

Report on	Public/bank holiday working arrangements for 2024/25
Date of Meeting	12th March 2024
Reporting Officer	Mark McAdoo, Assistant Director - Environmental Services
Contact Officer	Mark McAdoo, Assistant Director - Environmental Services

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report																																										
1.1	To update members on the proposed public/bank holiday working arrangements for Environmental Services department for the period 1 st April 2024 to 31 st March 2025.																																										
2.0	Background																																										
2.1	Environmental Services are required to provide an ongoing service on a number of designated public/bank holidays throughout the year including refuse/recycling collections and the operation of Recycling Centres and Waste Transfer Stations.																																										
3.0	Main Report																																										
3.1	<p>The proposed arrangements for public holiday working in 2024/25 are as follows:</p> <table border="1"> <thead> <tr> <th colspan="3">Refuse Collection/Street Cleansing/Waste Transfer</th> </tr> <tr> <th>Holiday</th> <th>Date</th> <th>Arrangement</th> </tr> </thead> <tbody> <tr> <td>Easter Monday</td> <td>Monday 1 April 2024</td> <td>Normal Working</td> </tr> <tr> <td>Easter Tuesday</td> <td>Tuesday 2 April</td> <td>Normal Working</td> </tr> <tr> <td>Early May Bank Holiday</td> <td>Monday 6 May</td> <td>Normal Working</td> </tr> <tr> <td>Spring Bank Holiday</td> <td>Monday 27 May</td> <td>Normal Working</td> </tr> <tr> <td>July Bank Holiday 1</td> <td>Friday 12 July</td> <td>Saturday 13 July</td> </tr> <tr> <td>July Bank Holiday 2</td> <td>Monday 15 July</td> <td>Normal Working</td> </tr> <tr> <td>Summer Bank Holiday</td> <td>Monday 26 August</td> <td>Normal Working</td> </tr> <tr> <td>Christmas Day</td> <td>Wednesday 25 December</td> <td>Saturday 21 December</td> </tr> <tr> <td>Boxing Day</td> <td>Thursday 26 December</td> <td>Saturday 28 December</td> </tr> <tr> <td>Extra Statutory Holiday</td> <td>Friday 27 December</td> <td>Normal Working</td> </tr> <tr> <td>New Year's Day</td> <td>Wednesday 1 January 2025</td> <td>Saturday 4 January</td> </tr> <tr> <td>St Patrick's Day</td> <td>Monday 17 March</td> <td>Normal Working</td> </tr> </tbody> </table>	Refuse Collection/Street Cleansing/Waste Transfer			Holiday	Date	Arrangement	Easter Monday	Monday 1 April 2024	Normal Working	Easter Tuesday	Tuesday 2 April	Normal Working	Early May Bank Holiday	Monday 6 May	Normal Working	Spring Bank Holiday	Monday 27 May	Normal Working	July Bank Holiday 1	Friday 12 July	Saturday 13 July	July Bank Holiday 2	Monday 15 July	Normal Working	Summer Bank Holiday	Monday 26 August	Normal Working	Christmas Day	Wednesday 25 December	Saturday 21 December	Boxing Day	Thursday 26 December	Saturday 28 December	Extra Statutory Holiday	Friday 27 December	Normal Working	New Year's Day	Wednesday 1 January 2025	Saturday 4 January	St Patrick's Day	Monday 17 March	Normal Working
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	Recycling Centres		
	Holiday	Date	Arrangement
	Easter Monday	Monday 1 April 2024	Closed
	Easter Tuesday	Tuesday 2 April	Open
	Early May Bank Holiday	Monday 6 May	Closed
	Spring Bank Holiday	Monday 27 May	Closed
	July Bank Holiday 1	Friday 12 July	Closed
	July Bank Holiday 2	Monday 15 July	Open
	Summer Bank Holiday	Monday 26 August	Closed
	Christmas Day	Wednesday 25 December	Closed
	Boxing Day	Thursday 26 December	Closed
	Extra Statutory Holiday	Friday 27 December	Open
	New Year's Day	Wednesday 1 January 2025	Closed
	St Patrick's Day	Monday 17 March	Closed
4.0	Other Considerations		
4.1	Financial, Human Resources & Risk Implications		
	Financial: Any Saturday on which a refuse collection service is provided will be treated as a "substitute" Public Holiday with additional payments as per with national conditions.		
	Human: Employees have to request leave if they do not want to work a public/bank holiday. In addition to enhanced payment rates employees are entitled to appropriate TOIL.		
	Risk Management: N/A		
4.2	Screening & Impact Assessments		
	Equality & Good Relations Implications: N/A		
	Rural Needs Implications: N/A		
5.0	Recommendation(s)		
5.1	Members are asked to note the content of this report.		
6.0	Documents Attached & References		
6.1	None		