

Report on	Bus Shelters Update
Date of Meeting	16 th April 2024
Reporting Officer	Johnny McNeill – Capital Development Manager
Contact Officer	Anne Mac Airt – Capital Development Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who must use public services who may have to stand out in the inclement weather.
2.2	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021 (see appendix 1).
3.0	Main Report
3.1	The following information headings will be covered: <ul style="list-style-type: none"> • New applications received in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5) • Neighbour Notification summary and detailed analysis (see 3.6)

- Projects recommended for approval (3.7)
- Projects recommended for rejection (3.8)
- Projects recommended for withdrawal (see 3.9)
- Shelters passed to Property Services for installation (3.10)
- Progress update on stages 10-11 (see 3.11)
- Update on statutory response times in relation to agreement on time related responses for application (see 3.12)
- Other issues (see 3.13)

3.2

New Applications received in the past month – 1Nr:

3.2.1

- 2024-003 Lavey Chapel Carpark, Gulladuff

3.3

Progress on stages 2-4 of the application process – see table 3 in Appendix 2.

3.4

Requests for Council to move from stage 5 of the application process – 1Nr applications to move from stage 5.

3.4.1

Bus Shelter Application	DEA	Numbers Confirmed
Ref. 2024-003 - Lavey Chapel Carpark, Gulladuff	Carntogher	10+Nr Translink.

3.5

Progress update on stages 6-9 – Update on applications below have been discussed with a view to getting approval:

3.5.1

Reference	DEA	Bus Shelter Location	Notes
2020-006	Torrent	St Colmans Pk, Moortown	With NIHE/MUDC Legals, awaiting final sign off.
2022-004	Clogher Valley	Derryfubble Road, Benburb	With NIHE for final sign off. NN issued.
2019-008	Torrent	Eglis View, Ballinderry	DFI Roads currently in negotiation with adjacent landowner to provide Land for new footpath link and Bus shelter provision under Active Travel scheme between Eglis View and Moss Road.
2023-014	Clogher Valley	Findermore Road / Layby, Clogher	DFI Roads visited site. Technical review and assessment required to inform proposal and costings. To be reviewed by DFI Roads and Translink.

3.5.4

3.5.5	2023-004	Clogher Valley	Moore Street, Aughnacloy	Currently being discussed with applicant.
3.5.6	2023-017	Moyola	Hillhead Road, Castledawson	Site visits with stakeholders has taken place. Further discussion underway with DFI Roads.
3.5.7	2023-018	Carntogher	Crew Road, Maghera	Currently being discussed with applicant.

3.6 **Summary of Neighbour Notifications - 1Nr Neighbour notification**

3.6.1 • **Ref. 2016-009 St. John's Kingsisland PS (Table 5, Appendix 2 – ref. 3)**

Shelter Location	St. John's Kingsisland Primary School
Bus Shelter Requested	07/03/2016
Date Request Validated	10/03/2016
Survey Issued	27/02/2024
Survey Returned By	13/03/2024
Survey Letters Issued (No.)	2
Survey Letters Returned	1
Replies in Favour	1
Replies not in Favour	0
No response	1
Valid Returns	1
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at St. John's Kingsisland Primary School is **recommended to be installed** subject to members discussion.

3.6.2 • **2022-008 Annaghmore Road, Cookstown (Table 7, Appendix 2 - ref. 11)**

This bus shelter application does not require a neighbour notification as it is more than 25m from any households and has received approval from DFI Roads. However, as the location for the bus shelter is on a shared lane, one of the residents does not approve and therefore the applicant is happy to withdraw this application. This bus shelter at Annaghmore Road, Cookstown is **recommended to be withdrawn** subject to members discussion.

3.7 **Projects recommended for Approval; - 1Nr application is recommended for approval this month:**

3.7.1	Reference	DEA	Bus Shelter Location
	2016-009	Torrent	St. John's Kingsisland Primary School
3.8	Projects recommended for rejection; - 0Nr application is recommended for rejection this month:		
3.9	Projects noted below are recommended for withdrawal – 1Nr application is being recommended for withdrawal:		
3.9.1	Reference	DEA	Bus Shelter Location
	2022-008	Torrent	Annaghmore Road, Cookstown
3.10	Shelters passed to Property Services for installation: An audit review of existing bus shelter applications is currently being undertaken by Officer to progress, close or withdraw outstanding applications. Members to Note the following shelters as listed below have obtained the necessary approvals but are still awaiting legal owner consent before being sent to Property Services for installation.		
	Bus Shelter Reference and Location	DEA	Notes
3.10.1	Ref. 2021-003 Reenaderry Road, Coalisland	Torrent	Subject to Landowner agreement.
3.10.2	Ref. 2021-002 Coagh Road, Stewartstown	Torrent	Landowner confirmation requested to progress or withdraw application.
3.10.3	Ref. 2019-008 Eglish View, Ballinderry	Torrent	Subject to DFI Roads/Landowner approval
3.10.4	Ref. 2020-006 St Colmans Park, Moortown	Torrent	Final stages of Legal approval from NIHE.
3.10.5	Ref. 2019-002 Derryvale, Coalisland	Torrent	DFI approved updated location – to go out for Nearest Neighbour.
3.10.6	Ref. 2016-017 Inishrush Village	Moyola	Subject to Landowner approval.
3.10.7	Ref. 2023-006 Lineside, Coalisland	Torrent	Subject to Landowner approval.
	Members to Note the following Bus shelters as listed below have obtained the necessary approvals and been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Members seeking information on installation dates etc should direct their queries to Property Services .		
	Reference	DEA	Bus Shelter Location
3.10.8	2022-009	Clogher Valley	Station Road (Primrose Hill), Clogher
3.10.9	2023-012	Torrent	Fr Peter Campbell Park, Annagher Road, Coalisland
3.10.10	2023-015	Clogher Valley	Knockmany Road, Augher

5.0	Recommendation(s)
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Bus shelter application listed under 3.4 is recommended for approval and to move from stage 5:
5.2.1	1Nr - 3.4.1
5.3	Bus shelter application listed under 3.7 is recommended for approval to installation this month:
5.3.1	1Nr - 3.7.1
5.4	Bus shelter application listed under 3.9 is recommended for withdrawal this month:
5.4.1	1Nr - 3.9.1
6.0	Documents Attached & References
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Progress Table Summary