

# Funding raised by The National Lottery

and awarded by the Heritage Lottery Fund



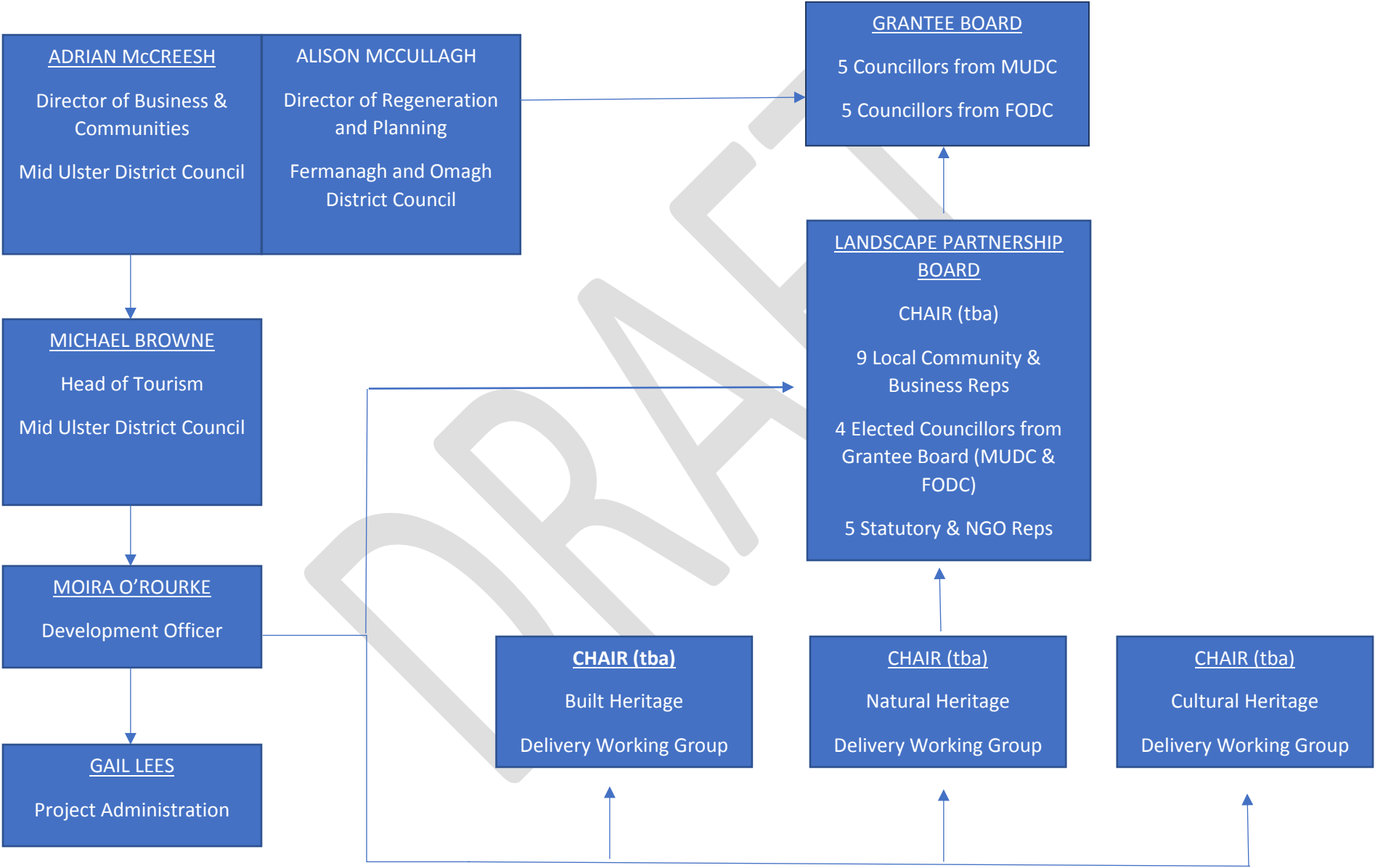
**LOTTERY FUNDED**



## THE HEART of ANCIENT ULSTER LANDSCAPE PARTNERSHIP SCHEME

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# STRUCTURE



## **LEAD PARTNER AND APPLICANT PARTNERSHIP**

The lead Partner of this application is Mid Ulster District Council. Fermanagh and Omagh District Council will also act as another strong Council partner and these two bodies will provide a solid core to the proposal.

However, a partnership known as The Heart of Ancient Ulster Landscape Partnership has been formed (THoAULP) after extensive consultation in the area. This intends to assist with the development and strategic management of the project and look at the protection and promotion of the heritage of the Landscape area. A number of important statutory bodies have also expressed interest in working with the Partnership and they include Department of Agriculture, Environment and Rural Affairs, Natural Heritage section (NIEA), the Department for Communities Historic Environment Division, together with Northern Ireland Forestry Service and Armagh Observatory.

Finally, from the attendance and feedback at the four main public consultation exercises, it was clear there is a strong interest in the protection of the local landscape and nine local community associations have also expressed their support for the Partnership. All interested partners have provided strong letters of support. Formal partnership agreements will now be worked up at this development stage of the proposal.

## **SIZE AND STRUCTURE OF ORGANISATION**

The organisation will be structured into two main boards: Grantee and Landscape Partnership.

### **Grantee Board**

Mid Ulster District Council (MUDC) and Fermanagh and Omagh District Council (FODC) will act as grantee for the funding granted by Heritage Lottery under the Landscape Partnership scheme. It is therefore deemed prudent that a board be formed to ensure financial regularity throughout the Development and Delivery phase and which will authorise projects costing £100,000 and above that will be undertaken during the Delivery phase. This Grantee Board will be formed with membership comprised of ten elected councillors, five each from Mid Ulster and Fermanagh & Omagh District Councils. This board will nominate four councillors, two from each council, to sit on the Landscape Partnership Board. The Landscape Partnership Board will report to the Grantee Board at quarterly meetings.

- MUDC Councillors:
  - Cllr Denise Mullen (SDLP)
  - Cllr Sean Clarke (SF)
  - Cllr Cathal Mallaghan (SF)
  - Cllr Mark Glasgow (UUP)
  - Cllr Wilbert Buchanan (DUP)

- FODC Councillors:  
 Cllr Mary Garrity (SDLP)  
 Cllr Anne Marie Fitzgerald (SF)  
 Cllr Sean Clarke (SF)  
 Cllr Bert Wilson (UUP)  
 Cllr Mark Buchanan (DUP)

### Landscape Partnership Board

The Landscape Partnership Board will be formed with membership comprised of eighteen members, made up of; Councillors (4 from the Grantee Board), Community / Social Partners (9) and Statutory / NGO Partners (5) as laid out below. There will be six council observers, at least two of which to be present at each meeting.

### Local Authority Elected Representatives (4) Nominated from the Grantee Board

Fermanagh and Omagh District Council Elected Representatives x 2

Mid Ulster District Council Elected Representatives x 2

### Community / Social Partners (9)

Perry McCrory	Director Broughderg Community Association
Anita Kelly	Director Pomeroy Community Development Association
John Donaghy	Manager of An Creagan Centre
Rory O'Brien	Director of Loughmcroly Community Development Association
Mary B Mc Cormack	Manager Camowen Farmers Association
Paddy Ward	Director of Drumduff and Drumnakilt Community Association
Olivia Farrelly	Ballynagilly Community and Heritage Preservation Group
Danny Kerr	Director Camowen Angling Club
Angela O'Brien	Director Owenkillew Community Association

### Statutory & NGO (5)

Mark Horton	Ballinderry Rivers Trust	
Dr Paul Logue	Historic Environment Division	DfC
Richard Weyl	NI Environment Agency	DAERA
Kenny Acheson	NI Forestry Service	DAERA
Prof Mark Bailey	Emeritus Director	Armagh Observatory

### In Attendance / Observers

Moira O'Rourke	Development Officer	HLF
Michael Browne	Head of Tourism	MUDC
Tony McCance	Head of Culture & Arts	MUDC
Mary McKeown	Tourism Manager	MUDC
Ian Davidson	Head of Arts & Culture	FODC
Kieran McCrory	Head of Tourism & Economic	FODC
George Bradshaw	Tourism & Economic Manager	FODC
Lorraine Robinson	Grants Officer	HLF
David Hughes Hallett	Project Mentor	HLF

The main purpose of the Landscape Partnership Board (LP Board) is to oversee the Development Phase of the Project including the development of a Landscape Conservation Action Plan and submission of a Stage 2 application for the delivery phase by 14 November 2018. The LP Board will authorise all projects for inclusion in the Landscape Conservation Action Plan.

The LP Board will invite Members to sit on each of the three Delivery Working Groups; Built Heritage, Natural Heritage and Cultural Heritage and nominate a Chair for each Delivery Working Group. Non-members identified for their expertise and/or future participation will be invited to sit to the working groups.

The work of the LP Board will meet bi-monthly and will focus on bringing together individuals from a variety of organisations, community enterprises and statutory agencies to provide strategic guidance and oversight in the Development Phase of the Heritage Landscape Scheme Project.

This LP Board will also contribute to the effective delivery and performance of both Councils' Economic and Tourism Development, Cultural and Heritage Strategies, Community and Corporate Plans.

The LP will report to the Grantee Board at the quarterly meetings.

The LP Board will plan for the establishment of a Legacy Group from the outset of the delivery phase.

## **APPOINTMENTS AND GOVERNANCE**

### **Grantee Board**

Councillors will be nominated in the first instance, at the Regeneration and Community Committee of Fermanagh and Omagh District Council and the Development Committee of Mid Ulster District Council and will remain on the Grantee Board for the duration of the Development Phase.

### **Landscape Partnership Board (LP Board)**

Community / Social Partners will be invited to nominate a representative to become a member of the LP Board.

The Chair of the LP Board will be elected at the first meeting and will serve for the duration of Development Phase. For the Delivery Phase, a Chair will be elected annually at the first meeting of each calendar year.

Provision will be made for co-opting Members onto the LP Board that enhance the thematic / geographic spread of the project area. If Members are unable to attend, they should send a representative to the meetings. If they, or their representative, fail to attend more than three consecutive meetings, the Board reserves the right to deselect them from the Board.

### **Delivery Working Groups**

Each Delivery Working Group will meet bi-monthly, with meeting dates agreed at least four months in advance. Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting. Chairs of each Delivery Working Group will report to the Board.

There must be a Quorum of at least 25% of each Board in attendance in order to conduct the business of the meeting (with the appropriate representation of Councillors and Partners).

Scheme staff will provide the secretariat to include; draft minutes for approval, draft Agenda for approval by Chair, relevant reports, papers, verbal updates/briefings and appraisals.

Meetings will be held primarily in venues operated by either Mid Ulster District Council or Fermanagh and Omagh District Council unless an invitation to host a meeting is offered by alternative premises as an “in kind” contribution.

Board Meetings shall last no longer than two hours.



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## **Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)**

### **GRANTEE BOARD TERMS OF REFERENCE**

#### **1.0 Introduction and Background**

- 1.1 Mid Ulster District Council in partnership with Fermanagh and Omagh District Council have secured funding from the Heritage Lottery Fund to preserve, enhance and manage the natural, built and cultural heritage of the Broughderg, Carrickmore and Pomeroy and hinterland through a series of integrated heritage projects.

#### **2.0 Mission**

- 2.1 The mission of this Project is to involve local people and communities by developing skills, learning about heritage, volunteering time and making the area a better place to live, work and visit.

#### **3.0 Purpose**

- 3.1 Mid Ulster District Council (MUDC) and Fermanagh and Omagh District Council (FODC) will act as grantee for the funding granted by Heritage Lottery under the Landscape Partnership scheme.
- 3.2 The main purpose of the Grantee Board is to ensure financial regularity throughout the Development and Delivery phase and which will authorise projects costing £100,000 and above that will be undertaken during the Delivery phase (2019-2023).
- 3.3 A Landscape Partnership Board will assess and approve projects for inclusion in the Delivery phase. This board will report to the Grantee Board at meetings.

#### **4.0 Membership**

- 4.1 Membership of the Grantee Board will consist of 10 councillors, five from each of MUDC and FODC.
- 4.2 Two Councillors from each council district will be nominated to sit on the Landscape Partnership Board.

#### **5.0 Appointments and Governance**

- 5.1 Councillors will be nominated in the first instance, at the Regeneration and Community Committee of Fermanagh and Omagh District Council and the Development Committee of Mid Ulster District Council and subsequently at the Annual General Meeting of both Mid Ulster and Fermanagh and Omagh District Councils.



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### **Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)**

#### **GRANTEE BOARD TERMS OF REFERENCE**

- 5.2 The Chair of the Grantee Board will be elected at the first meeting and will serve for the duration of Development Phase. For the Delivery Phase, a Chair will be elected annually at the first meeting of each calendar year.
- 5.3 The Grantee Board will meet every three months, with meeting dates agreed at least four months in advance.
- 5.4 Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting.
- 5.5 There must be a Quorum of at least 25% of the Grantee Board Membership in attendance in order to conduct the business of the meeting.
- 5.6 Scheme staff will provide the secretariat to include; draft minutes for approval, draft Agenda for approval by Chair, relevant reports, papers, verbal updates/briefings and appraisals.
- 5.7 Meetings will be held primarily in venues operated by either Mid Ulster or Fermanagh and Omagh District Councils, with other venues selected as and when required.
- 5.8 Grantee Board Meetings shall last no longer than two hours.



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## The Heart of Ancient Ulster Landscape Partnership Scheme (THoAULPS) LANDSCAPE PARTNERSHIP BOARD TERMS OF REFERENCE

### 1.0 **Introduction and Background**

- 1.1 Mid Ulster District Council in partnership with Fermanagh and Omagh District Council have secured funding from the Heritage Lottery Fund to preserve, enhance and manage the natural, built and cultural heritage of the Broughderg, Carrickmore and Pomeroy and hinterland through a series of integrated heritage projects.

### 2.0 **Mission**

- 2.1 The mission of this Project is to involve local people and communities by developing skills, learning about heritage, volunteering time and making the area a better place to live, work and visit.

### 3.0 **Purpose**

- 3.1 The main purpose of the Landscape Partnership Board (LP Board) is to oversee the Development Phase of the Project including the development of a Landscape Conservation Action Plan and submission of a Stage 2 application for the delivery phase by 14 November 2018.
- 3.2 The LP Board will invite Members to sit on each of the three Delivery Working Groups; Built Heritage, Natural Heritage and Cultural Heritage and nominate a Chair for each Delivery Working Group.
- 3.3 The work of the LP Board will focus on bringing together individuals from a variety of organisations, community enterprises and statutory agencies to provide strategic guidance and oversight in the Development Phase of the Heritage Landscape Scheme Project.
- 3.4 The LP Board will also contribute to the effective delivery and performance of both Councils' Economic and Tourism Development, Cultural and Heritage Strategies, Community and Corporate Plans.

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- 3.5 The LP Board will plan for the establishment of a legacy group from the outset of the Development Phase.
- 3.6 The LP Board will assess and approve projects nominated by the three Working Groups. Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting.
- 3.7 The LP Board will report to the Grantee Board at quarterly meetings.

## 4.0 **Membership**

- 4.1 The LP Board will be formed with membership comprised of eighteen members, made up of; Councillors (4 from the Grantee Board), Community / Social Partners (9) and Statutory / NGO Partners (5) as laid out below. There will be 6 council observers, at least 2 of which to be present at each meeting.

### Local Authority Elected Representatives (4) Nominated from the Grantee Board

Fermanagh and Omagh District Council Elected Representatives x 2

Mid Ulster District Council Elected Representatives x 2

### Community / Social Partners (9)

Perry McCrory	Director Broughderg Community Association
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Danny Kerr	Director Camowen Angling Club
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### Statutory & NGO (5)

Mark Horton	Ballinderry Rivers Trust	
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Richard Weyl	NI Environment Agency	DAERA
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## In Attendance / Observers

Moira O'Rourke	Development Officer	HLF
Michael Browne	Head of Tourism	MUDC
Tony McCance	Head of Culture & Arts	MUDC
Mary McKeown	Tourism Manager	MUDC
Ian Davidson	Head of Arts & Culture	FODC
Kieran McCrory	Head of Tourism & Economic	FODC
George Bradshaw	Tourism & Economic Manager	FODC
Lorraine Robinson	Grants Officer	HLF
David Hughes Hallett	Project Mentor	HLF
Others as identified by the Board		

## 5.0 Appointments and Governance

- 5.1 Councillors will be nominated in the first instance from the Grantee Board and will remain on the Board for the duration of the Development Phase.
- 5.2 Community / Social Partners will be invited to nominate a representative to become a member of the Board.
- 5.3 The Chair of the Board will be elected at the first meeting and will serve for the duration of Development Phase. For the Delivery Phase, a Chair will be elected annually at the first meeting of each calendar year.
- 5.4 Provision will be made for co-opting Members onto the Board that enhance the thematic / geographic spread of the project area. If Members are unable to attend they should send a representative to the meetings. If they, or their representative, fail to attend more than three consecutive meetings, the Board reserves the right to deselect them from the Board.
- 5.5 Each Board will meet every two months, with meeting dates agreed at least four months in advance.
- 5.6 Declaration of "Conflicts of Interest" must be recorded at the beginning of every meeting.
- 5.7 There must be a Quorum of at least 25% of the Steering Group Membership in attendance in order to conduct the business of the meeting (with the appropriate representation of Councillors and Partners).

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- 5.8 Scheme staff will provide the secretariat to include; draft minutes for approval, draft Agenda for approval by Chair, relevant reports, papers, verbal updates/briefings and appraisals.
- 5.9 Meetings will be held primarily in venues operated by either Mid Ulster or Fermanagh and Omagh District Councils unless an invitation to host a meeting is offered by alternative premises as an “in kind” contribution.
- 5.10 Board Meetings shall last no longer than two hours.



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**Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)**  
**DELIVERY WORKING GROUPS TERMS OF REFERENCE**

**1.0 Introduction and Background**

- 1.1 Mid Ulster District Council in partnership with Fermanagh and Omagh District Council have secured funding from the Heritage Lottery Fund to preserve, enhance and manage the natural, built and cultural heritage of the Broughderg, Carrickmore and Pomeroy and hinterland through a series of integrated heritage projects. The Scheme is called “The Heart of Ancient Ulster Landscape Partnership Scheme”. A grant has been received from the Heritage Lottery Fund (HLF) to develop detailed projects as part of the Development Phase” which includes the completion of a “Landscape Conservation Action Plan” (LCAP).
- 1.2 There will be three Delivery Working Groups established to namely; a Built Heritage Delivery Working Group, a Natural Heritage Delivery Working Group and a Cultural Delivery Heritage Working Group.

**2.0 Mission**

- 2.1 The mission of the three Delivery Working Groups are to involve local people and communities by developing skills, learning about heritage, volunteering time and making the area a better place to live, work and visit.

**3.0 Purpose**

- 3.1 The main purpose of the Delivery Working Groups are to contribute expertise and advice to identify, agree and develop projects that will lead to the completion of the Development Phase of the Project including the completion of a Landscape Conservation Action Plan.
- 3.2 Members of each Delivery Working Group will undertake a range of activity which will be collated by Scheme employees with updates reported to the LP Board.
- 3.3 Members will give support and guidance, including technical assistance, to Scheme staff in their liaison with project promoters as projects are developed.
- 3.4 Delivery Group Members will maximise the use of existing resources and seek to attract additional funding as projects develop.



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**Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)**  
**DELIVERY WORKING GROUPS TERMS OF REFERENCE**

**4.0 Membership**

4.1 Membership of the Delivery Groups will be comprised of a range of individuals not limited to the following:

Fermanagh and Omagh District Council Elected Representatives  
Mid Ulster District Council Elected Representatives  
DAERA Forest Service  
DfC Built Heritage Section  
DAERA Natural Heritage Section  
QUB School of Archaeology  
Ulster Farmers Union  
Landowners  
Armagh Observatory / Planetarium  
Mid Ulster Enterprise Limited  
Broughderg Community Centre  
Other Community Groups  
NI Conservation Volunteers  
Biodiversity Groups  
Historical Societies  
Naturalist Groups  
Cultural Groups  
Fermanagh and Omagh District Council Officers  
Mid Ulster District Council Officers  
Scheme Employees

**5.0 Appointments & Governance**

- 5.1 Membership of each Delivery Working Group will be identified by the Landscape Partnership Board and invited to sit on the Delivery Working Group for the duration of Development Phase.
- 5.2 A Chair will be nominated by the LP Board for the duration of the Development Phase.
- 5.3 Provision will be made for co-opting Delivery Group Members at any time.
- 5.4 Scheme staff will provide the secretariat - preparing the agenda, distributing paperwork, taking minutes, etc.



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**Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)**  
**DELIVERY WORKING GROUPS TERMS OF REFERENCE**

- 5.5 Each Working Group will meet monthly for the first six months and then every two months, with meeting dates agreed at least three months in advance.
- 5.6 Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting.
- 5.7 There must be a Quorum of at least 25% of Working Group Members in order to conduct the business of the meeting.
- 5.8 Meetings will be held primarily in venues operated by either Mid Ulster or Fermanagh and Omagh District Councils, with other venues selected as and when required.
- 5.9 Delivery Working Group Meetings shall last no longer than two hours.

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