

Report on	Conferences, Seminars & Training
Date of Meeting	24 June 2021
Reporting Officer	Philip Moffett, Head of Democratic Services
Contact Officer	Eileen Forde, Member Support Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Provide an update on seminars and conferences received. To seek approval for (i) elected member attendance and the payment of registration/ attendance fees and associated costs, as incurred and, (ii) council officer approvals.
2.0	Background
2.1	Costs associated will be set against 2021-22 member Conference, Seminar and Training allocations.
3.0	Main Report
3.1	<p>Approval for Consideration of Attendance by Elected Members</p> <p>There are occasions when it is beneficial to Members to attend training, conferences and seminars to better equip them in their role as elected representatives. Approval for attendance as detailed in Appendix A to this report is sought drawing particular attention to the NILGA Accredited Courses</p> <ul style="list-style-type: none"> i <i>The NILGA Local Planning Programme is an ILM (endorsed award), 7 Module Programme, commencing on the 24th September 2021</i> ii <i>NILGA is delivering CPD Standards, 8 Module Accredited Leadership Programme</i> <p>To date Mid Ulster Council has had 5 Members who have completed the Planning Programme and 4 Members accredited for completion the Leadership Programme.</p>
3.2	Officer Approvals

	There are occasions when it is beneficial to the council for Officers to attend conferences and seminars.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Costs to be set against Members 2021/222 conference/seminar/training allocation. Any costs incurred above annual allocation to be incurred by Member
	Human: not applicable
	Risk Management: not applicable
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable
5.0	Recommendation(s)
5.1	Approval for attendance at the conferences, seminars and training by members and council officers as required.
6.0	Documents Attached & References
	Appendix A Members Conferences, Seminars & Training
	Appendix B Officer Conferences & Seminars

Mr Adrian McCreesh
Chief Executive
Council Offices
Circular Road
Dungannon
BT71 6DT

9th June 2021

Dear Adrian

Re: NILGA Regional Programme for Elected Member Development 2021-22

As you know, NILGA coordinates an all-council Regional Programme of Elected Member Development annually, complementing your Council's specific training, designed to provide the local government sector's elected members with a co-ordinated toolkit of learning, suited to today's responsibilities and challenges. This builds on the NILGA delivered - nationally accredited Charter initiative, has been co-designed by councils' elected member development groups, councils' member services and human resource officials, through the NILGA Elected Member Development Network.

As part of this, accredited provision is available to elected members related to (i) Planning and (ii) Leadership.

(i) The NILGA Local Planning Programme is an ILM (endorsed award), 7 Module Programme, commencing on the 24th September 2021 and will convene once every month as follows:

Module	Title	Time	Date	Venue
Module 1	Understanding Plan Making and the Role of Councillors	2-4.30pm	24 th September 2021	tbc
Module 2	How Local Development Planning is Linked to Community Planning and Regeneration Activities	2-4.30pm	29 th October 2021	tbc
Module 3	Understanding the Local Development Plan Process from Draft Stage to Adoption	2-4.30pm,	26 th November 2021	tbc
Module 4	Understanding Development Management: The Planning Process and the Role of	2-4.30pm,	17 th December 2021	tbc

	Councillors, Planning			
Module 5	Understanding the Statutory Appeal System and Best Practice	2-4.30pm	28 th January 2022	tbc
Module 6	The Statutory Enforcement Process and the Role of the Planning Committee and other Councillors	2-4.30pm	25 th February 2022	tbc
	Study Trip		3rd March 2022	tbc
Module 7	Maladministration Charges to the Ombudsmen and the Judicial Review of Planning Decisions	2-4.30pm	25 th March 2022	tbc

NILGA seeks three nominations from each council with scope to include a further eight members. Can you please put forward at the earliest possible full council meeting during the summer months to seek your core nominations (together with any additional potential participants) by the 31st of August 2021.

- (ii) NILGA is delivering CPD Standards, **8 Module Accredited Leadership Programme** for elected members which aims to develop the practical skills necessary for a strategic understanding of the context within which councillors work (people, place and systems) and the capabilities they need, using relevant models and concepts to help them improve their strategic leadership approach in a local political environment. The Leadership Programme will commence on the 16th September 2021 and will run each month up until April 2022, Again NILGA seeks nominations based on your own determinations, which we ask you seek at the earliest possible full council meeting during the summer months.

Module	Title	Time	Date	Venue
Module 1	Programme Induction	2-5pm	16 th September 2021	tbc
	The Roles of Councillors			
Module 2	Leadership of Your Local Area	2-5pm	21st October 2021	tbc
Module 3	Leadership of Your Local Community	2-5pm,	25 th November 2021	tbc
Module 4	Leadership with Partners – We are all in this together?	2-5pm,	16 th December 2021	tbc
Module 5	Leadership of Place	2-5pm	20 th January 2022	tbc
Module 6	Leading the Improvement of Outcomes	2-5pm	17 th February 2022	tbc
Module 7	Leading the Improvement of Efficiency and Service Delivery	2-5pm	24 th March 2022	tbc
Module 8	Developing your Future Leadership Role	2-2-5pm	21 st April 2022	tbc

Northern Ireland Local Government Association

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Please note in both cases, there are costs per participant associated with this type of provision and I have attached an indicative costs model to assist in your consideration of participation, based upon previous delivery.

Thanking you in anticipation of your continued positive approach and nominations for participation on the accredited Provision. Please feel free to contact my colleague Fiona Douglas (f.douglas@nilga.org) or myself if you or a senior colleague wish to discuss further.

Yours sincerely,



Derek McCallan
Chief Executive

CC. Eileen Forde

NILGA Accredited Learning Provision 2021/22 - Indicative Costs

NILGA Local Planning Leadership Programme 2021/22		
	30 Participants (Per Participant Cost)	20 Participants (Per Participant Cost)
Programme Cost	£215	£323
Accreditation Cost	£150	£150
Total Cost	£365	£473

NILGA Leadership Programme 2021/22		
	30 Participants (Per Participant Cost)	20 Participants (Per Participant Cost)
Programme Cost	£529	£793
Accreditation Cost	£103	£155
Total Cost	£632	£948

Please note that these are total costs required per participant from each Council excluding VAT.

Appendix B

Approval - Conferences

Conference & Seminar	Date	No. of Attendees	Location	Attendance Fee (Yes/ No)
All Island Female Entrepreneur Conference	10/6/21	1	E Conference	No
All Island Female Entrepreneur Conference	11/6/21	1	E Conference	No