

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	8th July 2024
<b>Reporting Officer</b>	Paddy Conlon – Head of Technical Services
<b>Contact Officer</b>	Anne Mac Airt – Capital Development Officer

<b>Is this report restricted for confidential business?</b>  If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who must use public services who may have to stand out in the inclement weather.
2.2	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021 (see appendix 1).
<b>3.0</b>	<b>Main Report</b>
3.1	The following information headings will be covered: <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> </ul>

- Progress update on stages 6-9 (see 3.5)
- Neighbour Notification summary and detailed analysis (see 3.6)
- Projects recommended for approval (3.7)
- Projects recommended for rejection (3.8)
- Projects recommended for withdrawal (see 3.9)
- Shelters passed to Property Services for installation (3.10)
- Progress update on stages 10-11 (see 3.11)
- Update on statutory response times in relation to agreement on time related responses for application (see 3.12)
- Other issues (see 3.13)

3.2

**New Applications received in the past month – 0Nr:**

3.3

**Progress on stages 2-4 of the application process – see table 3 in Appendix 2.**

3.4

**Requests for Council to move from stage 5 of the application process – 0Nr applications to move from stage 5.**

3.5

**Progress update on stages 6-9 – Update on applications below have been discussed with a view to getting approval:**

Reference	DEA	Bus Shelter Location	Notes
2023-014	Clogher Valley	Ballagh Road Layby, Clogher	Location options with DFI roads for consideration.
2023-004	Clogher Valley	Moore Street, Aughnacloy	Currently being discussed with applicant.
2023-017	Moyola	Hillhead Road, Castledawson	
2023-018	Carntogher	Crew Road, Maghera	Currently being discussed with applicant.
2016-003	Torrent	Magheracastle / Mountjoy Road, Brocagh	Applicant engaging with landowner.
2023-011	Torrent	Pomeroy Road, Donaghmore	New locations identified, in discussion with DFI Roads.

3.5.6

**Summary of Neighbour Notifications - 2Nr Neighbour notification**

3.6

- **Ref. 2024-002 Millview Manor, Coalisland Road (Table 4, Appendix 2 – ref. 10)**

3.6.1

Shelter Location	Millview Manor, Coalisland Road
Bus Shelter Requested	24/02/2024
Date Request Validated	26/02/2024
Survey Issued	29/05/2024
Survey Returned By	12/06/2024
Survey Letters Issued (No.)	2
Survey Letters Returned	1

Replies in Favour	1
Replies not in Favour	0
No response	1
Valid Returns	1
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Millview Manor, Coalisland Road is **recommended to be installed** subject to members discussion.

- **Ref. 2024-006 McErleans Villas, Ballynease Road, Bellaghy (Table 4, Appendix 2 – ref. 11)**

3.6.2

Shelter Location	McErleans Villas, Ballynease Road, Bellaghy
Bus Shelter Requested	05/04/2024
Date Request Validated	08/04/2024
Survey Issued	29/05/2024
Survey Returned By	12/06/2024
Survey Letters Issued (No.)	3
Survey Letters Returned	2
Replies in Favour	2
Replies not in Favour	0
No response	1
Valid Returns	2
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at McErleans Villas, Ballynease Road, Bellaghy is **recommended to be installed** subject to members discussion.

3.7

**Projects recommended for Approval;** - 2Nr application is recommended for approval this month:

3.7.1

Reference	DEA	Bus Shelter Location
2024-002	Torrent	Millview Manor, Coalisland Road.
2024-006	Moyola	McErleans Villas, Ballynease Road, Bellaghy.

3.7.2

3.8

**Projects recommended for rejection;** - 0Nr application is recommended for rejection this month.

3.9

**Projects noted below are recommended for withdrawal** – 0Nr application is being recommended for withdrawal:

3.10

**Shelters passed to Property Services for installation:**

An audit review of existing bus shelter applications is currently being undertaken by Officer to progress, close or withdraw outstanding applications.

**Members to Note the following shelters as listed below have obtained the necessary approvals but are still awaiting legal owner consent before being sent to Property Services for installation.**

3.10.1

Bus Shelter Reference and Location	DEA	Notes
Ref. 2021-003 Reenaderry Road, Coalisland	Torrent	Subject to Landowner agreement.
Ref. 2019-008 Eglisish View, Ballinderry	Torrent	Applicant looking at new location.
Ref. 2016-017 Innishrush Village, Clady	Moyola	Applicant to determine landowner and if feasible.

3.10.2

3.10.3

Members to Note the following Bus shelters as listed below have obtained the necessary approvals and been passed over to Property Services for installation and these are **currently being programmed for installation** within their current workload. Members seeking information on installation dates etc should direct their queries to **Property Services**.

3.10.4

3.10.5

3.10.6

3.10.7

Reference	DEA	Bus Shelter Location
2024-003	Carntogher	Lavey Chapel Carpark.
2024-005	Clogher Valley	Fintona Road, Clogher
2022-005	Magherafelt	Churchtown, Lissan
2019-002	Torrent	Farlough Road, Derryvale

3.11

**Progress update on stages 10-11** –0nr shelter installed since date of last meeting.

3.12

**Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	2	2	0
Education Authority	2	2	0

	<b>DfI Roads</b>	2	2	0
	<b>NIHE</b>	0	0	0
3.13	<p><b>Interagency Meeting:</b> Statutory update meeting to be held 25 July 2024, with DFI Roads, EA, NIHE, and Translink to discuss new Bus shelter locations, response times and any issues.</p> <p><b>Other issues: None</b></p>			
<b>4.0</b>	<b>Other Considerations</b>			
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>			
	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.			
	Human: N/A			
Risk Management: Non-delivery will have adverse impact of users of public transport.				
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>			
	Equality & Good Relations Implications: N/A			
	Rural Needs Implications: N/A			
<b>5.0</b>	<b>Recommendation(s)</b>			
5.1	Members to note the content of the report on the progress made on bus shelters within the district.			
5.2	Bus shelter applications listed under <b>3.7</b> is <b>recommended for approval to installation this month: 2NR</b>			
5.2.1	<b>3.7.1</b> – Millview Manor, Coalisland Road.			
5.2.2	<b>3.7.2</b> – McErleans Villas, Ballynease Road, Bellaghy.			
<b>6.0</b>	<b>Documents Attached &amp; References</b>			
6.1	Appendix 1 – March 2021 - Procedural guide			
6.2	Appendix 2 – Progress table with comments			
6.3	Appendix 3 – Progress Table Summary			