

Report on	Extension of the Service Level Agreements with Armagh City, Banbridge and Craigavon Borough Council
Date of Meeting	5 th July 2023
Reporting Officer	Kieran Gordon, Assistant Director Health, Leisure & Wellbeing
Contact Officer	Leigh Gilmore, Health & Wellbeing Manager Monica McDonnell, Principal Environmental Health Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To seek Members continued approval for the renewal of Service Level Agreements (SLA's) with Armagh City, Banbridge and Craigavon Borough Council (ABC) for the provision of Tobacco Control and Health Inequalities work for the period April 2023 – March 2024.
2.0	Background
2.1	Due to the nature of funding for Health Inequalities and Tobacco Control work, an SLA agreement has been in place with Mid Ulster District Council and ABC since the review of Public Administration. Both these services are funded through the Public Health Agency (PHA).
2.2	For both SLA's, ABC are responsible for contract administration, line management of staff and for ensuring services are delivered within the Agreement and in accordance with the PHA contract and funding terms. Previously in April 2022, Members at the Development Committee resolved to approved the Service Level Agreements for both areas for the period April 2022 – March 2023 (minute reference: D061/22)
3.0	Main Report
3.1	The details of the two SLA's are contained within the Appendices. The documents refer to objectives, reviews, performance management and reporting. Under the SLA, specific programmes of work are put in place in line with the PHA funding and PHA targets.
3.2	For Health Inequalities, this project seeks to engage with those individuals in the most deprived areas of the community, including those living in rural areas and tackling social isolation and inclusion. Signposting services are provided in relation to health and wellbeing within the community.

3.3	For Tobacco Control, targets include underage sales, test purchasing and regulation of the smoke free legislation. Under the Smoking (Northern Ireland) Order 2006, Tobacco Control Officers and/or Environmental Health Officers can visit premises throughout the District to check they are complying with the law, offer help and advice and take legal action against offenders (where necessary).
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Fully funded through Public Health Agency.
	Human: Staff time – staff already in posts.
	Risk Management: Considered in line with relevant Council policies and procedures.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None anticipated at this juncture.
	Rural Needs Implications: None anticipated at this juncture.
5.0	Recommendation(s)
5.1	To note the contents of this report and give approval for the signing of the renewal Service Level Agreements with Armagh City, Banbridge and Craigavon Borough Council for the provision of Tobacco Control and Health Inequalities work for the period April 2023 – March 2024.
6.0	Documents Attached & References
6.1	Appendix A: SLA for Tobacco Control work
6.2	Appendix B: SLA for Health Inequalities work