



05 December 2022

Dear Councillor

You are invited to attend a meeting of the Environment Committee to be held in The Chamber, Dungannon and by virtual means Council Offices, Circular Road, Dungannon, BT71 6DT on Monday, 05 December 2022 at 19:00 to transact the business noted below.

A link to join the meeting through the Council's remote meeting platform will follow.

Yours faithfully

Adrian McCreesh
Chief Executive

AGENDA

OPEN BUSINESS

1. Notice of Recording
This meeting will be webcast for live and subsequent broadcast on the Council's You Tube site [Live Broadcast Link](#)
2. Apologies
3. Declarations of Interest
Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.
4. Chair's Business

Matters for Decision

- | | | |
|-----|---|---------|
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| 6. | Dfl Roads Proposal - No Waiting, Derramore Park, Magherafelt | 7 - 10 |
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Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.

Matters for Decision

21. Council Strategic Waste Management Arrangements
22. Award of Contract for Works at Coolhill Cemetery
23. Application to Install a Memorial Plaque on Council Property
24. Tender report for the appointment of Vehicle Suppliers
25. Entertainment Licence - Gribbens Bar

Matters for Information

26. Confidential Minutes of Environment Committee held on 8 November 2022
27. Off Street Car Parking: Quarter 2 2022/2023
28. Capital Framework – ICT Contracts Update
29. Capital Framework – IST Contracts Update
30. Capital Projects – Scoping Contracts Update
31. Biodiversity – Q3 update – October to December 2022

Report on	DfI Roads Proposal to Mid Ulster District Council - Traffic Calming, Old Omagh Road, Ballygawley
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director Property Services
Contact Officer	Terry Scullion, Assistant Director Property Services

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To seek the agreement of Members in relation to a proposal from DfI Roads to introduce traffic calming measures at Old Omagh Road, Ballygawley.
2.0	Background
2.1	Following a number of representations regarding vehicle speeds, DfI Roads is proposing to introduce traffic calming measures at Old Omagh Road, Ballygawley in the 2022/23 financial year.
3.0	Main Report
3.1	<p>The following outlines the proposal to be brought to the attention of the Environment Committee:</p> <p>PROPOSED INTRODUCTION OF TRAFFIC CALMING MEASURES AT OLD OMAGH ROAD, BALLYGAWLEY</p> <p>Correspondence was received from DfI Roads dated 24 October 2022 to introduce traffic calming measures at Old Omagh Road, Ballygawley.</p> <p>Consultation letter and location map of aforementioned proposal are attached as appendices to this report.</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: None
	Human: Officer time in drafting reports
	Risk Management: The introduction of the aforementioned proposal at these locations will assist in the management of road safety issues.

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: The introduction of the aforementioned proposal at these locations will assist DfI in the discharge of their statutory duty.
	Rural Needs Implications: The rural needs assessment would be conducted by DfI Roads.
5.0	Recommendation(s)
5.1	That the Environment Committee endorses the proposal submitted by DfI Roads.
6.0	Documents Attached & References
6.1	Appendix 1 – Letter from DfI Roads dated 24 October 2022; traffic calming measures at Old Omagh Road, Ballygawley.
6.2	Appendix 2– Map – Old Omagh Road, Ballygawley.

RECEIVED
31 OCT 2022
CHIEF EXECUTIVE



Department for
Infrastructure

An Roinn

Bonneagair

Department for

Infrastructure

www.infrastructure-ni.gov.uk

Mr Adrian McCreesh
Chief Executive
Mid Ulster Council
Circular Road
Dungannon
Co Tyrone
BT71 6DT

**Western Division
Traffic Management**
County Hall
Drumragh Avenue
Omagh
County Tyrone
BT79 7AF

Telephone: (028) 8225 4161

Dungannontraffic@infrastructure-ni.gov.uk

24 October 2022

Dear Mr McCresh

TRAFFIC CALMING PROPOSALS FOR OLD OMAGH ROAD, BALLYGAWLEY

Following a number of representations regarding vehicle speeds on the Old Omagh Road, Ballygawley, DFI Roads are proposing to introduce traffic calming measures within the 2022/23 financial year.

I would be most grateful if you could bring this letter and attached scheme layout drawing to the attention of the elected representatives for this area.

If you wish to comment on this proposal, you can do so by writing to me at the above at the address.

If you have any questions, please do not hesitate to contact me for further information.

Yours sincerely

Brendan Elliott
Network Development 2



Report on	DfI Roads Proposal to Mid Ulster District Council - No Waiting, Derramore Park, Magherafelt
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director Property Services
Contact Officer	Terry Scullion, Assistant Director Property Services

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To seek the agreement of Members in relation to a proposal from DfI Roads to introduce three stretches of no waiting at any time (loading and unloading permitted) at Derramore Park, Magherafelt.
2.0	Background
2.1	DfI Roads is proposing the introduction of three stretches of no waiting at any time (loading and unloading permitted) at Derramore Park, Magherafelt.
3.0	Main Report
3.1	<p>The following outlines the proposal to be brought to the attention of the Environment Committee:</p> <p>PROPOSED INTRODUCTION OF NO WAITING AT ANY TIME (LOADING AND UNLOADING PERMITTED) – DERRAMORE PARK, MAGHERAFELT</p> <p>Correspondence was received from DfI Roads dated 17 November 2022 to introduce three stretches of no waiting at any time (loading and unloading permitted) at Derramore Park, Magherafelt.</p> <p>Consultation letter and location map of aforementioned proposal are attached as appendices to this report.</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: None
	Human: Officer time in drafting reports
	Risk Management: The introduction of the aforementioned proposal at these locations will assist in the management of road safety issues.

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: The introduction of the aforementioned proposal at these locations will assist DfI in the discharge of their statutory duty.
	Rural Needs Implications: The rural needs assessment would be conducted by DfI Roads.
5.0	Recommendation(s)
5.1	That the Environment Committee endorses the proposal submitted by DfI Roads.
6.0	Documents Attached & References
6.1	Appendix 1 – Letter from DfI Roads dated 17 November 2022; no waiting at any time (loading and unloading permitted) at Derramore Park, Magherafelt.
6.2	Appendix 2– Map – Derramore Park, Magherafelt.



Department for

Infrastructure

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Department for

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Network Development

Chief Executive
Mid Ulster District Council
Ballyronan
Magherafelt
BT45 6EN

County Hall
Drumragh Avenue
Omagh

Tel: 028 8225 4085

17 November 2022

Dear Mr McCreesh

PROPOSED INTRODUCTION OF NO WAITING AT ANY TIME (LOADING AND UNLOADING PERMITTED) – DERRAMORE PARK, MAGHERAFELT

DfI Roads is proposing the introduction of three stretches of no waiting at any time (loading and unloading permitted) at Derramore Park, Magherafelt, as shown on the enclosed map.

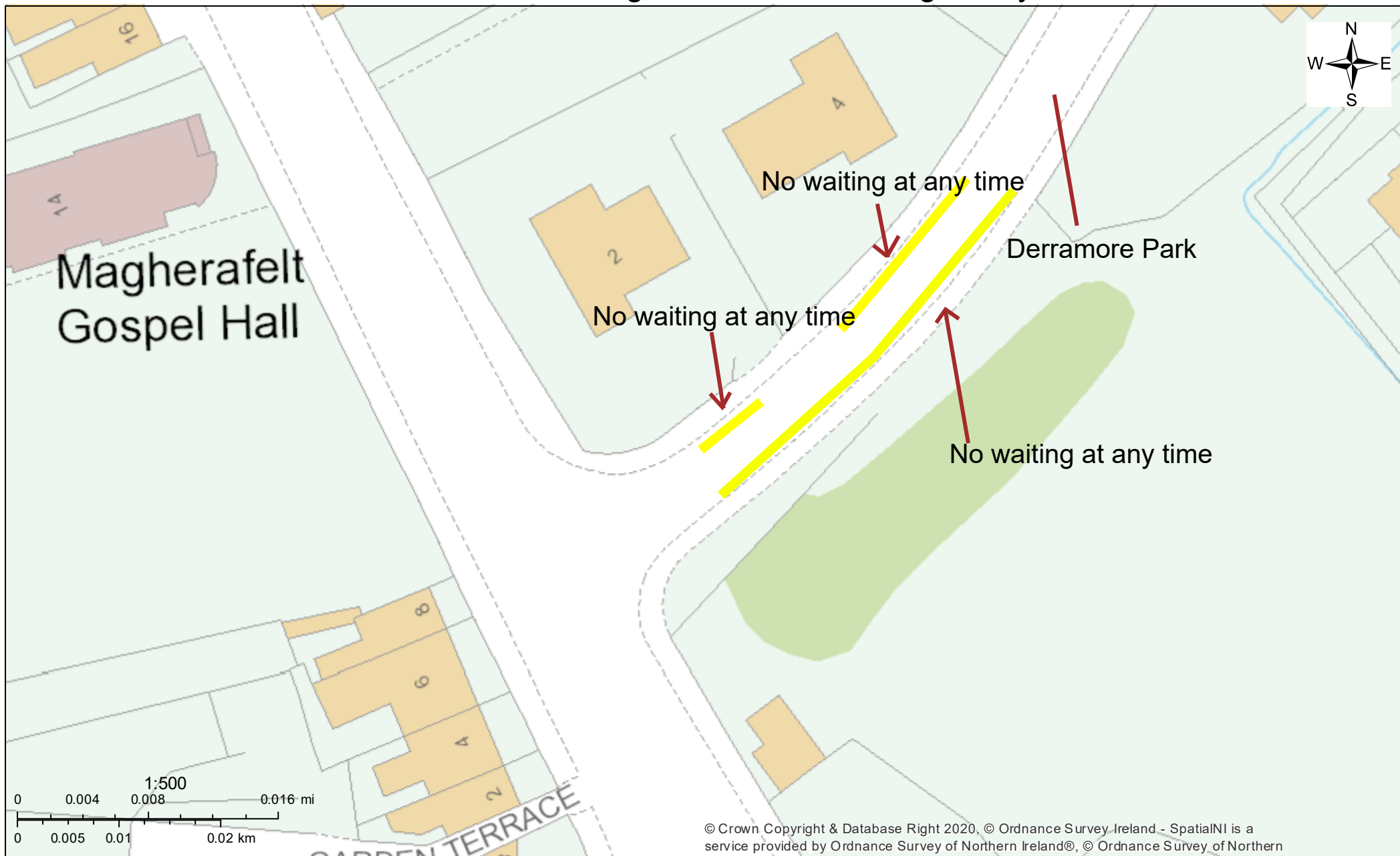
Please bring this matter to the attention of your council.

Yours sincerely

Mrs Hazel Burton
Network Development Section

Enc

Derramore Park, Magherafelt - No Waiting at any Time



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Report on	Renaming and Renumbering Existing Streets
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, AD of Property Services
Contact Officer	P J Fox, Principal Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To advise members of requests for the Renaming and Renumbering of an existing street; and to seek approval to undertake the surveys of all applicable residents on the street/road in question.
2.0	Background
2.1	In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility of renaming and renumbering existing streets where requested.
2.2	The Policy on Street Naming and Numbering – Section 6.0, as adopted (See Appendix 1) forms the basis for considering requests for renaming and renumbering of existing streets/roads.
3.0	Main Report
3.1	<p>The Building Control Service within the Directorate of the Environment have received letters signed by 50% of the householders (See Appendix 2 – Copy of letters submitted) which formed a petition requesting the renaming of the street as noted below:</p> <p>From:</p> <p>Fairview Park, Drumcoo, Dungannon</p> <p>To</p> <p>Fairview, Drumcoo, Dungannon</p>

3.2	The street in question is accessed off Gallows Hill, Drumcoo, Dungannon (See Maps in Appendix 3 identifying location). Residents highlighted that the current street signage into the street displays “Fairview” and has been in place for more than 30 years (See Appendix 4 showing existing street signage).
3.3	In accordance with the Policy on Street Naming and Numbering – Section: 6.0, where no less than 50% of the householders of the street/road have signed a petition then the Council will consider a survey of the street/road in relation to the desired name change and reason for same.
3.4	Letters of request was submitted by 50% of the householders and these have been confirmed as residents evidenced by their listing on the current Electoral Register as required in accordance with the Policy as adopted.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within Current Resources
	Human: Within Current Resources
	Risk Management: None
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are to note the contents of the report and approval is sought to proceed with the Street Renaming Survey of Fairview Park, Drumcoo, Dungannon, to all occupiers of each property as listed on the Electoral Register of the road, in accordance with the Policy for Street Naming and Numbering.
6.0	Documents Attached & References
6.1	Appendix 1 – Policy on Street Naming and Numbering – Section 6.0 : Renaming and Renumbering Existing Streets
6.2	Appendix 2 – Copy of letters submitted by residents of Fairview Park, Drumcoo, Dungannon, requesting the renaming and renumbering of street
6.3	Appendix 3 – Maps indicating street relating to Street Renaming Survey
6.4	Appendix 4 – Photo indicating existing street signage

Policy on Street Naming and Numbering

Document Control			
Policy Owner	Director of Public Health & Infrastructure		
Policy Author	Director of Public Health & Infrastructure		
Version	Version 2		
Consultation	Senior Management Team	Yes / No	
	Trade Unions	Yes / No	
Equality Screened by	Principal Building Control Officer	Date	27/04/21
Equality Impact Assessment	N/A	Date	
Good Relations	N/A		
Approved By	Environment Committee	Date	11/05/21
Adopted By	Council	Date	27/05/21
Review Date		By Whom	
Circulation	Councillors, Staff		
Document Linkages			

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9.0	Support & Advice	
10.0	Communication	
11.0	Monitoring & Review Arrangements	

Appendices	Description	Page Number
A	Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995	
B	Naming of New Streets and Housing Developments: <i>Procedure</i>	
C	Renaming Existing Streets: <i>Procedures</i>	

1.0 INTRODUCTION

1.1 Mid Ulster District Council resolved that a policy and associated procedures be developed to guide the Council in accordance with the provisions of Article 11 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995("the 1995 Order"), referenced in Appendix A to this policy, on;

- (i) Naming of New Streets and Housing Developments;
- (ii) Renaming and Re-numbering existing streets

2.0 Policy Aim & Objectives

2.1 **Policy Aim:** To ensure the naming of New Streets and Housing Developments is delivered in a fair, equitable and consistent manner.

2.2 Policy Objectives:

- To facilitate Mid Ulster District Council in meeting its statutory obligations with regard to local government Street Naming requirements
- To confirm the mechanism and process by which Mid Ulster District Council will name new streets and housing developments
- To provide residents with a process whereby they may request the renaming of their street
- To ensure street names are reflective of localities within which they are being proposed and engagement of all affected residents of streets where requests have been received to rename

3.0 Policy Scope and Legislative Framework

3.1 This policy relates specifically to the naming of New Streets/ Housing Developments and processing requests for the erection of nameplates expressing the name of the street in a language other than English. The statutory basis for this policy is contained within Article 11 of the 1995 Order.

- 3.2 This legislation empowers Council to authorise the naming of streets within its respective District. The 1995 Order provides for street naming, street numbering and the provision of street signs. It also provides the Council with a discretionary power to erect dual language street signs or second nameplates in a language other than English via Section 1a and 1b. A copy of the relevant statute is included in Appendix A.

Interpretation and Definitions

- 3.3 For purposes of this Policy the following interpretation/ definitions apply as set out within the 1995 Order:

- Nameplate - defined as a means of 'signifying a name in writing'
- Street - defined as 'any road, square, court, alley, passage or lane'.

4.0 Linkage to Corporate Plan

- 4.1 Referring to Mid Ulster District Council's Corporate Plan 2015-2019, this policy contributes toward the delivery of Corporate Theme 1 *Delivering for Our People*.

5.0 Naming of New Streets

- 5.1 Proposals for new Street names linked to traditional place names will be favorably considered and that if such a place name is traditionally in a language other than English, that name may also be considered as the name by which that place may be known. The procedure that will apply in relation to proposal under this [policy] is contained in Appendix [B]. Building names are not controlled by statute and do not form part of this Policy.

- 5.2 Criteria - General

To maintain the heritage and identity of the area administered by Mid Ulster District Council in naming a new Street and/ or Housing Development the following criteria shall be adhered to. The name chosen shall;

1. Reflect the local townland name, or a local geographical/ topographical, social or historical feature.
2. The name shall not use the townland name within which the street and/ or the housing development is situated. The townland name shall still form part of the postal address.

3. The name should not mark any historical or political event or any individual or family, living or deceased.
4. The prefix of the name can only be the same as an existing Street or Road name prefix in the locality if it is accessed from that street or road.
5. To avoid confusion over addresses the name should not sound similar to an existing Street or Road name in that District Electoral Area.
6. The erected nameplate shall express the name in English; and may express that name in any other language other than English in accordance with Article 11 of the 1995 Order.
7. Although not prescriptive or exhaustive the running order/hierarchy for Street naming should follow an easily understood pattern, for example:
 - Road–Street–Avenue–Mews–Drive–Lane–Close–Alley

6.0 Renaming and Renumbering Existing Streets

6.1 Provision shall be made for the renaming and renumbering of existing Streets within the Mid Ulster District Council area, where instances as noted in 7.2 below require that that this be undertaken to maintain a consistent approach to street naming. The 1995 Order empowers Council to authorise Street names within the area they administer. The procedure that will apply in relation to a proposal under this policy is contained in Appendix C.

6.2 Criteria - General

The renaming or renumbering of an existing street shall normally only be considered;

- To remove similar or the same street name in the immediate locality
- Where a street name has been 'lost'
- To correct an incorrectly spelt name
- If emergency services have reported problems in identifying and locating the street
- If postal services or other statutory agencies has reported problems in identifying and locating the street
- Where a request has been received by the Council and signed by not less than 50% of the occupiers of a street to which a change is being sought. This would be based on 1 occupier per premises on the relevant street

7.0 Roles and Responsibilities

7.1 **Director of Public Health and Infrastructure:** shall have responsibility for implementation of this policy by Mid Ulster District Council, through the Building Control Service.

7.2 **Building Control Service:** shall be responsible for implementing arrangements to administer; (i) requests to name New Streets and Housing Developments and (ii) requests to rename existing Streets.

8.0 Impact Assessments

8.1.1 Equality Screening & Impact

8.1.1 This policy has been subject to equality screening in accordance with the Council's equality scheme screening process. It has been 'screened out' for an Equality Impact Assessment.

8.2 Rural Needs Impact

8.2.1 This policy has been subjected to a rural needs impact assessment and thus can demonstrate regard to rural needs when delivering this public service.

8.3 Staff & Financial Resources

8.3.1 No issues have been identified which will impact on the delivery of Council business as a result of this policy being implemented. Valid requests for determination will be brought to attention of Committee.

9.0 Support and Advice

9.1 Advice and guidance on the implementation of this should be sought from the Head of Building Control

10.0 Communication

10.1 The Building Control Service within the Public Health & Infrastructure Department of Council is responsible for the communication, delivery and adherence to this policy

11.0 Monitoring and Review Arrangements

11.1 Implementation of this policy will be routinely monitored and a formal review undertaken 4 years from its effective commencement date.

Appendix A
Article 11, Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995

Street names and numbering of buildings

Powers of councils in relation to street names and numbering of buildings

11.—(1) A council may erect at or near each end, corner or entrance of any street in its district a nameplate showing the name of the street; and a nameplate erected under this paragraph—

- (a) shall express the name of the street in English; and
- (b) may express that name in any other language

(2) A council may, immediately adjacent to a nameplate erected under paragraph (1) which expresses the name of a street in English only, erect a second nameplate expressing the name of the street in a language other than English.

(3) Neither this Article nor anything done by a council thereunder authorises or requires the use of the name of a street expressed in a language other than English as, or as part of—

- (a) the address of any person; or
- (b) the description of any land; for

the purposes of any statutory provision.

(4) In deciding whether and, if so, how to exercise its powers under paragraph (1)(b) or (2) in relation to any street, a council shall have regard to any views on the matter expressed by the occupiers of premises in that street.

(5) Any person who—

- (a) obscures, pulls down or defaces any nameplate erected under paragraph (1) or (2);
- (b) erects in any street any nameplate showing as the name of the street a name different from that in any nameplate erected in the street under paragraph (1) or (2); or
- (c) erects in any street any nameplate purporting to show the name of the street, without the authorisation of the council for the district in which the street is situated,

shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(6) Where a council has exercised its powers under paragraph (1) in relation to any street, the occupier of each house or other building in that street shall ensure that that house or building is at all times marked with such number as the council may approve for the purposes of this Article.

(7) Where a person fails to comply with paragraph (6) the council may serve on him a notice requiring him to comply with that paragraph within 7 days from the date of service of the notice.

(8) A person who fails to comply with a notice served on him under paragraph (7) shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(9) Where a person fails to comply with a notice served on him under paragraph (7) in respect of any house or other building, the council may itself do anything which he has failed to do and may recover from that person summarily as a civil debt any expenses thereby reasonably incurred by it.

(10) In this Article—
“nameplate” includes any means of signifying a name in writing; “street” includes any road, square, court, alley, passage or lane.

(11) The power of a council to erect a nameplate under paragraph (1) or (2) includes power—

- (a) to erect it on any building or in such other manner as the council thinks fit; and
- (b) to cause it to be erected by any person authorised in that behalf by the council.

(12) The following statutory provisions shall cease to have effect, namely—

- (a) sections 64 and 65 of the Towns Improvement Clauses Act 1847^{F6};
- (b) in section 38 of the Towns Improvement (Ireland) Act 1854^{F7} the words “naming the streets and numbering the houses and also so much thereof as relates to”;
- (c) section 21 of the Public Health Acts Amendment Act 1907^{F8};
- (d) section 19 of the Public Health and Local Government (Miscellaneous Provisions) Act (Northern Ireland) 1949^{F9}; and
- (e) so much of any local Act as relates to the naming of streets or the numbering of houses or buildings;

Appendix B
Naming of New Streets and Housing Developments: *Procedure*

1. Developers should submit an application for a new Street/ Development naming to the Council's Building Control service within the Public Health and Infrastructure Department ("the Department") before any promotional activity on the sale of properties commences.
2. The applicant should recommend at least 2 but no more than 3 names per street for consideration, outlining how they consider the proposed names comply with the criteria referred to within Section 5.2 above. To ensure compliance, applicants should consider contacting local historical/community groups where available, which may be beneficial on receiving advice on names which would be relevant for proposed names of a new road/street in the locality.
3. If the Department determines that the name(s) does not conform to the criteria within 5.2 of this Policy, the developer/applicant will be informed of this and asked to submit an alternative name(s) and/or written representations as to why they disagree. When the Council receives an alternative name(s) and the Council Officer deems that it meets the criteria then it will be recommended to the Council's Environment Committee for consideration.
4. If the developer/applicant is not in agreement with the Department's evaluation they can make written representations which will be considered at the next available meeting of the Environment Committee.
5. The developer/ applicant will be informed of the approved name following approval of the Environment Committee minutes at the next available Council meeting of Mid Ulster District Council
6. Should the Committee not accept any of the presented options the applicant/ developer will be informed of the Council's decision
7. If following the non-acceptance of a proposed name the applicant/ developer does not resubmit an alternative name to the Council within 8 weeks of the date of the decision letter, the Council may identify a name and notify the applicant/ developer of their intention to approve that name. The Council shall allow four weeks to elapse from the date of the notification of the name before presenting it to the next available Environment Committee
8. If a street name has been approved by the Council it shall not be considered for change within 6 months from the date of approval, unless in accordance with the Council's Standing Orders.
9. Names shall be shown on nameplates which will include the townland where relevant and erected in line with current Guidance.
10. New buildings will be allocated numbers consecutively with odd numbers to the right hand side and even numbers to the left hand side.

Appendix C

Renaming Existing Street Name: Procedures

This procedure provides guidelines for the procedure for renaming of existing street/road names which the 1995 Order empowers councils to authorise. The following procedure for canvassing the views of occupiers and the criteria to be applied in deciding whether to rename a street with an alternative in English shall be:

1. Upon receipt of a petition, signed by not less than 50% of the householders (based on one resident per household over the age of 18) of the street/road ("a Petition") the Council will consider a survey of the street/road in relation to the desired name change and reason for same.
2. The proposed name must meet the criteria set down in this policy for the naming of New Streets, as detailed within 5.2 of this policy.
3. If the Department considers the new name meets the criteria, approval to undertake the survey will be sought from the Environment Committee.
4. The Council will survey, by post, to the occupier(s) of each of the properties listed on the Electoral Register and one survey per established business as appears on the Non-Domestic Valuation List of that street/road or the part of a street/road affected at that time; seeking their views on the request to change the name. The survey shall be carried out by the Council's Building Control service.
5. Residents of the existing street being surveyed to be made aware at time of survey of issues which will arise if the street is successfully renamed.
6. Replies will be by way of a supplied self-addressed envelope and must be returned by the date specified in the correspondence giving notification of the survey and reason for same . Only replies received from registered occupiers by that date will be considered
7. The outcome of the survey will be presented to the Environment Committee and only where all occupiers (100 %) in the affected street agree with the proposed name change, will a recommendation be presented to approve the change.
8. Where a request is not approved any further request will not be considered until the expiry of a 12 month period from the date of the Environment Committee meeting where the outcome of the survey was considered.
9. Where a Petition to have an existing street renamed is not approved then the occupiers will be notified of this.

10. Where a new nameplate is erected. The decision to remove an existing nameplate will be made by Property Services, where deemed necessary to do so.
11. Historical nameplates may remain in place where they are fitted to an existing wall (or dwelling), where they will not affect directional issues. This shall be at the discretion of Property Services.
12. Where the Department receives a request from the emergency services, mail delivery services or other statutory bodies who have difficulty locating the street to rename it. They shall inform residents as noted above and consider to survey and rename the street upon the agreement of all households on that street. Such requests shall be notified to and approval sought from Environment Committee and outcome of survey reported to same.

JMcC
06 OCT 2022

Fairview Park
Dungannon
Co Tyrone
Date: 5 Oct 2022

Mr P J Fox
Building control
Council Offices
Circular Road
Dungannon

Dear Mr Fox,

RE: CHANGE OF NAME FROM FAIRVIEW PARK TO FAIRVIEW

I would be grateful if you could organize a survey to establish if the 10 residents of Fairview Park wish to change the name of the development to Fairview.

The original name of the development built in 1956 was 'Fairview' The government sign from that date remains with Fairview on it.

Many thanks for your help with this matter.

Yours Sincerely,

Mid Ulster District Council
- 7 OCT 2022
Building Control Department
(Magherafelt Office)

**Fairview Park
Dungannon
Co Tyrone
Date: 5 Oct 2022**

**Mr P J Fox
Building control
Council Offices
Circular Road
Dungannon**

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Yours Sincerely,



**Fairview Park
Dungannon
Co Tyrone
Date: Oct 2022**

**Mr P J Fox
Building control
Council Offices
Circular Road
Dungannon**

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RE: CHANGE OF NAME FROM FAIRVIEW PARK TO FAIRVIEW

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**Fairview Park
Dungannon
Co Tyrone
Date: 5 Oct 2022**

**Mr P J Fox
Building control
Council Offices
Circular Road
Dungannon**

Dear Mr Fox,

RE: CHANGE OF NAME FROM FAIRVIEW PARK TO FAIRVIEW

I would be grateful if you could organize a survey to establish if the 10 residents of Fairview Park wish to change the name of the development to Fairview.

The original name of the development built in 1956 was 'Fairview' The government sign from that date remains with Fairview on it.

Many thanks for your help with this matter.

Yours Sincerely,

Fairview Park
Dungannon
Co Tyrone
Date: 5 Oct 2022

Mr P J Fox
Building control
Council Offices
Circular Road
Dungannon

Dear Mr Fox,

RE: CHANGE OF NAME FROM FAIRVIEW PARK TO FAIRVIEW

I would be grateful if you could organize a survey to establish if the 10 residents of Fairview Park wish to change the name of the development to Fairview.

The original name of the development built in 1956 was 'Fairview' The government sign from that date remains with Fairview on it.

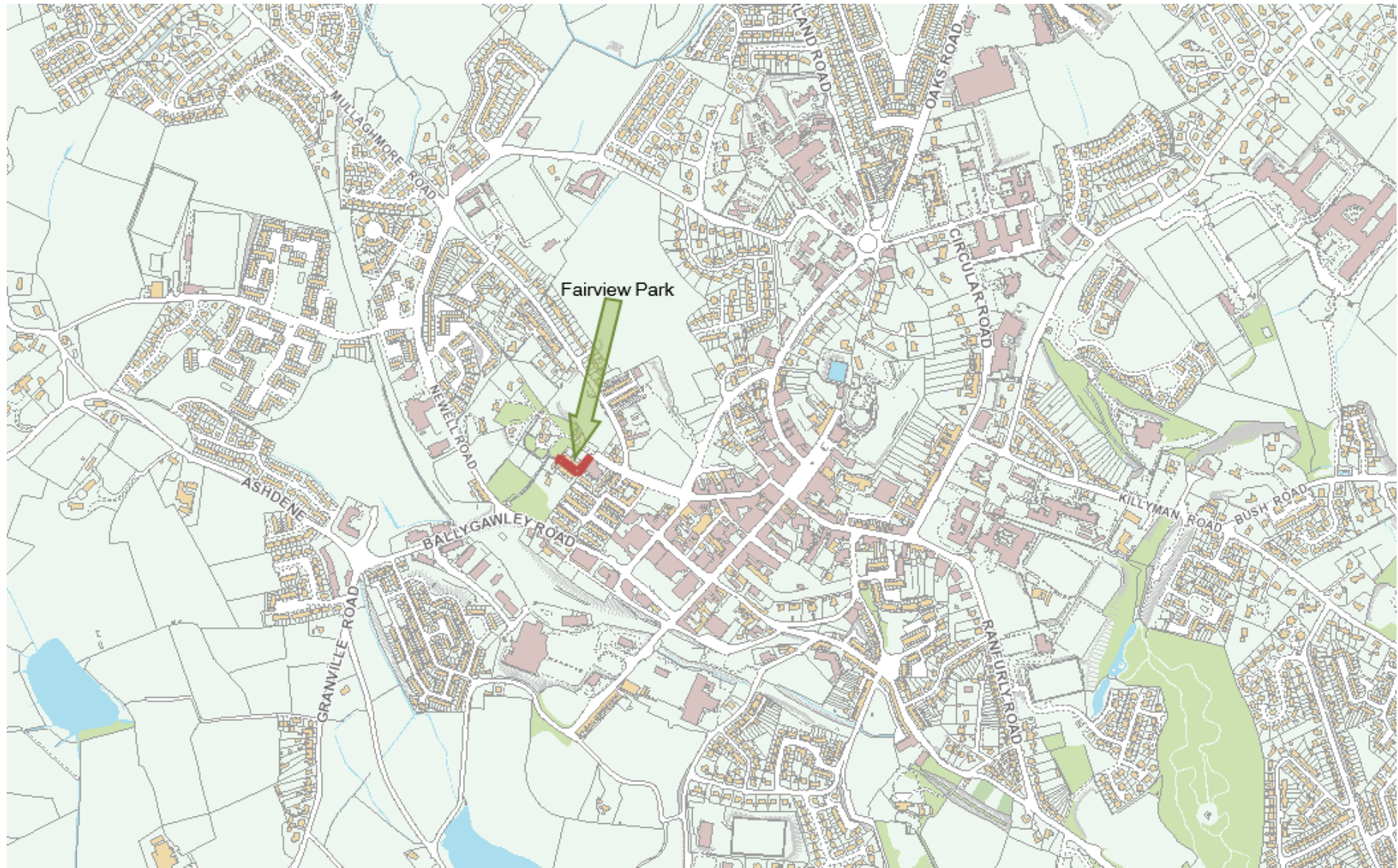
Many thanks for your help with this matter.

Yours Sincerely,

Appendix 3

Maps indicating location of Fairview Park, Dungannon







Report on	Street Naming and Property Numbering
Date of Meeting	5th December 2022
Reporting Officer	Terry Scullion, AD of Property Services
Contact Officer	P J Fox, Principal Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	For Members to consider the naming of new streets within residential Housing Developments within Mid Ulster District Council.
2.0	Background
2.1	<p>In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility of approving Street Naming and Numbering of buildings erected thereon.</p> <p>The Policy for Street Naming and Numbering, as adopted (see Appendix 1) forms the basis for considering proposals for the street naming of new developments.</p>
3.0	Main Report
3.1	<p>The Building Control Service has received requests for the naming of streets within proposed residential developments as follows:</p> <p><u>Development 1 - Site Adjacent to Shanmullagh Park, Draperstown</u></p> <p>An application has been submitted by T. O'Kane for the naming of a new street within a residential development adjacent to Shanmullagh Park, Draperstown.</p> <p>The options submitted are as noted below:</p> <ol style="list-style-type: none"> 1. Flax Field View 2. Manor Mills <p>As the options submitted are linked to the locality in each case, it is considered that each option demonstrates compliance with the policy as adopted.</p>

	<p><u>Development 2 - Site off Coolshinney Road, Magherafelt</u></p> <p>An application has been submitted by P. Bradley for the naming of a new street within a residential development off Coolshinney Road, Magherafelt.</p> <p>The options submitted are as noted below:</p> <ol style="list-style-type: none"> 1. Coolshinney Lane 2. Coolshinney Hill 3. Coolshinney Drive <p>As the options submitted are linked to the locality in each case, it is considered that each option demonstrates compliance with the policy as adopted.</p>
4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: None</p> <p>Human: None</p> <p>Risk Management: None</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: None</p> <p>Rural Needs Implications: No</p>
5.0	Recommendation(s)
5.1	<p>It is recommended that consideration is given to the approval of one option of each of the following proposals for the Street Naming of the following streets within new residential developments within Mid Ulster District Council:</p> <p><u>Site adjacent to Shanmullagh Park, Draperstown</u></p> <p style="padding-left: 40px;">Either Flax Field View Or Manor Mills</p> <p><u>Site off Coolshinney Road, Magherafelt</u></p> <p style="padding-left: 40px;">Either Coolshinney Lane Or Coolshinney Hill Or Coolshinney Drive</p>

Documents Attached & References	
6.1	Appendix 1 - Policy for Street Naming and Numbering
6.2	Appendix 2 - Pro-forma containing street naming proposals, location map, site layout plan & historical map identifying the Flax Mill location for new street adjacent to Shanmullagh Park, Draperstown
6.3	Appendix 3 - Pro-forma containing street naming proposals, location map & site layout plan for new street off Coolshinney Road, Magherafelt

Policy on Street Naming and Numbering

Document Control			
Policy Owner	Director of Public Health & Infrastructure		
Policy Author	Director of Public Health & Infrastructure		
Version	Version 2		
Consultation	Senior Management Team	Yes / No	
	Trade Unions	Yes / No	
Equality Screened by	Principal Building Control Officer	Date	27/04/21
Equality Impact Assessment	N/A	Date	
Good Relations	N/A		
Approved By	Environment Committee	Date	11/05/21
Adopted By	Council	Date	27/05/21
Review Date		By Whom	
Circulation	Councillors, Staff		
Document Linkages			

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2.0	Policy Aim & Objectives	
3.0	Policy Scope	
4.0	Linkage to Corporate Plan	
5.0	Naming of new Streets	
6.0	Renaming Existing Streets	
7.0	Roles & Responsibilities	
8.0	Impact Assessments <ul style="list-style-type: none"> • Equality Screening & Rural Needs Impact • Staff & Financial Resources 	
9.0	Support & Advice	
10.0	Communication	
11.0	Monitoring & Review Arrangements	

Appendices	Description	Page Number
A	Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995	
B	Naming of New Streets and Housing Developments: <i>Procedure</i>	
C	Renaming Existing Streets: <i>Procedures</i>	

1.0 INTRODUCTION

1.1 Mid Ulster District Council resolved that a policy and associated procedures be developed to guide the Council in accordance with the provisions of Article 11 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995("the 1995 Order"), referenced in Appendix A to this policy, on;

- (i) Naming of New Streets and Housing Developments;
- (ii) Renaming and Re-numbering existing streets

2.0 Policy Aim & Objectives

2.1 **Policy Aim:** To ensure the naming of New Streets and Housing Developments is delivered in a fair, equitable and consistent manner.

2.2 Policy Objectives:

- To facilitate Mid Ulster District Council in meeting its statutory obligations with regard to local government Street Naming requirements
- To confirm the mechanism and process by which Mid Ulster District Council will name new streets and housing developments
- To provide residents with a process whereby they may request the renaming of their street
- To ensure street names are reflective of localities within which they are being proposed and engagement of all affected residents of streets where requests have been received to rename

3.0 Policy Scope and Legislative Framework

3.1 This policy relates specifically to the naming of New Streets/ Housing Developments and processing requests for the erection of nameplates expressing the name of the street in a language other than English. The statutory basis for this policy is contained within Article 11 of the 1995 Order.

- 3.2 This legislation empowers Council to authorise the naming of streets within its respective District. The 1995 Order provides for street naming, street numbering and the provision of street signs. It also provides the Council with a discretionary power to erect dual language street signs or second nameplates in a language other than English via Section 1a and 1b. A copy of the relevant statute is included in Appendix A.

Interpretation and Definitions

- 3.3 For purposes of this Policy the following interpretation/ definitions apply as set out within the 1995 Order:

- Nameplate - defined as a means of 'signifying a name in writing'
- Street - defined as 'any road, square, court, alley, passage or lane'.

4.0 Linkage to Corporate Plan

- 4.1 Referring to Mid Ulster District Council's Corporate Plan 2015-2019, this policy contributes toward the delivery of Corporate Theme 1 *Delivering for Our People*.

5.0 Naming of New Streets

- 5.1 Proposals for new Street names linked to traditional place names will be favorably considered and that if such a place name is traditionally in a language other than English, that name may also be considered as the name by which that place may be known. The procedure that will apply in relation to proposal under this [policy] is contained in Appendix [B]. Building names are not controlled by statute and do not form part of this Policy.

- 5.2 Criteria - General

To maintain the heritage and identity of the area administered by Mid Ulster District Council in naming a new Street and/ or Housing Development the following criteria shall be adhered to. The name chosen shall;

1. Reflect the local townland name, or a local geographical/ topographical, social or historical feature.
2. The name shall not use the townland name within which the street and/ or the housing development is situated. The townland name shall still form part of the postal address.

3. The name should not mark any historical or political event or any individual or family, living or deceased.
4. The prefix of the name can only be the same as an existing Street or Road name prefix in the locality if it is accessed from that street or road.
5. To avoid confusion over addresses the name should not sound similar to an existing Street or Road name in that District Electoral Area.
6. The erected nameplate shall express the name in English; and may express that name in any other language other than English in accordance with Article 11 of the 1995 Order.
7. Although not prescriptive or exhaustive the running order/hierarchy for Street naming should follow an easily understood pattern, for example:
 - Road–Street–Avenue–Mews–Drive–Lane–Close–Alley

6.0 Renaming and Renumbering Existing Streets

6.1 Provision shall be made for the renaming and renumbering of existing Streets within the Mid Ulster District Council area, where instances as noted in 7.2 below require that that this be undertaken to maintain a consistent approach to street naming. The 1995 Order empowers Council to authorise Street names within the area they administer. The procedure that will apply in relation to a proposal under this policy is contained in Appendix C.

6.2 Criteria - General

The renaming or renumbering of an existing street shall normally only be considered;

- To remove similar or the same street name in the immediate locality
- Where a street name has been 'lost'
- To correct an incorrectly spelt name
- If emergency services have reported problems in identifying and locating the street
- If postal services or other statutory agencies has reported problems in identifying and locating the street
- Where a request has been received by the Council and signed by not less than 50% of the occupiers of a street to which a change is being sought. This would be based on 1 occupier per premises on the relevant street

7.0 Roles and Responsibilities

7.1 **Director of Public Health and Infrastructure:** shall have responsibility for implementation of this policy by Mid Ulster District Council, through the Building Control Service.

7.2 **Building Control Service:** shall be responsible for implementing arrangements to administer; (i) requests to name New Streets and Housing Developments and (ii) requests to rename existing Streets.

8.0 Impact Assessments

8.1.1 Equality Screening & Impact

8.1.1 This policy has been subject to equality screening in accordance with the Council's equality scheme screening process. It has been 'screened out' for an Equality Impact Assessment.

8.2 Rural Needs Impact

8.2.1 This policy has been subjected to a rural needs impact assessment and thus can demonstrate regard to rural needs when delivering this public service.

8.3 Staff & Financial Resources

8.3.1 No issues have been identified which will impact on the delivery of Council business as a result of this policy being implemented. Valid requests for determination will be brought to attention of Committee.

9.0 Support and Advice

9.1 Advice and guidance on the implementation of this should be sought from the Head of Building Control

10.0 Communication

10.1 The Building Control Service within the Public Health & Infrastructure Department of Council is responsible for the communication, delivery and adherence to this policy

11.0 Monitoring and Review Arrangements

11.1 Implementation of this policy will be routinely monitored and a formal review undertaken 4 years from its effective commencement date.

Appendix A
Article 11, Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995

Street names and numbering of buildings

Powers of councils in relation to street names and numbering of buildings

11.—(1) A council may erect at or near each end, corner or entrance of any street in its district a nameplate showing the name of the street; and a nameplate erected under this paragraph—

- (a) shall express the name of the street in English; and
- (b) may express that name in any other language

(2) A council may, immediately adjacent to a nameplate erected under paragraph (1) which expresses the name of a street in English only, erect a second nameplate expressing the name of the street in a language other than English.

(3) Neither this Article nor anything done by a council thereunder authorises or requires the use of the name of a street expressed in a language other than English as, or as part of—

- (a) the address of any person; or
- (b) the description of any land; for

the purposes of any statutory provision.

(4) In deciding whether and, if so, how to exercise its powers under paragraph (1)(b) or (2) in relation to any street, a council shall have regard to any views on the matter expressed by the occupiers of premises in that street.

(5) Any person who—

- (a) obscures, pulls down or defaces any nameplate erected under paragraph (1) or (2);
- (b) erects in any street any nameplate showing as the name of the street a name different from that in any nameplate erected in the street under paragraph (1) or (2); or
- (c) erects in any street any nameplate purporting to show the name of the street, without the authorisation of the council for the district in which the street is situated,

shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(6) Where a council has exercised its powers under paragraph (1) in relation to any street, the occupier of each house or other building in that street shall ensure that that house or building is at all times marked with such number as the council may approve for the purposes of this Article.

(7) Where a person fails to comply with paragraph (6) the council may serve on him a notice requiring him to comply with that paragraph within 7 days from the date of service of the notice.

(8) A person who fails to comply with a notice served on him under paragraph (7) shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(9) Where a person fails to comply with a notice served on him under paragraph (7) in respect of any house or other building, the council may itself do anything which he has failed to do and may recover from that person summarily as a civil debt any expenses thereby reasonably incurred by it.

(10) In this Article—
“nameplate” includes any means of signifying a name in writing; “street” includes any road, square, court, alley, passage or lane.

(11) The power of a council to erect a nameplate under paragraph (1) or (2) includes power—

- (a) to erect it on any building or in such other manner as the council thinks fit; and
- (b) to cause it to be erected by any person authorised in that behalf by the council.

(12) The following statutory provisions shall cease to have effect, namely—

- (a) sections 64 and 65 of the Towns Improvement Clauses Act 1847^{F6};
- (b) in section 38 of the Towns Improvement (Ireland) Act 1854^{F7} the words “naming the streets and numbering the houses and also so much thereof as relates to”;
- (c) section 21 of the Public Health Acts Amendment Act 1907^{F8};
- (d) section 19 of the Public Health and Local Government (Miscellaneous Provisions) Act (Northern Ireland) 1949^{F9}; and
- (e) so much of any local Act as relates to the naming of streets or the numbering of houses or buildings;

Appendix B
Naming of New Streets and Housing Developments: *Procedure*

1. Developers should submit an application for a new Street/ Development naming to the Council's Building Control service within the Public Health and Infrastructure Department ("the Department") before any promotional activity on the sale of properties commences.
2. The applicant should recommend at least 2 but no more than 3 names per street for consideration, outlining how they consider the proposed names comply with the criteria referred to within Section 5.2 above. To ensure compliance, applicants should consider contacting local historical/community groups where available, which may be beneficial on receiving advice on names which would be relevant for proposed names of a new road/street in the locality.
3. If the Department determines that the name(s) does not conform to the criteria within 5.2 of this Policy, the developer/applicant will be informed of this and asked to submit an alternative name(s) and/or written representations as to why they disagree. When the Council receives an alternative name(s) and the Council Officer deems that it meets the criteria then it will be recommended to the Council's Environment Committee for consideration.
4. If the developer/applicant is not in agreement with the Department's evaluation they can make written representations which will be considered at the next available meeting of the Environment Committee.
5. The developer/ applicant will be informed of the approved name following approval of the Environment Committee minutes at the next available Council meeting of Mid Ulster District Council
6. Should the Committee not accept any of the presented options the applicant/ developer will be informed of the Council's decision
7. If following the non-acceptance of a proposed name the applicant/ developer does not resubmit an alternative name to the Council within 8 weeks of the date of the decision letter, the Council may identify a name and notify the applicant/ developer of their intention to approve that name. The Council shall allow four weeks to elapse from the date of the notification of the name before presenting it to the next available Environment Committee
8. If a street name has been approved by the Council it shall not be considered for change within 6 months from the date of approval, unless in accordance with the Council's Standing Orders.
9. Names shall be shown on nameplates which will include the townland where relevant and erected in line with current Guidance.
10. New buildings will be allocated numbers consecutively with odd numbers to the right hand side and even numbers to the left hand side.

Appendix C

Renaming Existing Street Name: Procedures

This procedure provides guidelines for the procedure for renaming of existing street/road names which the 1995 Order empowers councils to authorise. The following procedure for canvassing the views of occupiers and the criteria to be applied in deciding whether to rename a street with an alternative in English shall be:

1. Upon receipt of a petition, signed by not less than 50% of the householders (based on one resident per household over the age of 18) of the street/road ("a Petition") the Council will consider a survey of the street/road in relation to the desired name change and reason for same.
2. The proposed name must meet the criteria set down in this policy for the naming of New Streets, as detailed within 5.2 of this policy.
3. If the Department considers the new name meets the criteria, approval to undertake the survey will be sought from the Environment Committee.
4. The Council will survey, by post, to the occupier(s) of each of the properties listed on the Electoral Register and one survey per established business as appears on the Non-Domestic Valuation List of that street/road or the part of a street/road affected at that time; seeking their views on the request to change the name. The survey shall be carried out by the Council's Building Control service.
5. Residents of the existing street being surveyed to be made aware at time of survey of issues which will arise if the street is successfully renamed.
6. Replies will be by way of a supplied self-addressed envelope and must be returned by the date specified in the correspondence giving notification of the survey and reason for same . Only replies received from registered occupiers by that date will be considered
7. The outcome of the survey will be presented to the Environment Committee and only where all occupiers (100 %) in the affected street agree with the proposed name change, will a recommendation be presented to approve the change.
8. Where a request is not approved any further request will not be considered until the expiry of a 12 month period from the date of the Environment Committee meeting where the outcome of the survey was considered.
9. Where a Petition to have an existing street renamed is not approved then the occupiers will be notified of this.

10. Where a new nameplate is erected. The decision to remove an existing nameplate will be made by Property Services, where deemed necessary to do so.
11. Historical nameplates may remain in place where they are fitted to an existing wall (or dwelling), where they will not affect directional issues. This shall be at the discretion of Property Services.
12. Where the Department receives a request from the emergency services, mail delivery services or other statutory bodies who have difficulty locating the street to rename it. They shall inform residents as noted above and consider to survey and rename the street upon the agreement of all households on that street. Such requests shall be notified to and approval sought from Environment Committee and outcome of survey reported to same.

MID ULSTER DISTRICT COUNCIL

New Street Name Proposals



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Applicants Name & Address: O'KANE DEVELOPMENTS (NI) LTD 23-25 QUEEN ST.
COLERAINE BT52 1BG

Description: ERECTION OF 7 NO. DWELLINGS ADJACENT TO SHANMULLAGH PARK, DRAPERSTOWN

Ref: F/2022/1194

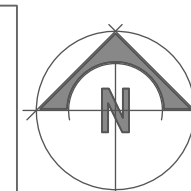
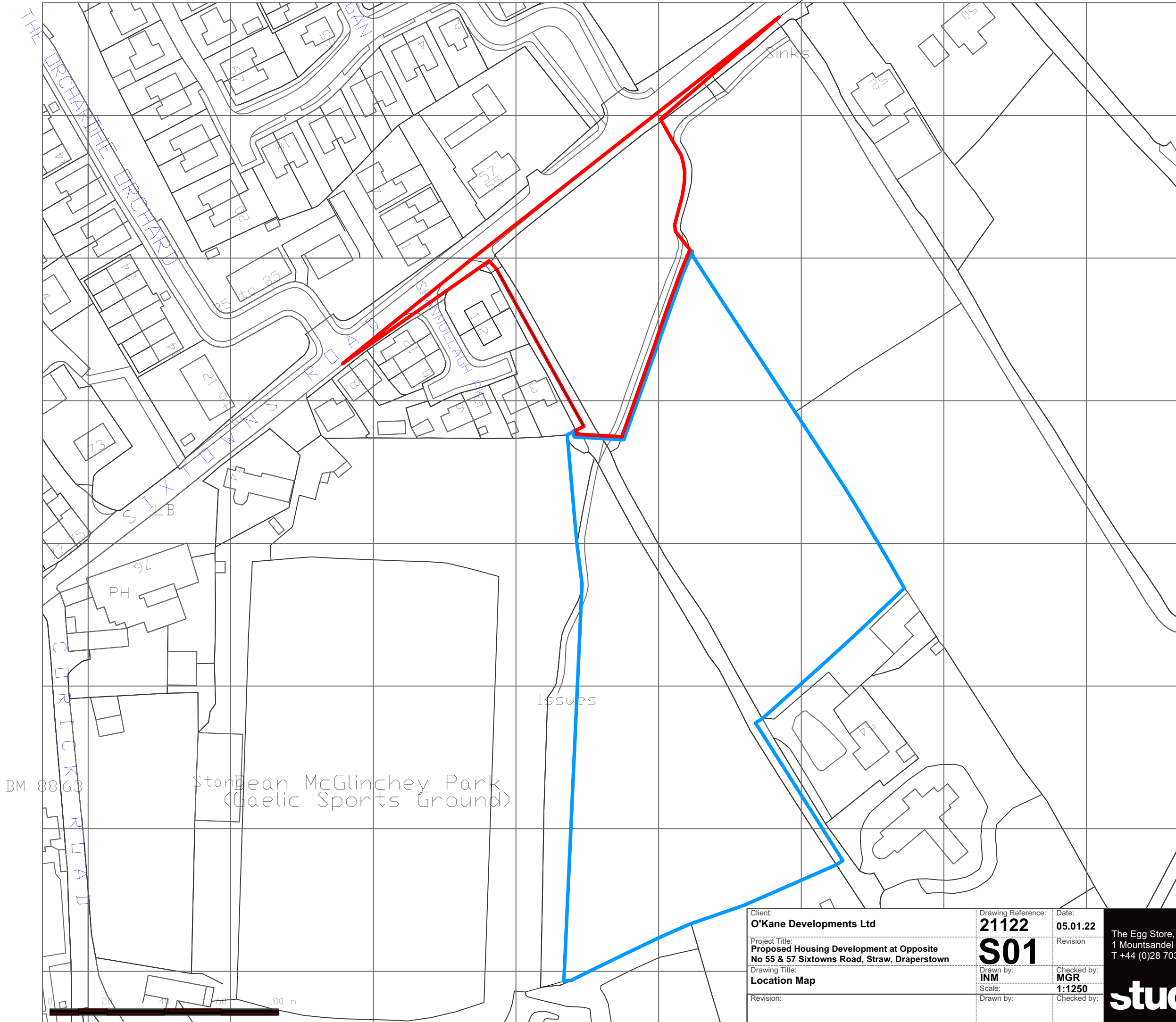
	Proposed Street Name	Linkage to Locality	Reason for Choice
Option 1	Flax Field View	LOCAL MILLS CLOSE BY. OWNED BY "THE SKINNERS" COMPANY. LAST MILL IN OPERATION WAS "MANOR MILL".	LINKS TO LOCAL INDUSTRY AND A POSSIBLE PREVIOUS USE OF THE LANDS.
Option 2	Manor Mills	LOCAL MILLS CLOSE BY. OW BY "THE SKINNERS" COMPANY. LAST MILL IN OPERATION WAS "MANOR MILL"	LINKS TO LOCAL INDUSTRY AND A POSSIBLE PREVIOUS USE COULD HAVE BEEN GROWING OF LINT/FLAX. LAST OPERATIONAL MILL WAS "MANOR MILL"
Option 3			

* Please avoid the use of apostrophes, hyphens, full stops and commas.

Please note that street naming proposals should be in accordance with Mid Ulster Council Policy (Attached)

Signed [Signature]

Dated 30/09/2022



- Extent of land relating to application
Site size = 0.471 ha / 1.164ac
- Land adjacent in control 1.754ha / 4.335ac

Location Map scale 1:2500

Client: O'Kane Developments Ltd	Drawing Reference: 21122	Date: 05.01.22
Project Title: Proposed Housing Development at Opposite No 55 & 57 Sixtowns Road, Straw, Draperstown	S01	Revision
Drawing Title: Location Map	Drawn by: INM	Checked by: MGR
Revision:	Scale: 1:1250	Checked by:
	Drawn by:	Checked by:

The Egg Store,
1 Mountsandel Road, Coleraine, Northern Ireland BT52 1JB
T +44 (0)28 7032 9090 F +44(0)28 7032 9191 E info@studiorogers.com

BM 8863

Standean McGlinchey Park
(Gaelic Sports Ground)

Issues

Sinks

THE ORCHARDE ORCHARD

SIXTOWNS ROAD

CORRICK ROAD

STANDEAN MCGLINCHY PARK





- Key:**
- Private Paths / Patios
 - Proposed Dwellings
 - Existing Trees / Planting Retained
 - Existing Trees / Planting to be maintained
 - Proposed Trees / Planting
 - Existing Tree to be Removed
 - Tree Protection Zone
 - On-street Parking (Unassigned)
 - In-curtilage Parking (Assigned)
 - Boundaries Hedgerow with Rallings / Fence
 - 0.3 to 0.6m Boundary Wall & Pillars
 - 1.8m Boundary Wall & Pillars
 - Oil Tank Storage
 - Bin Storage

1 Proposed Site Plan]
Scale: 1:500

Client: O'Kane Developments Ltd	Drawing Reference: 21122	Date: 09.06.22
Project Title: Proposed Housing Development at Opposite No 55 & 57 Sixtowns Road, Straw, Draperstown	P02	Revision
Drawing Title: Proposed Site Plan	Drawn by: INM	Checked by: MGR
Revision: Rev: a - Roads Information	Scale: 1:500	Checked by: MGR

The Egg Store,
1 Mountsandel Road, Coleraine, Northern Ireland BT52 1JB
T +44 (0)28 7032 9090 F +44(0)28 7032 9191 E info@studiorogers.com





MID ULSTER DISTRICT COUNCIL

New Street Name Proposals



**Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council**

Applicants Name & Address: PAUL BRADLEY (P BRADLEY IN TEXTS)
28 SIXTOWNS ROAD BARRISTOWN BT45 7BA.

Description: 5 new dwellings

Ref: DAS5-21

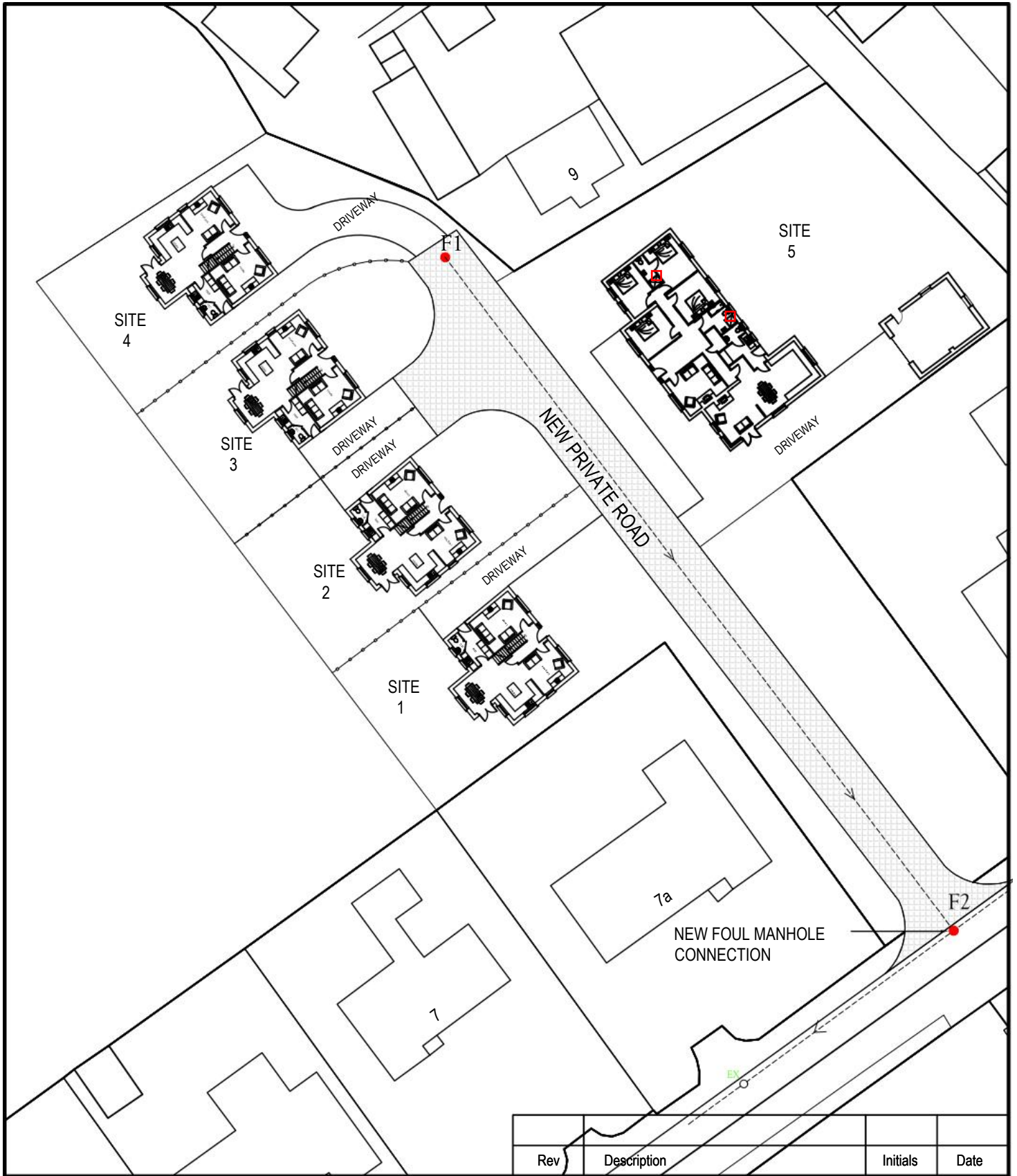
	Proposed Street Name	Linkage to Locality	Reason for Choice
Option 1	Coolshinney Lane	links to locality & PLACE NAME	Local Link
Option 2	Coolshinney Hill	links to locality & PLACE NAME	Local Link
Option 3	Coolshinney Drive	links to locality & PLACE NAME	Local Link

• Please avoid the use of apostrophes, hyphens, full stops and commas.

Please note that street naming proposals should be in accordance with Mid Ulster Council Policy (Attached)

Signed: *Paul Bradley*

Dated: 09/11/2022



Rev	Description	Initials	Date

Client:
PAUL BRADLEY
 Title:
SITE PLAN
PLANNING DRAWING - SITE

Job No DA55-21-02
 stn1/housingdev.

Scale 1:500 (A4) Date Nov 2021

Drawn By: M.Q. OS Map Ref: *

Diamond Architecture

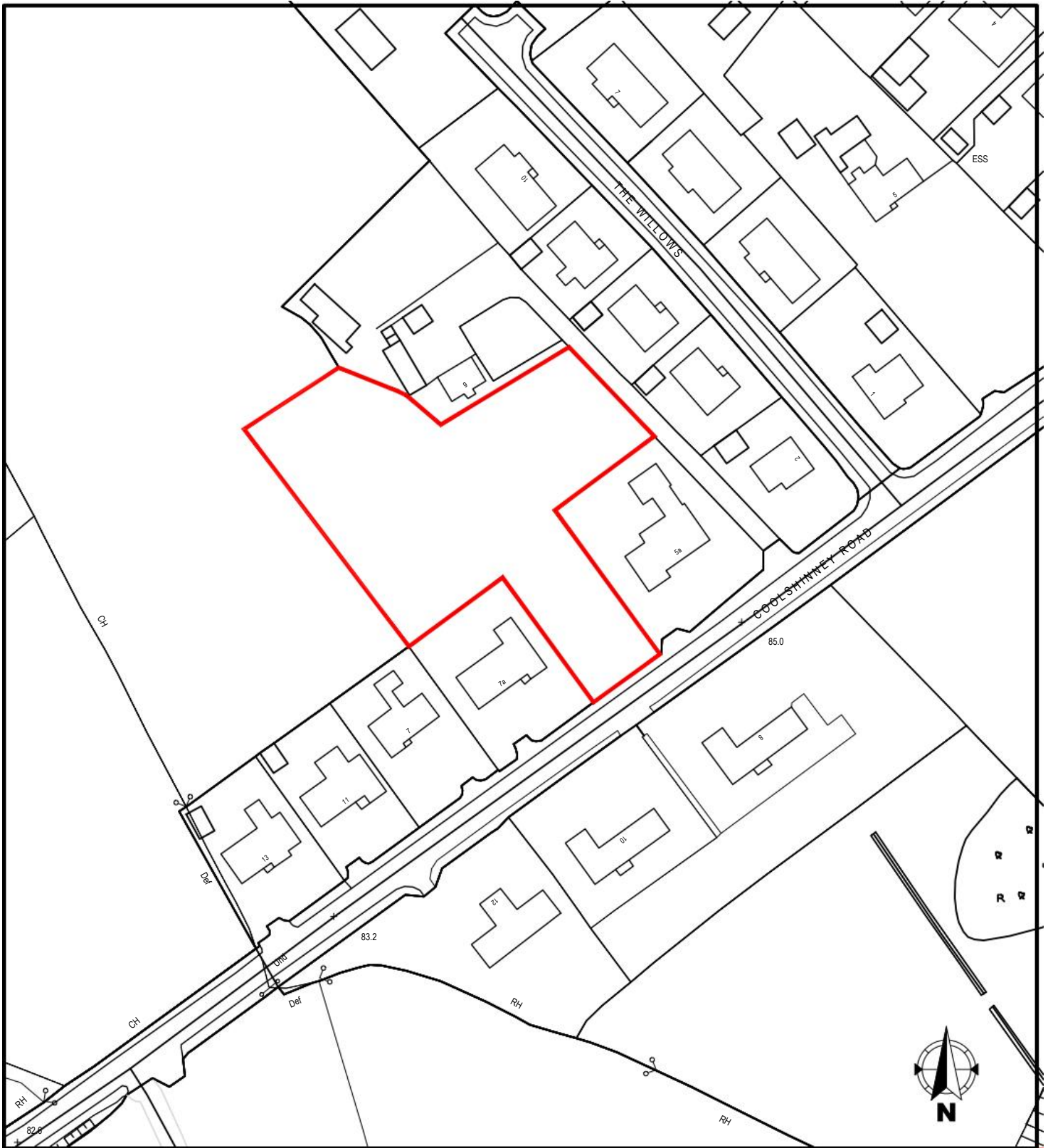
Joe Diamond MCIAT

Project
 PROPOSED 5No DETACHED DWELLINGS TO REAR OF 7A COOLSHINNEY ROAD, MAGHERAFELT BT45SJF

Contact info:
 77 Main Street Tel: 028796 44111
 Maghera
 BT46 5AB
 Email: joe@diamondarchitecture.com



FIGURED DIMENSIONS TO BE FOLLOWED IN PREFERENCE TO THE DIMENSIONS SCALED FROM THE DRAWING. ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR AND SUCH DIMENSIONS TO BE HIS RESPONSIBILITY. ANY DRAWING ERRORS AND OMISSIONS TO BE REPORTED TO DIAMOND ARCHITECTURE



— SITE OUTLINED IN RED
 — LAND OWNERSHIP IN BLUE

Rev	Description	Initials	Date

Client: PAUL BRADLEY	
Title: LOCATION MAP <small>PLANNING DRAWING - SITE</small>	
Job No	DA55-21-01 <small>stn l/housingdev.</small>
Scale 1:1250 (A4)	Date SEP 2021
Drawn By: M.Q.	OS Map Ref:

Diamond Architecture

Joe Diamond MCIAT

Project PROPOSED 5No DETACHED DWELLINGS TO REAR OF 7A COLLSHINNEY ROAD, MAGHERAFELT BT45SJF	Site Area: 0.4017 Hectares	Contact info: 77 Main Street Maghera BT46 5AB Email: joe@diamondarchitecture.com	Tel: 028796 44111
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Chartered Institute of Architectural Technologists

FIGURED DIMENSIONS TO BE FOLLOWED IN PREFERENCE TO THE DIMENSIONS SCALED FROM THE DRAWING. ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR AND SUCH DIMENSIONS TO BE HIS RESPONSIBILITY. ANY DRAWING ERRORS AND OMISSIONS TO BE REPORTED TO DIAMOND ARCHITECTURE

Report on	Off Street Car Park: Accessible Parking
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	Terry Scullion, AD Property Services

Is this report restricted for confidential business?	Yes	<input type="checkbox"/>
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update Members on accessible car parking in Council's Off Street Car Parks and seek members approval to implement feasible parking accessibility improvements.
2.0	Background
2.1	The control of Off Street Car Parking commenced on 1 April 2015 with the transfer of the function from the DRD, Transport NI to the Mid Ulster District Council. In total the Council operates 23 Off Street Car Parks across the District. Seven of these contain charged spaces whilst some eighteen contain free spaces (two car parks in Magherafelt contain both charged and free spaces). In total there are 1,996 in total, including 60 accessible car parking spaces. A table giving the distribution of car parks and spaces is attached to this report as Appendix 1.
2.2	As members will be aware Transport NI employ, through a contract, NSL to carry out many of the management, monitoring and enforcement functions associated with the Off Street parking charging regime. Under the Agency Agreement Dfl, Transport NI continue to process the Parking Control Notices (PCN's) which are issued by the Traffic Attendants who are NSL employees.
2.3	As members will be aware in July 2022 the Environment Committee agreed to explore opportunities to improve accessible parking, particularly more family friendly parking provision in Council's Office Street Car Parks.
3.0	Main Report
3.1	Accessible parking provision varies across car parks with some locations providing no disabled parking provision. In total for the Council District, 3% of the current off street parking provision is designated for disabled users.

<p>3.2</p> <p>3.3</p> <p>3.4</p> <p>3.5</p> <p>3.6</p>	<p>There is no specific provision for Child and Care Giver parking in Council's off street car parks. Current guidance such as: Inclusive Mobility. A Guide to Best Practice on Access to Pedestrian and Transport Infrastructure or BS8300:2009 Code of practice provide advice on disabled parking and wider spaces that are non-designated. Guidance would recommend that the Council review the number of disabled spaces provided in each of their car parks and compare them with guidance to ensure that a suitable number of spaces is required. This should also consider individual space size.</p> <p>As well as future proofing for an aging population, any future changes to parking spaces could be non-designated wider spaces that anyone, including families can avail of and be prepared in case more accessible spaces are required by population change requirements in the future.</p> <p>If Members wished to mark out and designate spaces as being dedicated to Children and their Care Givers were feasible and practical, Council would need its own guidance for use such as:</p> <ul style="list-style-type: none"> • Blue badge holders would be advised to use these spaces in the absence of additional accessible parking • These spaces are usually to facilitate carers and children up to 12years old only • Heavily pregnant women can also advised to use these spaces <p>Also just to note that these types of spaces are most useful when they are adjacent to dropped kerb provision and pay points and/or close to the front of the car park, preventing the need for children to walk across busy areas.</p> <p>It is recommended to Committee that plans to implement additional accessibility car parking across the off street car parks as part of future planned improvements works, and that the matter is further considered at the January meeting of the Disability Forum to help inform future implementation plans. However approval is sought to pilot the implementation of upto three non-designated family friendly spaces in Union Street Car Park in Magherafelt.</p>
<p>4.0</p>	<p>Other Considerations</p>
<p>4.1</p>	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Cost to implement additional non-designated car parking spaces in Union Street Car Park, Magherafelt funded from Off Street Car Park budget provision at a cost estimate of less than £1,000. Other future accessibility works would be linked to budget provision as part of planned refurbishment or improvement works.</p> <p>Human: Engagement with Council's Corporate Policy and Equality Officer, Mid Ulster Disability Form and Dfl.</p>

	<p>Risk Management:</p> <p>The primary Risk Management issues are in relation to Council setting a precedent on restrictive use and displacement of public parking provision in a busy town centre location, balanced with meeting the current and future needs of car park users.</p>
4.2	<p>Screening & Impact Assessments</p>
	<p>Equality & Good Relations Implications:</p> <p>Off Street Car Parks are available to all members of the public and may only be restricted in terms of charging and access to certain vehicle types. Off Street Car Parks include designated spaces for Disabled Badge Holders.</p> <p>In order to comply with guidance it will be necessary to increase the number of accessible parking spaces across the 23 Off Street Car Parks by approximately 50%. Any variation to the parking restrictions would be subject to screening.</p>
	<p>Rural Needs Implications:</p> <p>Mid Ulster is highly dependent on travel by car and suffers from a deficit in Public Transport; Off Street Car Parks assist in the provision of access to towns and villages. Any variation to parking restrictions would be subject to screening.</p>
5.0	<p>Recommendation(s)</p>
5.1	<p>Members are asked to note the contents of this report and to approve the implementation of improved accessible parking across Mid Ulster Off Street Car Parks in the future, including the implementation of up to three additional non-designated family friendly spaces car parking spaces in Union Street Car Park, Magherafelt.</p>
6.0	<p>Documents Attached & References</p>
6.1	<p>Appendix 1: Off Street Car Parks In Mid Ulster list and provision</p>

Appendix 1 – MUDC Off Street Car Parks and Parking Provision

Town / Village	Car Park	No. of Standard Spaces	No. of Disabled Spaces	Total Number of Spaces	Charging Regime
Castledawson	Hillhead Road	21	3	24	Free
Clogher	Main Street	38	2	40	Free
Coalisland	Cornmill	51	3	56	Free
	Lineside	80	1	19	Free
Cookstown	Burn Road	100	6	106	Free
	Loy Street	53	1	54	Free
	Orritor Street	129	0	129	Free
	Union Place	115	2	117	Free
Dungannon	Anne Street East	46	2	48	Charged
	Anne Street West	25	0	25	Free
	Castle Hill	98	2	100	Charged
	Perry Street East	54	2	56	Free
	Perry Street West	36	0	36	Charged
	Scotch Street North	93	4	97	Charged
	Scotch Street South	158	3	161	Free
Fivemiletown	Edfield Road	97	3	100	Free
	The Commons	41	0	41	Free
Maghera	Fairhill	20	1	21	Free
	St Lurach's Road	115	4	119	Free
Magherafelt	Rainey Street	232	9	241	Charged
	King Street	39	3	42	Free
	Central	35	1	36	Free
	Central	74	6	80	Charged
	Union Road	91	0	91	Free
	Union Road	97	4	101	Charged
Total		1936	60	1996	

Report on	"Darren Clarke Signage Update"
Date of Meeting	5 th December 2022
Reporting Officer	Raymond Lowry
Contact Officer	Ross McCullough

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update members on the signage proposals for the gateway entrance to Dungannon for Darren Clarke.
1.2	<p>Extract of council minute ref C141/22 July 2022</p> <p>Councillor Cuthbertson drew attention to the success of Dungannon Golfer Darren Clarke in winning The Senior Open. He proposed that Council send a letter of congratulations and advised that the golfer had been granted 'Freedom of the Borough' by the legacy Dungannon Council and that the signage in place across Dungannon be updated with the recent achievement.</p> <p>The Chief Executive said officers would report to the Environment Committee.</p> <p>Councillor Cuddy seconded the proposal and said Council should continue to highlight the profile as Darren Clarke is a Dungannon man.</p> <p>The Chair, Councillor Corry concurred in extending congratulations to Darren Clarke.</p> <p style="text-align: center;">Proposed by Councillor Cuthbertson Seconded by Councillor Cuddy and</p>
2.0	Background
2.1	Members will note that July Council meeting (council minute ref C141/22) members sought that the existing signage be updated to reflect latest achievements by Darren Clarke OBE
3.0	Main Report
3.1	Members are advised that since Darren Clarke achieved his victory as the Open Golf Champion in 2011 and the golfer having been granted 'Freedom of the Borough' by the legacy Dungannon & South Tyrone Borough Council, Darren has recently achieved another golfing title in winning the Senior Open Champion in 2022. Members had asked that the current gateway signage to update to reflect his recent victory.

3.2 Memembers are also asked to note that since the original signage was installed Darren has been awarded the title of OBE (Order of the British Empire) in November 2012 following his success in 2011. Image below shows Darren receiving his award.



3.3 Image adjacent shows members the existing signage installed in 2011 after Darrens Freedom of the Borough



3.4 The image below indicates the new signage proposed to replace the existing gateway signage to the town.



4.0 Other Considerations

4.1 Financial, Human Resources & Risk Implications

Financial: Within current budget frameworks

Human:
N/A

	Risk Management: N/A
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: Equality and Good Relations Implications – N/A
	Rural Needs Implications: N/A
5.0	Recommendations
5.1	Members to approve the new replacement signage as annotated in Section 3.4 of the report.
6.0	Documents Attached & References
6.1	None

Report on	Bus Shelters Update
Date of Meeting	5 th December 2022
Reporting Officer	Raymond Lowry Head of Technical Services
Contact Officer	Johnny McNeill – Technical Services Manager

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021. (see appendix 1)

3.0	Main Report
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> • New applications received in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5) • Neighbour Notification summary and detailed analysis (see 3.6) • Projects recommended for approval (3.7) • Projects recommended for withdrawal (see 3.8) • Shelters passed to Property Services for installation (3.9) • Progress update on stages 10-11 (see 3.10) • Update on statutory response times in relation to agreement on time related responses for application (see 3.11) • Issued Raised during previous Env Committee (3.12) • Other issues (see 3.13)
3.2	<p>New Applications received in the past month – 3Nr new application received in the past month.</p>
	<ul style="list-style-type: none"> • LISAclare Road, Killeen (additional shelter, increased passengers) • Primrose Hill, Clogher • Cullion Road, Desertmartin
3.3	<p>Progress on stages 2-4 of the application process – see table in Appendix 1.</p>
3.4	<p>Requests for Council to move from stage 5 of the application process – 1Nr applications to move from stage 5.</p>
	<ul style="list-style-type: none"> • Cullion Road, Desertmartin (6 Passengers)
3.5	<p>Progress update on stages 6-9 – Update on applications below have been discussed with a view to getting approval:</p>
	<ul style="list-style-type: none"> • Derryvale, Coalisland- Landowner identified, new site approved. • Derryfubble Road, Benburb, awaiting valuation and approval from NIHE.
3.6	<p>Summary of Neighbour Notifications- To be returned December 2022,</p>
	<ul style="list-style-type: none"> • Churchtown Road, Lissan • Annaghmore Road, Cookstown • Derryvale, Coalisland • The Mills, Coalisland
3.7	<p>Projects recommended for Approval; - 0 Nr applications are recommended for Approval this month.</p>
3.8	<p>Projects noted below are recommended for withdrawal – 0 Nr applications are being recommended for withdrawal.</p>

3.9 Members to Note the following shelters as listed below have been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Members seeking information on installation dates etc should direct their queries to Property Services.

- Reenaderry Road, Washingbay
- Coagh Road, Stewartstown
- Garrison Road, Curran
- William Street Bellaghy
- Hillhead Road, Stewartstown x2
- Eglis View, Ballinderry
- The Square, Moy
- Killeshill A29, Ballygawley Road
- St Colmans Park, Moortown – Subject to Legal approval from NIHE

3.10 **Progress update on stages 10-11** – Onr shelters installed since date of last meeting.

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	1	0	1
Education Authority	1	0	1
Dfl Roads	0	0	0
NIHE	1	0	1

**Translink,
Responses Outstanding** 1. Thatch Inn,

**Education Authority,
Responses Outstanding** 1. Tirkane Road, Maghera

**NIHE
Responses Outstanding** 1. Derryfubble Road, Awaiting NIHE approval and valuation

Interagency Meeting; Statutory update meeting to be held 15 December 2022, with DFI Roads EA, NIHE and Translink, to discuss new Bus shelter locations, response times and issues as listed below;

3.12	<p>Issues raised at the Environment Committee- 14th June 2022;</p> <ul style="list-style-type: none"> • Route alterations; Head of Technical services advised that Translink / Agreed that any alterations to routes to be notified to MUDC in advance of any planned route changes. Agreed with Translink and EA. • NIHE - Derryfubble Road, Benburb- NIHE confirmed they own the land and that it is not currently zoned for development. Awaiting NIHE Lands section response to request. • Inishrush shelter- A second option has been proposed by resident to assist in the location at Inishrush. Technical services to review and action. DFI Roads/Translink meeting arranged, 23/11/2022, to identify suitable Bus shelter location. • Rural shelter across the District- Requested that rural shelters are checked and cleared of weeds prior to the start of the new school term. (item passed to Property Services to Action as they have the responsibility for this scope of works • Redundant Shelters- At the October Interagency meeting both Translink and Education Authority have indicated that they are prepared to assist with the identification of redundant shelters within the Mid Ulster area. Process to be agreed to carry out identification of redundant shelters.
3.13	Other issues: None

4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p> <p>Risk Management: Non-delivery will have adverse impact of users of public transport.</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: N/a</p> <p>Rural Needs Implications: N/a</p>

5.0	Recommendation(s)
5.1	Members to note the content of the report on the progress made on bus shelters within the district and grant approval to progress thus shelters listed below.
5.2	3.2- New Shelters Applications <ul style="list-style-type: none"> • Lisacclare Road, Killeen (additional shelter, increased passengers) • Primrose Hill, Clogher • Cullion Road, Desertmartin
5.3	3.4 - Request to move from stage 5 of the application process <ul style="list-style-type: none"> • Cullion Road, Desertmartin
6.0	Documents Attached & References
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Progress Table Summary

Procedural Guide on the Provision of Bus Shelters



1.0 Bus Shelters – Mid Ulster District Council

Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the Department for Infrastructure (DfI) to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.

1.1 PROCEDURAL STATEMENT

Council will erect a bus shelter where there is shown to be a need, providing the location does not present a safety or nuisance problem and adequate funding is available. Relocation of bus shelters should only take place as a result of either road alignment or the bus companies relocating their bus stops. All other cases of relocation should be resisted as long as there is an identified need for the shelter. Any relocation as a result of retail business / property owner request will only be considered if an alternative suitable location (distance restrictions will be considered) can be accommodated AND the retail business / property owner covers all associated costs for relocated shelter.

If there is any reported anti-social behaviour over a 12 month period at the location of a new/existing shelter the shelter location will be reviewed by Council with an option to remove the shelter and make good the existing surfaces.

1.2 CRITERIA FOR THE ERECTION OF A BUS SHELTER

1. Usage must be a minimum of 6 passengers over a period of a day and applications will be considered on a first come, first served basis, with Translink NI / Education Authority confirming this information. Less than 6 passengers will only be considered by a Council/DEA approval process.
2. The location must be at a recognised bus stop.
3. Following validation, the Council will canvass, by post, all property addresses within 50m frontage to the bus stop (25m either side) on the erection of the shelter, including the type of shelter.
4. At least 51% of the addresses surveyed must have no objections to the shelter.

NOTE - for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected.)

Appendix 1

5. There should be no Department for Infrastructure Roads objections on traffic grounds.
6. There must be sufficient budgetary provision available to provide the bus shelter.
7. All Survey results that do not meet the essential criteria to be reported to Council for consideration.
8. Once refused a request may not be considered for a further 12 month period from the original decision by Council.
9. Form TS/BSRF/01 to be completed and signed off by Head of Service.
10. Bus Shelter request to be approved by Environment Committee.

1.3 DESIGN OF BUS SHELTER

The Council endeavour to provide good quality, comfortable bus shelters purchased through the Procurement Department. Where appropriate they will endeavour to have bus shelters erected free of charge, other than services by Adshel.

1. All shelters within 30mph speed limits will have shelter in accordance with **Example A**, (as below).
2. All shelters outside 30mph speed limits will have shelter in accordance with **Example B**, (as below).

Council will consider in conservation areas the erection of shelters above this standard, but the cost of such shelters excluding erection and servicing costs shall not exceed £3000.00.



Example A, within 30mph speed limits, Glazed shelter.



Example B, outside 30mph speed limits, painted metal shelter.

1.4 REPLACEMENT OF BUS SHELTERS

Any defective shelters that require replacement as part of their life span to be replaced using location criteria and shelter design Examples A or B as noted above as part of the maintenance of the Council Estate .

1.5 PROVISION OF BUS SHELTERS – PROCESS

Stage 1: Send application form to person requesting Erection of Shelter.

Stage 2: Acknowledge receipt of request (in writing) – standard letter sent.

Stage 3: Carry out preliminary visit to investigate suitability of site.

Stage 4: Contact Translink / SELB / Private approved Coach Companies to confirm viability of erecting bus shelter i.e. recognised "Bus Stop", number and age of children, bus routes etc. 1st organisation to respond with numbers meeting the criteria i.e. 6 or more then proceed to next stage.

Note – shelters only provided at locations where it is confirmed a minimum of six people await / board buses.

Organisational Name	Contact Name	Contact Number	

Stage 5: Report to Environment Committee to seek Council approval/instruction.

Stage 6: Identify landowner e.g. Housing Executive, local farmer, etc. and obtain their written consent for erection of bus shelter and consult with adjoining properties (contact local Councillor and arrange site meeting if necessary). Elected members to be notified by email when letters are to be issued to neighbours for information purposes.

Stage 7: Send letters (with location maps) for approval/comments to DfI (Roads) / Water Service, PSNI, BT and NIE (arrange follow-up site meetings if necessary).

Stage 8: Sign and return DFI (Roads), Article 66, Consent/Schedule at least six days prior to erection of bus shelter.

Stage 9: Erect bus shelter – Example A or Example B (see 1.3).

Stage 10: Send request to GIS officer to have new asset plotted, and add to shelter register which is to be forwarded to Procurement Department, for insurance cover. Information to include erection/ maintenance/ ownership/ risk assessments / inspection regime / legal agreements between Council and the relevant landowners.

Stage 11: Report back to Council.



Date

Our Ref: MUDC/TS/BS/

The Occupier

Address 1

Address 2

Postcode

Dear Sir/Madam,

Re: Application for Provision of Bus Shelter at [Enter Location]

Mid Ulster District Council have received an application to erect a bus shelter at the above location and as noted in attached map (see Appendix 1).

The Council's Procedural Guide on the Provision of Bus Shelters outlines that validated applications are subject to neighbour notification. Those who meet the following criteria are eligible to register their preference on this matter:

- All property addresses within 50m frontage to the bus stop (25m either side) on the erection of the shelter, including the type of shelter

Our records indicate that this address is within 50m criteria and therefore subject to neighbour notification.

If approved Council would install Bus Shelter type **[Enter Bus Shelter Example A or B]** as detailed in Appendix 2.

On completion of this survey Council will provide a determination on this request on the basis of the majority preference as submitted. For approval to be considered, at least 51% (majority) of respondents must be in favour of the proposal.

Please read carefully the statements on the survey form attached. Tick your preferred option in the appropriate box, print your name and address and sign the document. The completed survey form(s) should be returned to this office by either:

- a. returning in Self Addressed Envelope provided, or
- b. emailing to Technicalservices@midulstercouncil.org

Forms received after **[Enter Day and Date]** will not be considered.

Thank you for your time completing this survey.

If you have any queries on the above, please contact (Officer Name) in the Cookstown Office by email at (,,,,,,,) or by telephone on 03000 132 132 Ext: 24400.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Raymond Lowry', enclosed in a thin black rectangular border.

Raymond Lowry
Head of Technical Services

Encs.

Cc DEA Councillors



PROVISION OF BUS SHELTER – SURVEY FORM

1. **I HAVE NO OBJECTIONS** to have a Bus Shelter erected at **[Enter Location]**

2. **I DO NOT WISH** to have a Bus Shelter erected at **[Enter Location]**

If you have ticked this box please give reason for objection

Reason for Objection:

Name: _____
(CAPITALS)

Address: _____

Signature: _____

The Results of this survey will be available to view on the MUDC website www.midulstercouncil.org under Council Meetings but should you wish to receive written correspondence detailing the outcome of the survey please tick this box.

Data Protection

In accordance with Data Protection Legislation, Mid Ulster District Council has a duty to protect any data we hold. The information you provide on this survey form will be used for the purposes of processing your survey and will not be shared to any third party unless law or regulation compels such a disclosure. Information will be retained in accordance with the Council's Retention and Disposal Policy.

Appendix 1

[Insert Map of proposed Bus Shelter location]

Appendix 2

BUS SHELTER TYPE

See below Example A - within 30mph speed limits, glazed shelter.



See below Example B - outside 30mph speed limits, painted metal shelter.



Table 1 – Applications awaiting formal application to be submitted (1nr)				
No	Location	Stage	Status / Comment	Progress status
1	Thatch Inn, Hillhead Road	0	Presented to Translink for comment	DFI roads / Translink to confirm if shelter falls under their remit to install rather than MUDC.
Table 2 – New applications received since last Committee (3nr)				
1	Lisacclare Road, Killeen	2	Application form returned	Additional shelter requested for increased user numbers
2	Cullion Road, Desertmartin	2	Application form returned	New application, User numbers requested from Translink and EA
3	Primrose Hill, Clogher	2	Application form returned	New application, User numbers requested from Translink and EA
Table 3 – STAGES 2-4, (12nr)				
1	Derryvale, Coalisland	4	Proposed location has been declined by Translink. Alternative sites being sought.	Landowner identified, site visit to confirm location. Neighbour notification issued w/c 21/11/2022
2	Brough Road, Castledawson (Private Application) - 2018/001	3	Application Form returned .	Translink 20nr user numbers, EA do not use this route.
3	Tirkane Road, Maghera	3	Application Form returned .	Site visit held, identified site for shelter. Translink do not use this stop. Awaiting EA response.
4	Annaghnamore Rd, Clonoe	3	New application	DFI Roads to visit site , to assess proposed location
5	Cloverhill, Moy	3	Application received	Site visit with DFI Roads, 09 August 2022. No suitable location identified
6	The Mills, Coalisland	4	Application received	Translink consulted for new proposed location.
7	Derryfubble road, Benburb	4	NIHE Site	Site visit held with DFI Roads. Awaiting approval and valuation from NIHE.

8	Annaghmore Rd, Cookstown	4	Signed application form	Site meeting held 21/09/2022, Confirmed 12nr passenger numbers
9	Fardross-Slatmore Rd, Clogher	4	Signed application form	Site meeting held 15/09/2022, Letters sent to Translink and EA for user numbers. EA 4nr users, Translink to confirm user numbers
10	Ballyronan rd, Magherafelt	4	Signed application form	Site meeting held 15/09/2022, Letters sent to Translink and EA for user numbers
11	Churchtown Road, Lissan	4	Additional shelter request.	Confirmed 10Nr passengers
12	Old Dungannon Road, Ballygawley	2	Signed Application form	User numbers requested from Translink and EA

Table 4 – STAGES 5-8, (8 NR)

No	Location	Stage	Status / Comment	Progress status
1	Tullyhogue Village	6	Residents declined original location as will promote anti-social behaviour. Limited options for alternative sites that suit bus pick-ups.	No suitable site currently available within the village.
2	St Colmans Park, Moortown	6	Met applicant on site 9 October 2020, site agreed.	Agreed at Council to proceed with lease provided by NIHE. Property Services to action.
3	Glendavagh Road, Crilly, Aughnacloy - 2016/013	6	Application Form filled in during meeting with Cllr Burton	Awaiting confirmation from applicant to see if proposed shelter is still required in this location
4	Church street , Cookstown	6	Site meeting held with applicant, user number requests issued to Translink and EA	Translink 20nr passengers. EA confirmed 10nr users. Site estate agent for adjacent vacant site to be consulted on shelter location. Formal Translink application has been lodged for this site.
5	Kinrush Road/Battery Road Junction, Moortown	6	Original site limited space, alternative site to be confirmed.	Original location deemed not acceptable although alternative location has now been identified and progress to install shelter to programmed.

6	Kingsisland Primary School	6	Final confirmation from primary school required to progress.	A Planning application has been lodged to extend the school. (On hold subject to Planning decision)
7	Magheracastle Road / Mountjoy Road, Brocagh	6	Pending withdrawal notification from applicant as proposed site on wrong side of the road for pick-up.	Site agreed, requests sent to Translink and EA for number confirmation. Reminders sent to both parties awaiting responses
8	Goland Road/ Armaghlughey Road, Ballygawley - 2016/015	6	Site and user numbers confirmed .	Translink users confirmed, 10nr. Location to be agreed with DFI roads./ Translink. Site visit to be arranged

Table 5 – STAGE 9, (8 NR),

No	Location	Stage	Status / Comment	Progress status
1	Reenaderry Rd, Reenaderry	9	New application	User numbers confirmed by Translink, 16nr users. DFI roads confirmed suitability, landowner consultation required, for exact location. Nearest neighbour returned, approved.
2	Coagh Rd, Stewartstown	9	New application	Translink confirmed they do not pick-up at this location. EA confirmed 8nr passengers. Nearest Neighbour returned, recommended to move to installation stage
3	Hillead, Stewartstown x 2	9	Site visit 24 January 2022, application form completed	Passenger numbers confirmed by Translink, 20 plus children. Nearest Neighbour returned, recommended to move to installation stage
4	William Street/Beatrice Villas, Bellaghy	9	Site visit 20 January 2022, application form completed	Passenger numbers confirmed by Translink, 30nr children. Nearest Neighbour returned, recommended to move to installation stage

5	Garrison Road, Curran	9	Site visit 28 January 2022	Passenger numbers confirmed by Translink and EA, 6nr. Nearest Neighbour returned, recommended to move to installation stage.
6	Eglis View, Ballinderry	9	Application pending Statutory authorities meeting	New location agreed with DFI roads/Translink. DFI roads reviewed footpath provision and confirmed qualifies under Active travel scheme. DFI Roads to confirm Active Travel input. Nearest Neighbour returned with no objections.
7	Killeshill- A29 Ballygawley Road	9	Application received	DFI visited the site 09 August 2022 and approved location. EA user numbers confirmed as 8nr. Neighbour Notification not required as no properties within 50m of the shelter location
8	The Square, Moy Village	9	Application received	Dfi visited the site 09 August 2022, and approved the location for the bus shelter.

Table 6 – Stage 10-11 - Bus Shelters Installed (18nr)

No	Location	Stage	Status / Comment	Progress status
1	143 Omagh road, Ballygawley	10	Existing Bus stop/layby, report to committee required	Installed.
2	Millview/Dunnamore Road, Dunnamore	10	Location agreed, site, DFI Roads compliant for new location.	Installed.
3	Kildrum Estate, Galbally	10	New shelter provision at entrance to housing development.	Installed.
4	Thornhill Road, Pomeroy	10	Location opposite community Hall	Installed.
5	Killeenan Road/Camlough Road/Loughdoo Road	10	Proposal to locate shelter in Kildress GAC.	Installed.

6	Glebe Court, Castlecaulfield	10	Relocation of existing shelter, land ownership to be confirmed for new site.	Installed.
7	Culnady Village	10	Site approved in centre of village, located on DFI Roads lands.	Installed.
8	Stewartstown	10	Translink to provide Clear Channel shelter at this location. Available budget for Translink causing delay.	Installed.
9	Credit Union, Moygashel	10	Location agreed with MUDC, Translink and Cllr Cuthbertson on 28-02-2020	Installed.
10	Cappagh Village	10	Existing shelter in dangerous location, no footpath. Community request to have children lifted in the village. Limited turning space for buses in village.	Installed.
11	Whitebridge, Ballygawley	10	New request for shelter	Installed.
12	Annaghboe Road/ Washingbay Road Junction, Clonoe - 2017/006	10	Siting of new shelter on Washingbay Road.	Installed.
13	Killeen, Lissaclore Road	10	Translink provided alternative pick-up avoiding dangerous road crossing to Coole Road. New pick-up on Lissaclore Road	Installed.
14	Brackaville, Four Seasons Bar, Coalisland	10	New location agreed with DFI roads and Translink	Installed.
15	Drummullan village	10	Replacement shelter with narrow sides to aid access	Installed.

16	Main Street, Bellaghy	10	New shelter provision at entrance to SHHP.	Installed.
17	Clonoe Crossroads	10	Relocation of existing shelter as too close to junction. Land search in progress to find alternative suitable site.	Installed.
18	119 Millix Road, Ballygawley	10	Application received, site agreed	Installed.

Table 7 – Applications to be Withdrawn/ Re- visited (7Nr)

No	Location	Stage	Status / Comment	Progress status
1	Coole Road	Revisit application	Re-open application	Discussion with DfI Roads to be held in light of new agreed process principals. Report at next Council Meeting
2	Main Street, Benburb	6	Review Application	Following recent DEA meeting 06/08/2021, Objection status still evident in current position – recommendation – seek statutory comments on the proposed slightly adjusted position. Discussed at Statutory meeting 13/12/2021, DFI Roads to visit to review proposed location w/c 31st January 2022
3	Innishrush Village	6	Application pending Statutory authorities meeting	Following recent DEA meeting 19/08/2021, Objection status still evident in current position – recommendation – seek statutory comments on the proposed slightly adjusted position. Alternative site to be reviewed by DFI Roads/Translink
4	Bellaghy, Overends layby	6	Withdraw Application	Following recent DEA meeting 11/08/2021, agreed to withdraw the current application
5	Meenagh Park, Coalisland	6	Withdraw Application	Application withdrawn by applicant
6	Knockloughrim Village	9	Landowner unknown for proposed site. Further investigations underway to determine landowner.	Parks department have agreed location within their site. Nearest neighbour consultation returned, did meet required criteria to proceed. Approved, passed to Property Services 27/08/2021 for installation. Translink confirmed change of bus route with pick-up moved to the centre of village, discussed at statutory agencies meeting 13/12/2021. New shelter is not to be installed.
7	Jordan Engineering, Benburb	4	Meeting organised with Cllr Burton on site to agree location. Not agreed	Shelter application withdrawn by applicant, unable to find suitable location for shelter

Appendix 3 – Progress Table Summary, October 2022

TABLE	DESCRIPTION	NUMBERS
Table 1.	Applications awaiting formal application to be submitted	1Nr
Table 2.	New applications received from Last Committee Meeting	3Nr
Table 3.	Stages 2-4, <ul style="list-style-type: none"> • Stage 2, Acknowledge receipt of request • Stage 3, Site Visit • Stage 4, Contact Translink/EA for user numbers 	12Nr
Table 4.	Stages 5-8, <ul style="list-style-type: none"> • Stage 5, Report to Committee for approval • Stage 6, Identify landowner and Nearest Neighbour issued • Stage 7, Send letters for approval to DFI etc • Stage 8, Article 66 to be issued to DFI Roads 	8Nr
Table 5.	Stage 9, <ul style="list-style-type: none"> • Install Bus Shelter 	8Nr
Table 6.	Stages 10/11, Installed shelters <ul style="list-style-type: none"> • Stage 10, Send to GIS officer • Stage 11, Report to Council 	18Nr

Minutes of Meeting of Environment Committee of Mid Ulster District Council held on Tuesday 8 November 2022 in Council Offices, Ballyronan Road, Magherafelt and by virtual means

Members Present

Councillor Graham, Chair

Councillors Brown*, Buchanan, Burton, Cuthbertson, Glasgow, Kearney, N McAleer*, S McAleer*, B McGuigan, McNamee*, Milne*, O'Neill*, Totten*, Wilson

Officers in Attendance

Mrs Campbell, Strategic Director of Environment (SD: Env)

Mr Lowry, Head of Technical Services (HoTS)**

Mr McAdoo, Assistant Director of Environmental Services (AD: ES)

Mr Scullion, Assistant Director of Property Services (AD: PS)**

Miss Thompson, Democratic Services Officer

* Denotes members and members of the public present in remote attendance

** Denotes Officers present by remote means

*** Denotes others present by remote means

In the absence of the Chair, Councillor S McGuigan, the Deputy Chair, Councillor Graham took the Chair.

The meeting commenced at 7.00 pm

The Chair, Councillor Graham welcomed everyone to the meeting and those watching the meeting through the Live Broadcast. Councillor Graham in introducing the meeting detailed the operational arrangements for transacting the business of the committee in the chamber and by virtual means, by referring to Annex A to this minute.

E254/22 Notice of Recording

Members noted that the meeting would be webcast for live and subsequent broadcast on the Council's You Tube site.

E255/22 Apologies

Councillor S McGuigan.

E256/22 Declarations of Interest

The Chair reminded Members of their responsibility with regard to declarations of interest.

E257/22 Chair's Business

None.

Matters for Decision

E258/22 Bus Shelters Update

The Head of Technical Services presented previously circulated report which provided update on current bus shelter status.

Councillor Burton referred to request submitted for Primrose Hill, Clogher and enquired where this application was in the process.

The HoTS advised he would check on the status of the request and revert back to the Councillor.

Councillor Milne asked for update in relation to installation of bus shelter at William Street, Bellaghy.

The HoTS advised that all shelters for installation are noted within the report and that it is the Property Services team who take forward the procurement and installation of shelters. The HoTS stated that there has been a delay in the tendering process but that he would follow up on the Councillor's query and come back with update on timings for installation of that particular bus shelter.

The Assistant Director of Property Services advised he had no further update other than what the HoTS had outlined. The AD: PS advised that shelters are currently at the procurement stage and further to this orders will then be placed. The AD: PS agreed to follow up on the query and come back with more up to date details.

Councillor Kearney noted that there is a meeting this week in relation to the Innishrush shelter. The Councillor stated that this shelter has been in the process for a long time and hoped that this week's meeting would bring a breakthrough.

The HoTS advised that a further report would be brought back in relation to the Innishrush shelter.

Resolved That it be recommended to Council to progress the shelters listed below –

1. New Shelters

- Churchtown Road, Lissan
- Old Dungannon Road, Ballygawley

2. Move from stage 5 of the application process

- Annaghmore Road, Cookstown
- Churchtown Road, Lissan

E259/22 Street Naming and Property Numbering

The Assistant Director of Property Services (AD: PS) presented previously circulated report which considered the naming of new streets within residential housing developments within Mid Ulster.

Site off Queens Avenue, Magherafelt

Proposed by Councillor Totten
Seconded by Councillor B McGuigan and

Resolved That it be recommended to Council to name development off Queens Avenue, Magherafelt as Fair Green View.

Site off Main Street, Bellaghy, Magherafelt

Proposed by Councillor Milne
Seconded by Councillor B McGuigan and

Resolved That it be recommended to Council to name development off Main Street, Bellaghy as Shelling Hill View.

Matters for Information

E260/22 Environment Committee minutes of meeting held on 11 October 2022

Members noted minutes of Environment Committee held on 11 October 2022.

E261/22 Best Kept Awards

Members noted previously circulated report which outlined the results of the NI Amenity Council Best Kept Awards 2022.

The Chair, Councillor Graham congratulated everyone who took part in the Best Kept Awards for their commitment, dedication and hard work. Councillor Graham offered a special word of congratulations to Donaghmore who won best of the best and was the overall winner across all of the categories.

3 – Environment Committee (08.11.22)

E262/22 Northern Ireland Local Authority Collected Municipal Waste Management (LACMW) Report for April to June 2022

Members noted previously circulated report which provided update on Council's performance in relation to recycling and landfill diversion targets as outlined in the NIEA Northern Ireland Local Authority Waste Management Statistics Report for Quarter 1 of 2022/23 from April to June 2022.

E263/22 Recycle Week

Members noted previously circulated report which provided update on the activities carried out for Recycle Week 2022.

E264/22 Tullyvar Joint Committee Update

Members noted previously circulated report which provided update on the business of the Tullyvar Joint Committee.

E265/22 Building Control Workload

Members noted previously circulated report which provided update on the workload analysis for Building Control.

E266/22 Entertainment Licensing Applications

Members noted previously circulated report which provided update on Entertainment Licensing Applications across the Mid Ulster District.

E267/22 Dual Language Signage Surveys

Members noted previously circulated report which advised of the result of surveys undertaken on all applicable residents on the streets/roads in response to Dual Language Signage Nameplate requests.

E268/22 Dual Language Signage Requests

Members noted previously circulated report which advised of requests for Dual Language Signage from residents on the streets/roads in question.

Live broadcast ended at 7.09 pm.

Local Government (NI) Act 2014 - Confidential Business

Proposed by Councillor Burton
Seconded by Councillor Glasgow and

Resolved In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items E269/22 to E275/22.

Matters for Decision

- E269/22 Strategic Waste Management Arrangements: Update
- E270/22 Extension of 3rd Party Contracts
- E271/22 Legionella Tender Report

Matters for Information

- E272/22 Environment Committee Confidential Minutes of meeting held on 11 October 2022
- E273/22 Capital Framework – ICT Contracts Update
- E274/22 Capital Framework – IST Contracts Update
- E275/22 Capital Projects – Scoping Contracts Update

E276/22 Duration of Meeting

The meeting was called for 7.00 pm and ended at 7.44 pm.

CHAIR _____

DATE _____

Annex A – Introductory Remarks from the Chairperson

Good evening and welcome to the Council's [Policy & Resources/Environment/Development] Committee in the Chamber, [Dungannon/Magherafelt] and virtually.

I specifically welcome the public watching us through the Live Broadcast. The Live Broadcast will run for the period of our Open Business but will end just before we move into Confidential Business. I let you know before this happens.

Just some housekeeping before we commence. Can I remind you:-

- If you have joined the meeting remotely please keep your audio on mute unless invited to speak and then turn it off when finished speaking
- Keep your video on at all times, unless you have bandwidth or internet connection issues, where you are advised to try turning your video off
- If you wish to speak please raise your hand in the meeting or on screen and keep raised until observed by an Officer or myself
- Should we need to take a vote this evening I will ask each member to confirm whether they are for or against the proposal or abstaining
- When invited to speak please introduce yourself by name to the meeting
- For any member attending remotely, if you declare an interest in an item, please turn off your video and keep your audio on mute for the duration of the item
- If referring to a specific report please reference the report, page or slide being referred to
- Lastly, I remind the public and press that taking photographs of proceedings or using any means to enable anyone not present to see or hear proceedings, or making a simultaneous oral report of the proceedings are not permitted

Thank you and we will now move to the first item on the agenda

Report on	Environmental Services - Christmas Working Arrangements
Date of Meeting	5 th December 2022
Reporting Officer	Mark McAdoo, Assistant Director – Environmental Services
Contact Officer	Mark McAdoo, Assistant Director – Environmental Services

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To inform members of the working arrangements in respect of refuse/recycling collection and operation of Recycling Centres during the Christmas and New Year holiday period.
2.0	Background
2.1	Since 2018, following discussion and agreement with trade unions, exactly the same working arrangements have been implemented across the Mid Ulster District over the Christmas and New Year period in respect of refuse and recycling collections/services.
3.0	Main Report
3.1	During the forthcoming festive period refuse and recycling collections due to take place on Monday 26 th December (Boxing Day) will take place instead on Saturday 24 th December. All other collections will take place as normal including that on Monday 2 nd January 2023.
3.2	The households directly affected by the above change will be informed by means of a bin hanger (copy included at appendix 1) which will be attached to their wheeled bin on Monday 12 th or 19 th December as well as communicated via Council website and social media.
3.3	In relation to our eleven Recycling Centres it is planned that all sites will shut at 4:00pm on Saturday 24 th December (Christmas Eve) and reopen on the morning of Tuesday 27 th December (excluding the site at Fivemiletown which is normally closed on Tuesday). The sites will close again at 4:00pm on Saturday 31 st December (New Year's Eve) and reopen again on Tuesday 3 rd January 2023 (with the same exception of the Fivemiletown site).
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Additional payments (as per with national conditions) will be made to employees required to work on the statutory/public holidays
	Human: In addition to enhanced payment employees are entitled to appropriate TOIL
	Risk Management: None

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: Common arrangements will apply across the district.
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are asked to note the working arrangements as outlined in this report.
6.0	Documents Attached & References
6.1	Copy of bin hanger detailing refuse/recycling collection arrangements



Christmas & New Year Bin Collection Information

There will be no bin collections
on Monday 26 December.

Bins due to be collected on
Monday 26 December will be collected
on Saturday 24 December.

Bin collections will take place as
normal on Monday 2 January.

Remember to leave your bin
at the kerb by 7.30am.



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council



Recycle this Christmas.

Please recycle the following in your blue bin:

	mixed paper		corrugated cardboard
	newspapers & magazines		cardboard
	Books		telephone directories
	aerosols		plastic packaging
	food tins & drink cans		plastics
	large tins		plastic bottles
	mixed glass bottles & jars		cartons

Did you know?

If you have / buy a second blue bin, both will be collected on your blue bin day.

www.midulstercouncil.org/recycling



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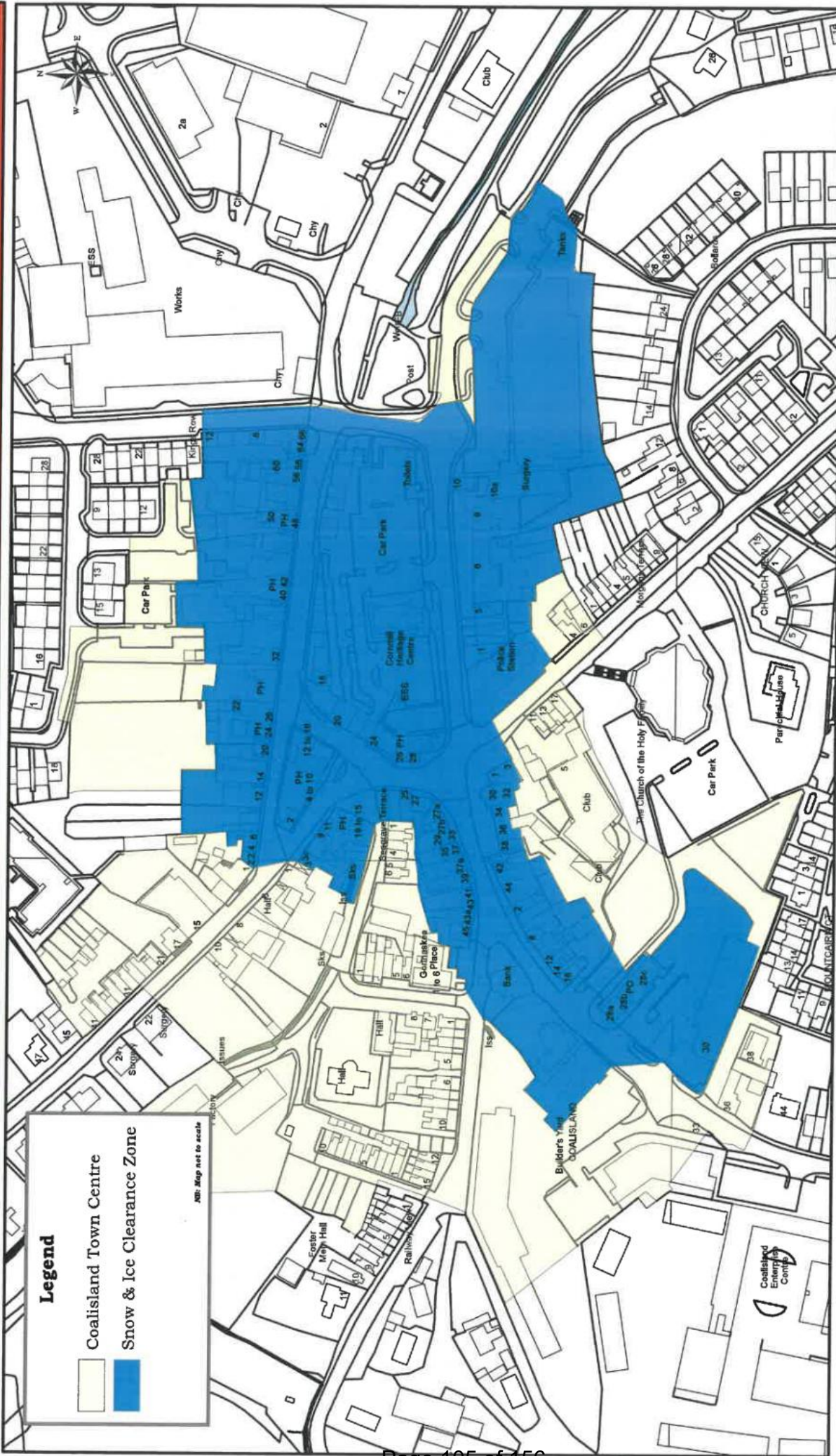
Report on	Town Centre Footpath Snow/Ice Clearance Agreement
Date of Meeting	5 th December 2022
Reporting Officer	Mark McAdoo, Assistant Director, Environmental Services
Contact Officer	Eunan Murray, Grounds and Cemeteries Manager

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To inform members of the rolling annual agreement with DfI in relation to the treatment of footpaths in the main town centres within Mid Ulster District following heavy snowfall or prolonged freezing.
2.0	Background
2.1	In the 2018/19 winter season an agreement was reached between Council and Department for Infrastructure (DfI) Roads to facilitate the treatment of footways within the retail core centres of the five largest towns within the Mid Ulster District.
2.2	The agreement reached reflected the legal basis and the operational experience in operating such an agreement over previous years (since the formation of Mid Ulster Council in 2015). It was previously agreed that the arrangement would be extended on an annual basis and this is to include the 2022/23 winter season.
2.3	It should also be noted that the agreement wasn't triggered during the 2021/22 winter season.
3.0	Main Report
3.1	The main issues covered within the Agreement are summarised below: <ul style="list-style-type: none"> a) During extreme conditions following heavy snowfall or prolonged freezing Council will assist the Department with works on the footways and pedestrian areas contained in the five main settlements (as shown on maps included at appendix 1). b) Works will be carried out by Council only on receipt of a request from the Department and in circumstances when it is practicable for the Council to respond. c) The request will come from Department's Section Engineer to the Council's nominated representative. d) The Department shall provide any salt free of charge.

	<p>e) The Council shall only provide a response to requests during normal operational hours of the street cleansing workforce, except in the case of an emergency or by mutual agreement.</p> <p>f) The Department shall indemnify and keep indemnified the Council to the extent that the Department enjoys indemnity under Article 9 (3) of the Roads (NI) Order 1993.</p> <p>g) The duration of the agreement will be from 1st November to 31st March each winter season.</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	<p>Financial: Implementation of the agreement should incur little additional cost to the Council as it seeks to utilise street cleansing and grounds maintenance operatives, and other service resources which would otherwise have been engaged in their normal operations save for extreme conditions following heavy snowfalls or prolonged freezing. The amount payable to Council for 2022/23 will be £2,430.</p>
	<p>Human: Officer time in managing the Agreement, liaising with DfI and in supervising any operational activity on the ground.</p>
	<p>Risk Management: It should be noted that the Council has no statutory duty in relation to the clearance of ice and snow from footways; that responsibility lies with Transport NI. The clearance of footways at times of extreme ice and snow from the main town centre assists in the free movement of people and therefore supports the economic cores in our town centres. This helps reduce the impact of extreme winter weather and reduces the associated economic and social risks.</p>
4.2	Screening & Impact Assessments
	<p>Equality & Good Relations Implications: None</p>
	<p>Rural Needs Implications: None</p>
5.0	Recommendation(s)
5.1	Members are requested to note the content of this report.
6.0	Documents Attached & References
6.1	Appendix 1 – Retail core maps for Snow/Ice Clearance operations included in the Council/DfI agreement

Coalisland Snow & Ice Clearance Maps



Legend

- Coalisland Town Centre
- Snow & Ice Clearance Zone

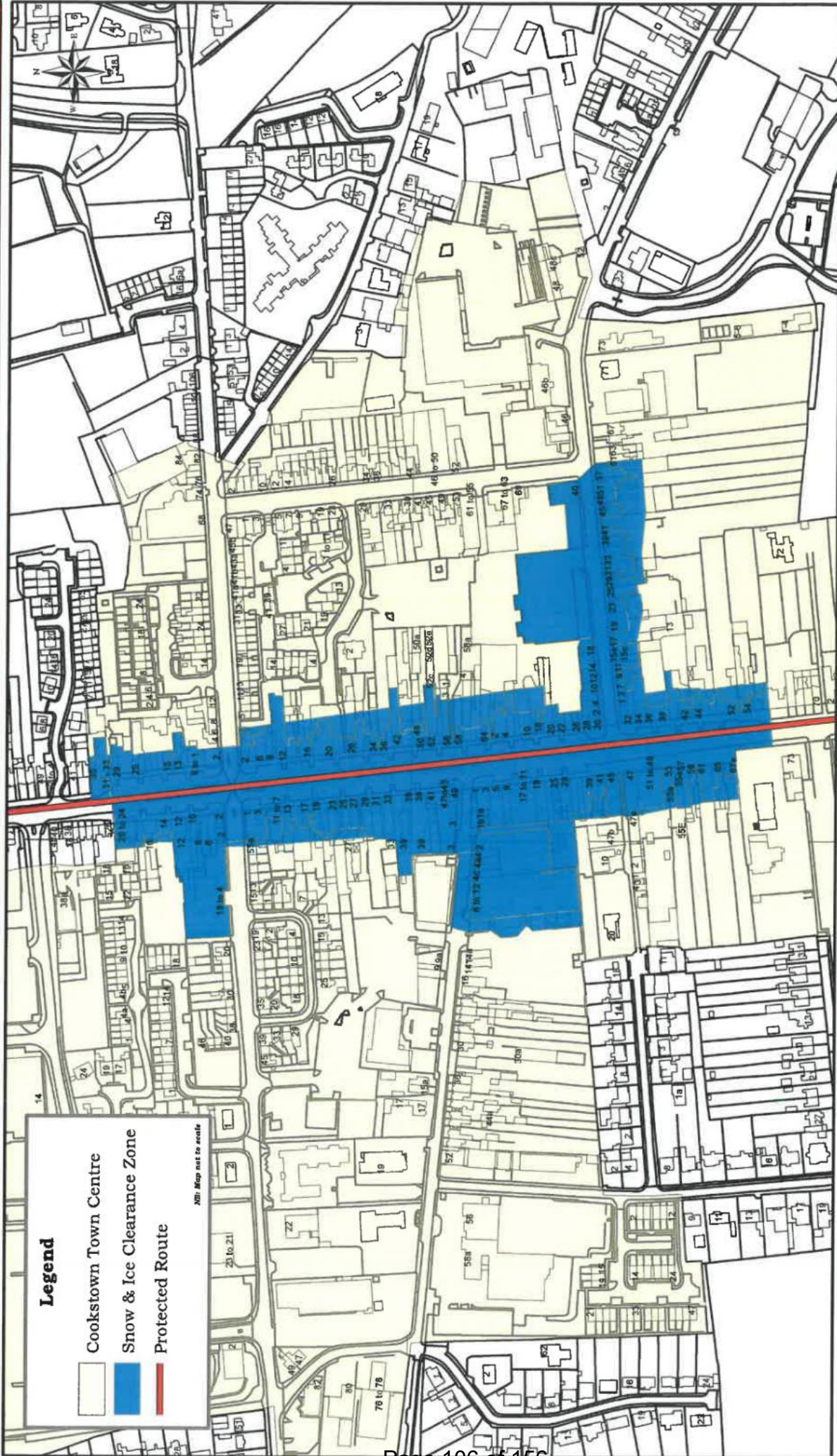
NB: Map not to scale

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Cookstown Snow & Ice Clearance Maps



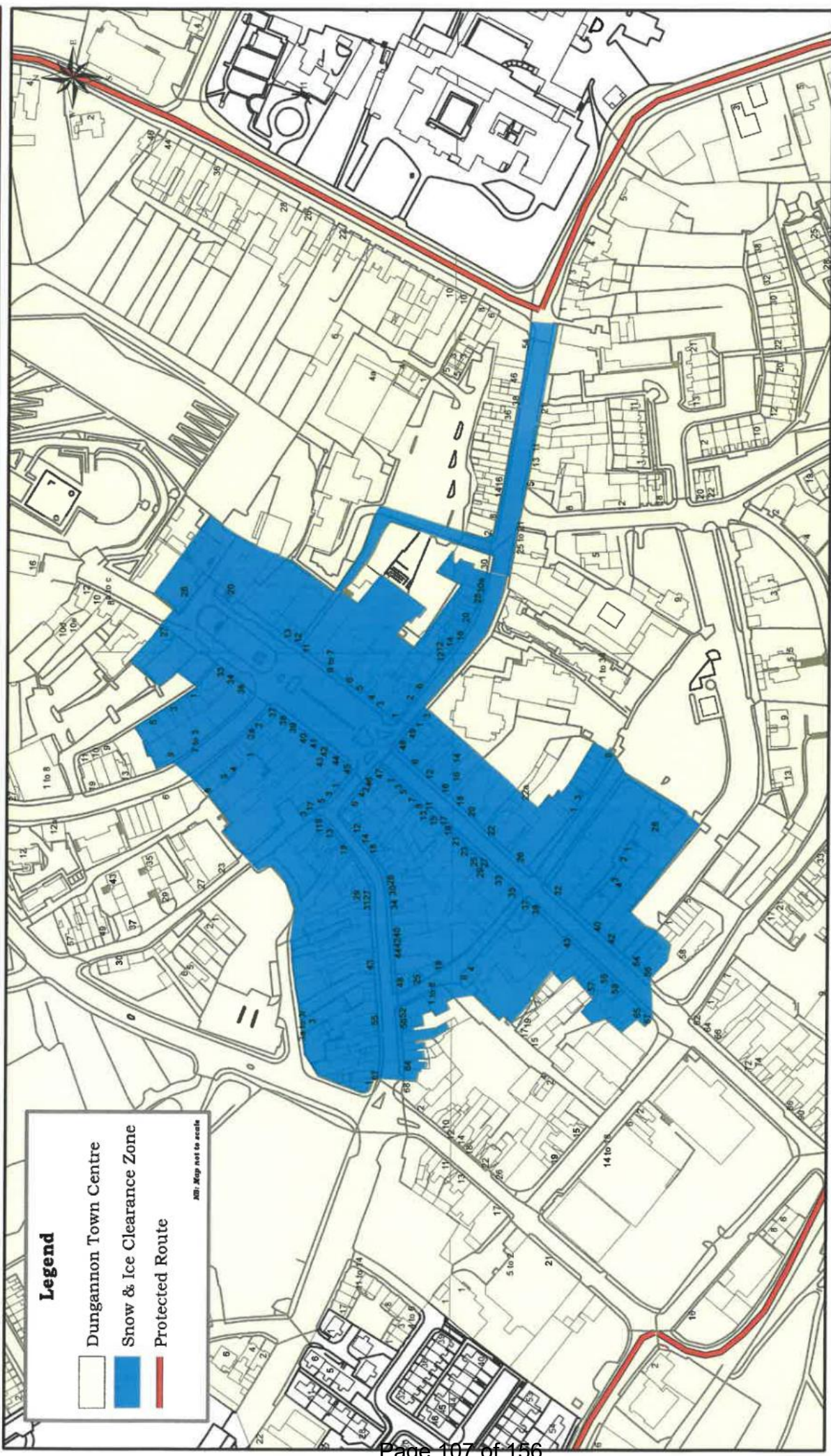
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Dungannon Snow & Ice Clearance Maps



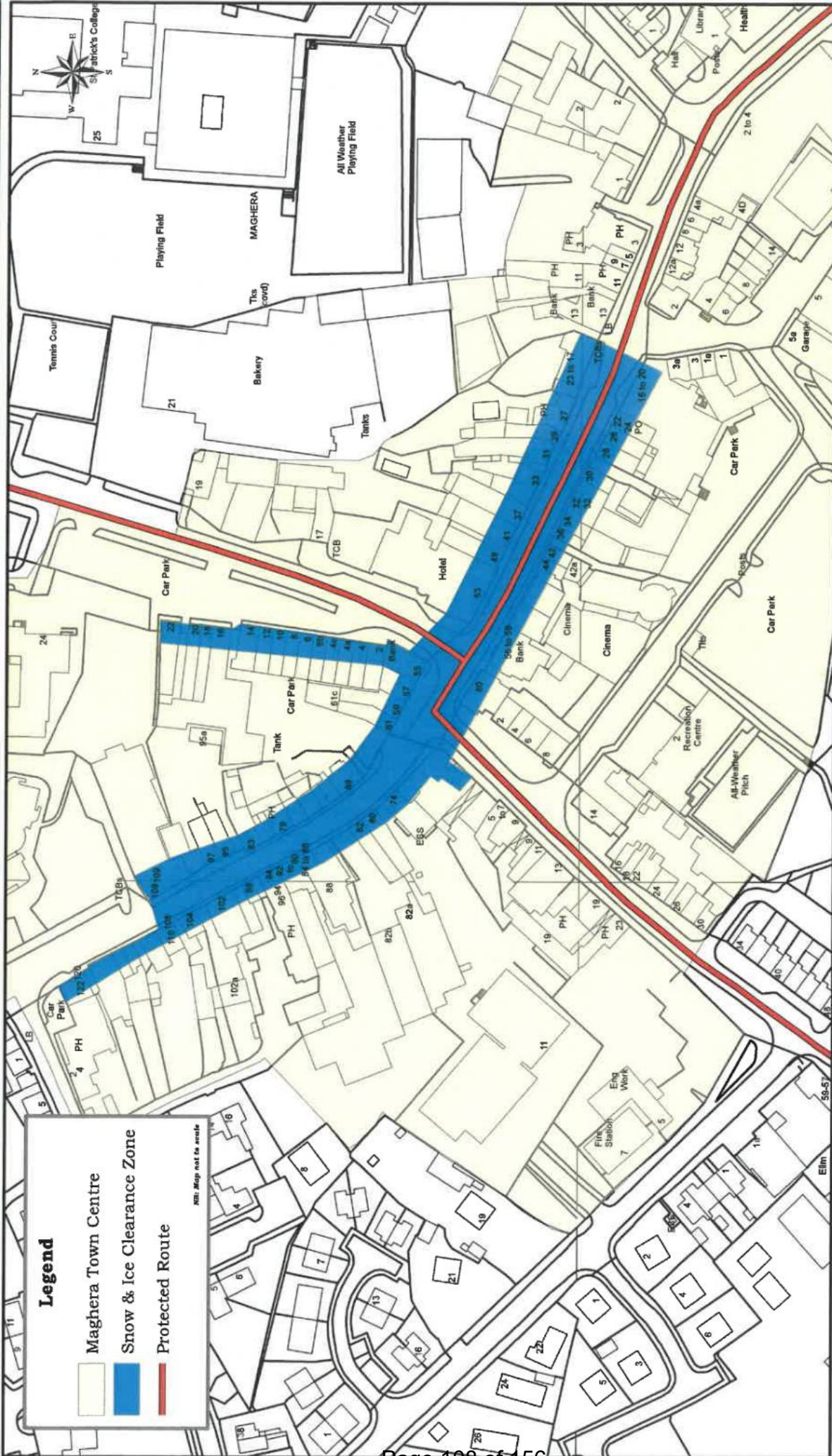
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Maghera Snow & Ice Clearance Maps



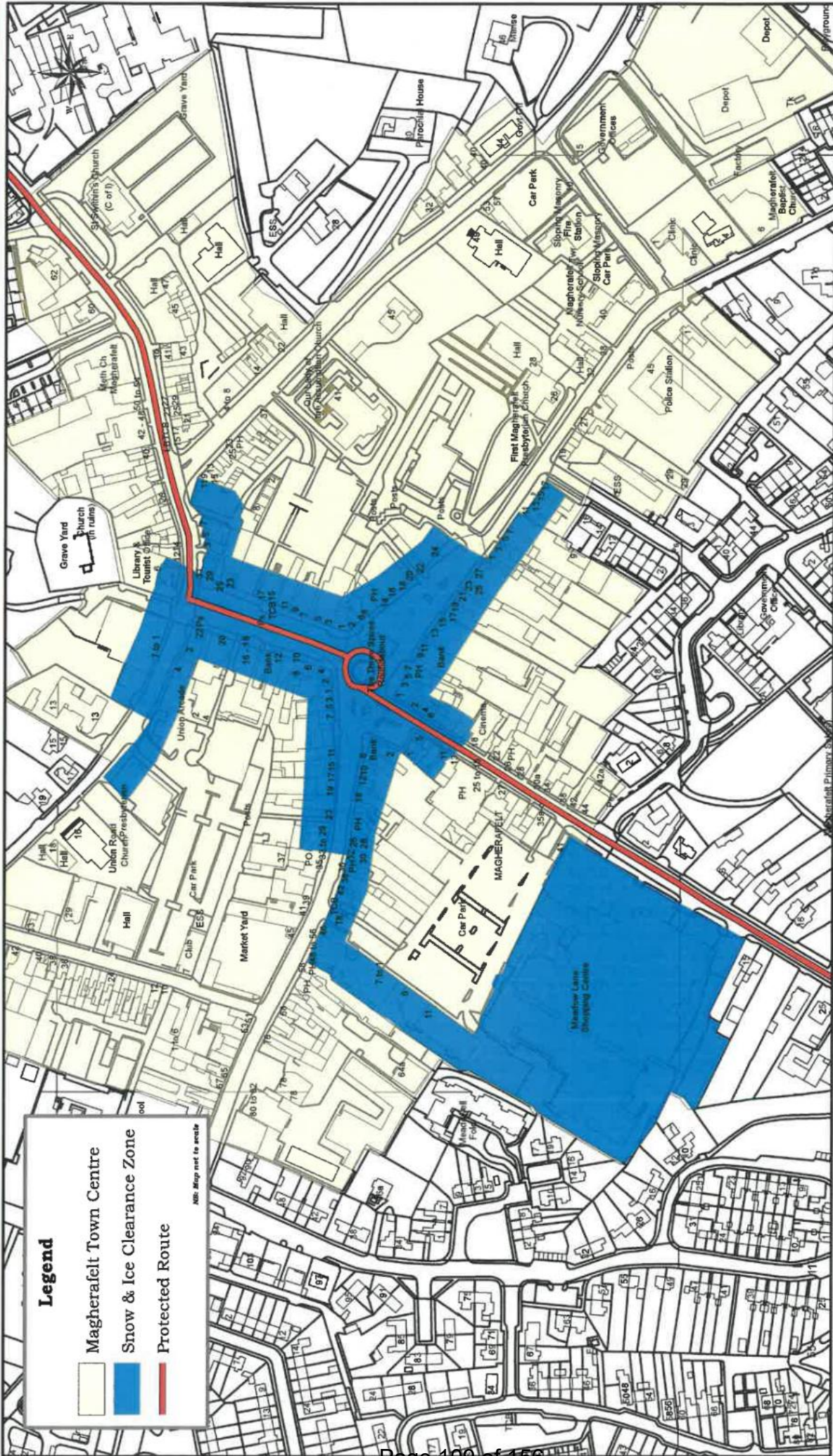
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Magherafelt Snow & Ice Clearance Maps



Legend

- Magherafelt Town Centre
- Snow & Ice Clearance Zone
- Protected Route

NSR: Map not to scale

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Report on	Building Control Workload
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director of Property Services
Contact Officer	P J Fox, Principal Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report		
1.1	To provide Members with an update on the workload analysis for Building Control across Mid-Ulster District Council.		
2.0	Background		
2.1	<p>Building Control applications are received in three different forms:-</p> <p>a Full Applications - submitted with detailed working drawings.</p> <p>b Building Notices - minor work not usually requiring detailed plans, e.g. provision of insulation to roof space, etc.</p> <p>c Regularisation Applications – where work has been carried out without an approval, an application must be submitted for retrospective approval.</p>		
3.0	Main Report		
3.1	Workload Analysis	November 2022	Accumulative 2022/23
	Total number of Applications	98	1354
	Full plans applications received	22	543
	Building Notices applications received	65	706
	Regularisation applications received	11	105
	Estimated value of works submitted	£7,910,461	£242,725,250

	Number of inspections carried out by Building Control Officers	446	4967
	Commencements	106	1302
	Domestic Dwellings	38	348
	Domestic alterations and Extensions	52	823
	Non-Domestic work	16	131
	Completions	95	1080
	Domestic Dwellings	52	321
	Domestic alterations and Extensions	32	660
	Non-Domestic work	11	99
	Property Certificates Received	108	1313
3.2	It should be noted from the Workload Analysis in 3.1, that the full range of applications are being received and administered in accordance with our procedures and performance criteria.		
3.3	It can also be noted that demand for the service continues, albeit applications submitted and inspections requested are slightly lower compared to the same period in 2021.		
4.0	Other Considerations		
4.1	Financial, Human Resources & Risk Implications		
	Financial: Within Current Resources		
	Human: Within Current Resources		
	Risk Management: None		
4.2	Screening & Impact Assessments		
	Equality & Good Relations Implications: None		
	Rural Needs Implications: None		

5.0	Recommendation(s)
5.1	Members are requested to note the content of this report.
6.0	Documents Attached & References
6.1	Appendix 1 – List of significant applications received by the Building Control Service

Significant Developments Report December 2022

Applicant	Location of Development	Details of Development	Estimated value of development
NI031025 Ltd	6a- 6d Mullaghmore, Maghera	Erection of 4no. dwellings (Ave Floor area 116m ²) B.C. fee - £1,219.65	£593,456
South Tyrone Hospital	Carland Road, Dungannon.	Alterations in services area associated with LV infrastructure B.C. fee - £2,250	£361,899

Report on	Dual Language Signage Surveys
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director of Property Services
Contact Officer	Colm Currie, Principal Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To advise Members on the result of surveys undertaken on all applicable residents on the streets/roads in response to Dual Language Signage Nameplate requests.
2.0	Background
2.1	In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility to erect dual language signs or second nameplates, adjacent to the nameplate in English.
2.2	The Policy for Street Naming and Dual Language Signage – Section 6.0, as adopted forms the basis for considering requests expressing the name in a language other than English, to both existing and new streets.
2.3	In accordance with the Policy as adopted, all occupiers as listed on the Electoral Register residing on the streets/roads as noted below were canvassed, by post seeking their views on the request to erect dual-language street nameplates in the Irish Language as requested in each case.
3.0	Main Report
3.1	The Building Control Service within the Environment Directorate issued occupiers of the undernoted street, correspondence seeking their views on the request to erect a dual-language street nameplate.
3.2	Completed surveys were received by the return date and the outcome is as follows:

Name of Street	Bunowen Drive, Coalisland
Language Requested	Irish
Date Request Validated	20/09/2022
Survey Request Reported to Environment Committee	11/10/2022
Surveys Issued	14/10/2022
Surveys returned by	11/11/2022
Survey Letters Issued	4
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
Invalid	0
Valid Returns	0
Percentage in Favour	N/A

In accordance with the Dual Language Signage Nameplates Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the erection of a dual language street nameplate, it is confirmed that the dual language nameplates at Bunowen Drive, Coalisland will not be approved or erected.

Name of Street	Farm Lodge Lane, Magherafelt
Language Requested	Irish
Date Request Validated	20/09/2022
Survey Request Reported to Environment Committee	11/10/2022
Surveys Issued	14/10/2022
Surveys returned by	11/11/2022
Survey Letters Issued	104
Survey Letters Returned	75
Replies in Favour	64
Replies not in Favour	10
Invalid	1
Valid Returns	74
Percentage in Favour	86%

In accordance with the Dual Language Signage Nameplates Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the erection of a dual language street nameplate, it is confirmed that the dual language nameplates at Farm Lodge Lane, Magherafelt will be erected

Name of Street	Ardmoneen Court, Magherafelt
Language Requested	Irish
Date Request Validated	20/09/2022
Survey Request Reported to Environment Committee	11/10/2022
Surveys Issued	14/10/2022
Surveys returned by	11/11/2022
Survey Letters Issued	30
Survey Letters Returned	16
Replies in Favour	16
Replies not in Favour	0
Invalid	0
Valid Returns	16
Percentage in Favour	100%

In accordance with the Dual Language Signage Nameplates Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the erection of a dual language street nameplate, it is confirmed that the dual language nameplates at Ardmoneen Court, Magherafelt will be erected.

Name of Street	Aghnagar Road, Dungannon
Language Requested	Irish
Date Request Validated	20/09/2022
Survey Request Reported to Environment Committee	11/10/2022
Surveys Issued	14/10/2022
Surveys returned by	11/11/2022
Survey Letters Issued	118
Survey Letters Returned	52
Replies in Favour	47
Replies not in Favour	4
Invalid	1
Valid Returns	51
Percentage in Favour	92%

In accordance with the Dual Language Signage Nameplates Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the erection of a dual language street nameplate, it is confirmed that the dual language nameplates at Aghnagar Road, Dungannon will be erected.

4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within Current Resources
	Human: Within Current Resources
	Risk Management: None
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	That Members note the result of the survey for application of Dual Language Nameplates in Irish for the street as detailed below.
5.2	Where more than 51 % of occupiers that respond indicated that they were in favour of the erection of a dual language signage, nameplates will be erected. <p style="margin-left: 40px;"> 1. Farm Lodge Lane, Magherafelt 2. Ardmoneen Court, Magherafelt 3. Aghnagar Road, Dungannon </p> <p>Where more than 51 % of occupiers of the street as noted below did not respond to indicate that they were in favour of the erection of a dual-language street nameplate, then the dual language nameplate will not be erected</p> <p style="margin-left: 40px;"> 1. Bunowen Drive, Coalisland </p>
6.0	Documents Attached & References
6.1	Appendix 1 – Dual Language Nameplate Translation for each street/road

Appendix 1 – Dual Language Nameplate Translation for each street/road

	Current Name	Irish Translation
Road	Aghnagar Road, Galbally	Bóthar Achadh na gCarr
Townland	Altaglushan Tullyvannon	Allt an Ghlasáin Tulaigh Mheannáin

	Current Name	Irish Translation
Road	Farm Lodge Lane, Magherafelt	Lána Lóiste na Feirme
Townland	Town Parks of Magherafelt	Páirceanna Baile Mhachaire Fíolta

	Current Name	Irish Translation
Road	Ardmoneen Court, Magherafelt	Cúirt Ard Móinín
Townland	Town Parks of Magherafelt	Páirceanna Baile Mhachaire Fíolta

Report on	Dual Language Signage Requests
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director of Property Services
Contact Officer	Colm Currie, Principal Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	x

1.0	Purpose of Report
1.1	To advise Members of requests for Dual Language Signage from residents on the streets/roads in question.
2.0	Background
2.1	In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility to erect dual language signs or second nameplates, adjacent to the nameplate in English.
2.2	The Policy for Dual Language Nameplate Signage as adopted forms the basis for considering requests expressing the name in a language other than English, to both existing and new streets.
2.3	In accordance with the Policy as adopted, the Environment Committee will be informed of requests which have been validated and are proceeding to survey.
3.0	Main Report
3.1	The Building Control Service within the Environment Directorate have received a valid letter signed by occupiers of the street below requesting signage to be erected in a second language being "Irish" in each case adjacent to the nameplate in English as follows:-
3.2	<ol style="list-style-type: none"> 1. The Oaks, Magherafelt 2. Flax Lane, Magherafelt 3. Castle Drive, Caledon 4. Rathmore, Cookstown
3.3	The occupiers signing the requests in each case have been confirmed as residents of their particular street which has been evidenced by their listing on the current Electoral Register as required in accordance with the Policy as adopted, see letters of request attached in Appendix 1 - 4.

3.4	It should also be noted that the Electoral Office are only permitting access to members of the public including Officers of the Council for 60 minutes per visit. In addition, the time required to gain the necessary information has increased considerably due to the number of individuals that have been recently added to the Electoral Register.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within Current Resources
	Human: Within Current Resources
	Risk Management: None
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	That Members note the content of this report.
6.0	Documents Attached & References
6.1	Appendix 1 - Letter received from a resident of The Oaks, Magherafelt
6.2	Appendix 2 - Letter received from a resident of Flax Lane, Magherafelt
6.3	Appendix 3 - Letter received from a resident of Castle Drive, Caledon
6.3	Appendix 4 - Letter received from a resident of Rathmore, Cookstown

Appendix 1 – Letter received from a resident of The Oaks, Magherafelt

The Oaks
Magherafelt

Terry Scullion
Mid Ulster District Council
50 Ballyronan Road
MAGHERAFELT
BT45 6EN

RE: Bilingual Street sign

Dear Sir,

I would like to request that my Street be surveyed by Mid Ulster District Council to allow it to be named in Irish and English.

Yours sincerely

Mid Ulster District Council
- 7 NOV 2022
Building Control Department
(Magherafelt Office)

Appendix 2 – Letter received from a resident of Flax Lane, Magherafelt

Flax Lane
Magherafelt

Terry Scullion
Mid Ulster District Council
50 Ballyronan Road
MAGHERAFELT
BT45 6EN

RE: Bilingual Street sign

Dear Sir,

I would like to request that my Street be surveyed by Mid Ulster District Council to allow it to be named in Irish and English.

Yours sincerely

Mid Ulster District Council
- 7 NOV 2022
Building Control Department
(Magherafelt Office)

Appendix 3 – Letter received from a resident of Castle Drive, Caledon

Address:
Castle Drive
Caledon
Co. Tyrone

Dear Mr Wilkinson

My name is . I am a permanent resident at the above address. I wish to request that the road/street signage for this address be provided in Irish/English as per the Council's Dual Language Policy.

Thank you for your help and attention in this matter.

Go raibh maith agat as do chuidiú.

Signature/Siniú:

Mid Ulster District Council
- 7 NOV 2022
Building Control Department
(Dungannon Office)

Appendix 4 – Letter received from a resident of Rathmore, Cookstown

Dual Language Signage Requests
C/O Mid-Ulster District Council
Burn Road
Cookstown

30th September 2022

To whom it may concern,

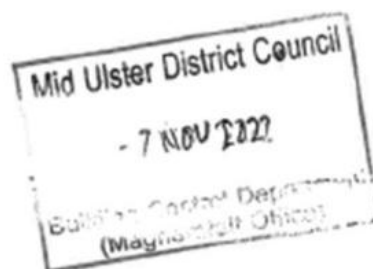
RE: Dual Language Signage – Rathmore, Cookstown

I am writing to ask you to initiate the Council Procedure for Irish dual language signage on Rathmore Cookstown

In accordance with the Policy, by way of my signature below, I am giving consent, as a resident of the road, to now carry out the relevant Procedure recently agreed by Council.

Yours sincerely,

Rathmore
Cookstown
BT80 8JD



Report on	Entertainment Licensing Applications
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director of Property Services
Contact Officer	Colm Currie, Principal Building Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	x

1.0	Purpose of Report
1.1	To update Members on Entertainment Licensing applications across Mid Ulster District Council.
2.0	Background
2.1	The Council has responsibility for licensing places of entertainment in accordance with The Local Government (Miscellaneous Provisions) (NI) Order 1985. Entertainment Licensing applications are received on a continued basis across the District. Statutory consultations are carried out with PSNI and NIFRS for each Entertainment Licence application (grant or renewal) submitted.
3.0	Main Report
3.1	<p>As previously agreed a list of applications for all grant/renewal of Entertainment Licences in Mid Ulster District Council is attached (see Appendix 1). The number of applications received on a monthly basis will vary depending on the date of expiry of the current licence.</p> <p>Each application is accompanied by the following documentation:</p> <ol style="list-style-type: none"> 1 A current Fire Risk Assessment detailing the following: <ol style="list-style-type: none"> (a) means of escape from premises (b) management responsibilities for day to day safety aspects (c) details of review on an annual basis <p>The fire risk assessment submitted is audited by the inspecting officer.</p> 2 Electrical certification is required for the following: <ol style="list-style-type: none"> (a) General electrical installation (b) Emergency lighting system (c) Fire alarm system

	<p>3 Details of current public liability insurance for premises</p> <p>4 Copy of public advertisement in local press</p>
3.2	Following the application for the Grant/Renewal of an Entertainment Licence being submitted and validated, an inspection is carried out to ensure that the premises are in compliance with all relevant guidance and legislation.
3.3	<p>Areas which would be inspected are as follows:</p> <ol style="list-style-type: none"> 1. Means of escape from the venue i.e. Final Exit Doors and Easy Opening Devices are satisfactory and escape routes are free from obstruction etc. 2. All floor, wall, and ceiling coverings are in compliance and in good condition 3. All firefighting equipment are correctly positioned and serviced as required 4. The general condition of the premises is satisfactory 5. All management documentation is in place
3.4	Entertainment licensing applications continued to be processed where possible including statutory consultations with external Bodies as required by legislation.
3.5	Licences have been issued where inspections had been completed and all points requiring attention have been addressed.
3.6	Inspection of venues have continued where possible to do so and specifically where issues in relation to the current Covid-19 Guidance can be achieved.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within Current Resources
	Human: Within Current Resources
	Risk Management: Within Current Resources
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are requested to note the content of this report.

6.0	Documents Attached & References
6.1	Appendix 1 – Schedule of applications received for the Grant/Renewal of Entertainment Licences.
6.2	Appendix 2 – Schedule of Entertainment Licence applications which have been granted/renewed.

Appendix 1 – Schedule of applications received for the Grant/Renewal/Variation of Entertainment Licences December 2022

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
J H Atkinson	The Inn	47 Main Street Castledawson	Annual	Monday To Saturday From 12.00 To 01.00 Sunday From 12.00 To 00.00	146
S Brown	Lisnagleer Community Hall	2 Lisnagleer Road Dungannon	Annual	Monday To Friday From 19.00 To 01.00 Saturday From 17.00 To 01.00	70

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
E Vallely	The Central Bar	28 Main Street Coalisland	Annual	Monday To Thursday From 11.30 To 23.30 Friday and Saturday From 11.30 To 01.00 Sunday From 12.30 To 23.00	85
D Jardine	The Gas Works	7-13 Perry Street Dungannon	Annual	Monday To Thursday From 11.00 To 01.00 Friday & Saturday From 11.00 To 01.30 Sunday From 12.00 To 00.00	430

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
C McVey	The Country House	102 Loup Road Magherafelt	Annual	Monday To Saturday From 11.30 To 01.00 Sunday From 12.00 To 00.00	100
P Worrall	Cohannon Inn	212 Ballynakelly Road Dungannon	Annual	Monday To Sunday From 09.00 To 01.00	380
P Donnelly	St Patrick's Parish Hall	137 Ballinderry Bridge Road, Coagh	Annual	Monday To Sunday From 09.00 To 22.00	499
A Quinn	The Bridge Bar	86 Ballinderry Bridge Road, Coagh	Annual	Monday To Thursday From 11.30 To 00.00 Saturday From 11.30 To 00.00 Sunday From 12.00 To 23.30	120

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
D & B O'Kane	The Cellar Bar	37 St Patricks Street Draperstown	Annual	Monday To Saturday From 11.30 To 01.00 Sunday From 12.30 To 00.00	184

Office Use:
From 21/10/2022
To 14/11/2022

Appendix 2 – Schedule of Entertainment Licence applications which have been Granted/Renewed in December 2022

Name of Applicant	Name of Premises	Address of Premises	Type Of Licence	Days and Hours Granted
P Hagan	Hagan's Bar Outdoor	39 Irish Street, Dungannon	Annual	Monday To Sunday From 11.30 To 01.00
P Hagan	Hagan's Bar & Bar Bella	39 Irish Street, Dungannon	Annual	Monday To Sunday From 11.30 To 01.30
B McAnenly	The Auction Rooms	24 The Square, Moy	Annual	Monday To Sunday From 11.30 To 01.00
A McCall	St Joseph's Grammar School	58 Castlecaulfield Road, Dungannon	Any 14 Unspecified Days	Monday To Sunday From 09.00 To 23.00
D Devlin	Cavanakeeran Community Hub	38 Cavanakeeran Road, Pomeroy	Annual	Monday To Sunday From 09.00 To 01.00

Name of Applicant	Name of Premises	Address of Premises	Type Of Licence	Days and Hours Granted
R Diamond	Wolfe Tones GAA Social Club	30 Ballyscullion Road, Bellaghy	Annual	<p>Monday To Thursday From 10.00 To 23.00</p> <p>Friday To Saturday From 10.00 To 01.00</p> <p>Sunday From 10.00 To 23.00</p>
M Roulston	Ardara Country House	8 Gorteade Road, Maghera	Annual	<p>Monday To Sunday From 18.00 To 01.00</p>
Moneyneena & District Development Initiative	An Rath Dubh	53 Moneyneena Road, Draperstown	Annual	<p>Monday To Thursday From 11.00 To 00.00</p> <p>Friday To Sunday From 11.00 To 01.00</p>

Name of Applicant	Name of Premises	Address of Premises	Type Of Licence	Days and Hours Granted
L Bradley	The Back Door Bar	33-35 Main Street, Maghera	Annual	Monday To Saturday From 11.30 To 01.00 Sunday From 12.30 To 00.00
A Sleeth	Integrated College	21 Gortmerron Link Road, Dungannon	Any 14 Unspecified Days	Monday To Sunday From 08.00 To 01.00
G Walls	St Mary's Parochial Hall	53 Knockagin Road, Desertmartin	Annual	Monday To Sunday From 09.00 To 02.00

Name of Applicant	Name of Premises	Address of Premises	Type Of Licence	Days and Hours Granted
M Diamond	The Old Thatch Inn	116 Hillhead Road, Castledawson	Annual	Monday To Thursday From 12.00 To 23.00 Friday To Saturday From 12.00 To 01.00 Sunday From 12.00 To 23.00
G McCulloch	St Swithin's Church Hall	47 Church Street, Magherafelt	Any 14 Unspecified Days	Monday To Sunday From 18.00 To 00.00
L Richardson	Old Clubhouse	20 Maghera Road, Tobermore	Annual	Monday To Saturday From 11.00 To 01.00 Sunday From 11.00 To 01.00

Name of Applicant	Name of Premises	Address of Premises	Type Of Licence	Days and Hours Granted
J Lucas	South West College	19 Circular Road, Dungannon	Any 14 Unspecified Days	Monday To Sunday From 09.00 To 22.00
S Grogan	Gormley's Bar	3 Church Street, Ballygawley	Annual	Monday To Saturday From 11.30 To 01.30 Sunday From 12.30 To 00.30
Royal School Dungannon	Royal School Dungannon	2 Ranfurly Road, Dungannon	Any 14 Unspecified Days	Monday To Sunday From 09.00 To 01.00
S McKeague	The Elk Outdoor Licence	38-40 Hillhead Road, Toomebridge	Annual	Monday To Saturday From 11.30 To 23.00 Sunday From 12.30 To 23.00

Report on	Determination of Fees for Entertainments Licences from 2023/24
Date of Meeting	5 th December 2022
Reporting Officer	Terry Scullion, Assistant Director of Property Services
Contact Officer	Terry Scullion, Assistant Director of Property Services

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To inform Members of the Determination of Fees for Entertainments Licences from 2023/24 following fees easement introduced as a result of Covid 19.
2.0	Background
2.1	The Council is empowered to process and issue Entertainment Licences in accordance with the "Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985 – Schedule 1".
2.2	Entertainment Licences are renewed on an annual basis for all relevant venues with the renewal date for licences varying throughout the year across the District.
2.3	Due to the Covid-19 Pandemic many venues over the 21/22 financial year were unable to open or in certain cases have limited activity in line with Government Guidance. This resulted in financial loss to the licensees, which has been highlighted to the Council as well as the Department for Communities. In early 2022 easing of lockdown restrictions meant licensed premises were permitted to now open as normal.
2.4	The fees are not set at the discretion of the Council but are issued by the Department for Communities. Members will be aware that a nominal fee of £1 for the renewal of applications only. This change came into effect from 6 April 2021 and has remained in place for the duration of the 2021/22 financial year. It was subsequently extended for the 22/23 financial year.
3.0	Main Report
3.1	With the introduction of a nominal £1 fee for the renewal of a Full or Occasional Licence, depending on the size and type of licence, this resulted in a saving to the applicant of anything in the range from £49 for a small venue (holding not more than 100 persons) for an occasional licence to £999 for large venues (holding over 1000 persons) for a full licence.

3.2	Correspondence has been received from the “Department for Communities” (see Appendix 1) advising that the easement will not continue beyond the end of 2022/23 financial year. Will effect from 06 April 2023 fees for renewal entertainment licenses will revert to pre-April 2021 levels.
4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: The Department for Communities provided cover to Council for any loss of income resulting from the reduction in fees for the renewal of entertainment licences for the easement period in 2021/22 and 2022/23. Rates payable by applicants effective from 06 April 2023 are included in the appendix.</p> <p>Human: Within Current Resources</p> <p>Risk Management: None</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: None</p> <p>Rural Needs Implications: None</p>
5.0	Recommendation(s)
5.1	It is recommended that Members note the content of this report in respect of Determination of Fees for Entertainments Licences effective from 06 April 2023.
6.0	Documents Attached & References
6.1	Appendix 1 – Fees for Entertainment Licenses Determination - Circular to Councils 15 November 2023



Chief Executive of Council

Local Government & Housing
Regulation Division
Social Policy Unit
Causeway Exchange
1-7 Bedford Street
Belfast BT2 7EG

Tel: (028) 90 823140

Email: social.policy@communities-ni.gov.uk

15 November 2022

Dear Chief Executive

LOCAL GOVERNMENT CIRCULAR 19/22

FEEES FOR ENTERTAINMENT LICENCES – DETERMINATION EFFECTIVE FROM 6 APRIL 2023

(LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NORTHERN IRELAND) ORDER 1985)

Article 3 and Schedule 1 to the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985, as amended by Article 52 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1992, make provision that certain specified entertainments shall not be provided at places, except under, and in accordance with, the terms, conditions and restrictions that are included in entertainment licences granted by district councils. The legislation also requires that any application for the grant, renewal, transfer or variation of an entertainments licence shall be accompanied by such fee as the Department for Communities may from time to time determine.

Towards the beginning of 2021 the hospitality industry made representations to the Department seeking easements to the costs of entertainment licences to alleviate hardship being experienced by the industry as a result of COVID-19 restrictions at the time. Even with the easing of lockdown there remained for some time many restrictions on live music and dancing and other live performances within venues which meant businesses couldn't make full use of the entertainment licences for which they had paid.

In response the Department amended the licensing fees structure to introduce a nominal fee of £1 for renewal applications only, for all categories of entertainment licence, with effect from 6 April 2021.

The reduction was to remain in place for the duration of the 2021/2022 financial year. Following a review early in 2022 it was decided to extend the period of the easement to cover the 2022/2023 year to give businesses time to return to normal trading practices, as COVID-19 restrictions had only recently been removed. Additional funding provided by the Executive to support local councils with their financial pressures in respect of lost income and exceptional costs because of the COVID-19 pandemic was allocated to councils to cover these two years.

The reduced licence fees have undoubtedly helped ease some of the financial burden for businesses in the hospitality industry, however, with the removal of all remaining COVID-19 restrictions earlier this year, licence holders will by April 2023 have had a year to get back on a normal trading footing.

The Department is of the view that there is no need to continue with this easement beyond the end of the 2022/23 financial year and therefore with effect from 6 April 2023 fees for renewal entertainment licences will revert to pre-April 2021 levels.

Details of the revised fees, **effective from 6 April 2023**, are set out in the attached formal determination.

Yours sincerely

A handwritten signature in cursive script that reads "Liam Quinn".

LIAM QUINN
SOCIAL POLICY UNIT

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) (NORTHERN IRELAND) ORDER 1985

DETERMINATION OF FEES FOR ENTERTAINMENTS LICENCES

The Department for Communities, in exercise of the powers conferred by Article 3 of, and paragraph 5(2)(c) of Schedule 1 to, the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1985¹, as amended by Article 52 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1992², hereby determines that, with effect from 6 April 2023, the fees to accompany the application to a district council for the grant, renewal, transfer or variation of an entertainments licence shall be the amounts specified in the following table:

TABLE

	Occasional Licence Fee ³ £	Full Licence Fee ⁴ £
An application relating to an indoor place of entertainment to which paragraph 1(2)(a), (b) or (d) and (6) of the above mentioned Schedule applies, where that place or premises (as the case may be) may hold: <ul style="list-style-type: none"> - not more than 100 persons; - 101 to 200 persons; - 201 to 300 persons; - 301 to 500 persons; - 501 to 1,000 persons; and - over 1,000 persons. 	50 75 125 200 375 500	100 150 250 400 750 1,000
An application relating to an indoor place of entertainment to which paragraph 1(2)(c) and (6) of the above mentioned Schedule applies (i.e. a circus).		Fee £ 50
An application relating to an indoor place of entertainment to which paragraph 1(4) and (6) of the above mentioned Schedule applies (i.e. where machines for entertainment or amusement, or equipment for the playing of billiards, pool, snooker or other similar games, are provided).		100
An application relating to an indoor place of entertainment of any capacity for a licence to be granted under paragraph 4(2) of the above mentioned Schedule (i.e. an occasional licence) in respect of: <ul style="list-style-type: none"> (a) a place used wholly or mainly for public religious worship in relation to an entertainment to which paragraph 1(2)(a), (b) or (d) and (6) of the above mentioned Schedule applies, other than any music or singing; 		50

¹ S.I. 1985/1208 (N.I. 15)

² S.I. 1992/810 (N.I. 6)

³ A licence granted under paragraph 4(2) of the above mentioned Schedule (i.e. an occasional licence).

⁴ A licence granted under paragraph 3 of the above mentioned Schedule.

(b) a place used for religious meetings or services in relation to an entertainment to which paragraph 1(2)(a), (b) or (d) and (6) of the above mentioned Schedule applies, other than any music or singing performed as an incident of a religious meeting or service; or (c) an educational institution while not being used as such in relation to an entertainment to which paragraph 1(2)(a), (b) or (d) and (6) of the above mentioned Schedule applies.	
An application relating to an indoor place of entertainment of any capacity to which paragraph 1(2)(a), (b) or (d) and (6) of the above mentioned Schedule apply for a licence to be granted under paragraph 4(2) of that Schedule (i.e. an occasional licence) where the application is made by a voluntary organisation ⁵ or a charity.	50
An application by a voluntary organisation or a charity relating to outdoor musical entertainments to which paragraph 2 of the above mentioned Schedule applies, where that place may hold: - not more than 500 persons; or - over 500 persons.	125 250
An application, other than by a voluntary organisation or a charity, relating to outdoor musical entertainments to which paragraph 2 of the above mentioned Schedule applies, where that place may hold: - not more than 500 persons; or - over 500 persons.	1,000 2,000
An application under paragraph 7A of the above mentioned Schedule for the variation of the terms, conditions or restrictions on or subject to which an entertainments licence is held.	80

Dated this 15th day of November 2022.



A senior officer of the Department for Communities

⁵ A "voluntary organisation" means an organisation carrying on or proposing to carry on activities otherwise than for the purpose of gain by the organisation or individual members thereof.

Report on	Internal Bi-lingual Signage Mid Ulster District Council Facilities
Date of Meeting	5 th December 2022
Reporting Officer	Raymond Lowry
Contact Officer	Ross McCullough

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To update members on the new bi-lingual signage for Mid Ulster District Council facilities accessed by the public.
2.0	Background
2.1	The Mid Ulster District Council Irish Language Policy was approved and adopted by Council in December 2015.
2.2	Guiding Principle 7 of the Irish Language Policy: <i>Visibility Of Irish</i> , states that Mid Ulster District Council will “devise a phased implementation plan for the erection of English and Irish Internal and external signage on all Mid Ulster District Council owned properties”.
3.0	Main Report
3.1	To date Technical Services in conjunction with Culture & Arts and Irish Language Officers are tasked with the delivery of 34Nr buildings with bi-lingual signage over the year 2022-2023. <ul style="list-style-type: none"> • Works have progressed with 10Nr council properties completed with a further 3nr in the final stage of sign off. • An additional 3nr facilities have been surveyed with the first draft under review. Once final proofs have been agreed, installation will then take place. • Following on from our last report meeting, new signage for urban / rural walkways has been proposed with this nearing final sign off. Discussions have taken place with council representatives as well as the corporate policy and equality officer to ensure that the needs of all has been met. As this was in design, no urban / rural walkway signage has yet been installed.
3.2	The current process includes the following steps for each of the MUDC Properties; <ol style="list-style-type: none"> 1. Site visit with signage company to assess extent of the works. 2. Draft layout of signs provided by signage company.

3. Draft to be reviewed by Irish Language Officer.
4. Signage company to make changes as advised by Irish Language Officer and Technical Services staff.
5. Signage company to send final draft with costings as per tender.
6. Final sign off by Technical Services.
7. Installation of approved signs.

3.3 The following below are a list of the council buildings / facilities with bi-lingual signage installed to date;

Signage Installed to Date- November 2022

Dungannon Leisure Centre	2 floors + External
Moneymore Recreation Centre	2 floors + External
Ballyronan Marina	External
Roundlake, Fivemiletown	1 floor + External
Burnavon	2 floors + External
Davagh Forest	1 floor + External
Pomeroy Forest	External
Knockmanny Forest	External
Maghera LC	Internal + External
Dungannon Leisure Centre (Additional)	Internal
Gardeners Hall, Dungannon	2 floors + External

3.4 The following below are facilities that are in final sign off stage with translations checked and installation expected in the next 4 weeks.

Proposed Signage- December 2022

Magherafelt Council Offices	3 floors + External
Dungannon Council Offices	3 floors + External
Dungannon Park	3 Buildings + External

3.5 The following facilities below have had site inspections with first drafts under review. It is anticipated that they will be installed in January 2023.





Proposed Signage- January 2023

Hill of O'Neill	2 floors + External
Greenvale Leisure Centre	2 floors + External
Meadowbank Leisure Centre	2 floors + External

3.6 Once the above have been complete, the following council locations below will be the next to be carried out;

	<p>January 2023</p> <table border="1" data-bbox="560 271 1114 421"> <tr> <td data-bbox="560 271 1114 309">Swatragh Park</td> </tr> <tr> <td data-bbox="560 309 1114 347">Tobermore Park</td> </tr> <tr> <td data-bbox="560 347 1114 385">Washingbay</td> </tr> <tr> <td data-bbox="560 385 1114 421">Windmill Wood</td> </tr> </table>	Swatragh Park	Tobermore Park	Washingbay	Windmill Wood
Swatragh Park					
Tobermore Park					
Washingbay					
Windmill Wood					
4.0	Other Considerations				
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Within current budget frameworks</p> <p>Human: N/A</p> <p>Risk Management: N/A</p>				
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications:</p> <p>Equality and Good Relations Implications were considered as part of the development of the Irish Language Policy.</p> <p>Rural Needs Implications: N/A</p>				
5.0	Recommendations				
5.1	To update members on the progress of new bi-lingual signage for Mid Ulster District Council with members of the public being informed.				
6.0	Documents Attached & References				
6.1	<p>Appendix 1 - Delivery Programme 2022 – 2023.</p> <p>Appendix 2 – Signage Installed to date.</p> <p>Appendix 3 – Proposed Urban / Rural Walkway Signage</p>				

Project Name	Complete	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Leisure Centre Signage																			
Maghera LC																			
Greenvale LC																			
Mid Ulster Sports Arena (MUSA)																			
Meadowbank LC																			
Dungannon LC																			
Cookstown LC	CP																		
Moneymore Recreation Centre																			
Parks Facilities																			
Ballyronan Marina																			
Dungannon Park																			
Round Lake, Fivemiletown																			
Depots, Recycling Centres																			
25 locations throughout the district																			
Council Offices																			
Cookstown	CP																		
Dungannon																			
Magherafelt																			
Arts Venues																			
Event space																			
Ranfurly House & Visitor Centre																			
Burnavon Arts & Cultural Centre																			
Seamus Heaney HomePlace																			
Parks / Woodlands																			
Drumglass Wood																			
Glenoe																			
Maghera Walled Garden (inc Largentogher Walkway)																			
Railway Park	CP																		
Swatragh Park																			
Tobermore Park																			
Traad Point	CP																		
Washingbay																			
Windmill Wood																			
Davagh Forest																			
Pomeroy Forest																			
Knockmanny Forest																			
Public Toilets																			
29 locations throughout the district																			
Other Buildings																			
Battery Harbour																			
US Grants Ancestral Home																			
Draperstown Former Courthouse																			
Bridewell Centre																			
Gardners Hall / Parkers Hall																			
Playparks (106)																			

Key	
New Installation Stage	
Design Stage	
Original Installation stage	
CP- Capital project	CP
Complete	

Notes Projects under mayor Capital investment works to be delayed until end of their construction period



DUNGANNON LEISURE CENTRE ADDITIONAL





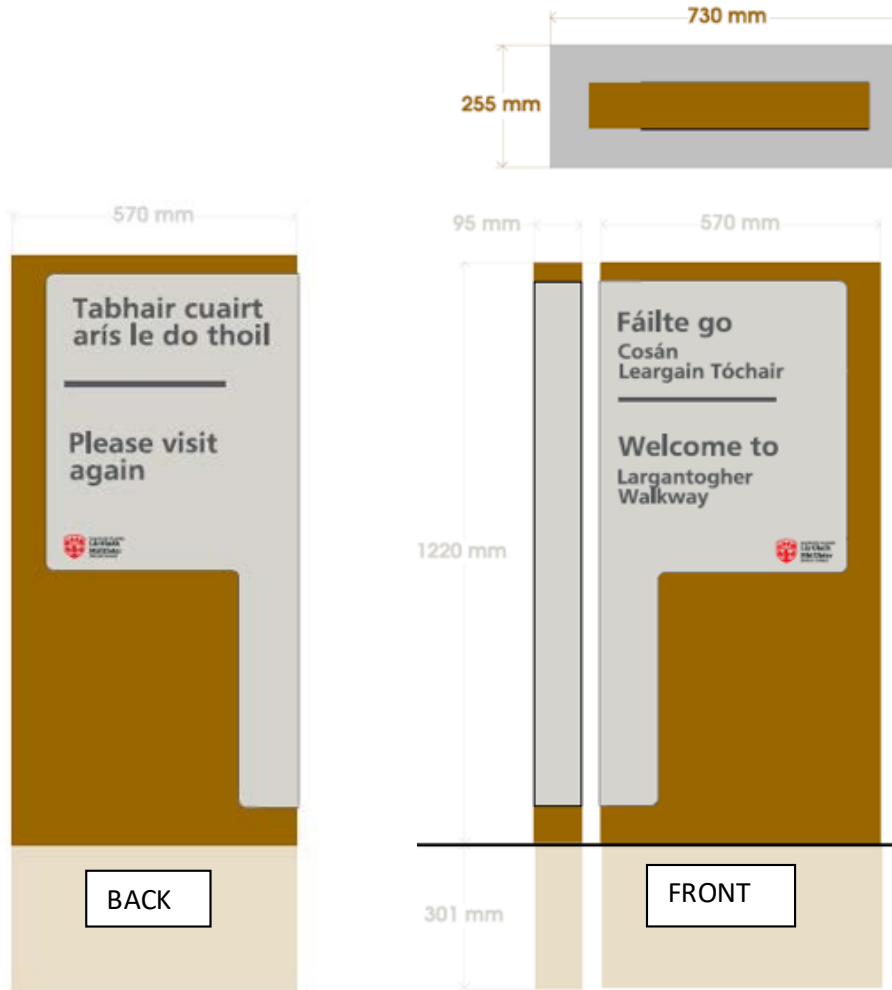
GARDENERS HALL DUNGANNON



APPENDIX 3 – PROPOSED NEW SIGNAGE FOR URBAN & RURAL WALKWAYS



Comhairle Ceantair
Lár Uladh
Mid Ulster
 District Council



Signage comprised of 95mm² 'brown' recycled plastic posts securely fixed together with hidden fixings, the posts will be concreted into the ground with a 255mm*730mm plinth around it level with the ground. The faceplate is to be made of brushed silver composite material with text directly applied.