

|                          |                                 |
|--------------------------|---------------------------------|
| <b>Report on</b>         | Bus Shelters Update             |
| <b>Date of Meeting</b>   | 14 <sup>th</sup> September 2021 |
| <b>Reporting Officer</b> | Raymond Lowry                   |

|   |     |   |
|---|-----|---|
| <b>Is this report restricted for confidential business?</b>         | Yes |   |
| If 'Yes', confirm below the exempt information category relied upon | No  | X |

|            |  |
|------------|--|
| <b>1.0</b> | <b>Purpose of Report</b>   |
| 1.1        | To update Members on the current bus shelter status.   |
| <b>2.0</b> | <b>Background</b>  |
| 2.1        | Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather. |
| 2.2.       | Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.  |
| 2.3        | Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.   |
| 2.4        | Members to note current Procedural guide approved by Council March 2021 (see Appendix 1).  |

| 3.0      | Main Report  |          |                  |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
|----------|--|----------|------------------|----------|--------------|-------|------------------|--|--------------|-------|--------------------|--|--------------|-------|------------------------------|--|--------------|-------|--------------|--|--------------|-------|--------------------------|--|--------------|
| 3.1      | <p>The following information headings will be covered:</p> <ul style="list-style-type: none"><li>• New applications received in the past month (see 3.2)</li><li>• Progress on stages 2-4 application process (see 3.3)</li><li>• Request for Council to move from stage 5 (see 3.4)</li><li>• Progress update on stages 6-9 (see 3.5)</li><li>• Neighbour Notification summary and detailed analysis (see 3.6)</li><li>• Projects recommended for approval (3.7)</li><li>• Projects recommended for withdrawal (see 3.8)</li><li>• Shelters passed to Property Services for installation (3.9)</li><li>• Progress update on stages 10-11 (see 3.10)</li><li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.11)</li><li>• Other issues (see 3.12)</li></ul>  |          |                  |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.2      | <b>New Applications received in the past month – None.</b>   |          |                  |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.3      | <b>Progress on stages 2-4 of the application process – see table in Appendix 1.</b>  |          |                  |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.4      | <b>Requests for Council to move from stage 5 of the application process – None.</b>  |          |                  |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.5      | <b>Progress update on stages 6-9 – the applications below (3.6.1 – 3.6.5) have been discussed with a view to getting approval.</b>   |          |                  |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.6      | <p><b>Summary of Neighbour Notifications</b></p> <p>Detailed analysis of each communication was presented in June 2021 Committee for information. Members direction in June Committee requested that further DEA discussion meetings are to be organised for those listed 3.6.1 - 3.6.5 of Table 1 below.</p> <p>Table 1</p> <table><tr><th>Point Nr</th><th>Shelter Location</th><th>Approved</th><th>Not Approved</th></tr><tr><td>3.6.1</td><td>Main St, Benburb</td><td></td><td>Not approved</td></tr><tr><td>3.6.2</td><td>Innishrush Village</td><td></td><td>Not Approved</td></tr><tr><td>3.6.3</td><td>Bellaghy, Main St/William St</td><td></td><td>Not Approved</td></tr><tr><td>3.6.4</td><td>Meenagh Park</td><td></td><td>Not Approved</td></tr><tr><td>3.6.5</td><td>Eglish View, Ballinderry</td><td></td><td>Not Approved</td></tr></table> <p>Technical Services organised further meetings for the various locations as detailed in Table 2 below with comments noted.</p> | Point Nr | Shelter Location | Approved | Not Approved | 3.6.1 | Main St, Benburb |  | Not approved | 3.6.2 | Innishrush Village |  | Not Approved | 3.6.3 | Bellaghy, Main St/William St |  | Not Approved | 3.6.4 | Meenagh Park |  | Not Approved | 3.6.5 | Eglish View, Ballinderry |  | Not Approved |
| Point Nr | Shelter Location   | Approved | Not Approved     |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.6.1    | Main St, Benburb   |          | Not approved     |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.6.2    | Innishrush Village   |          | Not Approved     |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.6.3    | Bellaghy, Main St/William St   |          | Not Approved     |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.6.4    | Meenagh Park   |          | Not Approved     |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |
| 3.6.5    | Eglish View, Ballinderry   |          | Not Approved     |          |              |       |                  |  |              |       |                    |  |              |       |                              |  |              |       |              |  |              |       |                          |  |              |

## DEA Meeting Summary – Table 2

| Ref : | Bus Shelter Application/ DEA              | Meeting Held Date   | Attendees                        | Comments   |
|-------|---|---|----------------------------------|--|
| 3.6.1 | Main St, Benburb/ Dungannon DEA           | 6th August 2021   | Cllr D Molloy<br>Cllr B Monteith | Objection status still evident in current position – recommendation – seek stat comments on new slightly adjusted position |
| 3.6.2 | Innishrush Village / Carntogher DEA       | 19th August 2021  | Cllr K Black<br>Cllr M Kearney   | Objection status still evident in current position – recommendation – seek stat comments on new slightly adjusted position |
| 3.6.3 | Bellaghy, Main St/William St / Moyola DEA | 11th August 2021  | Cllr I Milne                     | Objection status still evident – recommendation - Withdraw application   |
| 3.6.4 | Meenagh Park / Torrent DEA                | Agreed- following telephone call with Cllr J O'Neill to not proceed with Site Visit | N/A                              | Objection status still evident – recommendation - Withdraw application   |
| 3.6.5 | Eglish View, Ballinderry / Cookstown DEA  | 9th August 2021   | Cllr G Bell<br>Cllr K Hughes     | Objection status still evident in current position – recommendation – seek stat comments on new slightly adjusted position |

3.7

**Projects noted below are recommended for approval** – 1Nr application currently being recommended for approval.

- **Killeen- Lisacclare Road** (see Table 4 Appendix 2 – reference 9) Neighbour notification completed.

| Shelter Location                | Killeen, Lisacclare Road |
|---------------------------------|--------------------------|
| Bus Shelter Requested           | 19 February 2016         |
| Date Request Validated          | 19 February 2016         |
| Survey Issued                   | 12 August 2021           |
| Survey Returned By              | 25 August 2021           |
| Survey Letters Issued (No.)     | 8                        |
| Survey Letters Returned         | 1                        |
| Replies in Favour               | 1                        |
| Replies not in Favour           | 0                        |
| No response                     | 7                        |
| Valid Returns                   | 1                        |
| Percentage that have objections | 100%                     |

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the

installation of a bus shelter, it is confirmed that the bus shelter at **Lisaclare Road, Killeen** is recommended to be installed.

3.8 **Projects noted below are recommended for withdrawal** – 2Nr applications are being recommended for withdrawal.

1. Main Street/William Street, Bellaghy
2. Meenagh Park, Coalisland

3.9 Members to Note the following shelters as listed in Table 3 have been passed to Property Services for installation and currently being programmed for installation.

**Table 3**

| Shelter Location                     | Current Status  | Date passed to Property Services as approval  | Shelter type to be installed |
|--------------------------------------|---|---|------------------------------|
| Washingbay Road, Moor Road, Clonoe   | Approved  | 17/12/2020<br>Final location to be agreed on site prior to installation instruction being given   | Glazed                       |
| Brackaville, Coalisland              | Approved  | 17/12/2020,<br>Final location being agreed with applicant. Once agreed, information will be passed to Property Services                                       | Glazed                       |
| Drummullan village                   | Replacement shelter with one side removed to allow safe access from existing footpath | 21/10/2020<br>Delay in installation as a special cantilevered shelter had to be procured to meet site conditions. Delivery expected first week September 2021 | Metal                        |
| Moygashel Village                    | Approved  | 17/12/2020<br>Delay in installation as a special cantilevered shelter had to be procured to meet site conditions. Delivery expected first week September 2021 | Glazed                       |
| Cappagh Village                      | Approved  | 27/08/2021  | Glazed                       |
| Main Street, Bellaghy (SH HomePlace) | Approved  | 27/08/2021  | Glazed, Cantilever           |

|                               |          |   |        |
|-------------------------------|----------|---|--------|
| Knockloughrim Village         | Approved | 27/08/2021<br>Final location to be agreed on site | Glazed |
| Annaghnaboe Road, Clonoe      | Approved | 27/08/2021  | Metal  |
| Whitebridge Road, Ballygawley | Approved | 27/08/2021  | Metal  |

3.10

**Progress update on stages 10-11** – Onr shelters installed since date of last meeting.

3.11

**Progress on response times** – Agreed response times within 30 days with statutory agencies.

| Statutory Agencies  | Number requests sent | Reply <30 Days | Reply >30 Days |
|---------------------|----------------------|----------------|----------------|
| Translink           | 2                    | 1              | 1              |
| Education Authority | 3                    | 1              | 2              |
| DfI Roads           | 0                    | 0              | 0              |
| NIHE                | 1                    | 0              | 1              |

**Translink,  
Responses Outstanding**

1. Tullyhogue Village, Tullyhogue
2. Brough Road, Castledawson

**Education Authority,  
Responses Outstanding**

1. Mountjoy Road, Brocagh
2. Brough Road, Castledawson
3. Coagh, road, Stewartstown

**NIHE**

**Responses Outstanding**

1. Innishrush Village

- **Interagency Meeting;** Statutory update meeting to be held 20 September 2021 with DFI Roads, Education Authority, NIHE and Translink, to discuss new Bus shelter locations, response times and any other issues.

3.12

**Other issues:** None to report.

|            |  |
|------------|--|
| <b>4.0</b> | <b>Other Considerations</b>  |
| 4.1        | <b>Financial, Human Resources &amp; Risk Implications</b>  |
|            | Financial: Within budget for Technical Services and Property Services to action provision / installation costs within their budget.  |
|            | Risk Management: Non-delivery will have adverse impact of users of public transport.   |
| 4.2        | <b>Screening &amp; Impact Assessments</b>  |
|            | Equality & Good Relations Implications: N/a  |
|            | Rural Needs Implications: N/a  |
| <b>5.0</b> | <b>Recommendation(s)</b>   |
| 5.1        | Members to note the content of the report on the progress made on bus shelters within the district.  |
| 5.2        | Members approval is requested for installation of the following shelters as having met all the criteria in the Bus Shelter Policy (Section 1.2, Point 4): <ul style="list-style-type: none"> <li>• 1Nr application has met all the criteria for the bus shelter policy this month, Lisaclore Road, Killeen.</li> </ul>                                       |
| 5.3        | Members to note previous “On Hold” shelters from the list below have had DEA discussion meetings and as no progress or agreement can be reached they are therefore recommended for withdrawal: <ul style="list-style-type: none"> <li>• Bellaghy</li> <li>• Meenagh Park, Coalisland</li> </ul>  |
| 5.4        | Members to note previous “On Hold” shelters from the list below have had DEA discussion meetings and are therefore recommended to be put on hold until further clarification is obtained from Statutory Agencies: <ul style="list-style-type: none"> <li>• Innishrush Village</li> <li>• Eglish View, Ballinderry</li> <li>• Main Street, Benburb</li> </ul> |
| <b>6.0</b> | <b>Documents Attached &amp; References</b>   |
| 6.1        | Appendix 1 – March 2021 - Procedural guide   |
| 6.2        | Appendix 2 – Progress table with comments  |