# Corporate Improvement Projects - (CIP's) 2022-2023

Quarter One to Quarter Three Nine Month Progress Update

# Mid Ulster District Council's Corporate Improvement Projects for 2022 - 2023

### **The Four Improvement Projects:**

**Project One –** Mid Ulster District Council will seek to reduce the environmental impacts of our own activities and will contribute to the improvement of the wider environment through local action.

**Project Two** - We will ensure a more connected Mid Ulster where new technologies and ways of working, empower citizens to get the best services that matter to them.

Project Three - To create cleaner neighbourhoods, where everyone takes responsibility for their waste and the environment

**Project Four -** We will contribute to the ongoing regeneration of our district by delivering a capital investment programme, enhancing facilities and opportunities for local people

# **Key: Improvement Activity Status Colours and Descriptors**

Green	Signifies everything is on track in terms of activity, deliverables, scope, budget, & timeframe. Performance is moving in the right direction.
Amber	Signifies performance is moving away from target, some items may need corrective action, are still within tolerance.
Red:	Signifies there is a problem shift in the wrong direction, which may require a response from senior management.
Grey:	Not due to have started
Blue	Signifies PI, target, outcome achieved/completed
Purple:	Information not available (e.g. awaiting validated data from government departments), or the activity /measures no longer a priority in year (re-prioritised by SMT)

# SRO - Senior Responsible Officer

**CIP ONE OBJECTIVE** - Mid Ulster District Council will seek to reduce the environmental impacts of our own activities and will contribute to the improvement of the wider environment through local action. - 22 Activities. SRO: Assistant Director Environmental Services

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
		make.	Q1	Q2	Q3	Q4	
Plant additional trees at     Tullyvar Landfill Site to add to     the native woodlands     previously created at     Magheraglass and     Ballymacombs Landfills.	Starting 26/04/21 Completion - 31/05/21	8,800 Trees planted establishing a new native woodland at Tullyvar Landfill Site offsetting an additional 1,400 tonnes per year of Carbon per annum.					COMPLETED  During May/June 2021/22 - Tree planting was completed on site offsetting approx. 1,400 tonnes of carbon per annum and a funding claim submitted to DAERA for £20,232. During Q2 Year 1 funding of £15,834.60 was received from DAERA
Increase the Council recycling     rate to further boost the carbon     reductions associated with     recycling.	Starting - 01/04/22 completion - 31/03/23	Offsetting an additional 800 tonnes per year of Carbon p.a., as a result of the improved recycling performance - Recycling rate of					Q2 recycling rate of 60.03%, the drop may be attributed to the strike action in Q2 that affected bin collections and recycling centre operations. The tonnage

What are we going to do?	Timescale	Outcomes - What difference will it make?	Stat	us			Comments
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		59%. Score > 100 in the Eunomia Recycling Carbon Index					recycled in Q1 offsets approx. 6,700 tonnes of carbon equivalent. Redevelopment of Magherafelt Recycling Centre now complete and resumed normal operations re-opened in December 2022.
3. Manage Landfill Gas emissions at the Tullyvar, Magheraglass, Ballymacombs Landfill sites and seek opportunities for Further Renewable Energy Projects	Starting - 01/04/22 Completion - 31/03/23	Reduction of 10,300 tonnes per year of Carbon equivalent per annum. £90,000 of income from the sale of electricity. Feasibility of solar panels at Tullyvar & Magheraglass assessed.					Both LFG plants operational over 90% of the time in Q3. Latest annual generation reports received in Q3, 2.30GWhrs generated at Tullyvar and 0.28 GWhrs generated at Magheraglass. £59,554.39 of income from the sale of electricity generated, this was lower than expected due to reduced gas generation following site closure.

W	hat are we going to do?	Timescale	Outcomes - What difference will it	Stat	us			Comments
			make?	Q1	Q2	Q3	Q4	
4.	Increase participation in the Eco-Schools programme, which encourages and directs young people to think about climate action including litter, recycling, energy saving, and water conservation	Starting - 01/04/22 Completion - 31/03/23	All schools in Mid Ulster engaged in programme and pupils well informed on the environmental impacts of their activities.					100% of schools registered (123). 80 schools have achieved at least one Green Flag award since registering on programme (65% of schools). 38 (31%) schools with current Green Flag (awarded within the last two years). NI average 22%. An additional 26 schools whose Green Flags have lapsed or who have not yet achieved this level are currently preparing a Green Flag application which they hope to submit during this academic year. Recycling Officer continues to engage with schools whose Green Flag awards are due for renewal to encourage and assist with

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
			Q1	Q2	Q3	Q4	
5. Increase the re-use of Council's technological hardware i.e. it is recycled and re-used - 90% of designated desktops are recycled for reuse	01/05/2022 -31/03/2023	Establish links to Community partners and opportunities for technology recycling - Forty Council Desktops recycled for safe use and distribution in the Community.					renewal applications. Contact has been made with schools who have not yet achieved Green Flag status since registering on the programme to encourage them to work towards the award with some follow up visits arranged.  10 to be allocated by Community Services ready for collection
6. Monitor and review air quality across the District to determine	Starting - 01/04/22 Completion - 31/03/23	2021 Air Quality statistics to be compiled and produced as a Report for 2022					387 tubes changed throughout District in 9 month period. MUDC Air Quality Report 2022

What are we going to do?	Timescale	Outcomes - What difference will it make?	Stat	tus			Comments
		make.	Q1	Q2	Q3	Q4	
whether national air quality objectives are being met							completed and submitted to DAERA. Councillor Meeting scheduled for 18th January 2023, to review action plan.
7. Environmental Health Services will control the environmental impacts of certain specified industrial activities through an industrial permitting process by inspecting permitted premises to ensure compliance with Environmental permits.	start 1/4/21-completion 31/3/23)	Local Air Pollution Prevention and Control (LAPPC) - Conduct scheduled inspections of premises to ensure that premises are complying with air emission targets as outlined in their Environmental Permits - (currently. 74 premises that have Environmental permits issued by Mid Ulster District Council). Ensure inspection of 100% of permitted process in year.					58 planned inspections for this 9 month period. 56 completed inspections for the period. Computer records duly updated.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
			Q1	Q2	Q3	Q4	
8. Number of homes helped to improve the energy efficiency of their homes - (linkages to affordable warmth).	start 1/4/21- completion 31/3/22( funding dependent)	Help provide Energy Efficiency Advice to 247 homes.					71 homes helped by providing energy efficiency advice (includes 20 homes missed in Quarter 1 and 2 figures). There were 60 referrals for households eligible for Affordable Warmth scheme (on target)
9. Seek to bring recycling and biodiversity themes into creative art project targeting schools, disability groups and older people programmes	Start 1/9/22 Completion 31/3/23	Introduce recycling / upcycling within stated programme and create a greater awareness among participants of the benefits of recycling and how the arts can contribute to the recycling agenda - 6 schools participating across Mid Ulster (150 students) Six disability groups participating across Mid Ulster (50 participants)					Facilitators are in working with the schools and residential homes. delivering the programmes Currently awaiting participant monitoring figures from facilitators

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
		make.	Q1	Q2	Q3	Q4	
		and 2 workshops in Burnavon for Older people (30 participants) .					
10. Produce best practice Sustainability Guidelines for businesses applying to construct premises on serviced sites within the proposed Maghera Business Park in terms of the environment and reducing carbon emissions.	01/06/21 - 31/03/22	Future proofed Sustainability guidelines for the construction of premises on serviced sites within the proposed Maghera Business Park to support a low carbon future					Re-prioritised - Dfl's decision to "call in" the Council's planning application for the proposed Maghera Business Park has impacted activities and timelines for this scheme. Communication has taken place with the CEO and Director of Public Health & Infrastructure and due to the mitigating situation, a decision has been taken to pause the development of sustainability guidelines.
11.Raise community awareness/resilience of climate crisis and increase participation	1/4/21 - 31/3/23	Review, deliver and further develop sustainability 'Change one bit' project (100 participants in					Re-prioritised Sustainability Officer post which was leading the activity became vacant

What are we going to do?	Timescale	Outcomes - What difference will it make?	Stat	us			Comments
			Q1	Q2	Q3	Q4	
in practical action for climate friendly/low carbon lifestyles		programme) and undertake 4 environmental/sustainability/nature conservation activities					start of Q3 2021/22 which has a delay implications for further activity- vacant post under consideration by Strategic Director of Environment (Council restructure)
involvement in sustainable food growing /gardening/self-sufficiency - leading to positive changes in residents' diet / lifestyles towards low-carbon food production and consumption	1/4/21 - 31/3/22	Provide practical gardening support and networking opportunities for community gardening/allotment groups across Mid Ulster through the Revised "Mid Ulster is Growing from Home" scheme established- (15 groups involved) and ensure 5 new groups/gardens supported					Re-prioritised Sustainability Officer post which was leading the activity became vacant start of Q3 2021/22 which has a delay implications for further activity- vacant post under consideration by Strategic Director of Environment (Council restructure).
13. Develop a pilot habitat assessment tool to utilise as an	1/4/22 - 31/3/23	Creating healthy council managed habitats.					Some slippage in activity. The draft copy assessment tool/ guidance with associated templates has

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
		make.	Q1	Q2	Q3	Q4	
exemplar for Council managed assets/land.							been completed. It is envisaged the activity is in effect 6 months behind due to other commitments/resourcing issues. The meeting with GIS Officer and Habitat Assessments will become a reality in beginning in Q4 and into new financial year, to bring activity back on track, therefore request made to extend completion date to September 2023.
14. Introduce and pilot sustainability assessment (screening tool) for 50% capital projects (Early stages).	1/4/22 - 31/3/23	Council can increasingly demonstrate that sustainable development and climate change considerations are being integrated in their decision making process around capital projects.					The Sustainability Officer left post which has delayed this activity, due to the re- structuring the Strategic Director wants to take time to re-align sustainability role/function within the new structure, when in place this activity will resume -

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
		marc.	Q1	Q2	Q3	Q4	
15. Submit the Draft Plan Strategy for Independent Examination (IE) in 2021/2022, which will include policy to protect our environment e.g. including the Sperrins, Lough Neagh and Clogher Valley and; policy, which encourages more sustainable forms of transport, and reduces the need to travel by private vehicles.	(01/04/21 - 30/09/2022) - this is dependent on external timelines	Submission of Plan Strategy for IE, which includes policy that will guide, enhance and protect the local environment while encouraging sustainability					structure was delayed but has now been taken to Council in October 22 for consideration/Approval  We are currently working with our lawyers on a response to the Department
16. Research the application and introduction of alternative fuelled Vehicles/Diverse Plant	01/04/21 - 31/03/23	Two alternative fuel vehicles/diverse plant purchased and the production of time series					4 Electric powered vans purchased and in operation Monitoring ongoing

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status			Comments	
		make.	Q1	Q2	Q3	Q4	
into Council's Fleet and		annual Fuel Usage Reports in					
develop Fossil Fuel Usage		place.					
Baseline Report on							
Fleet/diverse plant.							
17. Research and develop a Mid	01/04/21 -	Display Energy Certificates					Display Energy Certificates
Ulster District Council's Estates	31/03/23	(DEC's) assessments completed					(DECs) completed and
Carbon Management Plan		across MUDC estate and					reported to
20/21 and by 21/22 develop		monitoring/measurement					Committee
monitoring arrangements for		methodology for collating;					Ongoing consideration in
MUDC properties reference the		emissions, fossil fuel consumption,					context of climate change
impact of :		energy usage and renewal source					baselining exercise win
1. • Emissions.		identified and applied.					conjunction with
2. • Fossil fuel consumption.							Environmental Services.
3. • Energy usage.							
4. • Renewal source.							

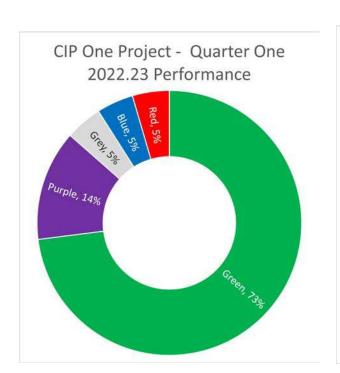
What are we going to do?	nat are we going to do?  Timescale  Outcomes - What difference will it make?			us			Comments
		make:	Q1	Q2	Q3	Q4	
18. Develop and agree Hybrid Working as part of flexible working arrangements policy - by September 2021.	01/04/21 - 31/03/23	Promote Flexible Working opportunities to Staff and potential job applicants while reducing carbon emissions associated with staff commuting.					Draft Hybrid Working Procedure updated following re-arranged HR P&P Working Group meeting with trade unions from Q2 to Q3 Updated draft Policy sent to SMT in Q3 for review/comment purposes. NJCLGS also advised in Q3 - proposed development of home working policy for Councils.
19. Progress to Stage 3 of the NI Climate Adaptation Planning Cycle i.e. complete Stage 3 of the NI Adapts Planning Toolkit	01/04/22 - 31/03/23	Adaptation plan (including Risk Register, Vision/Aims/Themes, Action Plan) ready for presentation to / sign off by the core working group, extended working group, other relevant senior staff and					Continued consultation with Climate NI, 2nd Adaptation workshop planned to take place in Q4 following the preparation of a draft risk register.

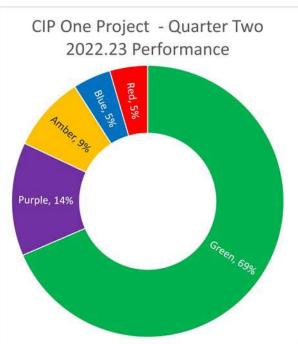
What are we going to do?	Timescale Outcomes - What difference will it make?			tus			Comments
			Q1	Q2	Q3	Q4	
20. Prepare a Climate Change and Sustainable Development Strategy and Action Plan	01/04/22 31/03/23	committee/public consultation as necessary  Work to mitigate against impacts of climate change by taking steps to reduce carbon emissions as an organisation through the development of climate and sustainable development activities/measures					Data collection on Scope 1 & 2 emissions i.e. heating, vehicle fuel & electricity usage now complete.  Meeting of the Climate Change Working Group held on the 5th December 2022 with update on progress and presentations from Sustainable NI and Queen's University Belfast on the development of Zero Carbon Co-operatives in Mid Ulster. Sustainability Workshop planned to take place in Q4 to inform the preparation of the Climate Change and Sustainable Development Strategy and Action Plan.

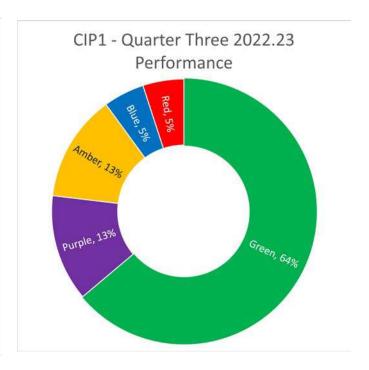
hat are we going to do?  Timescale  Outcomes - What difference will it make?				tus			Comments
			Q1	Q2	Q3	Q4	
21. Raise business awareness of the climate crisis and what practical measures businesses can implement to reduce their carbon footprint through the delivery of an "On the Road to Net Zero" information and networking event as part of Mid Ulster Enterprise Week 2022.	01/06/22 – 31/03/23	Increased business awareness of the practical steps and opportunities available to realise carbon, energy and cost savings in order to future proof their business.					Virtual Event (Net Zero: Challenge Accepted) was held on Wednesday 16th November and marketed as part of Mid Ulster Enterprise Week. 13 businesses were represented at the event. Feedback was positive from business in attendance. 73% of participants who completed online evaluation rated the event as excellent or very good. Takeaways were identified by businesses during the session

		Outcomes - What difference will it make?	Stat	us			Comments
		make:	Q1	Q2	Q3	Q4	
22.Research Environmental,	01/06/22 –	Initial awareness throughout the					Awareness sessions on
Social and Governance	31/03/23	organisation of ESG values, how					"thinking" ESG before
("ESG") principles in the		they might work in practice, what					"buying" ESG to be arranged for Q4
context of the review of the		the opportunities and challenges					3
Council's Procurement Policy.		are with ESG and Council having					
Consider whether and how		a direction of travel re whether the					
same could be incorporated as		Council could think and procure					
to how the Council thinks ESG		ESG.					
and buys/procures ESG							

## Summary Graph for CIP One Project - Performance over Quarter One and Quarter Three 2022,23







CIP1 Project Links to

Community Plan -: Infrastructure - We increasingly value our environment and enhance it for our children &

Corporate Plan - : Environment - We will work to mitigate against the impacts of climate change by taking steps to reduce carbon emissions as an organisation.

CIP TWO OBJECTIVE - - We will ensure a more connected Mid Ulster where new technologies and ways of working, empower citizens to get the best services that matter to them. - 5 Activities: SRO is Head of Communications & Marketing

What are we going to do?	Timescale	Outcomes - What difference will it	Status				Comments	
		make?	Q1	Q2	Q3	Q4		
Development of a Four-Year     Digital Transformation     Strategy.	Project start: May 2021 Project completion: December 2022	Digital strategy and action plan will set the organisation's digital direction, enabling it to leverage opportunities and impact of digital technologies, to					Procurement of Implementation Partner has commenced with appointment expected for April 2023. Aspects of the strategy are being progressed internally and also with the assistance of consultant to keep momentum up in interim (e.g., calls handling, customer service, online registration booking)	
		innovate and improve, realising cultural, organisational and operational change, and adding value for the organisation,						

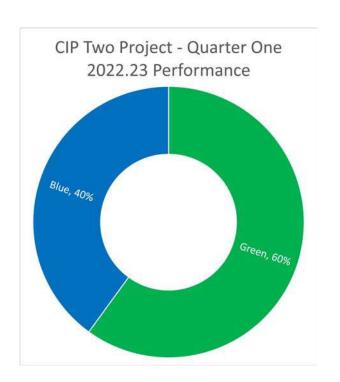
What are we going to do?	Timescale	Outcomes - What difference will it	Statu	S			Comments
		make?	Q1	Q2	Q3	Q4	
		its stakeholders and customers.					
Establishment of a Digital     Leadership Team	Project start: June 2021 Project completion: Ongoing until at least March 2022	Create Digital leaders at all levels who are responsible for delivering the Digital Transformation Strategy - ensuring our people are supported and appropriately skilled to embrace a digital culture.					COMPLETED: Project Team in place by Q4 2021/22
Development of a new digital system to support the delivery of Planning	28/02/21 – 30/06/22	Bespoke to Mid Ulster (and at a reduced cost), which integrates processes online including					COMPLETED: Project plan implemented and delivered. Data cut successfully completed by 16 May 2022. System went live internally on 16

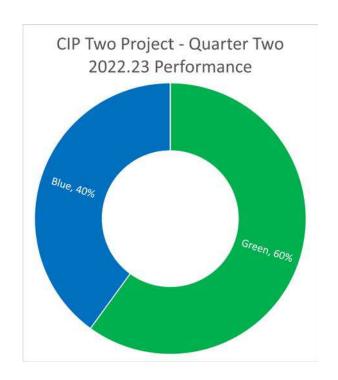
What are we going to do?	Timescale	Outcomes - What difference will it	Statu	IS			Comments
		make?	Q1	Q2	Q3	Q4	
		applications and payments, enhancing the planning experience for stakeholders and citizens, while also streamlining internal system management.					June 2022 and live to the public on 22 June 2022.
4. Development of digital systems to support the delivery of Financial Services.	01/04/21-31/03/23	Efficient and effective financial management information system, providing easy access, self-service to financial ledgers, financial information and reporting for all services, with					Phase 1 implemented  Phase 2 modules planning dates/timetabling agreed, however, commencement and implementation of some of these at best delayed being implemented until Dec 23 and at worst at risk due to resourcing challenges within the team. It's anticipated that the procurement modules (Contracts and eSourcing) will be able to progress in January 2023. Initial

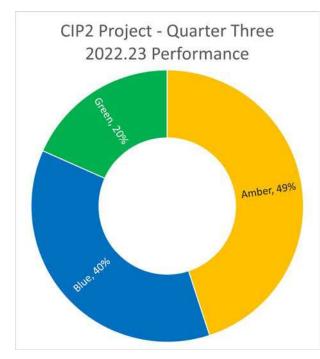
What are we going to do?	Timescale	Outcomes - What difference will it	Statu	IS			Comments
		make?	Q1	Q2	Q3	Q4	
		improved controls and governance.					work is being carried out on some of the activities on the Phase 2 list. Group being set up with reps from each of 6 NI Councils to see how to collaborate on Tech1 with kick-off meeting scheduled for January. It's anticipated AMS contract will need extended post March 2023. Extension of Phase 2 implementation requested until Dec 23
5. Implementation of Phase 2 of the HR System to support the delivery of Human Resources.	01/03/21– 30/09/22	E-enabled human resource management information system, providing easy access, self-service for staff, incorporating modern efficient recruitment and Learning &					CORE HR has now been rolled out and completed. Makodata Reporting is still ongoing but good progress has been made in relation to information available on Dashboards and reporting. However as we are currently in process of restructure we can't finalise until structure is complete.

What are we going to do?	Timescale	Outcomes - What difference will it	Statu	IS			Comments
			Q1	Q2	Q3	Q4	
		Development modules and advanced reporting for all services.					Extension requested until March 2023.

#### Summary Graph for CIP Two Project - Performance over Quarter One and Quarter Two 2022,23







CIP2 Project Links to:

Community Plan -: Economic Growth - We prosper in a stronger and more competitive economy

Corporate Plan - Service Delivery - We will improve services for our citizens through the development and delivery of an innovation agenda.

# **CIP THREE OBJECTIVE**— To create cleaner neighbourhoods, where everyone takes responsibility for their waste and the environment – 9 Activities: SRO is Assistant Director Health, Leisure & Wellbeing

What are we going to do?	Timescale	Outcomes - What difference will it	Statu	Status			Comments	
		make?	Q1	Q2	Q3	Q4		
Pilot New anti-littering     enforcement approach.	01/04/22-31/03/23	Raising awareness of adverse impacts of littering on the environment and benchmark obtained for Fixed Penalty Notices (FPN's) served as a result of information from Council staff.					278 FPNs issued -Target 416 WISE enforcement activity has fallen this quarter, Wise have reported difficulties with Recruiting and maintaining staff employed as enforcement officer's .Staff issued 0 FPNs - Target 12 The staff target is behind schedule for last year's total. Last year there were four Enforcement Officers covering the District. One of these has been redeployed away from litter activities. The remaining three have a lot of their time spent in dog control related activity. This has risen again following Covid restrictions.	

What are we going to do?	Timescale	Outcomes - What difference will it	Statu	S			Comments
		make?	Q1	Q2	Q3	Q4	
2. Support and promote local community clean-ups and events e.g. Big Spring Clean organised by schools, community groups and sports clubs	01/04/22 - 31/03/23	Clean-ups carried out in each district electoral area (DEA) across Mid Ulster district. Range of stakeholders involved including schools, community groups, businesses etc.					6 clean ups supported in 2022/23 to date no social media interaction
3. Co-author a Community engagement programme with "Friends from Maghera Walled Garden".	01/04/22- 31/03/23	Friends of Maghera Walled Garden established and actively engaged.					The engagement event with the Community Stakeholder Group (Friends of MWG) didn't take place, however there was a large scale community event where over 1,000 members of the public, volunteers and stakeholders attended on Saturday 3 December. The

What are we going to do?	Timescale	Outcomes - What	Statu	Status			Comments
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							Christmas event saw Friendly elves entertain the crowds and the garden was lit up with a spectacular LED display and characters that provided plenty of opportunity for selfies and family festive pictures. Note that the garden opened especially for this event. As the garden is closed from 31 Oct - Easter the next engagement of the Community Stakeholder Group (Friends of MWG) will take place when it reopens in April 2023.
4. Co-ordinate and deliver a programme of Town and Village Spruce Up - Deliver 73 grant schemes in 2021/22 and up to 60 schemes in 2022/23	01/04/21 - 31/03/23.	Contributes to well-maintained towns and villages resulting in a positive aesthetics.					2021/2022 73 Letters of offer issued to businesses on the ranked reserve list. 2022/2023 43 schemes issued with a Letter of Offer to value of £149,144.41. Paper brought to September 2021 Development Committee to update on 2021/22 spruce up scheme and requested the ring-

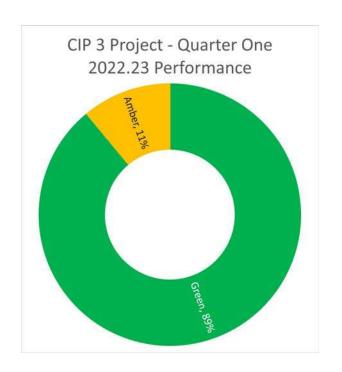
What are we going to do?	Timescale	scale Outcomes - What Status difference will it					Comments	
			Q1	Q2	Q3	Q4		
							fencing of monies for 2022/2023. Architect appointed through quotation process to manage 2022/2023 schemes. Monthly reviews on scheme are conducted. Annual Report submitted to Assistant Director October 2022; not presented to Development Committee as of yet. 43 Letters of Offer issued to value of £149,144.41; 30 Letters of Offer have been accepted to value of £109,901.53. 13 schemes have withdrawn since April 2022. 25 schemes completed to the value of £90,298.15. McCarter Hamill have completed initial inspection reports and completing final inspection reports as schemes complete.	

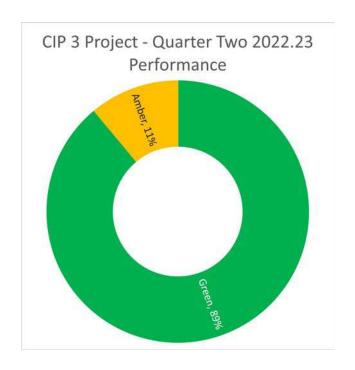
What are we going to do?	Timescale Outcomes - What difference will it		Statu	IS			Comments
		make?	Q1	Q2	Q3	Q4	
Co-ordinated litter/ recycling educational programme in place for participating schools      Dovelon, manage and deliver.	01/04/21-31/3/23	Educational programme made available to all primary schools and delivery schedule in place					School talks now scheduled for coming term. Action complete as per Q2 update i.e. no further action required. Second period of monitoring for Walk This Way programme showed a significant reduction in litter deposited around Lough Fea walk. Awaiting final report on overall success of project.
6. Develop, manage and deliver a marketing and communication activity plan 2021/22 aimed at reducing littering and awareness of dog fouling across Council parks.	01/04/21 - 31/03/23	Increased public awareness of effects of littering and dog fouling across the District.					Spring Campaign to commence via communications i.e.  Messaging and campaign plan - targeting the reduction of litter and dog fouling incidents across Parks and Open spaces. 4 stakeholder community group meetings facilitated Ballyronan, Washingbay, Coolnafranky & Castledawson. Review still to be completed (Q4)

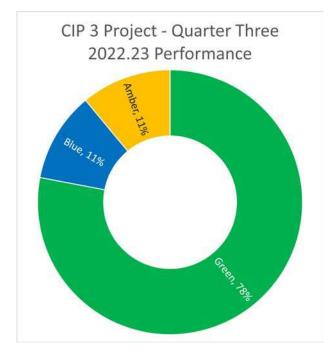
What are we going to do?	Timescale	Outcomes - What difference will it					Comments
		make?	Q1	Q2	Q3	Q4	
7. Develop extended coverage of Forest Schools programme across all seven District Electoral Area's (DEA's) - DEA's are Carntogher, Clogher Valley, Cookstown, Dungannon, Magherafelt, Moyola, Torrent in Mid Ulster District	(Phase One) 2022/23 linked to review end of Phase One	Work in partnership to broaden the invitation to schools, youth groups to take part in the Forest Schools Programme across the Districts green and blue spaces.					Six schools have undertaken forest schools training at Hill of the O'Neill
8. Continue to raise Parks and Open Green Spaces management standards across Council Properties by attaining one additional Green Flag/Blue Standard award by 2022	01/04/22 - 31/03/23	Enhancing horticultural, cleanliness, biodiversity, community involvement, and environmental management standards					COMPLETED Achieved flag status for Davagh Site

What are we going to do?	Timescale	Outcomes - What difference will it	Status				Comments
		make?	Q1	Q2	Q3	Q4	
		across the Districts recreational spaces.					
9. Provide environmental volunteering opportunities and support community groups to manage local environmental projects.	01/04/22 - 31/03/23	Strengthening the provision of environmental volunteering opportunities within the District					Workshops completed in Aug 2022

#### Summary Graph for CIP Three Project - Performance over Quarter One and Quarter Three 2022,23







CIP3 Project Links to:

Community Plan -: Infrastructure- We increasingly value our environment and enhance it for our children.

Corporate Plan - Environment - We will continue to promote and protect our environment through our environmental and antilittering programmes of education, awareness raising and enforcement

CIP FOUR OBJECTIVE - We will contribute to the ongoing regeneration of our district by delivering a capital investment programme, enhancing facilities and opportunities for local people. – 3 activities: SRO is Head of Technical Services

Wh			Outcomes - What difference	Status				Comments
			will it make?	Q1	Q2	Q3	Q4	
1.	Undertake the Project	01/04/21 -	Contribute to					Monthly reports presented to
	management of Council's	31/3/23	the ongoing					Environment Committee status
	current committed live		regeneration of					progress updates on Capital Delivery
	Capital Works Programme		our district.					Monthly reports presented to
	2020 - 2024 with an							Environment Committee status
	indicative spend < £26m							progress updates on IST Capital
								Delivery. Monthly reports presented
								to Environment Committee status
								progress updates on ICT Capital
								Delivery. Monthly reports presented
								to Environment Committee status
								progress updates on Potential
								Scoping projects within Capital
								Delivery. Annual Update presented to
								Council PR 9th June 2022 by

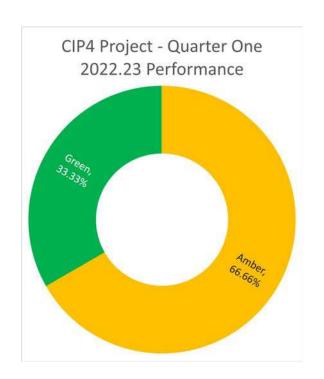
What are we going to do?	Timescale	Outcomes - What difference		us			Comments
		will it make?	Q1	Q2	Q3	Q4	
							Strategic Director of Environment.
							Resources have been limited with
							priority given to Key Capital projects
							for MSW (Mid South West Growth
							Deal) and LUF (Levelling Up Fund
							Phase 2) plus staff member leaving in
							Q2 has resulted in dedicated section
							on webpage not being fully updated.
							Residents have however been
							updated in terms of Projects being
							listed on web page see link
							https://www.midulstercouncil.org/your-
							council/investing-in-mid-ulster plus
							monthly updates on media YouTube
							channel

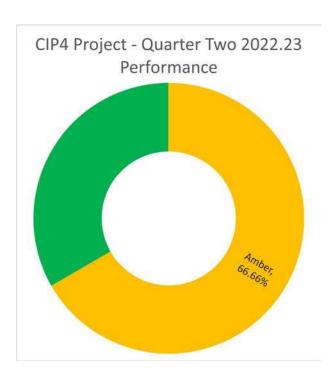
What are we going to do?	Timescale Outcomes - What difference		Status				Comments
		will it make?	Q1	Q2	Q3	Q4	
2. Research, develop and implement a pilot capital project procedural guide.  Output  Description:	01/04/21 - 31/3/23		Q1	Q2	Q3	Q4	Resource identified - Capital Planning Manager in post. Document developed. SMT approval pending. Roll out still being scheduled for Q4 as planned (pending approval of Capital Guide framework. Roll out still being scheduled for Q4 as planned (pending approval of Capital Guide framework. Discussions have taken place with various Councils regarding setting up a Working Group to explore in L&D and sharing of information - first meeting scheduled for 15th November 22 ( MSW Council
							Grouping ) - meeting was postponed - new date to be agreed. Roll out still being scheduled for Q1 2023-2024 as planned. Capital Procedure guide to

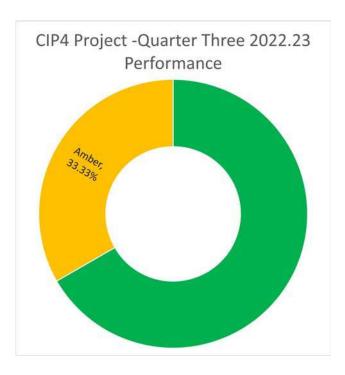
What are we going to do?	Timescale	Outcomes - What difference	Stati	Status			Comments
		will it make?	Q1	Q2	Q3	Q4	
							be review on annual basis following
							review of steps 1-6 noted
Develop a skills/competency	01/04/21 -	Streamline					Resources have been limited with the
matrix/ tool to map required	31/3/23	processes for					restructuring of Council and with
and desired skills for capital		efficiency					priority given to Key Capital projects
projects team/client services		compromises					for MSW (Mid South West Growth
teams and conduct		within the					Deal) and LUF (Levelling Up Fund
training/development		capital projects					Phase 2) Q1 Deadline Priority
programmes to optimise		team through					resulting in this being delayed until
efficiencies and workflows by		staff					Q3 of the delivery plan and
April 2023.		development.					recruitment of additional 2 members
							of staff identified in restructuring plans
							(see PR Oct 22). (2)Roll out still being
							scheduled for Q4 as planned. (3) Roll
							out still being scheduled for Q4 as
							planned (pending approval of Capital

What are we going to do?	Timescale	Outcomes - What difference	Status				Comments
		will it make?	Q1	Q2	Q3	Q4	
							Guide framework. (4) Roll out still
							being scheduled for Q4 as planned.
							(5) Roll out still being scheduled for
							Q3 as planned. (6) Roll out still being
							scheduled for Q1 2023-2024 as
							planned. (7) Roll out still being
							scheduled for Q4 as planned
							(pending approval of Capital Guide
							framework. (8) Roll out still being
							scheduled for Q1 2023-2024 as
							planned

#### Summary Graph for CIP Four Project - Performance over Quarter One and Quarter Two 2022,23







CIP4 Project Links to:

Community Plan -: Economic Growth - We prosper in a stronger and more competitive economy.

Corporate Plan - Economy - We will continue to identify opportunity sites for development proposals and to deliver against existing plans for other key strategic sites (including Ann Street, Dungannon and the former Maghera High School site).



# Mid Ulster District Council Statutory & Corporate Performance Improvement Indicators

Q1 to Q3 - Nine Month Progress Report 2022 - 2023

#### Performance Measures 2022 to 2023 - Statutory & Corporate Performance Indicators

#### Statutory Indicators – Set for Us

Under the Local Government (Performance Indicators and Standards Order (Northern Ireland) 2015), statutory performance indicators and standards have been set as part of the performance improvement arrangements for district councils (i.e. set for us). Performance measures have been specified for the functions of: Economic development, Planning and Waste management.

The aim of the performance measures is to promote the improvement of service delivery. The information is currently collated by the Department for the Economy, Department for Infrastructure and DAERA (Department for Agriculture, Environment and Rural Affairs) respectively and published on their websites. Once released to Council, this information is published for citizens and other stakeholders to assess Council's performance in these areas. Until validated by the Departments aforementioned, data will remain as management information.

#### Corporate Performance Indicators – Set by Us

During 2016/17, Council, in the absence of an agreed region wide performance management framework, decided to concentrate on ensuring the data quality of three of its proposed "set by us" or "self-imposed" performance indicators, standards/targets, with the aim of improving service delivery, across the three indicators; namely:

- 1. Prompt Payments (Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's),
- 2. **Freedom of Information Requests (FOI) Responded to within 20 days,** (Council meets its statutory obligations, customer requests are met within specified timeframes and citizens can get information in a timely manner through a transparent process), and
- 3. **Percentage lost time rate of sickness absence** (shows the percentage of total time available that has been lost due to any type of absence during a certain time period. The indicator is based on full time equivalent (FTE) employees useful as a general measure of the significance of sickness absence levels for an organisation).

#### **Benchmarking With Other Councils**

Work is continuing within the Local Government Performance Improvement Working Group on the development of an overarching regional benchmark framework for Northern Ireland Councils. Average Days Lost p.a. (due to sickness absence) and prompt payments performance data, has been supplied by the Department for Communities. Benchmark data appears where the information is available in this report and is contained in Council's Annual Performance Assessment Report. Where other local Council's benchmark data are available (annual), the data is included in the report. Data quality is a central part of the Council's operational business and performance management. Performance measures including Absence information, Freedom of Information Requests, and Prompt Payments information is used every day across the Council to help inform management decisions, plan services, benchmark performance and cost, and inform target setting.

## Rag Status, Target Direction and Performance Trend – Colours, Symbols and Descriptors.

## **Table One – RAG Status and Descriptors**

Status – Evaluated As	Explanation
GREEN	Met or exceeded target
AMBER	Missed target narrowly
RED	Missed Target Significantly
PURPLE	Information not available

## **Table Two – Target Direction**

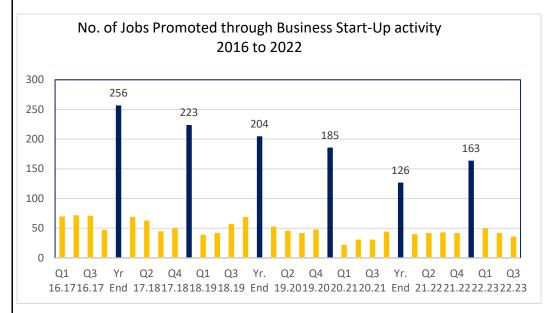
Target Direction	Descriptor
More Is Better	A bigger value for this measure is best
Less Is Better	A smaller value for this measure is best

#### **Table Three - Performance Trend**

Direction of Travel								
The direction of travel shows if performance has improved, declined, or been maintained relative to previous quarter.								
Performance Improved	Performance Improved Performance Remained Same Performance Decline							
<b>↑</b>	←→	•						

#### STATUTORY INDICATOR & STANDARD Ref. No. ED1: - MORE IS BETTER

# **ED1: TIME SERIES GRAPH** - The number of jobs promoted through business start-up activity from April 2016 to December 2022



\*\* Amendment order - new MUDC statutory target will be 153 jobs promoted (awaiting legislation enactment)

Comparator (annual)	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
NI Councils Average	208	159	164	157	129	169

Quarter	**Standard	Achieved	Trend	Status
Q3 2022/23	**210 jobs	35	<b>→</b>	
Q2 2022/23	210 jobs	41	<b>→</b>	
Q1 2022/23	210 jobs	49	<b>^</b>	
Q4 2021/22	210 jobs	41	<b>→</b>	

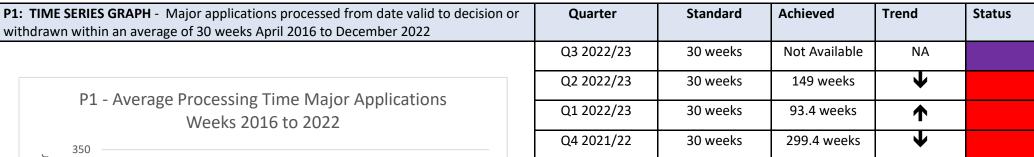
#### **ANALYSIS: MORE IS BETTER.** .

Q3 Jobs figure (35) is slightly lower than Q3 in 2021/22 (42), lower than Q1 (49 jobs) & Q2 (42) and lower than pre-Covid level of 2019/20 (68). DfE / Invest NI require Councils to use a lower conversion rate (Plans - Jobs) of 0.6 (not RSI rate 0.75762). Performance slightly lower than Q3 2021/22. If performance is sustained, Mid Ulster will slightly exceed the EU Prog target (158) and the proposed new Statutory Target (153) but not the current Statutory Target (210 jobs). \*\*In DfE's letter dated 12 May 2022, they advised that, as the Amendment Order was not ratified due to the collapse of the Executive DfE require Councils to report using both programme and statutory targets in self-assessment returns and improvement plans assurance, until new Statutory targets can be enacted in legislation (i.e. 153 for Mid Ulster.)

**ACTION PLAN:** The Contract M'ment Team (L&CCC) liaise regularly with the Contractor (ENI); following approval from funders, ENI offer both online and physical delivery which is working well for clients and enquiry levels to Dec 2022 have remained strong. However, indications are these are projected to decrease in the current economic climate as fewer are prepared to risk starting a business with increases in energy costs and cost of living. 350 Plans are required to meet Statutory 'Jobs promoted' target (210 jobs) by March '23. 2022/23 Q1, Q2 & Q3 figures (126) account for 60% of this.

**Lead Officer: Fiona Mc Keowen Assistant Director Economic Development, Tourism and Strategic Programmes.** Purpose of Performance Indicator (PI): The number of jobs promoted through business start-up activity (Business start-up means the delivery of completed client led business plans under the Department of the Economy Regional Start Initiative or its successor Programme

#### STATUTORY INDICATOR & STANDARD Ref. No. P1: - LESS IS BETTER



# ANALYSIS: LESS IS BETTER. .

Performance figures for Q3 of this reporting year not presently available. Shows that we managed to decide 3 Major applications in this quarter. 8 new applications were received. Our processing time was 149 weeks however, well outside target. What does this mean: That perhaps as a result of issuing 3 Major decisions that this has initially reflected in this high 149 weeks. Focus needed to improve Major processing times remains a key priority.

Comparison with last year same reporting period: 92.6 weeks for Q2 last year.

#### **ACTION PLAN:**

The staff make-up of the Major applications team is now finalised after a period of flux and absence. There is a permanent senior team lead, HPTO and myself as Team Lead.

2. Measures to improve the consultation response times of statutory consultees is on-going and internal practises being reviewed.

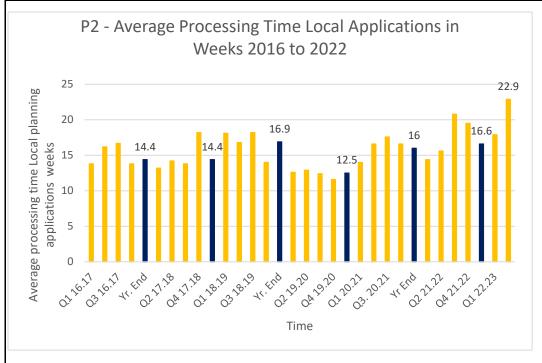
	We	eeks 20	)16 to 2	2022		
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Time Major 8						
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Average Processing Applications - Applications - CO 00 001	73.6	44.4	64.7	73.2	74.1	88
Pro 2015	<del>       </del>	44.4				
Approx 0						
Very Very	6.7, 6.7, 71.3, 71.3,	End 8,79, 8	,5°,2°,3°,	5 Eng 057	20,20,22,23	(Fug 3533
A 1, 2	W. J. V. J. J. J. J. J.	1, 5, 50 to	V, 3,	11 55 CV	1 3 L	11 5

Comparator	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
(annual)						
NI Council	69	50	59	52.8	61.4	49.8
Average						

**Lead Officer: Director Dr. Chris Boomer – Planning.** Purpose of PI: Planning Department deals with MAJOR Planning applications faster - [An application in the category of major development within the meaning of Planning (Development Management Regulations (NI) 2015(a)].

#### STATUTORY INDICATOR & STANDARD Ref. No. P2: - LESS IS BETTER

**P2: TIME SERIES GRAPH** - Average processing time of Local Planning Applications from date valid to decision or withdrawn within an average of 15 weeks from April 2016 to December 2022



Comparator	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
(annual)	2010/17	2017/10	2010/13	2013/20	2020,21	2021,22
NI Council Average	16.2	15.2	14.8	14.0	17.8	17.2

Quarter	Standard	Achieved	Trend	Status
Q3 2022/23	15 weeks	Not Available	NA	
Q2 2022/23	15 weeks	22.9	<b>→</b>	
Q1 2022/23	15 weeks	17.9	<b>→</b>	
Q4 2021/22	15 weeks	16.6	<b>↑</b>	

#### **ANALYSIS: LESS IS BETTER. .**

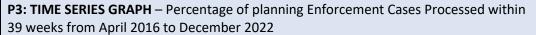
Performance on processing times has worsened over the reporting period What does this mean: Action needs to be taken to bring performance improvements Comparison with last year same reporting period: Processing times are up from 14.8 weeks to 22.9 weeks

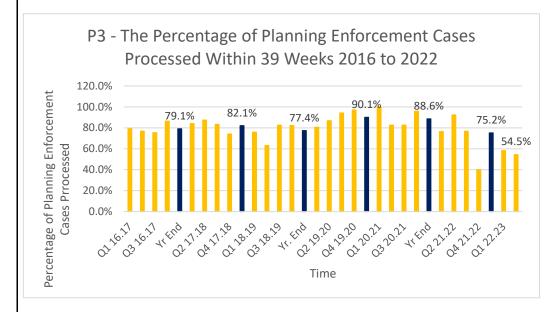
#### **ACTION PLAN:**

The new planning portal went live 17th June 2022 and there was a focus immediately following the go live date to validate all planning applications received since the system went down 12 May 2022. Overtime is being offered to PTO's and HPTO's to work through the backlog of applications with a view to processing applications to a decision. The period of summer leave also had a negative impact during a busy period. The loss of an SPTO to the IT project team on a full time basis was resolved towards the end of Q2 which should help performance improve in Q3 with the Head of Local Planning (Karen Doyle) being able to take up her new position on a full time basis to oversee all Local Plan performance.

**Lead Officer: Director Dr. Chris Boomer – Planning.** Purpose of Pl. Planning Department deal with LOCAL Planning applications faster - Local applications means an application in the category of local development within the meaning of the (Development Management) Regulations (NI) 2015, and any other applications for approval or consent under the Planning Act (NI) 2011 (or any orders or regulations made under the Act).

#### STATUTORY INDICATOR & STANDARD Ref. No. P3: - MORE IS BETTER





Comparator (annual)	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
NI Council Average	80.7%	77%	81%	81.4%	69.9%	70.4%

Quarter	Standard	Achieved	Trend	Status
Q3 2022/23	70%	Not Available	NA	
Q2 2022/23	70%	54.5%	<b>^</b>	
Q1 2022/23	70%	46.4%	<b>\</b>	
Q4 2021/22	70%	95.8%	<b>↑</b>	

#### ANALYSIS: MORE IS BETTER. .

54.5% of cases processed within 39 weeks falls below target.

What does this mean: Action needs to be taken to bring performance improvements

Comparison with last year same reporting period: Performance has dropped from 83.3% to 54.5%.

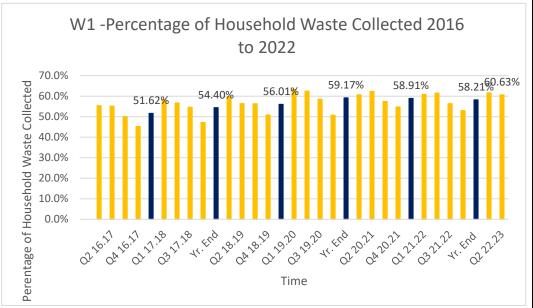
#### **ACTION PLAN:**

The loss of an experienced officer, who was not yet replaced continued to have a serious impact on the performance of the Enforcement team. The appointment of a short term temporary HPTO should help to move some more complex cases. A backlog of complaints were accumulated in Q1 when the planning portal went offline, which needed to be addressed in Q2. New Head of Local Planning (Karen Doyle) will oversee and review the Enforcement performance in Q2 of 2022, together with the implementation of the new IT system.

**Lead Officer: Director Dr. Chris Boomer – Planning.** Purpose of PI: Planning Department bring more enforcement cases to target conclusion within 39 weeks. Enforcement cases are investigations into alleged breaches of planning control under Part 5 of the Planning Act (NI) 2011 (or under any orders or regulations made under the Act.

#### STATUTORY INDICATOR & STANDARD Ref. No.W1: - MORE IS BETTER

**W1: TIME SERIES GRAPH** - The % of household waste collected by District Councils that is sent for recycling (including waste prepared for reuse) from April 2016 to Dec. 2022



Comparator (annual)	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
NI Council Average	44.4%	48.1%	50%	51.9%	50.7%	Not Available

Quarter	Standard	Achieved	Trend	Status
Q3 2022/23	*50%	**Not Available	NA	
Q2 2022/23	*50%	60.63	Ψ	
Q1 2022/23	50%	61.59%	<b>^</b>	
Q4 2021/22	50%	52.93%	Ψ	

#### ANALYSIS: MORE IS BETTER. .

Reduced tonnage collected for recycling -Due to industrial action Comparison with last year, same reporting period: Decrease of 1704 tonnes .

\*NILAS scheme to December 2020. -Awaiting new standards Comparison with last year, same reporting period:

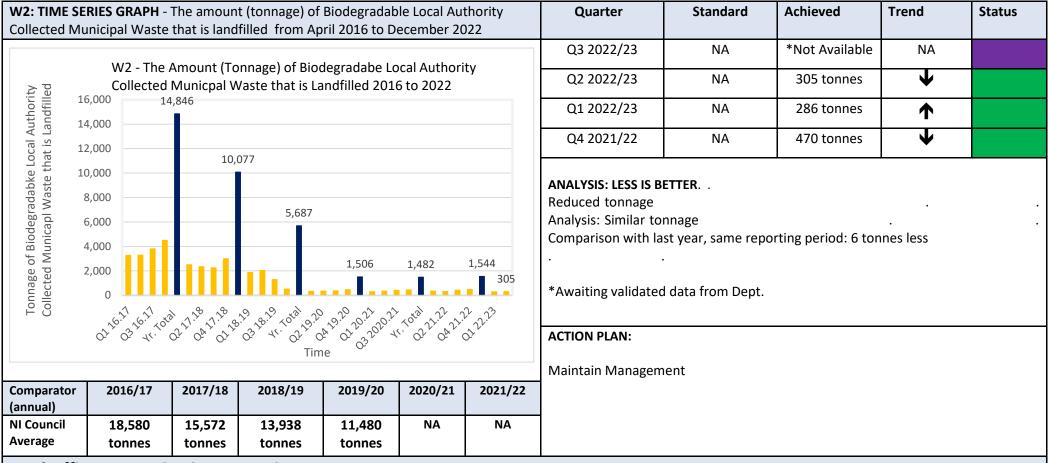
\*\*Awaiting validated Data from Department

#### **ACTION PLAN:**

Maintain Management

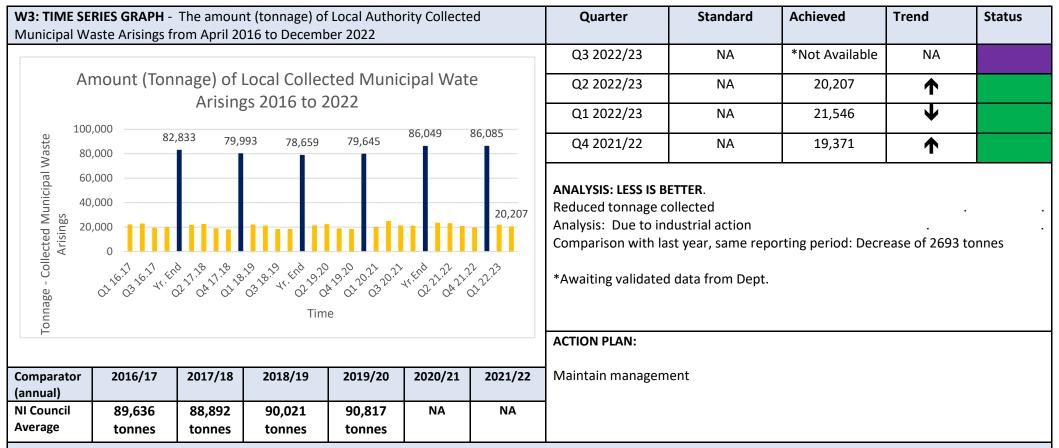
**Lead Officer Strategic Director Environment -** Purpose of PI.: Meet Statutory Targets – Households Waste is as defined in Article 2 of the Waste and Contaminated Land (NI) Order 1997 (a) and the Controlled Waste and Duty of Care Regulations (NI) 2013 (b) - Household Waste is as defined in Article 2 of the Waste and Contaminated Land (NI) Order 1997 (a) and the Controlled Waste and Duty of Care Regulations (NI) 2013 (b)

#### STATUTORY INDICATOR & STANDARD Ref. No.W2: - LESS IS BETTER



**Lead Officer Strategic Director Environment.** Purpose of PI: Meet Statutory Targets -Local Authority collected Municipal Waste as defined in section 21 of the Waste Emissions Trading Act 2003 (c)

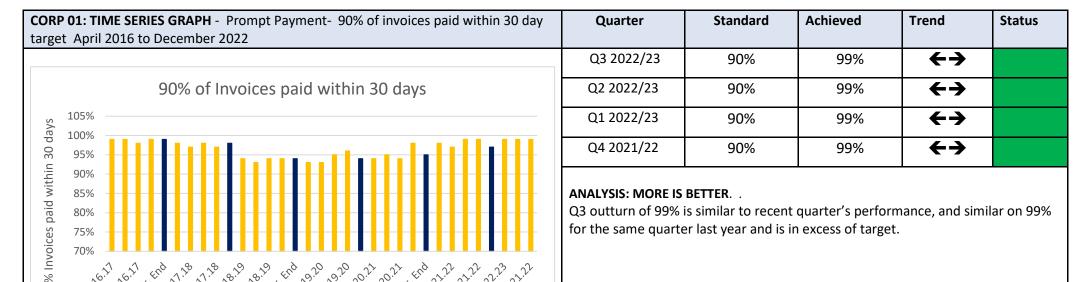
#### STATUTORY INDICATOR & STANDARD Ref. No.W3: - LESS IS BETTER



**Lead Officer Strategic Director Environment.** Purpose of PI: Meet Statutory Targets - Local Authority collected Municipal waste arisings is the total amount of local authority collected municipal waste which has been collected by a district Council

#### STATUTORY INDICATOR & STANDARD Ref. No. CORP 01: - MORE IS BETTER

0320.22



	_					
Comparator	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
(annual)		-		-	-	
NI Council	84%	82%	86%	86%	89.5%	90.01%
Average						

4. End 0419.20 0220.22

021.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12.12 12

70%

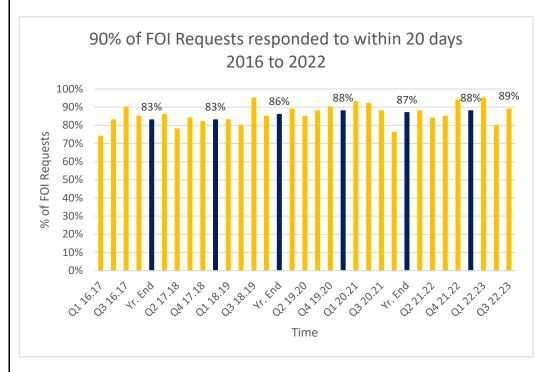
**ACTION PLAN:** 

Maintain Management

Lead Officer: JJ Tohill Strategic Director of Corp Service/Finance. Purpose of PI: Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's. Council recognises that late payments are a key issue for business, especially for smaller businesses as it can adversely affect their cash flow & jeopardises their ability to trade & we recognise that as a Public body we should set a strong example by paying promptly. Indicator that allows Council to have a "signal" that it has an effective prompt payment system delivery, has in place a clear framework for managing prompt payments, in order to support an environment in which ambitious businesses flourish. The Department for Communities requests information from councils at the end of each Quarter on the processing of invoices as detailed in the following circular https://www.communities-ni.gov.uk/publications/circular-lg-192016-guidance-prompt-payments

#### STATUTORY INDICATOR & STANDARD Ref. No.CORP 02: - MORE IS BETTER

**CORP 02: TIME SERIES GRAPH** - 90% Freedom Of Information requests responded to within 20 days from April 2016 to December 2022



Comparator (annual)	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
NI Council	Not	Not	Not	Not	Not	Not
Average	Available	Available	Available	Available	Available	Available

Quarter	Standard	Achieved	Trend	Status
Q3 2022/23	90%	89%	<b>^</b>	
Q2 2022/23	90%	80%	<b>→</b>	
Q1 2022/23	90%	95%	<b>^</b>	
Q4 2021/22	90%	94%	<b>^</b>	

#### ANALYSIS: MORE IS BETTER. .

During this period 87 new FOI cases were received & logged on the system for Q3. The no. of cases received is down slightly on previous Q1-Q2, but is nonetheless up slightly when compared to the same period last year, when 82 were received and processed. 80 cases/FOI requests were responded to during this period. Overall, the % success rate of responding to requests within 20 days is sitting at 89%. This is up on Q2 & as such within target of the set standard 90% of all FOI requests being responded to within 20 days. 34 FOI requests to date have not been responded to within the 20 day target set. The increased attainment levels within this quarter has enabled the 90% target to be within reaching distance by yr. end, with less cases being responded to outside the 20 days this period. Comparison with last year same reporting period: The number of cases processed and responded to in this qtr. is slightly up on those received and processed in Qtr. 3 of 2021-22.

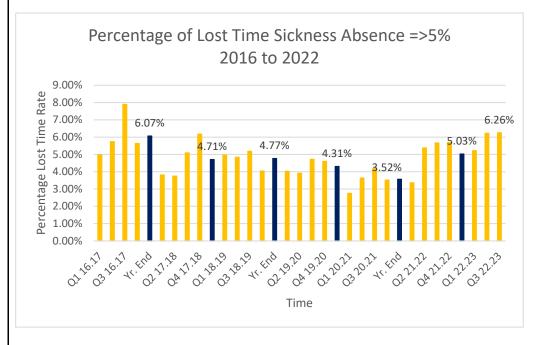
#### **ACTION PLAN:**

Given the Q3 3 position, it is more likely that the 90% of all FOIs responded to within 20 days will be met than was the case at the end of Qtr. 2. The number of cases being processed is steadily increasing/returning to pre COVID-19 levels but is still below that processed in 2019-20

**Lead Officer: Philip Moffett Assistant Director OD, Strategy & Performance -** Purpose of PI: The measure is needed to ensure that Council meets its statutory obligations and that customer requests are met within a specified timeframes. Citizens can get information in a timely manner through a transparent process.\* FOI statistics in N Ireland Councils- data is not currently available – awaiting regional framework

#### STATUTORY INDICATOR & STANDARD Ref. No.CORP 03: - LESS IS BETTER

<b>CORP 03: TIME SERIES GRAPH</b> - Lost time Rate Absence of 5% or less from April 2016	
to December 2022	



Quarter	Standard	Achieved	Trend	Status
Q3 2022/23	=>5%	6.26%	Ψ	
Q2 2022/23	=>5%	6.23%	Ψ	
Q1 2022/23	=>5%	5.22%	<b>^</b>	
Q4 2021/22	=>5%	5.7%	Ψ	
ANALYCIC. LECCICI	DETTED	•		

#### ANALYSIS: LESS IS BETTER. .

.Total number of days lost due to sickness in Q3 was 2702.67, an increase of 287.76 days on Q2.and the % loss figure in turn also increased to 6.26%. Northern Ireland was and still is experiencing an increasing circulation of Influenza and together with COVID 19 these viruses have greatly and are expected to continue to impact sickness absence. This is evident in our Cause of Sickness stats which shows "infections" now in our top 3 causes of sick, at 18.04%, the second highest cause of sickness. "Stress, depression and fatigue" continues to be the biggest cause of sickness with 20.28% and we are continuing to do all we can to help managers and staff manage mental health related illness. The third highest causes of sickness was "Other Sickness" at 17.33% which is in part due to a number of staff being hospitalised, attending outpatient procedures etc.

#### **ACTION PLAN:**

The HR Team along with Managers are monitoring absence closely in line with the Managing Absence Policy in an effort to achieve the 5% target.

Comparator (annual)	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
NI Council Average	Not Available	Not Available	Not Available	*6.46%	4.79%	Not Available

Lead Officer: M Canavan Strategic Director OD, Strategy & Performance - Purpose of PI: Lost Time Rate (LTR) shows the % of total time available that has been lost due to sickness absence during a certain time period. The indicator is based on full time equivalent (FTE) employees, useful as a general measure of the significance of sickness absence levels for an

<sup>\*</sup>Regional % Lost Time Rate only available from 2019/20



# **Corporate Health Indicators**

# Statistics available ending December 2022

# **Mid Ulster District Council**

Economy





processing time local planning applications

Waste Management



Average processing time major planning applications





Reduction of waste going to landfill

Council Facilities



Visitors to Arts &

66,930



Users of leisure & recreational facilities

1,471,021



of waste recycled





Better Responses



responded to within target



dealt with

within target



No of online transactions



Correspondence responded to within

37,795

77.68%



(FTEs) on payroll



Number of casual staff employed in past 12 months

**Engaged Workforce** 

Staffing







satisfied with current job



of workforce who take pride in working for the Council

Finances



of workforce who understand council's priorities and how they contribute to them







Invoices paid

