

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	13 <sup>th</sup> February 2024
<b>Reporting Officer</b>	Johnny McNeill – Capital Development Manager
<b>Contact Officer</b>	Anne Mac Airt – Capital Development Officer

<b>Is this report restricted for confidential business?</b> If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who must use public services who may have to stand out in the inclement weather.
2.2	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021 (see appendix 1).

<b>3.0</b>	<b>Main Report</b>			
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Neighbour Notification summary and detailed analysis (see 3.6)</li> <li>• Projects recommended for approval (3.7)</li> <li>• Projects recommended for rejection (3.8)</li> <li>• Projects recommended for withdrawal (see 3.9)</li> <li>• Shelters passed to Property Services for installation (3.10)</li> <li>• Progress update on stages 10-11 (see 3.11)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.12)</li> <li>• Other issues (see 3.13)</li> </ul>			
3.2	<b>New Applications received in the past month – 0Nr.</b>			
3.3	<b>Progress on stages 2-4 of the application process – see table 3 in Appendix 2.</b>			
3.4	<b>Requests for Council to move from stage 5 of the application process – 0Nr</b> applications to move from stage 5.			
3.5	<b>Progress update on stages 6-9 – Update on applications below have been</b> discussed with a view to getting approval:			
	<b>Reference</b>	<b>DEA</b>	<b>Bus Shelter Location</b>	<b>Notes</b>
3.5.1	<b>2020-006</b>	Torrent	<b>St Colmans Pk, Moortown</b>	With NIHE, awaiting final sign off.
3.5.2	<b>2022-004</b>	Clogher Valley	<b>Derryfubble Road, Benburb</b>	With NIHE for final sign off. NN issued.
3.5.3	<b>2019-008</b>	Torrent	<b>Eglish View, Ballinderry</b>	DFI Roads currently in negotiation with adjacent landowner to provide Land for new footpath link and Bus shelter provision under Active Travel scheme between Eglish View and Moss Road.
3.5.4	<b>2023-014</b>	Clogher Valley	<b>Findermore Road / Layby, Clogher</b>	DFI Roads visited site. Technical review and assessment required of information. Report for next available Environment Committee.
3.5.5	<b>2023-004</b>	Clogher Valley	<b>Moore Street, Aughnacloy</b>	Site visit required with Translink – not in favour of moving of bus flag. New

			location identified. Report to next available Environment Committee.
3.5.6	<b>2023-017</b>	Moyola	<b>Hillhead Road, Castledawson</b> Site visits with stakeholders has taken place. Awaiting further discussion with DFI Roads.
3.5.7	<b>2023-018</b>	Carnogher	<b>Crew Road, Maghera</b> Going out for Nearest Neighbour Notification.

3.6 **Summary of Neighbour Notifications - 1Nr Neighbour notification**

- 3.6.1 • **Ref. 2020-002 Church Street, Cookstown** (Table 4 Appendix 2 – ref. 2)

Shelter Location	Church Street, Cookstown
Bus Shelter Requested	08/07/2020
Date Request Validated	10/07/2020
Survey Issued	06/12/2023
Survey Returned By	22/12/2023
Survey Letters Issued (No.)	4
Survey Letters Returned	1
Replies in Favour	<b>1</b>
Replies not in Favour	0
No response	3
Valid Returns	1
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Church Street, Cookstown is **recommended to be installed** subject to members discussion.

- 3.6.2 • **Ref. 2022-009 Primrose Hill, Clogher** (Table 4 Appendix 2 – ref. 13)  
This bus shelter application does not require a neighbour notification as it is more than 25m from any households and is to be placed outside a field on the Station Road, close to the Primrose Hill housing development, upon approval from DFI Roads. This bus shelter at Primrose Hill, Clogher is **recommended to be installed** subject to members discussion.

3.7 **Projects recommended for Approval; - 2Nr application is recommended for approval this month:**

Reference	DEA	Bus Shelter Location
2020-002	Cookstown	Church Street, Cookstown
2022-009	Clogher Valley	Primrose Hill, Clogher

3.8

**Projects recommended for rejection; - 2Nr application is recommended for rejection this month:**

Reference	DEA	Bus Shelter Location	Notes
3.8.1 2022-011	Moyola	Cullion Road, Desertmartin	(4<6). Application failed to meet quota as per procedural guide.
3.8.2 2023-009	Torrent	Altaglushan Road / Reclain, Galbally	Application rejected by DFI Roads due blocking Give Way sign at junction, and lack of verge – 20m from road end.

3.9

**Projects noted below are recommended for withdrawal – 0Nr application is being recommended for withdrawal.**

3.9.1

An audit review of existing bus shelter applications is currently being undertaken by Officer to progress, close or withdraw outstanding applications.

3.10

Members to Note the following shelters as listed below have obtained the necessary approvals but are still awaiting legal owner consent before being sent to Property Services for installation.

Bus Shelter Reference and Location	DEA	Notes
3.10.1 Ref. 2021-003 Reenaderry Road, Washingbay	Torrent	Subject to Landowner agreement
3.10.2 Ref. 2021-002 Coagh Road, Stewartstown	Torrent	Landowner withdrawn land offer. Final confirmation requested from applicant.
3.10.3 Ref. 2019-008 Eglish View, Ballinderry	Torrent	Subject to DFI Roads/Landowner approval
3.10.4 Ref. 2020-006 St Colmans Park, Moortown	Torrent	Subject to Legal approval from NIHE
3.10.5 Ref. 2019-002 Derryvale, Coalisland	Torrent	Subject to Landowner approval
3.10.6 Ref. 2016-017 Inishrush Village	Moyola	Subject to Landowner approval
3.10.7 Ref. 2023-006 Lineside, Coalisland	Torrent	Subject to Landowner approval

Members to Note the following Bus shelters as listed below have obtained the necessary approvals and been passed over to Property Services for installation and these are currently being programmed for installation within their current

workload. Members seeking information on installation dates etc should direct their queries to **Property Services**.

Reference	DEA	Bus Shelter Location
2023-013	Dungannon	Moygashel Park, Dungannon
2023-015	Clogher Valley	Knockmany Road, Augher

3.11 **Progress update on stages 10-11 – 3nr shelter installed since date of last meeting.**

Reference	DEA	Bus Shelter Location
2022-006	Magherafelt	Ballyronan Road, Magherafelt
2023-005	Clogher Valley	Dungannon Road, Cabragh
2023-001	Carntogher	Moydamlaght Road, Draperstown

3.12 **Progress on response times – Agreed response times within 30 days with statutory agencies.**

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	0	0	0
Education Authority	0	0	0
DfI Roads	2	2	0
NIHE	0	0	0

**Interagency Meeting:** Statutory update meeting to be held 15 February 2024, with DFI Roads, EA, NIHE, and Translink to discuss new Bus shelter locations, response times and any issues.

3.13 **Other issues: None**

**4.0 Other Considerations**

**4.1 Financial, Human Resources & Risk Implications**

Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.

Human: N/A

Risk Management: Non-delivery will have adverse impact of users of public transport.

**4.2 Screening & Impact Assessments**

Equality & Good Relations Implications: N/A

	Rural Needs Implications: N/A
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Bus shelter applications listed under <b>3.7</b> is <b>recommended for approval to installation this month:</b>
5.2.1	<b>2Nr 3.7.1 – 3.7.2</b>
5.3	Bus shelter applications listed under <b>3.8</b> is <b>recommended for rejection this month:</b>
5.3.1	<b>2Nr 3.8.1 – 3.8.2</b>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Progress Table Summary