

Report of Civic Recognition Working Group of Mid Ulster Council held on *Wednesday 9 August 2023* in *Chamber, Dungannon* and by *virtual means*.

Attendees **Members:** Councillors Mallaghan*, D McPeake*, Molloy, McLernon, Corry*, Robinson*, Brown*, McLean* and Quinn*
Officers: J McGuckin (Hosse), E Forde (Committee & Member Services Manager)

Apologies Chief Executive, J Hobson (Executive Officer)

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1.0	Chair	
	<p>Proposed by Councillor D McPeake, Seconded by Councillor Quinn that Councillor Mallaghan resume as Chair.</p> <p>AGREED: Councillor Mallaghan continue as Chair of the Working Group.</p> <p>Councillor Mallaghan proposed Councillor Molloy to Chair the meeting as he was present in the room.</p> <p>AGREED: Councillor Molloy chaired the meeting</p>	No action
2.0	Report of meeting held on 22 November 2022	
	<p>Members noted the report of the Civic Recognition Working Group held on 22 November 2022 which had been approved at P&R 1 December 2022.</p>	No Action
3.0	Civic Recognition Way Forward – Proposal Paper	
	<ul style="list-style-type: none"> Proposed by Councillor Mallaghan, seconded by Councillor D McPeake 	

	<p>That Officers progress option 2 of the proposal Paper.</p> <p>Considerations going forward:</p> <ul style="list-style-type: none"> • Criteria to be determined with relevant directorates for approval; • Effective communication of the promotional campaign for the awards will be key to success and understanding of the events; • Venues: consideration be given to taking events to a larger venue should it be required; • Awards: award for winner of each category with recognition for runners up however noted that not everyone nominated to a category could be invited to an event; • Each nomination acknowledged. • Nominations: made by public through open call advertised via council’s website and social media platforms as part of the promotional campaign. Nominations submitted via online application form. • Members form part of the judging panel. • Chair’s and Vice Chair’s reception at discretion of those holding office as agreed CRWG 22.11.22. • Occasions such as County/Team winning an All-Ireland title, Chair’s office work with neighbouring councils to jointly acknowledge achievement outside of Civic Awards. For example, both Chair’s meet the team post-match/training event to jointly congratulate. <p>AGREED: That</p> <ul style="list-style-type: none"> (i) Officers work with directorates to determine draft criteria for awards; (ii) Members to feed further comment to HoSSE by 12 noon Tuesday 15 August 2023; (iii) Working group to reconvene with aim of bringing draft paper to Policy and Resources Committee 7 September 2023. 	<ul style="list-style-type: none"> (i) Council Officers (ii) Members (iii) Officers
4.0	Date of Next Meeting	
	AGREED: Working group reconvene week commencing 21 August 2023	
Meeting concluded at 6.55pm		

Report of Civic Recognition Working Group of Mid Ulster Council held on *Thursday 31 August 2023* in *Chamber, Dungannon* and by *virtual means*.

Attendees **Members:** Councillors Mallaghan, D McPeake*, Molloy*, McLernon, Corry*, Robinson*, Brown*, and McLean*
Officers: AM Campbell, (DCE/SD: ENV), J McGuckin (Hosse), E Forde (Committee & Member Services Manager), J Hobson (Executive Officer)

Apologies None

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1.0	Report of meeting held on 9 August 2023	
	<p>Members noted the report of the Civic Recognition Working Group held on 9 August 2023</p> <p>Noted: That to issue a letter to all nominees who did not make awards criteria would be mail merge of standard letter.</p>	
2.0	Civic Recognition Way Forward – Updated Proposal Paper	
	<p>Considerations going forward:</p> <ul style="list-style-type: none"> • Scoring matrix and criteria for each category to be refined; • All nominees scored on agreed matrix, once the top threshold has been established the top 5 scorers receive an award, thus no overall winner; • Trophies and awards to be selected from local craft industries, top wards to be perpetual, budget to be sourced outside of existing parameter; • Samples of possible awards from local craft industries to be sought expediently; 	

