1 The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications made in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Progress update on stages 10-11 (see 3.6)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.7)</li> <li>• Other issues (see 3.8/3.9)</li> </ul> <p>3.2 <b>New Applications made in the past month</b> – No new applications made in the past month.</p> <p>3.3 <b>Progress on stages 2-4 of the application process</b> – see table in Appendix 1.</p> <p>3.4 <b>Requests for Council to move from stage 5 of the application process</b> –</p> <ul style="list-style-type: none"> <li>• Main Street, Benburb. Confirmed 25nr passengers, by Translink</li> <li>• St Colmans Park, Moortown, Confirmed 18nr passengers, Translink and EA.</li> </ul> <p>3.5 <b>Progress update on stages 6-9</b> – no applications have been discussed with a view to getting approval.</p> <p>3.6 <b>Projects that have had neighbourhood notification stage</b> – carried out and would appear to fall outside the current criteria and are therefore noted as “ON HOLD” are listed below:</p> <ul style="list-style-type: none"> <li>• Innishrush Village</li> <li>• Annagnaboe Road, Clonoe</li> <li>• Bellaghy (2 no)</li> <li>• Knockloughrim Village</li> <li>• Meenagh Park, Coalisland</li> <li>• Eglisk View, Ballinderry</li> </ul> <p>Members to note these projects will be revisited after approval of the revised procedural guide with fresh neighbour notification issued to all applications.</p>
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3.7

**Projects noted below are recommended for approval:**

- **Brackville, Four Corners Bar** (see Table 4 Appendix 1 – reference 16)  
Proposed shelter location at **Bellaghy, Seamus Heaney HomePlace**.  
Neighbour notification completed.

<b>Shelter location</b>	<b>Brackville, Four Corners bar</b>
Bus Shelter Requested	03/12/2018
Date Request Validated	05/12/2018
Survey Issued	22/10/2020
Survey Returned By	06/11/2020
Survey Letter Issued	13
Survey Letters Returned	4
Replies in Favour	4
Replies not in Favour	0
Invalid	0
Valid Returns	4
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at, Brackville, Four Seasons Bar, is recommended to be installed, subject to final location on site.

3.8

- **Moygashel, Linengreen**

Members to note this application was brought to previous Committee for consideration after it was presented with criteria not meeting the user numbers required in the procedural guide (6no). Following a Member request to revisit the shelter information it has been established that the current provision of 6no recognised Translink stops are spread over the Village with no stops having any shelter provision. The most “frequently used stop” meets the current user number criteria (36) but does not meet with safety criteria concerns. The location most suitable for a shelter is located close to the Linen Green Retail Park but has user numbers below the current Criteria (2no). Although not meeting the criteria officer’s recommendations would be to proceed with approval of a shelter in Moygashel and this will in turn meet the need of the Village in providing adequate shelter provision. Appendix 4 shows a map of Moygashel. The results of the consultation that has been carried out is as noted below.

- **Moygashel, Linengreen.** (see Table 4 Appendix 1 – reference 17) Proposed shelter location at **Moygashel, Linengreen.** Neighbour notification completed.

<b>Shelter location</b>	<b>Moygashel, Linengreen</b>
Bus Shelter Requested	21/02/2020
Date Request Validated	22/02/2020
Survey Issued	22/10/2020
Survey Returned By	06/11/2020
Survey Letter Issued	21
Survey Letters Returned	5
Replies in Favour	5
Replies not in Favour	0
Invalid	0
Valid Returns	5
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at, Moygashel, Linengreen, is recommended to be installed (see Map/ Photographs- Appendix 4).

3.9

Members to note the following shelters as listed in Table 1 have been passed to Property Services for installation and currently being programmed for installation.

**Table 1**

<b>Shelter Location</b>	<b>Current Status</b>	<b>Date-Passed to Property services</b>
Main Street, Culnady	Approved	To be sent after Nov Council
Killeenan Road, Cookstown	Approved	To be sent after Nov Council
Washingbay Road, Moor Road, Clonee	Approved	To be sent after Nov Council
Brackaville, Coalisland	Approved	TBC
Stewartstown	Approved	21/10/2020
Glebe Court, Dungannon	Approved	13/10/2020
Millview, Dunnamore	Approved	18/09/2020
Kildrum, Galbally	Approved	16/10/2020
Thornhill Road/Agharan Road, Pomeroy	Pending approval from DFI roads site visit, Nov 2020	To be sent after Nov council and DFI approval
Drumullan village	Replacement shelter with one side removed to allow safe access from existing footpath	21/10/2020

3.10 **Progress update on stages 10-11**

Shelters installed since date of last meeting:

- 143 Ballygawley Road, shelter installed

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	4	2	2
Education Authority	4	2	3
Dfl Roads	0	0	0
NIHE	1	0	1

**Translink, Responses Outstanding** 1. Jordan Engineering, Benburb  
2. Mountjoy road, Brocagh

**Education Authority, Responses Outstanding** 1. Jordan Engineering, Benburb  
2. Brough Road, Castledawson  
3. Mountjoy Road, Brocagh

**NIHE Responses Outstanding** 1. Innishrush Village

- **Note;** Statutory update meeting organised for w/c **07 December 2020** to discuss new Bus shelter locations, response times and any other issues.

3.12 **Other issues:**

As advised at the October Environment Committee meeting, the current shelter application for Tirkane Road has been removed from the register due to its unsatisfactory location, and Technical Services will review alternative locations for a new shelter and report back to the next available Committee.

<b>4.0</b>	<b>Other Considerations</b>
4.1	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.
	Risk Management: Non-delivery will have adverse impact of users of public transport.
4.2	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Members to note no new applications received in the last month.
5.3	Members approval is requested to move from stage 5 of the application process for: <ul style="list-style-type: none"> <li>• Main Street, Benburb. Confirmed 25nr passengers, by Translink</li> <li>• St Colmans Park, Moortown, Confirmed 18nr passengers, Translink and EA.</li> </ul>
5.4	Members approval is requested for installation of the following shelters: <ul style="list-style-type: none"> <li>• Brackaville, Four Corners Bar</li> <li>• Moygashel, Linengreen</li> </ul>
5.5	Members approval is requested for put “On Hold” of the following from the Bus Shelter Register as they have not met the criteria in the Bus Shelter Policy: <ul style="list-style-type: none"> <li>• Innishrush village</li> <li>• Annaghnaboe Road, Clonoe</li> <li>• Bellaghy, Overends layby</li> <li>• Bellaghy, Seamus Heaney HomePlace</li> <li>• Knockloughrim Village</li> <li>• Meenagh Park, Coalisland</li> <li>• Eglishe View, Ballinderry</li> </ul>

<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – Progress table with comments
6.2	Appendix 2 – Procedure guide for erection of Bus Shelters
6.3	Appendix 3 – Policy on the Provision of Bus Shelters
6.4	Appendix 4 – Moygashel village – recognised Bus Stop locations/photographs