

COOKSTOWN DISTRICT COUNCIL

Minutes of Proceedings of a DEVELOPMENT COMMITTEE MEETING held in the Council Chamber on Tuesday 15th May 2012 at 6.00 pm

Present: Councillor McAleer (Chairman)

Councillors: Clarke, Glasgow, Kelly, Mayo, McCartney, McElhone, McFlynn, McIvor, McNamee, Quinn and Wilson

Officers: Adrian McCreesh Chief Executive (Acting)
Emma Bell Administrative Officer

1. APOLOGIES

Apologies for absence were reported on behalf of Councillor Lees, McCrea and McGarvey.

2. DEVELOPMENT OFFICER REPORTS

Officer End of Year Reports for April 2011 – March 2012 and Proposed Programme of Events/Plans for April 2012 – March 2013 were circulated to Members prior to the meeting.

Members AGREED that all Officer Reports, as outlined below be taken as read and NOTED:

- 2.1 Tourism Programme
- 2.2 Burnavon Arts & Cultural Development Programme
- 2.3 Community Services

3. TOURISM SUB GROUP

The Chief Executive (Acting) advised that a letter was received from the Chairman of Sperrins Tourism Ltd (STL) outlining that the organisation is seeking to appoint a consultant to conduct an independent financial review of STL. The key aims of this review is to examine a number of areas including financial viability, current staffing, administration costs and funding arrangements. He further advised that a budget of £2,000 has been allocated for this audit, however STL have requested a contribution of £400 from Council on the basis that all other core Councils also agree to contribute the same amount. In addition STL are seeking a financial contribution of £250 each from Derry City Council and Limavady Borough Council, and STL will also contribute £300 towards the cost of this review.

The Chief Executive (Acting) advised that at the Tourism Sub Group Meeting on 30th April 2012 Committee Members agreed to provide a financial contribution of £400 to STL on the basis that funding is secured from all other Councils.

AGREED.

Members NOTED minutes of Tourism Sub Group Meeting held on 30 April 2012.

4. SPERRINS TOURISM LTD

Members NOTED Sperrins Tourism Ltd's Progress Report for 12 month period up to 31st March 2012.

5. LOUGH NEAGH PARTNERSHIP

It was AGREED that items 5.1, 5.2 and 5.3 be considered collectively.

The Chief Executive (Acting) advised that Council has provided a financial contribution of £6,720 to Lough Neagh Partnership for the financial years 2010-2011 and 2011-2012. However Lough Neagh Partnership is seeking a financial contribution of £9,400 from Council for the financial year 2012-2013. A total of four Councils have agreed to contribute £5,000 each with the exception of Lisburn City Council who will contribute £3,500, subject to verification of Lough Neagh Partnership's Economic Viability. Therefore it was recommended that Council also provide up to £5,000 core funding to

Lough Neagh Partnership subject to proof of economic viability and receipt of the relevant documentation. The Lough Neagh Partnership also advised Council that their application to NIEA for funding towards a new post of Environmental Officer has been successful and they have requested Council considers match funding the post. However, Council's annual contribution is to resource the organisation's core costs to enable the delivery of the organisation's key objectives and Action Plan.

It was further recommended that up to £1,250 of funding is allocated to the Lough Neagh Co-operation Project should this programme materialise.

It was proposed by Councillor McNamee
Seconded by Councillor Quinn and AGREED

That Council makes its annual contribution to Lough Neagh Partnership at the reduced rate of £5,000 for the financial period of 2012-2013, to be paid in two instalments and subject to verification of their economic viability and also receipt of the relevant documentation.

It was proposed by Councillor McNamee
Seconded by Councillor Quinn and AGREED

That Council provide a contribution of £1,250 match funding to the Lough Neagh Co-operation Project for the financial period 2012-2013.

Members NOTED the Lough Neagh Partnership Activity Report for period July 2011 to March 2012.

6. ICBAN

Members NOTED ICBAN's Progress Report for year ended 31st March 2012.

7. LOCAL ECONOMIC DEVELOPMENT

7.1. Interim Evaluation of Phase 1 of Council's Multi-Sectoral Tendering Programme

Members NOTED the Interim Evaluation (Executive Summary) of Phase 1 of Council's Multi Sectoral Tendering Programme carried out by independent evaluators NORIBIC Ltd.

8. DUNGANNON & COOKSTOWN BUSINESS EDUCATION PARTNERSHIP

The Chief Executive (Acting) reminded Members of the background to Dungannon & Cookstown Business Education Partnership (BEP) and he advised that a request was received on 1st May 2012 from BEP seeking Council to provide £2,500 shortfall funding for the financial period April 2012 to April 2013.

It was proposed by Councillor McNamee
Seconded by Councillor Quinn and AGREED

That Council provide a one off payment of £2,500 shortfall funding to Dungannon & Cookstown Business Education Partnership (BEP) for the financial period April 2012 to March 2013. It was further AGREED that the Chief Executive (Acting) would seek to secure a membership position for a representative of Cookstown District Council to sit on the board of Dungannon & Cookstown Business Education Partnership (BEP).

9. NORTHERN IRELAND LOCAL GOVERNMENT ASSOCIATION

9.1. Local Government Re-organisation Bill

Members AGREED that the Chief Executive (Acting) would forward a letter of response to Mr Derek McCallan, Chief Executive of the Northern Ireland Local Government Association (NILGA) indicating that Cookstown District Council *“does support the view that defined and substantial investment needs to be enabled by Central Government to meet key upfront costs required for Local Government Reform.”*

9.2. Northern Ireland Local Government Association (NILGA) Constitution

It was proposed by Councillor Quinn
Seconded by Councillor McAleer and AGREED

That Council ADOPT the Northern Ireland Local Government Association's (NILGA's) proposed amendment to Section 8 of the NILGA Constitution as outlined below:

“A Council not represented on the Executive shall be entitled to nominate one full member to attend, and vote at, Executive Meetings.”

10. IMPROVEMENT, COLLABORATION & EFFICIENCY (ICE)

Members NOTED the Improvement, Collaboration & Efficiency Workstream Update Report as circulated at the Regional Governance Group Meeting held on 14th March 2012, and also minutes from the Inaugural Meeting of the Regional Governance Group (RGG) held on 25th January 2012.

11. CONSULTATION ON THE NEW SOCIAL INVESTMENT FUND

Members NOTED the ‘Social Investment Fund: Overview of Responses received during the Consultation’ Report published by the Office of the First and Deputy First Minister in March 2012.

12. TOWN CENTRE REGENERATION

12.1. Town Centre Forum

12.1.1 Members NOTED minutes of Town Centre Forum Meeting held on 30th March 2012.

12.1.2 The Chief Executive (Acting) reminded Members that at the Statutory Meeting on 14th February 2012 it was agreed to allocate £50,000 from the Town Centre budget for the appointment of an Integrated Consultancy Team to prepare a comprehensive and detailed public realm strategy for 2013-2014 in Cookstown Town Centre. He advised that Council Officers have been working closely with the Central Procurement Directorate (CPD) and the Department for Social Development (DSD) to prepare tender documents for the appointment of an Integrated Consultancy Team to devise a comprehensive Public Realm Strategy and also outline proposals to concept design (RIBA Stage Three) and prepare an Economic Appraisal. This scheme will progress over a six month period from June 2012 to December 2012 and will include a consultative process. The Public Realm Strategy and Economic Appraisal will be used by Council to prepare and submit funding applications.

Members NOTED the Update Report on the Appointment of an Integrated Consultancy Team to Prepare a Public Realm Strategy for Cookstown Town Centre.

12.2. Cookstown Masterplan

12.2.1 Masterplan

Members NOTED Cookstown's new Town Centre Masterplan, dated April 2012.

Councillor Wilson commended the Town Strategy Manager and Development Department team for all of their hard work and efforts to produce such a comprehensive document.

12.2.2 Launch of Cookstown Town Centre Masterplan

The Chief Executive (Acting) advised that the launch of Cookstown Town Centre Masterplan will be held on Thursday 24th May 2012 from 10.30am to 12noon in the Burnavon Arts & Cultural Centre.

The Chief Executive advised that the Department for Social Development (DSD) Taskforce Meeting in reference to the Mary Portas Review will be held on Thursday 24th May 2012 at 12.00pm in the Burnavon Arts & Cultural Centre. He further advised that DSD is seeking the views of local traders, however all Town Councillors are very welcome to attend.

12.3 Northern Ireland Independent Retail Trade Association

The Chief Executive (Acting) advised that Members are invited to attend the Northern Ireland Independent Retail Trade Association's (NIIRTA) 'Summit on The Future of Our Local Town & City Centres' on Tuesday 22nd May 2012 from 12noon to 2pm in the Long Gallery, Parliament Buildings, Northern Ireland Assembly. He further advised that the event will focus on the future of local towns and town centres and if any Member wishes to attend please inform Ms Emma Bell, Development Department.

12.4 Shopmobility

Members NOTED minutes of Shopmobility Meeting held on 16th February 2012.

13. BURNAVON

13.1 Arts & Cultural Sub Committee

Members NOTED minutes of Arts & Cultural Sub Committee Meetings held on 16th March 2012 and 23rd April 2012.

14. RURAL DEVELOPMENT PROGRAMME

14.1 Members NOTED minutes of South West Local Action Group Meetings held on 1st February 2012 and 7th March 2012.

14.2 Members NOTED minutes of SWARD Rural Development Programme Joint Council Committee Meetings held on 13th February 2012 and 12th March 2012.

15. ANY OTHER BUSINESS

15.1. Car Parking in Cookstown Town Centre

Members NOTED letter from Ms Marie Cairns with regard to car parking charges within Cookstown Town Centre.

15.2. Good Relations Small Grants

Councillors Kelly, McFlynn and Wilson declared an interest.

It was proposed by Councillor McNamee
Seconded by Councillor Quinn and AGREED

That Council accept the recommendations outlined within the Good Relations Small Grants Report, dated 14th May 2012, from the Community Services Manager, as outlined below:

Organisation	Requested Funding Amount	Recommended Funding Amount
Ballinderry Bridge Parochial Centre Bowling Club	£500	£350
Ballinderry Historical Society	£500	£350
Ballybriest Pipe Band	£500	£195
Ballyronan Womens Group	£500	£350
Coagh & District Local History Group	£500	£350
Coagh Community Crossroads Club	£450	£350
Cookstown & Dungannon Womens Aid	£500	£350
Cookstown Local History Group	£500	£350
Cookstown North Community Group	£500	£350
Coyles Cottage Womens Group	£1,170	£350
Desertlyn Bowling Club	£500	£350
Fairhill Hall Development Association	£500	£350
Girls Allowed	£500	£350
Gortalowry House	£500	£350
Gortalowry Park Residents Association	£500	£350
Lissan Cross Community Playgroup	£500	£350
Lissan GAA	£574	£350
Loup Womens Group	£390	£350
Magheraglass Womens Group	£500	£350
Molesworth Street Summer Club	£500	£350
Moneymore Activity Group	£500	£350

Money more Art Group	£500	£350
Money more Variety Group	£500	£350
Moree Community Association	£500	£350
Muintirevlin Historical Society	£850	£350
N Ireland Ex Fire Fighters – Cookstown	£500	£350
Parkview Community Group	£500	£350
Pomeroy Development Projects	£500	£350
Pomeroy Players	£500	£350
Pomeroy Pre School Play Group	£500	£350
Pomeroy WI	£500	£350
Queen Elizabeth II Primary School	£500	£350
Ratheen Greenvale & Sullenboy Residents Association	£500	£350
Riverside & Blackhill Community Group	£500	£350
Rock Community Association	£500	£350
Rock & District Historical Group	£500	£350
Sandholes Community Group	£500	£350
Stewartstown & District Support Group	£500	£350
Stewartstown Community Group	£500	£350
Superstars Club	£500	£350
Take a Bow Cookstown Archery Club	£500	£0
The Monday Club	£500	£350
Tullylagan Pipe Band	£500	£350
	Total	£14,545

It was further AGREED to transfer the funding application received from ‘Take a Bow Cookstown Archery Club’ to the Voluntary Body Small Grants scheme.

15.3 Community Festival Small Grants

Councillors Kelly and Mayo declared an interest.

It was proposed by Councillor Wilson
Seconded by Councillor McNamee and AGREED

That Council adopt the recommendations outlined within option two of the Community Festival Report, dated 14th May 2012, from the Community Services Manager which includes an additional £2,500 as indicated below:

Organisation	Requested Funding Amount	Recommended Funding Amount (Option 2)
TABBDA	£8,000	£4,180
Bonn & District Community Association	£1,500	£1,260
Ballinderry Parish Church Vintage Rally	£1,500	£1,260
Tullylagan Vintage Owners Association Ltd	£1,750	£1,260
Stewartstown Sports and Cultural Initiative	£1,500	£840
Pomeroy Comhaltas Ceotloeri hEirean	£1,500	£840
Cookstown Youth Football Club	£1,500	£840
Royal British Legion	£1,200	£840
Ardboe Credit Union	£1,800	£840
Ballybriest Pipe Band	£1,000	£840
Ardboe O'Donovan Rossa GAC	£1,500	£840
St John's Junior Youth Club	£1,500	£840
Lissan Cross Community Playgroup	£1,500	£840
Mid Ulster Vintage Vehicles Club Ltd	£500	£500
Pomeroy Development Project	£1,500	£840
Pomeroy Social Activity Group	£1,500	£840
Cookstown North Community Group	£1,500	£840
Derryloran Flute Band	£1,500	£840
Moneymore Community Group	£1,500	£840
Muintirevlin Historical Society	£816	£420

Kildress Wolfe Tones FAC	£1,500	£420
Ballynenagh Cultural Dev Ass	£900	£420
Country Roads Womens Group	£1,270	£420
	Total	£21,900

It was further AGREED that the following funding requests will be transferred from the Community Festivals Fund to Good Relations Small Grants to receive the following funding amounts:

- Holy Trinity Primary School PTA £840
- Donaghey Parents Association £840
- Parents & Friends of Cookstown Primary School £840
- Orritor Parents Support Group £420
- Coagh Primary Parents Association £420

15.4 Arts & Culture Small Grants Scheme 2012-2013

It was proposed by Councillor McNamee
Seconded by Councillor Wilson and AGREED

That Council adopt the recommendations outlined within the Arts and Culture Small Grants Scheme 2012-2013 Assessment Report, dated 10th May 2012, from the Arts & Cultural Officer, as outlined below:

Organisation	Requested Funding Amount	Recommended Funding Amount
Pomeroy Plunketts GAC	£500	£0
Rock Community Group	£500	£0
Pomeroy Accordion Band	£500	£0
Cloughfin Pipe Band	£500	£0
Cookstown Floral Art Club	£150	£0
Coagh Primary Parents Association	£500	£0
Stewartstown & District Local History Society	£500	£0
Coagh Ladies Time & Talent Group	£300	£200
Cookstown & Magherafelt Volunteer Centre	£482	£200
St Colmans Parish Community Group	£500	£200

Wellbrook Beetling Mill – National Trust	£350	£200
The Monday Club	£650	£200
Tamlaghtmore Flute Band	£500	£200
Cookstown & Dungannon Women’s Aid	£660	£200
Magheraglass Womens Group	£400	£200
The Tuesday Club	£1,000	£200
Moneymore Arts Group	£1,770	£200
Parkview Community Group	£936	£300
National Trust – Springhill	£1,000	£300
Superstars Club	£500	£300
Loup Women’s Group	£400	£300
Pomeroy Resource Ltd	£500	£300
Desertcreat Scottish Country Dancers	£500	£300
Pomeroy Players	£500	£300
Lissan Cross Community Group	£500	£300
Tullylagan Pipe Band	£500	£500
Agape Dramatic Society	£500	£500
Kildress Wolfe Tones GAC	£600	£500
	Total	£5,900

15.5 Asset Management Tender

Members were advised that following public advertisement in the Belfast Telegraph in March 2012, eight firms submitted tenders for an Asset Management System for three Council's, namely Magherafelt District Council, Dungannon & South Tyrone Borough Council and Cookstown District Council. The tenders were opened by the Councillor Clarke, Chairman of Cookstown District Council, as outlined below:

- CIPFA
- Real Asset Management
- Tribal Group
- Technology Forge
- IEB Software
- PSS (Public Sector Software)
- RGC Technologies
- Tascomi

The tenders were assessed by the Director of Operations, Magherafelt District Council, Manager of Procurement, Dungannon & South Tyrone Borough Council and ICT Officer, Cookstown District Council and subsequently shortlisted on essential criteria to four companies, as outlined below:

- CIPFA
- Real Asset Management
- Tribal Group
- Technology Forge

The four tenders outlined above progressed to full assessment using a 60/40 quality/cost split. Each of the four companies were then invited to provide a demonstration and attend an interview. The assessment panel have recommended that the tender be awarded to the most competitive and highest scoring tender from Technology Forge subject to the relevant references.

AGREED.

The meeting ended at 6.21pm.

TABLED FOR INFORMATION

1. NILGA Executive Papers:

- i. Letter of Invitation, dated 5th April 2012, to attend the NILGA Executive Meeting on 13th April 2012.
- ii. Minutes of NILGA Executive Meeting held on 16th March 2012.
- iii. Working Group Update for the Executive Meeting in April 2012.
- iv. DRAFT Minute of Meeting between Minister Attwood, DoE (NI) Officials and NILGA/SoLACE to discuss Local Government Reform.
- v. Draft & Without Prejudice “Bridging the Gap,” Financing Local Government Pre and Post Reform Issues and Solutions.
- vi. ICE Regional Governance Meeting – Different Models of Shared Services Presentation dated 14th March 2012.
- vii. NILGA EU Knowledge Bank Bulletin dated March 2012.
- viii. Chief Executive Action Update – Executive Meeting 16th March 2012.
- ix. Northern Ireland Strategic Migration Partnership Conference: “Localism and Migration” on 19th April 2012 at Mossley Mill, Newtownabbey.

Chairman

Clerk/Chief Executive (Acting)

Date