

COOKSTOWN DISTRICT COUNCIL

Minutes of proceedings of a ***POLICY RESOURCES & SERVICES COMMITTEE MEETING*** of the Council held in the Council Chamber on Tuesday 28 March 2011

Present: I McCrea, Chairman

Councillors: Clarke, Glasgow MBE, Kelly, Lees, Mallaghan, Mayo, McAleer, McCartney, McElhone, McGarvey, McFlynn, Mclvor, McNamee, Quinn, Wilson

Officers
Director of Corporate Services
Director of Building Control
Director of Environmental Health
Director of Operational Services
Clerk's Secretary

1 APOLOGIES

Apologies were received on behalf of Councillor Kelly.

2 PRESENTATIONS

2.1 Presentations

Councillor McGarvey stated that he was unhappy that there were two presentations at the meeting and said that it was Council policy that there should be only one.

It was AGREED that there would be only one presentation per meeting.

2.2 Housing Executive

The Chairman welcomed John McPeake, Acting Chief Executive, Walter Mullan, Area Manager, Ivan Armstrong, District Manager and Hazel Faithful, Information Officer to the meeting.

Mr Mullan gave the Council a presentation of Housing Executive and District Housing Plan 2011/2012.

The Chairman thanked Dr McPeake and his staff for their work at the local office and thanked all officials for their attendance.

2.3 Tidy Northern Ireland

The Chairman welcomed Dr Ian Humphreys, Chief Executive of Tidy Northern Ireland to the meeting.

Dr Humphreys gave the Council a presentation on the work of Tidy Northern Ireland.

The Chairman thanked Dr Humphreys for his attendance.

3 REPORT OF DIRECTOR OF BUILDING CONTROL

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein

3.1 End of Year Report

On the proposal of Councillor McGarvey, seconded by Councillor Glasgow the Committee RECOMMENDED that the policy Statement and Performance Indicators for 2011/2012 are adopted.

3.2 Grant/Renewal of Licence

156 K Ruddy, Community Centre, 20 Tandragee Road, Pomeroy

On the proposal of Councillor McGarvey, seconded by Councillor Glasgow the Committee RECOMMENDED that the above licence is granted for the days and hours as requested

3.3 MUSA – Upgrade of Pitch 3

Following tender advertisement for the above scheme Pre-qualification Questionnaire documents were issued to 16 parties. Of these 9 applicants returned completed PQQ documents. Following assessment of the submitted PQQ documents a select list of seven contractors were invited to tender for the works and furnished with tender documents.

Company	Tender Sum
Tony Patterson Sports Grounds Ltd	£764,123.35
John McQuillan (Contracts) Ltd	£783,101.15
FP McCann Ltd	£788,380.63
TAL Civil Engineering Ltd	£795,643.55
Clive Richardson Ltd	£807,917.20
Crawford Contracts Group Ltd	£837,177.70
Northstone (NI) Ltd	£869,105.69

On the proposal of Councillor McGarvey, seconded by Councillor Quinn the Committee RECOMMENDED that the report and recommendation from Doran Consulting is adopted and that the contract is awarded to Tony Patterson Sports Grounds for the sum of £764,123.35.

3.4 Housing Development Off Lomond, Cookstown

The Committee RECOMMENDED that the applicant considers the names Loran Place or Loran View for a housing development off Lomond.

4 REPORT OF DIRECTOR OF ENVIRONMENTAL HEALTH

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein..

4.1 Food Complaint – Piece of Plastic in Breakfast Cereal (Ref No 811/FC/10/491)

The Committee RECOMMENDED that no further action in this matter.

4.2 Food Complaint – Piece of Rubber in Savoury Sausage (Ref No 811/FC/10/490)

The Committee RECOMMENDED that a Warning Letter is issued to Millar Savoury Foods, 17A Airfield Road, Eglinton for the manufacture and supply of a product which failed to meet the requirements of Article 13 of the Food Safety (NI) Order 1991.

4.3 Service Delivery Programme

The Committee RECOMMENDED the adoption of the Environmental Health Service Plan for 2011/12.

4.4 Complaint re Paint Spraying Odour Fumes from the Operation of a Car Body Repair Workshop Rear of 110.112 Church Street, Cookstown

The Committee RECOMMENDED no further action in this matter.

4.5 Private Tenancies (NI) Order 2006 – Application for Inspection of Properties

The Committee RECOMMENDED that in accordance with the requirements of Article 36 (4) of the Private Tenancies (NI) Order 2006 t a Certificate of Fitness is issued for:

6 Rockview Terrace, Moneyamor
59 Urbal Road, Coagh
32B Oldtown Street, Cookstown
31 Pomeroy Road, Cookstown.

4.6 Memorandum of Understanding – Cookstown District Council/Public Health Agency – Authorisation of Environmental Health Officers

The Committee RECOMMENDED that Council agrees the Memorandum of Understanding as outlined in the Director of Environmental Health's report.

4.7 Derelict and Vacant Sites – 1 Minister's Walk and Land at 18/20 Lawford Street, Moneymore

The Committee RECOMMENDED that that if suitable improvements are not undertaken by 29 July 2011 at the relevant sites at 1 Minister's Walk and 18 – 20 Lawford Street, Moneymore, Article 66 Notices under the Pollution Control and Local Government (Northern Ireland) Order 1978, are served on the relevant owners to address the matters outlined.

4.8 District Council Mutual Aid Protocol

The Committee RECOMMENDED the Adoption of the Mutual Aid Protocol.

4.9 Complaint Re Dangerous Dogs - Cookstown

Subject to classification of the dog the Committee RECOMMENDED

that that formal action is taken against the owner for possession of a 'dangerous dog' in contravention of the Dogs (NI) Order 1983 and the Dangerous Dogs (NI) Order 1991.

4.10 Street Trading Act (NI) 2001 – Street Trading in Cookstown District

The Committee RECOMMENDED that a paper is presented to the Policy Resources & Services meeting in September.

4.11 Stationary Street Trading Licence – Ballyforlea Lay-By (East Bound Carriageway) (Licence Ref No 2011/05)

The Committee RECOMMENDED that an update is presented to the Committee at the Policy Resources & Services meeting in September.

4.12 Training Course – Post Graduate Diploma in Health Promotion & Population Health

The Committee RECOMMENDED the attendance of Mrs Una O'Kane, Health Inequalities Officer at a Post Graduate Diploma Health Promotion and Population Health at the University of Ulster Jordanstown.

4.13 The Street Trading Act (NI) 2001 – Renewal of Licence for Stationary Trade

Name	Designated	Dates/Times	Product
S&P Mulligan 20 Downpatrick Road Ardglass	Outside Brewery Lane Grill Bar 58 William Street Cookstown	Fridays only (9 am to 5 pm)	Fish

The Committee RECOMMENDED that a Stationary Street Trading Licence is issued to the above trader under Section 6 of the Street Trading Act (NI) 2001 for a period of 12 months at the designated area and times specified.

Councillors McAleer and McIvor left the meeting at 8.20 pm.

5 REPORT OF DIRECTOR OF OPERATIONAL SERVICES

A copy of the above report had been previously circulated. The Committee adopted the report together with the following matters contained therein.

5.1 Brown Bins

The Committee RECOMMENDED that an update is presented to the Committee at the Policy Resources & Services meeting in September regarding the provision of brown bins to all houses in the District and the associated costs.

5.2 SWaMP 2008 Update

The Director of Operational Services presented an update on the current SWaMP Position.

The Committee RECOMMENDED that the Council continue within the SWaMP2008 procurement / project – on a single bidder basis – provided that adequate safeguards and measures are put in place to demonstrate value for money

5.3 Contract for Processing of Mixed Dry Recyclables

The Committee RECOMMENDED that the existing contract with Recyco for the processing of mixed dry recyclables material is extended for a further period of 3/6 months pending the conclusion of the joint procurement exercise with SWaMP 2008.

5.4 Report on Proposals / Officer for Recyclables

Twenty-seven firms were invited to quote for the collection/processing of recyclable materials from Cookstown and Moneymore Recycling Centres for a one year period.

Thirteen firms submitted prices / offers on or before the closing date / time of 12noon on 6 May 2011. These were opened and initialled Director of Operational Services, and Finance Officer . One submission was received after the closing date and was not considered. Mourne Recycling withdrew their proposal on 28 June 2011

On the proposal of Councillor Wilson, seconded by Councillor McGarvey the Committee RECOMMENDED that the report and recommendations of the Director of Operational Services are adopted.

Scrap Metal

The contract is awarded to namely T-Met Ltd who submitted the highest fixed price (income) of £137 per tonne. This price includes the provision of a container on each site and all collections/transportation.

Cardboard

The contract is awarded to RecyCo who submitted the highest fixed price (income) of £90 per tonne namely. This rate is based on bales being collected from Cookstown Recycling Centre.

Bulky Hard Plastics

The contract is awarded to McAtee Recycling Ltd who submitted the highest fixed price (income) of £15 per tonne namely. This rate is based on materials being collected from both Recycling Centres and includes the provision of a container on each site and all collections/transportation.

Plastic Film

The contract is awarded to McAtee Recycling Ltd who submitted the highest fixed price (income) of £50 per tonne. This rate is based on bales of plastic film being collected from Cookstown Recycling Centre.

Soft Furnishings

The contract is awarded to RecyCo who submitted the lowest fixed price / gate fee (cost) of £90 per tonne. This rate is based on materials being delivered to their site mid-way between Cookstown and Omagh.

Automotive Batteries

The contract is awarded to Enva Ltd who submitted the highest price (income) of £280 per tonne. This rate is based on batteries being collected from both Recycling Centres.

5.5 All Ireland Best Kept Town Award

Councillor Wilson congratulated the Director of Operational Services and his staff on winning the All Ireland Best Kept Town Award.

The Director of Operational Services reported that they had received a prize of €2,500 and that he would bring a report back to Council on how the money could be used to mark this achievement.

5.6 Play Area Parkview, Pomeroy

Councillor Mallaghan reported that the Director of Operational Services, Director of Corporate Services and himself had held a with the residents of Parkview, Pomeroy. The residents were unhappy with the play area and it was agreed that a scheme would be prepared on how to improve the area and presented to the residents prior to any work taking place.

6 CONSULTATIONS

6.1 NILGA Executive Committee June 2011

A letter dated 15 June 2011 was received from NILGA seeking the appointment of an observer member to the NILGA Executive. The Committee RECOMMENDED that the members on the Association appoint a representative. .

7 FINANCE

7.1 Revenue/Capital Payments

On the proposal of Councillor McGarvey, seconded by Councillor Quinn, the Committee APPROVED revenue/capital payments for the month May 2011.

General Revenue	£ 975,751
Capital	£ 66,435

RECEIPTS

The financial statement book of receipt was produced showing the sum which had been received during the month May 2011

General Revenue	£1,218,807
Capital	£ 171,000

STAFF MATTERS**8.1 Temporary Arrangements – Appointment of Chief Executive**

Councillor Clarke advised the meeting that 30 June 2011 is the final day of the employment by the Council of Michael McGuckin and certain temporary arrangements are required to be put in place until a new Chief Executive takes up appointment.

On the proposal of Councillor Wilson, seconded by Councillor McGarvey the Committee RECOMMENDED that:

Mr Ivor Paisley, Director of Corporate Services is designated as the Accounting Officer for the Council for that interim period.

Mr Adrian McCreesh, Director of Development is designated the liquor licence holder for the Burnavon Arts & Cultural Centre for that interim period.

That all the Directors report directly to the Chairman through the appropriate Committee meetings on matters affecting their respective departments.

The meeting ended at 9 pm.

Chairman

Clerk/Chief Executive

Date