

COOKSTOWN DISTRICT COUNCIL

Minutes of proceedings of a **POLICY RESOURCES & SERVICES COMMITTEE MEETING** of the Council held in the Council Chamber on Tuesday 28 January 2014 at 7 pm.

Present: S McCartney, Chairman

Councillors: Buchanan, Clarke, Glasgow MBE, Kelly, Lees, Mallaghan (7.28) McElhone (7.20), McFlynn, McNamee, Quinn, Wilson

Officers Chief Executive (Acting)
Director of Corporate and Operational Services
Director of Environmental Health and Building Control
Head of Waste and Contract Management
Clerk's Secretary

1 APOLOGIES

Apologies were received on behalf of Councillors Mayo, McAleer, McIvor and Quinn.

2 DECLARATIONS OF INTEREST

There was no declarations of interest.

3 REPORT OF DIRECTOR OF ENVIRONMENTAL HEALTH & BUILDING CONTROL

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein.

3.1 Environmental Health

3.1.1 Stormont Environment Committee – Enquiry into Wind Energy

Members consider the draft response submitted by the Director of Environmental Health & Building Control to the above inquiry.

Councillor Clarke stated that the £5,000 community levy proposed by the Director of Environmental Health & Building Control should be doubled and awarded on a pro rata basis.

Councillor Wilson also stated that the response should include reference to the burden of work being placed on Environmental Health Departments and that some form of reimbursement should be forthcoming.

The Committee RECOMMENDED that the Director of Environmental Health & Building Control include these comments in his response and circulate the amended response to Party Leaders prior to submission.

3.1.2 Consultation Paper on the Draft Planning (Hazardous Substances) (Amendment) Regulations NI 2014

The Committee RECOMMENDED no objections to the proposed revised classification as outlined in the consultation document.

3.1.3 Hearty Lives Cookstown Programme

The Committee RECOMMENDED that Council offers proportionate support for the ongoing delivery of the 'Hearty Lives Cookstown' Programme for 2014/2015.

3.1.4 Street Trading NI 2001: Renewal of Licenses for Stationary Traders

Name	Designated	Dates/Times
Sharon Watterson Food 7 Mobuy Rd Cookstown	Lay-by on Westbound Carriageway (20 metres from exit)	Monday to Saturday - Hot (7.30 am to 4.30 pm) (6 days per week)
James Fields 20 Cookstown Rd Cookstown	Ballyforlea Lay-by Eastbound Carriageway (40 metres from entrance)	Monday to Saturday - Potatoes (7.30 am to 5 pm) (6 days per week)

The Committee RECOMMENDED that a Stationary Street Trading Licence is issued to the above traders under Section 6 of the Street Trading Act (NI) 2001 for a period of 12 months at the designated area and times specified.

3.1.5 Poisons (NI) Order 1976: Application for Registration for the Sale of Part II Poisons

The Committee RECOMMENDED that registration is renewed in respect of the following:-

Supervalu, Burn Road, Cookstown
Eagleson's Hardware, 6 James Street, Cookstown
T Scott, 8 Ballygillen Road, Cookstown
Ulster Livestock Care, 11 Ballygoney Road West, Moneymore
R L Hewitt, Main Street, Tullyhogue
McVey Bros, Molesworth Street, Cookstown
J N Sinclair, The Square, Stewartstown
P McLernon, Rock Dungannon
T Hutchinson & Sons, 4 Ballygillen Road, Cookstown
Moneymore Farm Supplies, Mill Lane, Moneymore
Homebase, Orritor Road, Cookstown.

3.1.6 Audit & Inspection Course

The Committee RECOMMENDED that Cathal McWilliams, Environmental Health Technical Officer/Enforcement, be facilitated to attend APEA 3-Day Combined Petrol Filling Stations – Construction, Audit & Inspection Training Course at a cost of £910 plus VAT and excluding travel and accommodation.

3.2 Building Control

A copy of the above report had been previously circulated. The Committee adopted the report.

3.2.1 Grant/Renewal of Entertainment Licence

- 9 N Coney, Ardboe Parish Centre, 105 Mullanahoe Road, Mullanahoe
- 63 B Herson, Evergreen Social Club, 27 Moss Road, Derrycrin
- 84 A McCreesh, Leisure Centre, 76 Fountain Road, Cookstown
- 88 G Toner, Thatch Bar, 19 Molesworth Street, Loy Cookstown
- 94 Kilmegan Ltd, Moe's, 86 Chapel Street, Gortalowry, Cookstown

- 99 C McVey, Country House, 102 Loup Road, Ballymulligan
Cookstown
- 113 P Lagan, Dew Drop, 50 Main Street, Cavanakeeran,
Pomeroy
- 125 J Conway, Belfast House, 3 Orritor Street, Cookstown
- 131 M Doyle, St Patrick's GFC, 111a Ballyneil Road,
Ballymulligan, Moneymore
- 141 M Devlin, Marina Centre, 135A Shore Road, Ballyronan
- 160 P Donnelly, St Patrick's Hall, 137 Ballinderry Bridge Road,
Ballylifford, Coagh

On the proposal of Councillor McGarvey, seconded by Councillor McNamee the Committee RECOMMENDED that the above licences are granted for the days and hours as requested.

3.2.2 Proposed Industrial Development off Pomeroy Road, Cookstown

The Committee RECOMMENDED that the Industrial Development off Pomeroy Road, Cookstown is named "Ballygroogan Park".

3.2.3 High Hedge at Lissan Road, Cookstown

The Committee RECOMMENDED that details of the above matter are forwarded to Council's Solicitor, with a view to proceeding with formal action.

3.2.4 Authorisation of Officers

The Committee RECOMMENDED that Mr Colm Currie, Principal Building Control Officer and Mr Gareth Patterson, Senior Building Control Officer, are designated as "Authorised Officers" to carry out the duties as required under Part 2 of the Local Government (Miscellaneous Provisions) (NI) Order 1985 and Schedules 1 & 2.

3.2.5 Fire Safety Panel Conference

The Committee RECOMMENDED that Mr Colm Currie, Principal Building Control Officer attend the above conference as a day delegate, at a cost of £140 plus VAT.

4 REPORT OF DIRECTOR OF CORPORATE & OPERATIONAL SERVICES

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein.

4.1 Route Optimisation

The Committee RECOMMENDED that an application be made to the DoE/WRAP Rethink Waste Fund for £200,000 to enable the second phase of brown bin roll out/provision under the route optimisation project to take place before the end of the year

4.2 Joint Contract for Pest Control Services

Following a previous successful joint contract with Dungannon and South Tyrone Borough Council for the provision of pest (bird and fly) control services at Magheraglass and Tullyvar landfill sites quotations for a new contract were obtained in December (to include Ballymacomb Landfill Site for Magherafelt District Council).

Firm	Hawking/ Bird Scaring PA	Fly Monitoring PA	Cost Ex VAT
Enviro NI	£5,184	£2,803	£7,992
NI School of Falconry	£8,160		
Rentokil	£12,000	£2,470	£14,470

The Committee RECOMMENDED that the firms which submitted the lowest quotations for each element of the service are appointed.

4.3 Disposal of Waste from Ballymoney Borough Council

The Committee RECOMMENDED that the contract with Ballymoney Borough Council for the disposal of their residual municipal waste at Magheraglass landfill site be extended by a further six months from 1 October 2014 to 31 March 2015.

4.4 Moneymore Recycling Centre – Installation of Full Retention Separator

Six firms were invited to tender for the installation of a full retention separator with the closing date for receipt of tenders being 12 noon on Friday 20 December 2013.

Firm	Tender ex VAT
RS Greer (Contracts) 15 Lime Kiln Lane, Cookstown	£5,945.25
Brian Quinn Contracts 39 Corvanaghan Road, Cookstown	£6,475.00
Barahaven Construction Ltd 194 Washingbay Road, Coalisland	£7,220.00
BMK Contracts 18 Garvan Count, Sion Mills	£8,855.50

After assessment 3 submissions were declared valid.

Barahaven Construction Ltd
Brian Quinn Contracts
RS Greer Contracts

On the proposal of Councillor McGarvey, seconded by Councillor Glasgow the Committee RECOMMENDED that the contract be awarded to RS Greer (Contracts) who achieved the highest overall evaluation score at a cost of £5,945.25 plus VAT.

4.5 Proposed Waste Collection/Disposal Charges 2014/15

The Committee RECOMMENDED that the charges as contained in the Director of Corporate & Operational Services report are implemented from 1 April 2014.

4.6 Proposed Scrap Metal Dealers Bill (NI)

The Committee RECOMMENDED that Council support the NILGA response to the consultation.

4.7 Residual Waste Treatment Contract

The Residual Waste Treatment tender was advertised in the Official Journal of the European Union on 4 December and Belfast Telegraph on 6 December 2013

The proposed dates for the procurement process are:-

- Tenders Close – 24th January
- Open and Verification Check - 27th and 28th January
- Assessment – 30th January – 7th February
- Due Diligence Inspection – Mid February
- Presentation to Resource Committee – 20th February
- Presentation to Joint Committee – 20th February
- Notice of Award – 21st February
- Alcatel Period ends – 3rd March (10 days)
- Ratification by Councils – within the month of March
- Contract commencement – End of March.

The Committee RECOMMENDED that the business case is approved to allow SWaMP officer / members attendance on due diligence visits.

4.8 Vehicle Maintenance and Repair Work

Following public advertisement in the Belfast Telegraph on 6 December 2013 two tenders were received by the return date for Vehicle Maintenance and Repair Work.

Company	Rate per Hour
Gerald Lyttle & Sons 219, Drum Road, Cookstown	£15
TBF Thompson (Garvagh) Ltd 6/10 Killyvalley Road, Garvagh	£24.95

On the proposal of Councillor Wilson, seconded by Councillor Kelly the Committee AGREED to accept the report and recommendation of the Head of Waste & Contract Management and to award the tender to Gerald Lyttle & Sons for a one year period commencing 1 April 2014 at a cost of £15 per hour (with 5% mark up on cost price for

provision of parts)

The award of this contract will also require the approval of the Mid-Ulster Statutory Transition Committee (STC) as the annual (revenue) cost will exceed £100,000 (in accordance with DoE Guidance).

4.9 ECO – UNESCO Young Environmentalist Awards 2014

The Committee RECOMMENDED that Council support the awards/initiative with a contribution of £400.

5 CONSULTATIONS

5.1 Mid Ulster Transition Committee – Progress Report

The Committee NOTED receipt of progress to date report providing a summary of transition related activities associated with the establishment of the new Mid Ulster Council which are within the scope of the Change Management Office and function.

5.2 Mobile Library Service Strategy

The Committee NOTED receipt of a letter dated 28 November 2013 from Libraries NI regarding new mobile library routes and schedules.

5.3 Health & Safety Executive for Northern Ireland

The Committee NOTED receipt of a letter dated 8 January 2014 from Health & Safety Executive for Northern Ireland updating members on the work of the Exemplar Employer Group.

5.4 Independent Expert Led Inquiry into Child Sexual Exploitation in Northern Ireland

The Committee NOTED receipt of letter dated 19 December 2013 from The Regulation & Quality Improvement Authority regarding the above.

5.5 Proposed Introduction of 20 MPH at Maloon Drive, Cookstown

The Committee NOTED receipt of letter dated 8 January 2014 from Roads Service regarding the above.

6 NOMINATIONS

6.1 NILGA Executive Membership

On the proposal of Councillor Clarke, seconded by Councillor Mallaghan the Committee RECOMMENDED that Councillor McElhone serve on the NILGA Executive board.

7 SEMINARS & CONFERENCES

7.1 Outdoor Recreation NI Seminar – Valuing Freedom & Risk in the Outdoors

The Committee RECOMMENDED the attendance of Councillors Clarke and Mallaghan at the Valuing Freedom & Risk in the Outdoors seminar organised by Outdoor Recreation on 28 February 2014 in the Glenavon Hotel, Cookstown.

7.2 NI Councillors' Remuneration Stakeholder Events

The Committee NOTED the NI Councillors' Remuneration Stakeholder Event regarding proposed response to the recommendations made by the NI Councillors' Remuneration Panel.

8 FINANCE MATTERS

8.1 Accounts

On the proposal of Councillor Glasgow seconded by Councillor Clarke the Committee APPROVED revenue/capital payments for the month December 2013.

General Revenue	£1,178,707
Capital	£ 226,938

RECEIPTS

The financial statement book of receipt was produced showing the sum which had been received during the month December 2013.

General Revenue	£1,386,572
Capital	£ 256,641

9 ANY OTHER BUSINESS

9.1 Local Government Awards

The Committee RECOMMENDED the attendance of Councillors Mallaghan, McAleer and McGarvey and 6 officers at the Local Government Awards on the 27 February 2014 in La Mon House Hotel, Castlereagh.

9.2 Tullahoge Fort

The Chief Executive (Acting) update members on Tullahoge Fort project. He reported that Minister Durkan, announced £480,000 funding package for the development at Tullahoge Fort (at the end of 2013). £100,000 to be spent before end of March 2014, the remainder to be spent before March 2015. Of the £100,000 to be spent this year

£20,000 (approximately.) set aside for appointment of consultants to carry out public consultation and prepare and submit planning application on NIEA's behalf

£25,000 for Land Purchase for new access (NIEA have agreed to transfer £25,000 to Cookstown DC to enable Council to buy land. The parcel of land purchased (approx. 0.5 acres) will then be owned by Cookstown District Council and will form our contribution as partners in this project. Director of Corporate and Operational Services has instructed Council solicitors to engage with current landowner solicitors in pushing the sale forward with a view to the actual land transfer for the new entrance taking place within the next few weeks.

£28,000 is being spent on archaeology. Currently archaeological digs are taking place at Tullahoge Fort, particularly in areas where the proposed car park and interpretive area will be located

NIEA are currently preparing to appoint consultants through the Central Procurement Directorate who will prepare the planning submission and coordinate along with Cookstown District Council and NIEA the public consultation exercise which will help shape the

content of the plans to be submitted. Consultants should be appointed within the next 3-4 weeks with a view to them completing the consultation exercise and planning application submitted by March/April.

The meeting ended at 8.20 pm.

Chairman

Clerk/Chief Executive

Date

