



08 January 2024

Dear Councillor

You are invited to attend a meeting of the Environment Committee to be held in The Chamber, Cookstown and by virtual means at Burn Road, Cookstown BT80 8DT on Monday, 08 January 2024 at 19:00 to transact the business noted below.

A link to join the meeting through the Council's remote meeting platform will follow.

Yours faithfully

Adrian McCreesh
Chief Executive

AGENDA

OPEN BUSINESS

1. Notice of Recording
This meeting will be webcast for live and subsequent broadcast on the Council's You Tube site [Live Broadcast Link](#)
2. Apologies
3. Declarations of Interest
Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.
4. Chair's Business

Matters for Decision

- | | | |
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| 5. | Environmental Services Proposed Scale of Charges for 2024/25 | 3 - 6 |
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| 8. | Maghera Public Realm Contract Award - Delegated Authority Request | 41 - 42 |
| 9. | Bus Shelters Update | 43 - 62 |

Matters for Information

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| 10. | Minutes of Environment Committee held on 4 December 2023 | 63 - 70 |
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16.	Dual Language Signage Survey Correction	113 - 130

Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.

Matters for Decision

17. Application for Memorial Bench on Council Property
18. Off Street Car Parking Enforcement Contract and Pay on Foot Pilot Update
19. Tender report for the appointment of Vehicle Suppliers

Matters for Information

20. Confidential Minutes of Environment Committee held on 4 December 2023
21. Capital Framework – ICT Contracts Update
22. Capital Framework – IST Contracts Update
23. Capital Projects – Scoping Contracts Update

Report on	Environmental Services Proposed Scale of Charges for 2024/25
Date of Meeting	8th January 2024
Reporting Officer	Mark McAdoo, Assistant Director, Environmental Services
Contact Officer	Mark McAdoo, Assistant Director, Environmental Services

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report																				
1.1	To seek approval for a proposed scale of charges in relation to Environmental Services for the period 1 st April 2024 to 31 st March 2025.																				
2.0	Background																				
2.1	The proposed charges relate to: the collection and disposal of commercial waste; the sale of wheeled bins and parts; the provision of bulky waste collections; second brown bin collections; acceptance of trade waste at Recycling Centres and cemetery charges.																				
2.2	The Consumer Price Index (CPI) rose by 4.6% in the 12 month period to October 2023. It is therefore proposed that the various charges for Environmental Services be increased by 5% from 1 st April 2024 in line with the current level of inflation.																				
3.0	Main Report																				
3.1	<p>Commercial waste kerbside collection charges</p> <p>Proposed charges for the collection and disposal of commercial waste from 1st April 2024 (increased by 5% and rounded to the nearest five pence) are as shown in table 1 below.</p> <p>Table 1</p> <table border="1"> <thead> <tr> <th rowspan="2">Bin Size</th> <th colspan="2">Cost per Collection</th> </tr> <tr> <th>Residual</th> <th>Recycling</th> </tr> </thead> <tbody> <tr> <td>120 Litre</td> <td>£3.80</td> <td>£2.40</td> </tr> <tr> <td>240 Litre</td> <td>£6.95</td> <td>£4.50</td> </tr> <tr> <td>360 Litre</td> <td>£10.10</td> <td>£6.55</td> </tr> <tr> <td>660 Litre</td> <td>£17.85</td> <td>£11.80</td> </tr> <tr> <td>1100 Litre</td> <td>£29.40</td> <td>£19.45</td> </tr> </tbody> </table> <p>In order to incentivise recycling the charges for the collection of recycling bins equate to only two thirds of the residual waste charges. It should be noted that VAT is not chargeable on commercial waste collections.</p>	Bin Size	Cost per Collection		Residual	Recycling	120 Litre	£3.80	£2.40	240 Litre	£6.95	£4.50	360 Litre	£10.10	£6.55	660 Litre	£17.85	£11.80	1100 Litre	£29.40	£19.45
Bin Size	Cost per Collection																				
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660 Litre	£17.85	£11.80																			
1100 Litre	£29.40	£19.45																			

3.2 Purchase of Wheeled Bins

Proposed charges for the purchase of wheeled bins (increased by 5% and rounded to the nearest pound) are as shown in table 2 below:

Table 2

Bin Size	Cost	Delivery Charge	Total (Exc. VAT)
120/140/180 Litre	£28.00	Included	£28.00
240 Litre:			
Black	£40.00	Included	£40.00
Brown	£34.00	Included	£34.00
Blue	£28.00	Included	£28.00
360 Litre	£57.00	£15.00	£72.00
660 Litre	£142.00	£15.00	£157.00
1100 Litre	£193.00	£15.00	£208.00

Differential charges for the purchase of 240 litre wheeled bins remain in place to encourage recycling i.e. less cost for householders to purchase a second blue bin for collection as permitted under our Waste Collection Policy. Also when a householder needs to purchase all three bins at the one time e.g. for a new property the total charge for all three bins will be reduced to £85 (rather than £102). Charges for the purchase of all size of household bins are inclusive of delivery and payment can be made online.

3.3 Replacement Parts and Miscellaneous Items

Proposed charges for the provision of replacement parts (increased by 5% rounded to the nearest ten pence) and other miscellaneous items (where no increase is proposed) are as shown in table 3 below:

Table 3

Replacement part	Cost
120, 140, 240 or 360 litre bin wheels	£4.00 each
120, 140, 240 or 360 litre bin axles	£4.00 each
Complete bin axle with 2 wheels for above bins	£11.30 per set
240 litre bin lid with pins	£11.30
Individual bin lid pins - all sizes	£1.20 each
660 and 1100 litre castor wheels with brakes	£17.00
660 and 1100 litre castor wheels without brakes	£13.70
Miscellaneous item	
Food Waste Caddies	Free of charge
Home Compost Units	Free of charge
Caddy Liners (approx. 50 liners per roll)	£1.00 per roll
Re-usable garden waste sacks	£2.00 each

3.4 Bulky Household Waste Collection Service

The proposed charge (increased by 5% rounded to the nearest ten pence) for the provision of a bulky household waste collection is £5.70.

3.5 **Collection of Second Brown Bin**

The annual service charge for the collection of a second brown bin is proposed to remain at £50.

3.6 **Disposal of Commercial Waste at Recycling Centres**

The proposed charges for the disposal of commercial waste at Cookstown, Drumcoo and Magherafelt Recycling Centres are proposed to remain as shown in table 4 below:

Table 4

Material	Rate per Tonne	VAT	Total Per Tonne
Residual Waste	£165	£33	£198
Wood	£75	£15	£90
Hard Plastic	£125	£25	£150
Plasterboard	£150	£30	£180
Fridges/Freezers	£50 each	£10	£60 each
Oil filters & rags	£2200	£440	£2640
Engine & vegetable oils	£200	£40	£240
Green (garden) waste	£50	£10	£60
Paint (including cans)	£900	£180	£1080
Rubble	£20	£4	£24

A minimum charge of £5 applies however commercial recyclable waste such as paper, cardboard, batteries, fluorescent tubes, electrical appliances, textiles, scrap metal, plastic bottles and glass bottles will continue to be accepted free of charge.

3.7 **Cemetery Charges**

The proposed charges for cemeteries and burial services (increased by 5% rounded to the nearest pound) are as shown in table 5 below:

Table 5

Fee Category	Proposed Charge
Purchase of grave plot	£246.00
Interment Charge (Adults)	£246.00
Interment Charge (Children U18, Still born, etc.)	No Charge
Burial of Ashes (Adults)	£117.00
Burial of Ashes (Children)	No Charge
Exhumation	£506.00
Headstone Permit	£79.00
Search/Re-issue /Transfer of Certificate	£30.00

Please note for non-residents of the Mid Ulster District Council area, burials and or plot purchase fees shown above will be doubled.

4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: The total estimated annual income from the proposed charges is approximately £450,000
	Human: The administration associated with invoicing and collection of payments is significant.
	Risk Management: N/A
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
5.0	Recommendation(s)
5.1	It is recommended that the proposed scale of charges as outlined be approved for 2024/25.
6.0	Documents Attached & References
6.1	None

Report on	Street Naming and Property Numbering
Date of Meeting	8 th January 2024
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	PJ Fox, Building Control Development Manager

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	For Members to consider the naming of new streets within residential Housing Developments within Mid Ulster District Council.
2.0	Background
2.1	In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility of approving Street Naming and Numbering of buildings erected thereon.
2.2	The Policy for Street Naming and Numbering, as adopted (see Appendix 1) forms the basis for considering proposals for the street naming of new developments.
3.0	Main Report
3.1	<p>Building Control has received requests for the naming of streets within proposed residential developments as follows:</p> <p style="text-align: center;"><u>Request 1 - Site off Bellshill Road, Castledawson</u></p> <p>O’Kane Group Ltd have applied for the naming of a new street off Bellshill Road, Castledawson.</p> <p>The options submitted are as noted below:</p> <p><u>Site off Bellshill Road, Castledawson</u></p> <ol style="list-style-type: none"> 1. Cottage Mews 2. Cottage Close <p>As the options submitted are linked to the locality in each case, it is considered that each option demonstrates compliance with the policy as adopted.</p>

	<p style="text-align: center;"><u>Request 2 – Site off Glen Road, Maghera</u></p> <p>D & L Trading Ltd have applied for the naming of a new street off Glen Road, Maghera.</p> <p>The options submitted are as noted below:</p> <p><u>Site off Glen Road, Maghera</u></p> <p style="margin-left: 40px;"> 1 Cushowen 2 Park A Drohid 3 An Glashagh </p> <p>To ascertain if any of the options are considered Irish, the proposals were forwarded internally to Council’s Irish Language Development Officers who subsequently reviewed and confirmed that all options are considered anglicised versions of the underlying Irish forms.</p> <p>As the options submitted are linked to the locality in each case, it is considered that each option demonstrates compliance with the policy as adopted.</p>
4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: None as the developer will be asked to install the nameplate in the respective new developments in line with Council street naming requirements.</p> <p>Human: None</p> <p>Risk Management: None</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: None</p> <p>Rural Needs Implications: No</p>
5.0	Recommendation(s)
5.1	<p>It is recommended that consideration is given to the approval of one option of each of the following proposals for Street Naming within new residential developments within Mid Ulster District Council:</p>

	<p><u>Site off Bellshill Road, Castledawson</u></p> <p>Either Cottage Mews Or Cottage Close</p> <p><u>Site off Glen Road, Maghera</u></p> <p>Either Cushowen Or Park A Drohid Or An Glashagh</p>
	<p>Documents Attached & References</p>
<p>6.1</p> <p>6.2</p> <p>6.3</p>	<p>Appendix 1 - Policy for Street Naming and Numbering</p> <p>Appendix 2 - Pro-forma containing street naming proposals, location map, site layout plan and historical maps for Site off Bellshill Road, C/dawson.</p> <p>Appendix 3 - Pro-forma containing street naming proposals, location map and site layout plan for Site off Glen Road, Maghera.</p>

Policy on Street Naming and Numbering

Document Control			
Policy Owner	Director of Public Health & Infrastructure		
Policy Author	Director of Public Health & Infrastructure		
Version	Version 2		
Consultation	Senior Management Team	Yes / No	
	Trade Unions	Yes / No	
Equality Screened by	Principal Building Control Officer	Date	27/04/21
Equality Impact Assessment	N/A	Date	
Good Relations	N/A		
Approved By	Environment Committee	Date	11/05/21
Adopted By	Council	Date	27/05/21
Review Date		By Whom	
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8.0	Impact Assessments <ul style="list-style-type: none"> • Equality Screening & Rural Needs Impact • Staff & Financial Resources 	
9.0	Support & Advice	
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11.0	Monitoring & Review Arrangements	

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B	Naming of New Streets and Housing Developments: <i>Procedure</i>	
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1.0 INTRODUCTION

1.1 Mid Ulster District Council resolved that a policy and associated procedures be developed to guide the Council in accordance with the provisions of Article 11 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995("the 1995 Order"), referenced in Appendix A to this policy, on;

- (i) Naming of New Streets and Housing Developments;
- (ii) Renaming and Re-numbering existing streets

2.0 Policy Aim & Objectives

2.1 **Policy Aim:** To ensure the naming of New Streets and Housing Developments is delivered in a fair, equitable and consistent manner.

2.2 Policy Objectives:

- To facilitate Mid Ulster District Council in meeting its statutory obligations with regard to local government Street Naming requirements
- To confirm the mechanism and process by which Mid Ulster District Council will name new streets and housing developments
- To provide residents with a process whereby they may request the renaming of their street
- To ensure street names are reflective of localities within which they are being proposed and engagement of all affected residents of streets where requests have been received to rename

3.0 Policy Scope and Legislative Framework

3.1 This policy relates specifically to the naming of New Streets/ Housing Developments and processing requests for the erection of nameplates expressing the name of the street in a language other than English. The statutory basis for this policy is contained within Article 11 of the 1995 Order.

- 3.2 This legislation empowers Council to authorise the naming of streets within its respective District. The 1995 Order provides for street naming, street numbering and the provision of street signs. It also provides the Council with a discretionary power to erect dual language street signs or second nameplates in a language other than English via Section 1a and 1b. A copy of the relevant statute is included in Appendix A.

Interpretation and Definitions

- 3.3 For purposes of this Policy the following interpretation/ definitions apply as set out within the 1995 Order:

- Nameplate - defined as a means of 'signifying a name in writing'
- Street - defined as 'any road, square, court, alley, passage or lane'.

4.0 Linkage to Corporate Plan

- 4.1 Referring to Mid Ulster District Council's Corporate Plan 2015-2019, this policy contributes toward the delivery of Corporate Theme 1 *Delivering for Our People*.

5.0 Naming of New Streets

- 5.1 Proposals for new Street names linked to traditional place names will be favorably considered and that if such a place name is traditionally in a language other than English, that name may also be considered as the name by which that place may be known. The procedure that will apply in relation to proposal under this [policy] is contained in Appendix [B]. Building names are not controlled by statute and do not form part of this Policy.
- 5.2 Criteria - General

To maintain the heritage and identity of the area administered by Mid Ulster District Council in naming a new Street and/ or Housing Development the following criteria shall be adhered to. The name chosen shall;

1. Reflect the local townland name, or a local geographical/ topographical, social or historical feature.
2. The name shall not use the townland name within which the street and/ or the housing development is situated. The townland name shall still form part of the postal address.

3. The name should not mark any historical or political event or any individual or family, living or deceased.
4. The prefix of the name can only be the same as an existing Street or Road name prefix in the locality if it is accessed from that street or road.
5. To avoid confusion over addresses the name should not sound similar to an existing Street or Road name in that District Electoral Area.
6. The erected nameplate shall express the name in English; and may express that name in any other language other than English in accordance with Article 11 of the 1995 Order.
7. Although not prescriptive or exhaustive the running order/hierarchy for Street naming should follow an easily understood pattern, for example:
 - Road–Street–Avenue–Mews–Drive–Lane–Close–Alley

6.0 Renaming and Renumbering Existing Streets

6.1 Provision shall be made for the renaming and renumbering of existing Streets within the Mid Ulster District Council area, where instances as noted in 7.2 below require that that this be undertaken to maintain a consistent approach to street naming. The 1995 Order empowers Council to authorise Street names within the area they administer. The procedure that will apply in relation to a proposal under this policy is contained in Appendix C.

6.2 Criteria - General

The renaming or renumbering of an existing street shall normally only be considered;

- To remove similar or the same street name in the immediate locality
- Where a street name has been 'lost'
- To correct an incorrectly spelt name
- If emergency services have reported problems in identifying and locating the street
- If postal services or other statutory agencies has reported problems in identifying and locating the street
- Where a request has been received by the Council and signed by not less than 50% of the occupiers of a street to which a change is being sought. This would be based on 1 occupier per premises on the relevant street

7.0 Roles and Responsibilities

7.1 **Director of Public Health and Infrastructure:** shall have responsibility for implementation of this policy by Mid Ulster District Council, through the Building Control Service.

7.2 **Building Control Service:** shall be responsible for implementing arrangements to administer; (i) requests to name New Streets and Housing Developments and (ii) requests to rename existing Streets.

8.0 Impact Assessments

8.1.1 Equality Screening & Impact

8.1.1 This policy has been subject to equality screening in accordance with the Council's equality scheme screening process. It has been 'screened out' for an Equality Impact Assessment.

8.2 Rural Needs Impact

8.2.1 This policy has been subjected to a rural needs impact assessment and thus can demonstrate regard to rural needs when delivering this public service.

8.3 Staff & Financial Resources

8.3.1 No issues have been identified which will impact on the delivery of Council business as a result of this policy being implemented. Valid requests for determination will be brought to attention of Committee.

9.0 Support and Advice

9.1 Advice and guidance on the implementation of this should be sought from the Head of Building Control

10.0 Communication

10.1 The Building Control Service within the Public Health & Infrastructure Department of Council is responsible for the communication, delivery and adherence to this policy

11.0 Monitoring and Review Arrangements

11.1 Implementation of this policy will be routinely monitored and a formal review undertaken 4 years from its effective commencement date.

Appendix A
Article 11, Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995

Street names and numbering of buildings

Powers of councils in relation to street names and numbering of buildings

11.—(1) A council may erect at or near each end, corner or entrance of any street in its district a nameplate showing the name of the street; and a nameplate erected under this paragraph—

- (a) shall express the name of the street in English; and
- (b) may express that name in any other language

(2) A council may, immediately adjacent to a nameplate erected under paragraph (1) which expresses the name of a street in English only, erect a second nameplate expressing the name of the street in a language other than English.

(3) Neither this Article nor anything done by a council thereunder authorises or requires the use of the name of a street expressed in a language other than English as, or as part of—

- (a) the address of any person; or
- (b) the description of any land; for

the purposes of any statutory provision.

(4) In deciding whether and, if so, how to exercise its powers under paragraph (1)(b) or (2) in relation to any street, a council shall have regard to any views on the matter expressed by the occupiers of premises in that street.

(5) Any person who—

- (a) obscures, pulls down or defaces any nameplate erected under paragraph (1) or (2);
- (b) erects in any street any nameplate showing as the name of the street a name different from that in any nameplate erected in the street under paragraph (1) or (2); or
- (c) erects in any street any nameplate purporting to show the name of the street, without the authorisation of the council for the district in which the street is situated,

shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(6) Where a council has exercised its powers under paragraph (1) in relation to any street, the occupier of each house or other building in that street shall ensure that that house or building is at all times marked with such number as the council may approve for the purposes of this Article.

(7) Where a person fails to comply with paragraph (6) the council may serve on him a notice requiring him to comply with that paragraph within 7 days from the date of service of the notice.

(8) A person who fails to comply with a notice served on him under paragraph (7) shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(9) Where a person fails to comply with a notice served on him under paragraph (7) in respect of any house or other building, the council may itself do anything which he has failed to do and may recover from that person summarily as a civil debt any expenses thereby reasonably incurred by it.

(10) In this Article—
“nameplate” includes any means of signifying a name in writing; “street” includes any road, square, court, alley, passage or lane.

(11) The power of a council to erect a nameplate under paragraph (1) or (2) includes power—

- (a) to erect it on any building or in such other manner as the council thinks fit; and
- (b) to cause it to be erected by any person authorised in that behalf by the council.

(12) The following statutory provisions shall cease to have effect, namely—

- (a) sections 64 and 65 of the Towns Improvement Clauses Act 1847^{F6};
- (b) in section 38 of the Towns Improvement (Ireland) Act 1854^{F7} the words “naming the streets and numbering the houses and also so much thereof as relates to”;
- (c) section 21 of the Public Health Acts Amendment Act 1907^{F8};
- (d) section 19 of the Public Health and Local Government (Miscellaneous Provisions) Act (Northern Ireland) 1949^{F9}; and
- (e) so much of any local Act as relates to the naming of streets or the numbering of houses or buildings;

Appendix B
Naming of New Streets and Housing Developments: *Procedure*

1. Developers should submit an application for a new Street/ Development naming to the Council's Building Control service within the Public Health and Infrastructure Department ("the Department") before any promotional activity on the sale of properties commences.
2. The applicant should recommend at least 2 but no more than 3 names per street for consideration, outlining how they consider the proposed names comply with the criteria referred to within Section 5.2 above. To ensure compliance, applicants should consider contacting local historical/community groups where available, which may be beneficial on receiving advice on names which would be relevant for proposed names of a new road/street in the locality.
3. If the Department determines that the name(s) does not conform to the criteria within 5.2 of this Policy, the developer/applicant will be informed of this and asked to submit an alternative name(s) and/or written representations as to why they disagree. When the Council receives an alternative name(s) and the Council Officer deems that it meets the criteria then it will be recommended to the Council's Environment Committee for consideration.
4. If the developer/applicant is not in agreement with the Department's evaluation they can make written representations which will be considered at the next available meeting of the Environment Committee.
5. The developer/ applicant will be informed of the approved name following approval of the Environment Committee minutes at the next available Council meeting of Mid Ulster District Council
6. Should the Committee not accept any of the presented options the applicant/ developer will be informed of the Council's decision
7. If following the non-acceptance of a proposed name the applicant/ developer does not resubmit an alternative name to the Council within 8 weeks of the date of the decision letter, the Council may identify a name and notify the applicant/ developer of their intention to approve that name. The Council shall allow four weeks to elapse from the date of the notification of the name before presenting it to the next available Environment Committee
8. If a street name has been approved by the Council it shall not be considered for change within 6 months from the date of approval, unless in accordance with the Council's Standing Orders.
9. Names shall be shown on nameplates which will include the townland where relevant and erected in line with current Guidance.
10. New buildings will be allocated numbers consecutively with odd numbers to the right hand side and even numbers to the left hand side.

Appendix C

Renaming Existing Street Name: Procedures

This procedure provides guidelines for the procedure for renaming of existing street/road names which the 1995 Order empowers councils to authorise. The following procedure for canvassing the views of occupiers and the criteria to be applied in deciding whether to rename a street with an alternative in English shall be:

1. Upon receipt of a petition, signed by not less than 50% of the householders (based on one resident per household over the age of 18) of the street/road ("a Petition") the Council will consider a survey of the street/road in relation to the desired name change and reason for same.
2. The proposed name must meet the criteria set down in this policy for the naming of New Streets, as detailed within 5.2 of this policy.
3. If the Department considers the new name meets the criteria, approval to undertake the survey will be sought from the Environment Committee.
4. The Council will survey, by post, to the occupier(s) of each of the properties listed on the Electoral Register and one survey per established business as appears on the Non-Domestic Valuation List of that street/road or the part of a street/road affected at that time; seeking their views on the request to change the name. The survey shall be carried out by the Council's Building Control service.
5. Residents of the existing street being surveyed to be made aware at time of survey of issues which will arise if the street is successfully renamed.
6. Replies will be by way of a supplied self-addressed envelope and must be returned by the date specified in the correspondence giving notification of the survey and reason for same . Only replies received from registered occupiers by that date will be considered
7. The outcome of the survey will be presented to the Environment Committee and only where all occupiers (100 %) in the affected street agree with the proposed name change, will a recommendation be presented to approve the change.
8. Where a request is not approved any further request will not be considered until the expiry of a 12 month period from the date of the Environment Committee meeting where the outcome of the survey was considered.
9. Where a Petition to have an existing street renamed is not approved then the occupiers will be notified of this.

10. Where a new nameplate is erected. The decision to remove an existing nameplate will be made by Property Services, where deemed necessary to do so.
11. Historical nameplates may remain in place where they are fitted to an existing wall (or dwelling), where they will not affect directional issues. This shall be at the discretion of Property Services.
12. Where the Department receives a request from the emergency services, mail delivery services or other statutory bodies who have difficulty locating the street to rename it. They shall inform residents as noted above and consider to survey and rename the street upon the agreement of all households on that street. Such requests shall be notified to and approval sought from Environment Committee and outcome of survey reported to same.

MID ULSTER DISTRICT COUNCIL

New Street Name Proposals



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Applicants Name & Address: O'KANE GROUP LTD
92, ALTINURE ROAD, CLAUDY, CO. DERRY,
BT47 4DE

Description:

Ref: DEVELOPMENT NAMING.

	Proposed Street Name	Linkage to Locality	Reason for Choice
Option 1	COTTAGE MEWS	DAISY COTTAGE IS LOCATED BESIDE OUR DEVELOPMENT.	DAISY COTTAGE DATES BACK TO 1900'S. WE WANTED TO USE COTTAGE IN OUR DEVELOPMENT DUE TO THE CLOSE PROXIMITY.
Option 2	COTTAGE CLOSE	COTTAGE IS LOCATED BESIDE OUR DEVELOPMENT.	DUE TO THE CLOSE PROXIMITY OF THE COTTAGE WE FELT IT WOULD BE IN KEEPING WITH THE AREA.
Option 3			

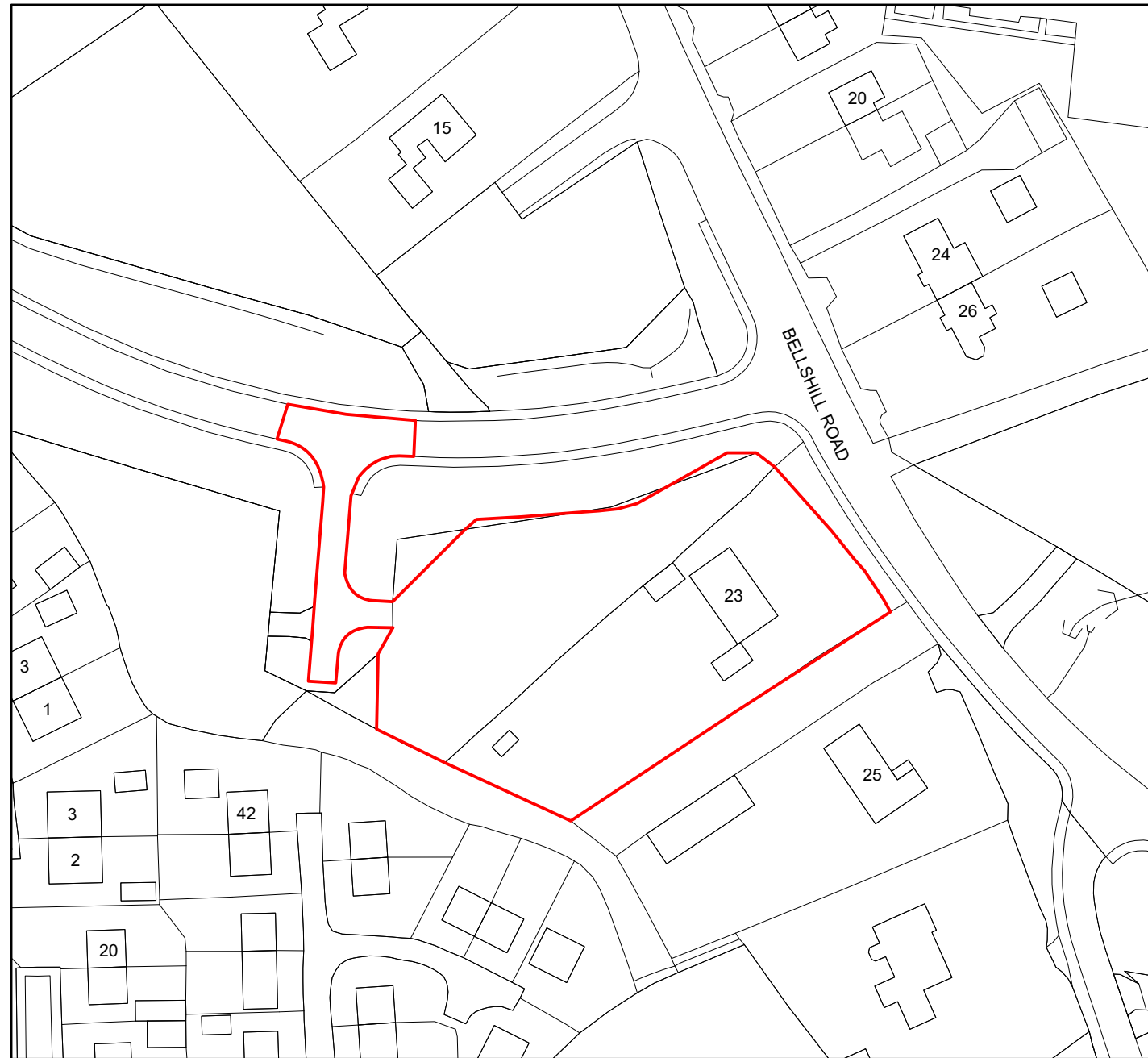
* Please avoid the use of apostrophes, hyphens, full stops and commas.

Please note that street naming proposals should be in accordance with Mid Ulster Council Policy (Attached)

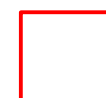
Signed


[Redacted Signature]

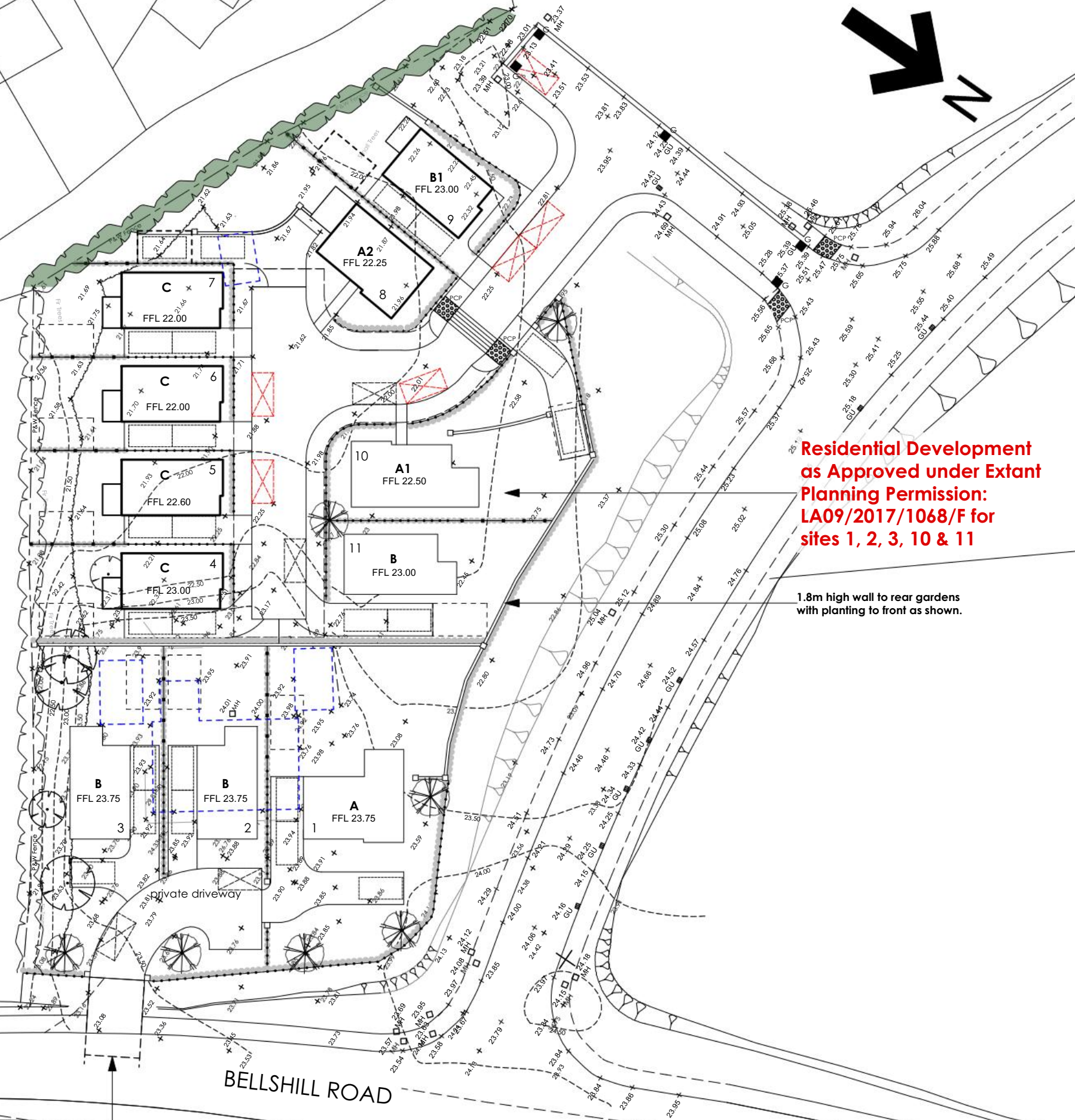
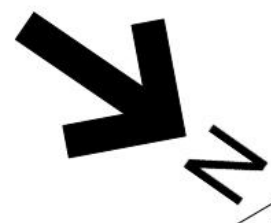
Dated 13.09.23



KEY:

 EXTENT OF LAND RELATING TO APPLICATION

Project Ref: 17123	Client: OKane Group Ltd	Date: 19/07/23	 4-6 Linenhall Street, Ballymoney, County Antrim, BT53 6DP T: 028 7044 5000 E: hello@herearchitects.com W: www.herearchitects.com	
Drawing Ref: S01	Project Title: Proposed Residential Development, 23 Bellshill Road, Castledawson	Scale: 1:1250		
Revision: -	Drawing Title: LOCATION MAP	Drawn By: NH		Checked By: FDMCL
		Drawn By: -		Checked By: -



**Residential Development
as Approved under Extant
Planning Permission:
LA09/2017/1068/F for
sites 1, 2, 3, 10 & 11**

1.8m high wall to rear gardens
with planting to front as shown.

25

BELLSHILL ROAD


Existing site access to no. 23 Bellshill
Road widened from 4.5m to 6m,
as shown

26

20

16

Coordinates to Irish Grid, levels to Ordnance Datum

Project Ref: 17123	Client: O'Kane Group Ltd	Date: 13/02/19	 4-6 Linenhall Street, Ballymoney, County Antrim, BT53 6DP T: 028 7044 5000 E: hello@herearchitects.com W: www.herearchitects.com
Drawing Ref: D02	Project Title: Proposed Residential Development, 23 Bellshill Road, Castledawson	Scale: 1:500	
Revision: -	Drawing Title: PROPOSED SITE PLAN	Drawn By: NMK	
		Checked By: FDMCL	



Annaghmore Townland, Co. Londonderry

- English
- Gaeilge (/ga/londonderry/loughinsholin/magherafelt/castledawson/annaghmore/)
- Deutsch (/de/londonderry/loughinsholin/magherafelt/castledawson/annaghmore/)
- Français (/fr/londonderry/loughinsholin/magherafelt/castledawson/annaghmore/)

Search for a townland, civil parish, barony, electoral division or civil parish

Search

(/)

Co. Londonderry (/londonderry/) → Loughinsholin (/londonderry/loughinsholin/) → Magherafelt Civil Parish (/londonderry/magherafelt2/) → Castledawson Electoral Division (/londonderry/castledawson/) → Annaghmore (/londonderry/loughinsholin/magherafelt/castledawson/annaghmore/)

- Map ↓
- Area ↓
- Bordering Townlands ↓
- Subtownlands ↓
- Records Search ↓
- OpenStreetMap ↓

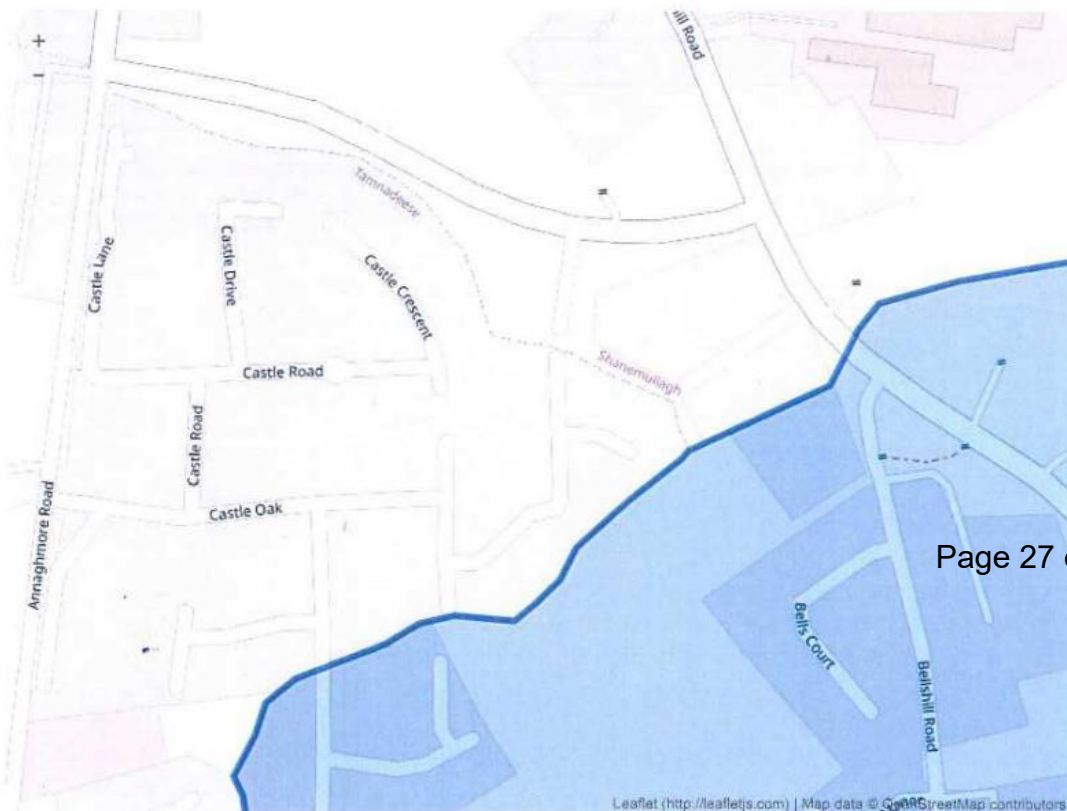
Annaghmore is in the Electoral Division of Castledawson (/londonderry/castledawson/), in Civil Parish of Magherafelt (/londonderry/magherafelt2/), in the Barony of Loughinsholin (/londonderry/loughinsholin/), in the County of Londonderry (/londonderry/)

The Irish name for Annaghmore is Eanach-mor

Annaghmore is on Logainm.ie: Annaghmore (<http://www.logainm.ie/en/58359>).

Map

It is located at 54° 45' 56" N, 6° 33' 19" W.



Page 27 of 130

Leaflet (<http://leafletjs.com>) | Map data © OpenStreetMap contributors

Area

Annaghmore has an area of:

- 2,209,573 m² / 220.96 hectares / 2.2096 km²
- 0.85 square miles
- 546.00 acres / 545 acres, 3 roods, 39 perches

Nationwide, it is the 9771st largest townland that we know about

Within Co. Londonderry, it is the 285th largest townland

Borders

Annaghmore borders the following other townlands:

- Aughrim (/londonderry/loughinsholin/artrea/ballyronan/aughrim/) to the south
- Derrygarve (/londonderry/loughinsholin/artrea/castledawson/derrygarve/) to the east
- Killyneese (/londonderry/loughinsholin/magherafelt/magherafelt/killyneese/) to the west
- Shanemullagh (/londonderry/loughinsholin/magherafelt/castledawson/shanemullagh/) to the north
- Tamnadeese (/londonderry/loughinsholin/magherafelt/magherafelt/tamnadeese/) to the west
- Tamnarian (/londonderry/loughinsholin/ballyscullion/castledawson/tamnarian/) to the east
- The Creagh (/londonderry/loughinsholin/artrea/the-creagh/) to the east
- Tullylinkisay (/londonderry/loughinsholin/magherafelt/magherafelt/tullylinkisay/) to the west

Subtownlands

We don't know about any subtownlands in Annaghmore.

Genealogy / Ancestry / Records Search

Curious to see who lived in Annaghmore in the past? Maybe even seeing scans of their handwritten census returns?

- Search the 1911 Irish Census for Annaghmore (http://www.census.nationalarchives.ie/search/results.jsp?census_year=1911&county19011911=Londonderry&townland=Annaghmore&ded=Castledawson&search=Search)
- Search the 1901 Irish Census for Annaghmore (http://www.census.nationalarchives.ie/search/results.jsp?census_year=1901&county19011911=Londonderry&townland=Annaghmore&ded=Castledawson&search=Search)
- Search Griffith's Valuation (1847-1864) for Annaghmore (<http://www.askaboutireland.ie/griffith-valuation/index.xml?action=doPlaceSearch&Submit.x=51&Submit.y=16&Submit=Submit&freetext=Annaghmore&countyname=Londonderry&baronynname=Loughinsholin&unionname=&pc>)

OpenStreetMap

Annaghmore was added to OpenStreetMap on 22 Apr 2015 by Stephen_Co_Antrim.

View

[View on OpenStreetMap.org \(https://www.openstreetmap.org/relation/4820091\)](https://www.openstreetmap.org/relation/4820091)

[Show Changes \(https://pewu.github.io/osm-history/#/relation/4820091\)](https://pewu.github.io/osm-history/#/relation/4820091)

Edit

 [JOSM \(http://localhost:8111/import?url=http://api.openstreetmap.org/api/0.6/relation/4820091/full\)](http://localhost:8111/import?url=http://api.openstreetmap.org/api/0.6/relation/4820091/full)

 [iD \(https://www.openstreetmap.org/edit?editor=id&relation=4820091\)](https://www.openstreetmap.org/edit?editor=id&relation=4820091)

[Potlatch \(https://www.openstreetmap.org/edit?editor=potlatch2&relation=4820091\)](https://www.openstreetmap.org/edit?editor=potlatch2&relation=4820091)

[Level0 \(http://level0.osmz.ru/?url=relation/4820091\)](http://level0.osmz.ru/?url=relation/4820091)


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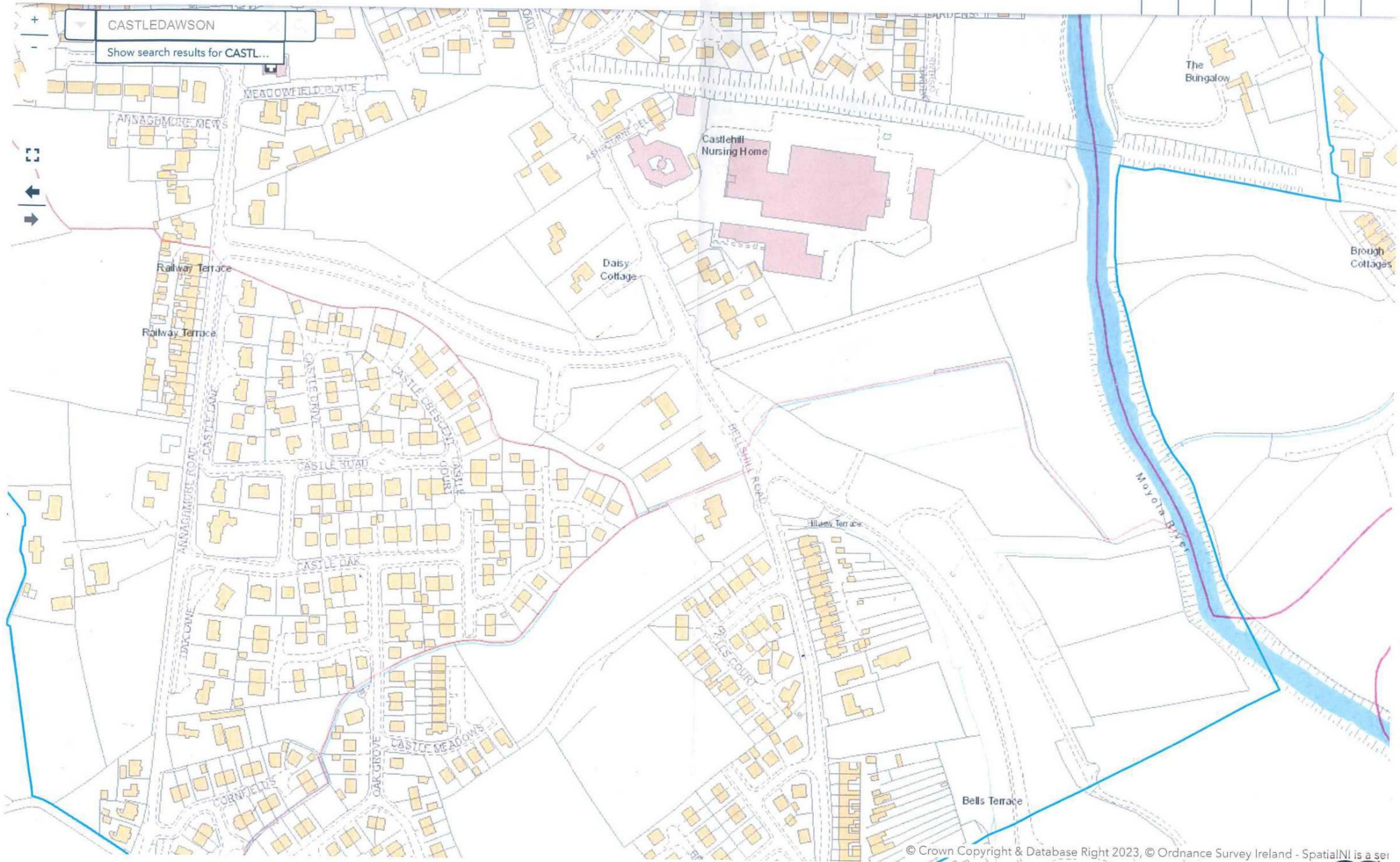
Find address or Place



Layer List

Layers

- County Boundaries
- Parish and Townland Boundaries
- Points of Interest
- OSNI 1:10 000 Metric Scale Irish Grid (1957 - 1986) Grid (
- OSNI Six Inch to One mile Irish Grid (1952 - 1967)
- OSNI Historical Fifth Edition (1919 - 1963)
- OSNI Historical Fourth Edition (1905 - 1957)
- OSNI Historical Third Edition (1900 - 1907)
- OSNI Historical Second Edition (1846 - 1862)
- OSNI Historical First Edition (1832 - 1846)
-  OSNIHistorical_CS_OS_6_x_x_1_Footprint



MID ULSTER DISTRICT COUNCIL

New Street Name Proposals



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Applicants Name & Address: D&L TRADING LTD
143 TIRKANE ROAD, MAGHERA, BT46 5NH

Description: NEW DEVELOPMENT ON GLEN ROAD, MAGHERA

Ref: F/2022/1276/MAST

	Proposed Street Name	Linkage to Locality	Reason for Choice
Option 1	CUSHOWEN	MEANS "RIVERSIDE"	THE FALYLEA RIVER RUNS PAST THE SITE
Option 2	PARK A DROHID	MEANS "FIELD OF THE BRIDGE"	THE GALWILLY BRIDGE IS LOCATED NEARBY
Option 3	AN GLASHAGH	MEANS "PLACE OF STREAMS"	THERE ARE STREAMS TO THE WEST & EAST AND THE RIVER TO THE SOUTH

* Please avoid the use of apostrophes, hyphens, full stops and commas.

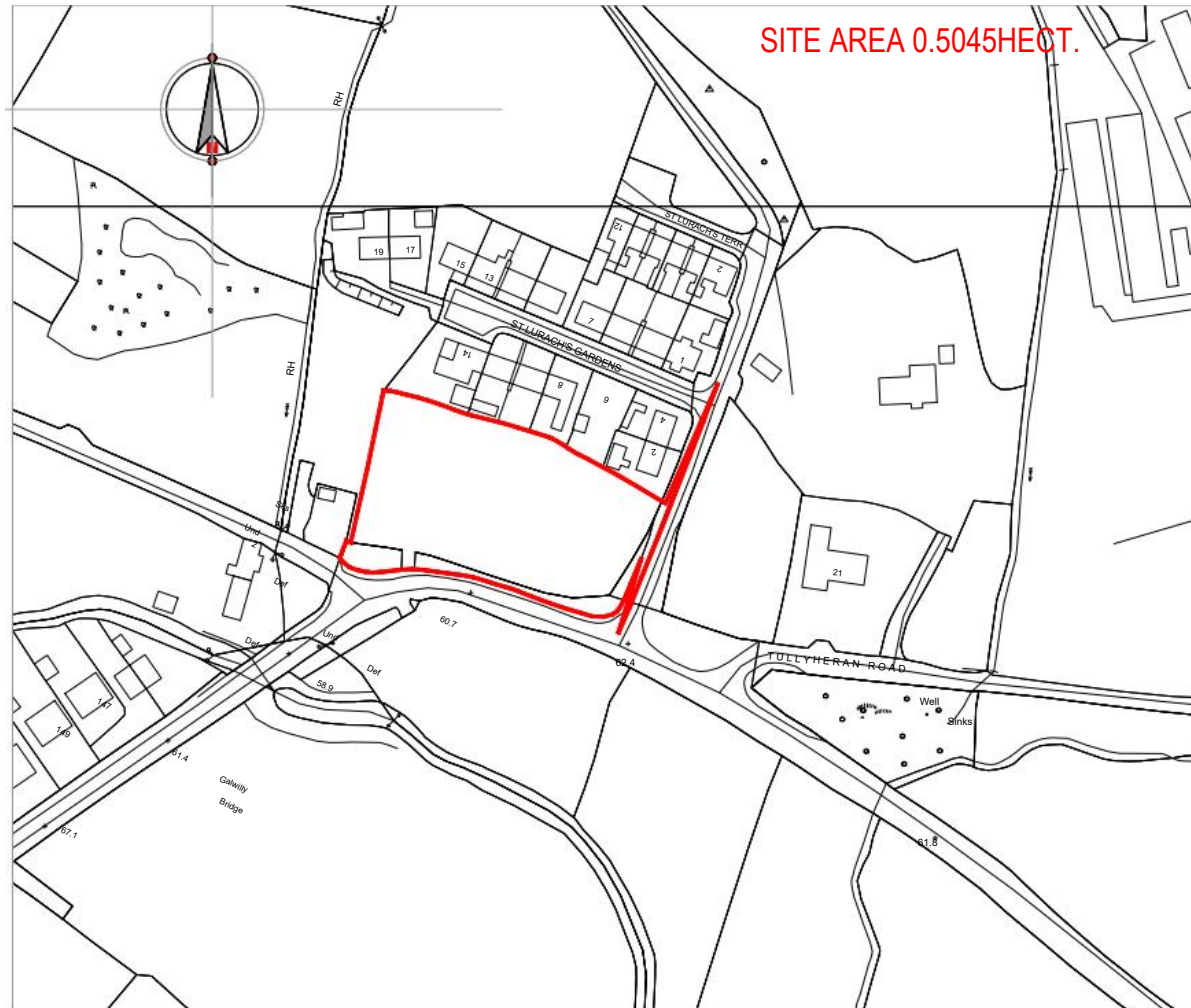
Please note that street naming proposals should be in accordance with Mid Ulster Council Policy (Attached)

Signed

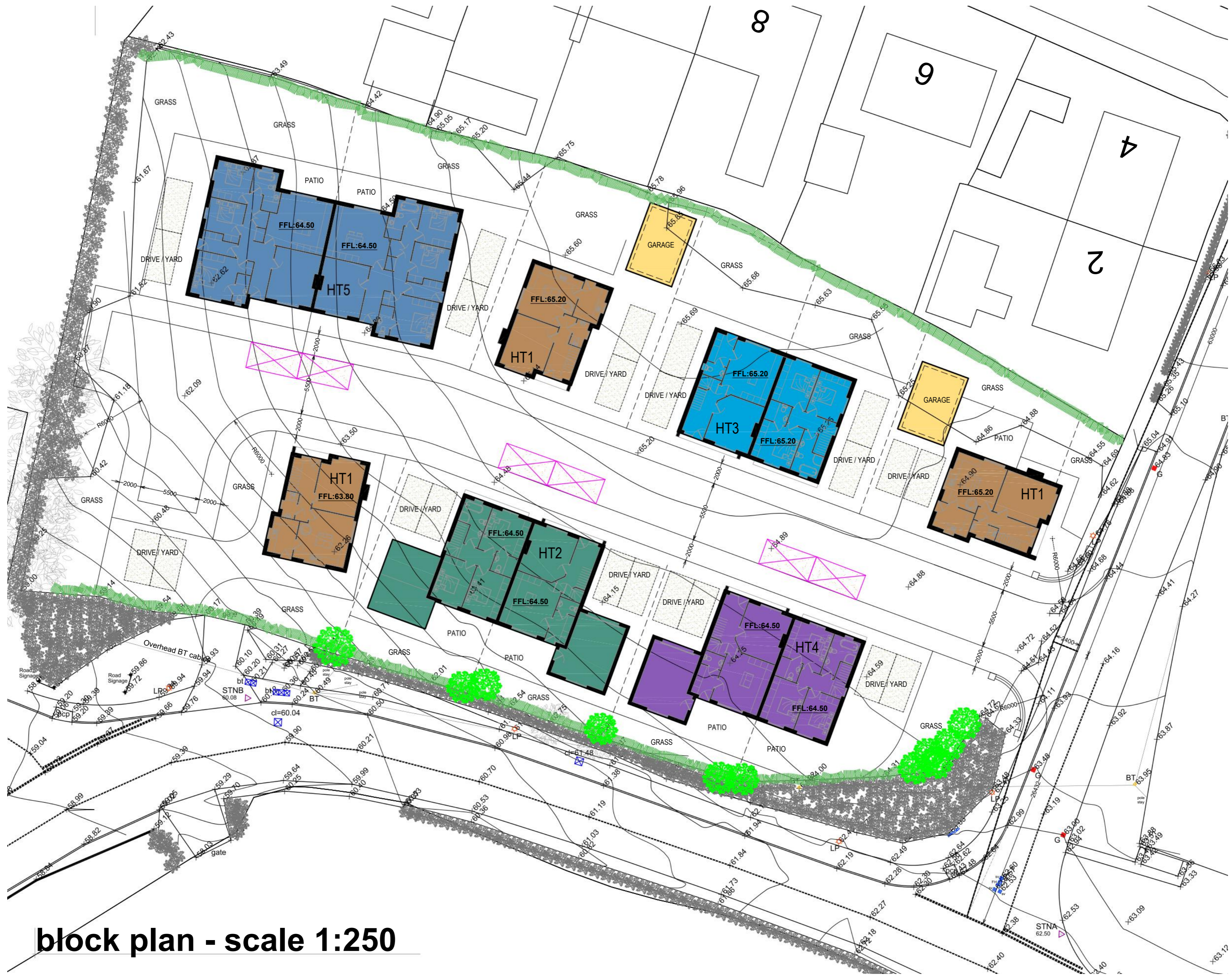
[Redacted Signature]

Dated

31/5/23



location map - scale 1:2500



block plan - scale 1:250

Report on	Entertainment Licensing Committee Protocol
Date of Meeting	8 th January 2024
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	PJ Fox, Building Control Development Manager

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To seek members approval on the process to consider an Entertainment Licence taken to Committee for decision.
2.0	Background
2.1	The Council has responsibility for Licensing Places of Entertainment in accordance with The Local Government (Miscellaneous Provisions) (NI) Order 1985.
2.2	Each application received for the Grant, Renewal, Variation or Transfer of an Entertainment Licence is processed in accordance with the above legislation and the Entertainment Licensing Policy as adopted by Mid Ulster District Council. See Appendix 1
2.3	There are however circumstances when the Council must meet to discuss an application and provide the opportunity for certain persons to appear before, or have their representation heard by the council before a decision is made.
2.4	Circumstances where an Objection or Representation are to be considered include the following: <ul style="list-style-type: none"> 1) Where PSNI provide information or object to the grant of the licence 2) Where Fire Service have provided an objection to the grant of the licence 3) Where representations have been received because of the Public Notices placed. 4) Where the applicant wishes to make a representation to the council 5) Where the council proposes to refuse an application

3.0	Main Report
	<p data-bbox="213 237 624 271">Format of Representations</p> <p data-bbox="140 277 1398 562">3.1 In advance it is necessary for members to consider the Committee process involved in hearing from Officers, objectors, statutory consultees and the applicant. Members should understand that information presented to Council from an objector representing local residents can be in a variety of formats including written submissions, images, presentations and videos. Showing videos from third party snap chats or similar platforms however would be a breach of data protection legislation as there is the risk of harm to the individuals shown the videos if they were identified as it is not possible to mask, pixilate or redact the images.</p> <p data-bbox="140 640 1398 853">3.2 Committee will be aware that it has a responsibility to make decisions which are sound, lawful, fair and transparent. This means that they must have an open mind when considering an application and ensure that they take into account all relevant considerations and leave out of account irrelevant considerations. A procedure will also allow officers to advise the parties of the process in advance.</p> <p data-bbox="213 898 679 931">Representations to Committee</p> <p data-bbox="129 938 1398 1570">3.3 It is proposed that the meeting shall proceed as follows: <ul style="list-style-type: none"> • The meeting will be in restricted session. • The case officer report will be presented to Committee. • Committee will then have the opportunity to ask questions about the case officer report or seek legal advice before deputations. • Once the Chair is satisfied that there are no questions for officers the parties will be invited into the meeting in the order set out below. • Speakers will not be permitted to be present in the Chamber for other deputations. • Officers will summarise the deputations to the applicant so that they understand the case which has been made against them. • Speakers will be permitted to be present, either in the Chamber or remotely, to hear the Committee discussion. • Committee decision will then be made in restricted session without speakers present. • Committee or Officers will then communicate decision to applicant and objectors. </p> <p data-bbox="140 1648 1398 1749">3.4 Only those who have made written submissions and registered a request to speak in respect of an application shall be permitted to make oral representations before the Committee.</p> <p data-bbox="140 1827 1398 2018">3.5 Deputations shall be heard in the following order: <ul style="list-style-type: none"> • Statutory consultees (PSNI & NIFRS); • Objectors and/or their representatives; • Applicant and/or their representatives and/or those supporting the application. </p>

3.6	Deputations shall consist of no more than 3 persons. Where there are more than 3 objectors or groups of objectors they will be required to arrange a single deputation to express their representations.
3.7	Deputations shall be confined to the presentation of a slideshow and/or the making of a short address either by each member of the deputation or, should they so wish, by their nominated spokesperson or legal adviser.
3.8	Each deputation shall be permitted a maximum of 5 minutes to address the Committee. Where more than one person wishes to make representation the 5 minutes should be shared between the members of the deputation. Speakers will not be permitted to circulate papers to members at the Committee meeting. Committee will have the option on the night of extending time allowances if deemed appropriate.
	Submissions of representations to Committee
3.9	If a speaker wishes to present a slideshow, a copy of the presentation must be emailed to Council officers 3 working days before the Committee. Due to data protection issues, speakers are not permitted to share images of third parties as part of their presentation without confirming the consent of that third party to officers in advance of the meeting.
3.10	This proposed process is similar to that which was approved and followed by Committee for consideration recently of Gribbens Entertainment Licence and will be kept under review with any policy and procedure updates.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within Current Resources
	Human: Within Current Resources
	Risk Management: Within Current Resources
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are asked to note the contents of the report and approve the process as detailed in section 3.0 to hear Entertainment Licence applications taken to the Environment Committee for consideration.
6.0	Documents Attached & References

6.1	Appendix 1 – Mid Ulster District Council Entertainment Licensing Policy.
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MID ULSTER DISTRICT COUNCIL

Licensing of Places of Entertainment in accordance with
The Local Government (Miscellaneous Provisions) (NI) Order 1985

Article 3 and Schedule 1

ENTERTAINMENT LICENSING POLICY

1. Subject to Paragraph 2 an Entertainments Licence shall remain in force for a period not exceeding twelve months from the date of issue of licence.
2. Where before the date of expiry of an occasional or annual type Entertainments Licence an application has been made for its renewal it shall be deemed to remain in force notwithstanding that the date has passed until the withdrawal of the application or its determination by the Council.
3. Each application for the grant or renewal of an entertainments licence can be received electronically or in hard copy form and shall be accompanied by: –
 - a. one copy of the application form
 - b. the prescribed fee
 - c. a certificate to confirm public liability insurance and limit of indemnity
 - d. an electrical certificate completed and signed by a competent Electrical Engineer (such certificate shall be required with each application for the grant of a licence and at intervals not exceeding three years thereafter). (Inspection and Test Certificates in respect of fire alarm systems and emergency lighting shall be required annually).
 - e. one copy of the layout plans of the premises which are detailed to include all fire safety measures (such plans shall be required with each application for the grant of a licence but shall not be required with subsequent renewal applications unless significant alterations have been carried out).
 - f. a fire risk assessment which will be current for three years subject to an annual review.
4. Each application for the variation or transfer of an entertainments licence (which does not constitute part of an application for renewal of a licence) shall be accompanied by: –
 - a. One copy of the application form
 - b. the prescribed fee
 - c. a certificate to confirm public liability insurance and limit of indemnity (in the case of a transfer application).
5. Public notice of each application shall be given in one of the local newspapers (except in the case of certain 14 day type licence applications, which are exempt from this requirement) not later than seven days after the date of the application. A copy of such notice shall be submitted to the council as soon as practicable after publication.
6. A copy of each application received shall be sent to the appropriate Sub-Divisional Police Commander and to the Fire Authority requesting observations/comments within 14 Days..
7. In the case of new applications the Fire Authority shall be requested to inspect the premises and provide a copy of their report.
8. Where a generic response/objection has been forwarded by the PSNI or NIFRS, the Head of Service will request detailed comments in relation to the premises within 14 days. Where no response or insufficient comments have been forwarded within 14 days, the Entertainment Licence application will be processed in accordance with the delegated arrangements
9. Following receipt of applications for the grant or renewal of licences, arrangements shall be made to inspect the premises (where possible within 14 days).

10. Each applicant shall be informed of any matters which require attention before the licence can be granted or renewed. A maximum period of two months shall be permitted to enable such matters to be attended to where the application is in respect of the grant of a licence. In the case of a renewal application the maximum period of time shall be one month.
11. Where prior inspection has not been requested by the applicant a follow-up inspection shall be undertaken at the expiry of the period specified in Paragraph 10. In the event of all of the items previously notified to the applicant not having been satisfactorily attended to the applicant shall be informed that failure to confirm satisfactory completion within a further period of fourteen days shall result in the application being refused. The applicant shall, at the same time, be informed of their right to appear before and be heard by the Council/Committee.
12. In the event of matters still not having been attended to in accordance with paragraphs 10 and 11 the application shall be refused.
13. When an application is refused the applicant shall be informed of their right of appeal. The applicant shall also be informed that the premises may be monitored and should a breach of Article 3 and Schedule 1 of the 1985 Order be observed, this will be reported to the Council and legal proceedings may follow.
14. Where there is reason to suspect that entertainment to which the Order applies is, or is intended to be, provided at a place to which the Order applies the occupiers or other responsible person shall be requested to submit a licence application. Where, after a period of twenty-one days, an application has not been received arrangements shall be made to carry out a during performance inspection. Any observed breach of Article 3 and Schedule 1 of the 1985 Order shall be reported to the Council to enable legal action to be considered.
15. The application of Paragraph 14 shall not preclude legal action being considered before the expiry of the twenty-one day period in exceptional circumstances where there is a serious risk with regard to safety and/or disturbance.
16. Where following statutory consultation and inspection of the premises, the premises are considered to be in compliance with the requirements, the application shall be brought before the Committee for consideration through its Delegated arrangements. Any objections received as a result of the statutory consultations and public notice shall be included in a report to be considered by Committee, together with the nature of the entertainment proposed and the days/hours requested.
17. Where the Council is minded to refuse an application or to impose additional terms, conditions or restrictions the applicant shall be afforded the opportunity of appearing before and of being heard by the Council Committee.
18. Each approved application for the Grant, Renewal, Variation or Transfer of a Licence shall be subject to the terms, conditions and restrictions as approved by the Council and which may be subject to amendment.
19. A copy of each approved application for the grant, renewal, variation or transfer of a licence shall be sent to the appropriate Sub-Divisional Police Commander and the Fire Authority.
20. Where an Entertainments Licence is in force, selective during performance inspections may be carried out. Any observed breaches of the terms, conditions and restrictions applicable to the licence shall be brought to the licensee's attention and where necessary, follow-up inspections may be undertaken. Failure to rectify any matters brought to the licensee's attention or where the breaches are of a particularly serious nature shall be reported to the Council to enable legal action to be considered.
21. A review of this Policy will be undertaken after 12 months and appropriate revisions made as required.

February 2017

Report on	Maghera Public Realm Contract award - Delegated Authority request
Date of Meeting	8 th January 2024
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	Terry Scullion, AD Property Services

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0 Purpose of Report	
1.1	For Council to approve awarding delegated powers for the award of a IST Capital Contract for the Maghera Public Realm Scheme, if required.
2.0 Background	
2.1	As members are aware, Council is responsible for delivering the Strategic Maghera Regeneration Project funded by the Department for Levelling Up, Housing and Communities (LUHC) in parallel with Council's extensive Capital Programme, and other Strategic projects.
2.2	Members will be aware the three elements of the project have to be delivered simultaneously and by the very challenging deadline of March 2025. In order to meet the LUHC funding deadline, and so that funding isn't lost to Maghera, project implementation is very important at this juncture, particularly in respect of an IST procurement appointment for the delivery of the Public Realm element of the scheme.
3.0 Main Report	
3.1	The indicative IST contract value for the Public Realm Scheme is estimated to be in the region of £3.65m. The scheme is in public procurement mode and the tender will close on the 21 st December 2023.
3.2	At this juncture it is highly unlikely that tender evaluation will be complete in time to bring a paper before January 2024 Environment Committee for decision. To progress the award and maintain funding deadlines it is intended to bring a tender evaluation report direct to the Council meeting on 25 th January 2024. However, in the event this is not achievable, approval to award the IST contract at the Environment Committee on 13 th February 2024 is required.
3.3	The end date for delivery of this project is 31 st March 2025. Due to the limited timeframe involved, approval is therefore sought to delegate authority to the February Environment Committee to authorise the award of this IST contract to the successful tenderer. This will allow for progressing scheme delivery within the available funding deadline.

4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	<p>Financial: Funding provision for the overall Maghera Regeneration Scheme is included within Councils Capital Programme 2023-27. This includes the LUHC funding of £9,058.971 for Maghera Regeneration Project and Council match funding of 10%.</p> <p>However, subject to the tender evaluation outcome, further value engineering may be required with the lowest cost tender submissions in respect of the Public Realm cost element if costs exceed available budget provision.</p>
	Human: Within the Council existing staffing structure, supported by SIB project delivery support and the appointed Integrated Consultant Team (ICT).
	Risk Management: Non-delivery of any element of the project will impact the grant offer, result in negative press for the Council, and impact development in the District.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None.
	Rural Needs Implications: None.
5.0	Recommendations
5.1	Members are asked to note the contents of the report and to recommend to Council that, pursuant to Section 7(1)(b) of the Local Government Act (NI) 2014, that authority is delegated to the February 2024 Environment Committee to approve the award of IST contract for Maghera Public Realm scheme, in the event it is not possible to bring a tender report for the IST appointment to the January 2024 Council meeting.
6.0	Documents Attached & References
	None.

Report on	Bus Shelters Update
Date of Meeting	8 th January 2024
Reporting Officer	Raymond Lowry- Head of Technical Services
Contact Officer	Anne Mac Airt – Capital Development Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021 (see appendix 1).
3.0	Main Report
3.1	The following information headings will be covered: <ul style="list-style-type: none"> • New applications received in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5) • Neighbour Notification summary and detailed analysis (see 3.6)

- Projects recommended for approval (3.7)
- Projects recommended for rejection (3.8)
- Projects recommended for withdrawal (see 3.9)
- Shelters passed to Property Services for installation (3.10)
- Progress update on stages 10-11 (see 3.11)
- Update on statutory response times in relation to agreement on time related responses for application (see 3.12)
- Other issues (see 3.13)

3.2 **New Applications received in the past month – 0Nr.**

3.3 **Progress on stages 2-4 of the application process – see table 3 in Appendix 2.**

3.4 **Requests for Council to move from stage 5 of the application process – 3Nr applications to move from stage 5.**

	Bus Shelter Application	DEA	Numbers Confirmed
3.4.1	Ref. 2023-017 Hillhead Road, Castledawson	Moyola	12nr Translink.
3.4.2	Ref. 2023-018 Crew Road, Maghera	Carntogher	25nr EA.
3.4.3	Ref. 2022-009 Primrose Hill, Clogher	Clogher Valley	6nr passengers EA.

3.5 **Progress update on stages 6-9 – Update on applications below have been discussed with a view to getting approval:**

	Reference	DEA	Bus Shelter Location	Notes
3.5.1	2020-006	Torrent	St Colmans Pk, Moortown	With NIHE, awaiting final sign off.
3.5.2	2022-004	Clogher Valley	Derryfubble Road, Benburb	With NIHE for final sign off.
3.5.3	2019-008	Torrent	Eglish View, Ballinderry	DFI Roads currently in negotiation with adjacent landowner to provide Land for new footpath link and Bus shelter provision under Active Travel scheme between Eglish View and Moss Road.
3.5.4	2023-014	Clogher Valley	Findermore Road / Layby, Clogher	DFI Roads visited site. Technical review and assessment required of information. Report for next available Environment Committee.

3.5.5	2023-004	Clogher Valley	Moore Street, Aughnacloy	Site visit required with Translink – possible moving of bus flag. Report to next available Environment Committee.
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3.6 **Summary of Neighbour Notifications - 4Nr Neighbour notification**

3.6.1 • **Ref. 2023-016 Newtownkelly, Coalisland** (Table 7 Appendix 2 – ref. 16)

Shelter Location	Newtownkelly Coalisland
Bus Shelter Requested	06/09/2023
Date Request Validated	07/09/2023
Survey Issued	20/10/2023
Survey Returned By	03/11/2023
Survey Letters Issued (No.)	9
Survey Letters Returned	3
Replies in Favour	0
Replies not in Favour	3
No response	6
Valid Returns	3
Percentage that have objections	100%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Newtownkelly, Coalisland is **not recommended to be installed** subject to members discussion.

3.6.2 • **Ref. 2023-013 Moygashel Park, Dungannon** (Table 4 Appendix 2 – ref. 14)

Shelter Location	Moygashel Park Dungannon
Bus Shelter Requested	20/09/2023
Date Request Validated	21/09/2023
Survey Issued	16/11/2023
Survey Returned By	01/12/2023
Survey Letters Issued (No.)	8
Survey Letters Returned	2
Replies in Favour	2
Replies not in Favour	0
No response	6

Valid Returns	2
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Moygashel Park, Dungannon is **recommended to be installed** subject to members discussion.

3.6.3

- **Ref. 2023-015 Knockmany Road, Augher** (Table 4 Appendix 2 – ref. 16)

Shelter Location	Knockmany Road Augher
Bus Shelter Requested	21/09/2023
Date Request Validated	21/09/2023
Survey Issued	16/11/2023
Survey Returned By	01/12/2023
Survey Letters Issued (No.)	1
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	1
Valid Returns	0
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Knockmany Road, Augher is **recommended to be installed** subject to members discussion.

3.6.4

- **Ref. 2023-012 Annagher Road, Coalisland** (Table 4 Appendix 2 – ref. 13)

This bus shelter application does not require a neighbour notification as it is more than 25m from any households and is to be placed outside Coalisland Fianna GAC Grounds, who have submitted a letter of approval for this to happen. This bus shelter at Annagher Road, Coalisland is **recommended to be installed** subject to members discussion.

3.7

Projects recommended for Approval; - 3Nr application is recommended for approval this month:

Reference	DEA	Bus Shelter Location
2023-013	Dungannon	Moygashel Park, Dungannon
2023-015	Clogher Valley	Knockmany Road, Augher

3.7.1

3.7.2

3.7.3	2023-012	Torrent	Annagher Road, Coalisland	
3.8	Projects recommended for rejection; - 3Nr application is recommended for rejection this month:			
3.8.1	Reference	DEA	Bus Shelter Location	Notes
	2023-007	Torrent	Platers Hill / Church View, Coalisland	(5<6). Application failed to meet quota as per procedural guide.
3.8.2	2023-008	Torrent	Mourne Crescent, Coalisland	Application rejected based on 50/50 Nearest Neighbour results returned.
3.8.3	2023-010	Torrent	Mourne Avenue, Coalisland	(2<6). Application failed to meet quota as per procedural guide.
3.9	Projects noted below are recommended for withdrawal – 6Nr application is being recommended for withdrawal.			
	An audit review of existing bus shelter applications is currently being undertaken by Officer to progress, close or withdraw outstanding applications.			
3.9.1	Reference	DEA	Bus Shelter Location	Notes
	2016-013	Clogher Valley	Glendavagh Road, Crilly, Aughnacloy	Application withdrawn by applicant.
3.9.2	2021-001	Torrent	Annaghnamore Road, Clonoe	Recommended for withdrawal.
3.9.3	2023-016	Torrent	Newtownkelly, Coalisland	3 objections received and DFI Roads have objected as footpath is not wide enough.
3.9.4	2018-001	Moyola	Broagh Road, Castledawson	Bus route has changed, and new location identified for Bus Shelter. Recommended to withdraw original application.
3.9.5	2016-008	Torrent	Kinrush Rd / Battery Rd Junction, Moortown	Application withdrawn by applicant.
3.9.6	2016-019	Carntogher	Tirkane Road, Maghera	Application withdrawn by applicant.

3.10	Members to Note the following shelters as listed below have obtained the necessary approvals but are still awaiting legal owner consent before being sent to Property Services for installation.		
	Bus Shelter Reference and Location	DEA	Notes
3.10.1	Ref. 2021-003 Reenaderry Road, Washingbay	Torrent	Subject to Landowner agreement
3.10.2	Ref. 2021-002 Coagh Road, Stewartstown	Torrent	Landowner has withdrawn land offer to site. Shelter, final confirmation requested from applicant.
3.10.3	Ref. 2019-008 Eglis View, Ballinderry	Torrent	Subject to DFI Roads/Landowner approval
3.10.4	Ref. 2020-006 St Colmans Park, Moortown	Torrent	Subject to Legal approval from NIHE
3.10.5	Ref. 2019-002 Derryfubble Road, Benburb	Clogher Valley	Subject to Legal approval from NIHE
3.10.6	Ref. 2019-002 Derryvale, Coalisland	Torrent	Subject to Landowner approval
3.10.7	Ref. 2016-017 Inishrush Village	Moyola	Subject to Landowner approval
3.10.8	Ref. 2023-006 Lineside, Coalisland	Torrent	Subject to Landowner approval
	Members to Note the following Bus shelters as listed below have obtained the necessary approvals and been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Members seeking information on installation dates etc should direct their queries to Property Services .		
	Reference	DEA	Bus Shelter Location
3.10.9	2023-005	Clogher Valley	B34 Dungannon Road, Cabragh
3.10.10	2022-006	Magherafelt	Ballyronan Road, Magherafelt
3.10.11	2023-001	Moyola	Moydamlaght / Moneyneany Road, Draperstown
3.11	Progress update on stages 10-11 – 1nr shelter installed since date of last meeting. <ul style="list-style-type: none"> William Street, Bellaghy 		
3.12	Progress on response times – Agreed response times within 30 days with statutory agencies.		
	Statutory Agencies	Number requests sent	Reply <30 Days
	Translink	0	0
	Education Authority	0	0

	DfI Roads	0	0	0
	NIHE	0	0	0
3.13	<p>Interagency Meeting: Statutory update meeting to be held 13 December 2023, with DfI Roads, EA, NIHE, and Translink to discuss new Bus shelter locations, response times and any issues.</p> <p>Other issues: None</p>			
4.0	Other Considerations			
4.1	Financial, Human Resources & Risk Implications			
	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.			
	Human: N/A			
	Risk Management: Non-delivery will have adverse impact of users of public transport.			
4.2	Screening & Impact Assessments			
	Equality & Good Relations Implications: N/A			
	Rural Needs Implications: N/A			
5.0	Recommendation(s)			
5.1	Members to note the content of the report on the progress made on bus shelters within the district.			
5.2	Bus shelter applications listed under 3.4 is recommended for approval and to move from stage 5:			
5.2.1	3Nr 3.4.1 – 3.4.3			
5.3	Bus shelter applications listed under 3.7 is recommended for approval to installation this month:			
5.3.1	3Nr 3.7.1 – 3.7.3			
5.4	Bus shelter applications listed under 3.8 is recommended for rejection this month:			
5.4.1	3Nr 3.8.1 – 3.8.3			

5.5	Bus shelter applications listed under 3.9 is recommended for withdrawal this month:
5.5.1	6Nr 3.9.1 – 3.9.6
6.0	Documents Attached & References
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Progress Table Summary

Procedural Guide on the Provision of Bus Shelters



1.0 Bus Shelters – Mid Ulster District Council

Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the Department for Infrastructure (DfI) to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.

1.1 PROCEDURAL STATEMENT

Council will erect a bus shelter where there is shown to be a need, providing the location does not present a safety or nuisance problem and adequate funding is available. Relocation of bus shelters should only take place as a result of either road alignment or the bus companies relocating their bus stops. All other cases of relocation should be resisted as long as there is an identified need for the shelter. Any relocation as a result of retail business / property owner request will only be considered if an alternative suitable location (distance restrictions will be considered) can be accommodated AND the retail business / property owner covers all associated costs for relocated shelter.

If there is any reported anti-social behaviour over a 12 month period at the location of a new/existing shelter the shelter location will be reviewed by Council with an option to remove the shelter and make good the existing surfaces.

1.2 CRITERIA FOR THE ERECTION OF A BUS SHELTER

1. Usage must be a minimum of 6 passengers over a period of a day and applications will be considered on a first come, first served basis, with Translink NI / Education Authority confirming this information. Less than 6 passengers will only be considered by a Council/DEA approval process.
2. The location must be at a recognised bus stop.
3. Following validation, the Council will canvass, by post, all property addresses within 50m frontage to the bus stop (25m either side) on the erection of the shelter, including the type of shelter.
4. At least 51% of the addresses surveyed must have no objections to the shelter.

NOTE - for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected.)

Appendix 1

5. There should be no Department for Infrastructure Roads objections on traffic grounds.
6. There must be sufficient budgetary provision available to provide the bus shelter.
7. All Survey results that do not meet the essential criteria to be reported to Council for consideration.
8. Once refused a request may not be considered for a further 12 month period from the original decision by Council.
9. Form TS/BSRF/01 to be completed and signed off by Head of Service.
10. Bus Shelter request to be approved by Environment Committee.

1.3 DESIGN OF BUS SHELTER

The Council endeavour to provide good quality, comfortable bus shelters purchased through the Procurement Department. Where appropriate they will endeavour to have bus shelters erected free of charge, other than services by Adshel.

1. All shelters within 30mph speed limits will have shelter in accordance with **Example A**, (as below).
2. All shelters outside 30mph speed limits will have shelter in accordance with **Example B**, (as below).

Council will consider in conservation areas the erection of shelters above this standard, but the cost of such shelters excluding erection and servicing costs shall not exceed £3000.00.



Example A, within 30mph speed limits, Glazed shelter.



Example B, outside 30mph speed limits, painted metal shelter.

1.4 REPLACEMENT OF BUS SHELTERS

Any defective shelters that require replacement as part of their life span to be replaced using location criteria and shelter design Examples A or B as noted above as part of the maintenance of the Council Estate .

1.5 PROVISION OF BUS SHELTERS – PROCESS

Stage 1: Send application form to person requesting Erection of Shelter.

Stage 2: Acknowledge receipt of request (in writing) – standard letter sent.

Stage 3: Carry out preliminary visit to investigate suitability of site.

Stage 4: Contact Translink / SELB / Private approved Coach Companies to confirm viability of erecting bus shelter i.e. recognised "Bus Stop", number and age of children, bus routes etc. 1st organisation to respond with numbers meeting the criteria i.e. 6 or more then proceed to next stage.

Note – shelters only provided at locations where it is confirmed a minimum of six people await / board buses.

Organisational Name	Contact Name	Contact Number	

Stage 5: Report to Environment Committee to seek Council approval/instruction.

Stage 6: Identify landowner e.g. Housing Executive, local farmer, etc. and obtain their written consent for erection of bus shelter and consult with adjoining properties (contact local Councillor and arrange site meeting if necessary). Elected members to be notified by email when letters are to be issued to neighbours for information purposes.

Stage 7: Send letters (with location maps) for approval/comments to DfI (Roads) / Water Service, PSNI, BT and NIE (arrange follow-up site meetings if necessary).

Stage 8: Sign and return DFI (Roads), Article 66, Consent/Schedule at least six days prior to erection of bus shelter.

Stage 9: Erect bus shelter – Example A or Example B (see 1.3).

Stage 10: Send request to GIS officer to have new asset plotted, and add to shelter register which is to be forwarded to Procurement Department, for insurance cover. Information to include erection/ maintenance/ ownership/ risk assessments / inspection regime / legal agreements between Council and the relevant landowners.

Stage 11: Report back to Council.

Date

Our Ref: MUDC/TS/BS/

The Occupier

Address 1

Address 2

Postcode

Dear Sir/Madam,

Re: Application for Provision of Bus Shelter at [Enter Location]

Mid Ulster District Council have received an application to erect a bus shelter at the above location and as noted in attached map (see Appendix 1).

The Council's Procedural Guide on the Provision of Bus Shelters outlines that validated applications are subject to neighbour notification. Those who meet the following criteria are eligible to register their preference on this matter:

- All property addresses within 50m frontage to the bus stop (25m either side) on the erection of the shelter, including the type of shelter

Our records indicate that this address is within 50m criteria and therefore subject to neighbour notification.

If approved Council would install Bus Shelter type **[Enter Bus Shelter Example A or B]** as detailed in Appendix 2.

On completion of this survey Council will provide a determination on this request on the basis of the majority preference as submitted. For approval to be considered, at least 51% (majority) of respondents must be in favour of the proposal.

Please read carefully the statements on the survey form attached. Tick your preferred option in the appropriate box, print your name and address and sign the document. The completed survey form(s) should be returned to this office by either:

- a. returning in Self Addressed Envelope provided, or
- b. emailing to Technicalservices@midulstercouncil.org

Forms received after **[Enter Day and Date]** will not be considered.

Thank you for your time completing this survey.

If you have any queries on the above, please contact (Officer Name) in the Cookstown Office by email at (,,,,,,,) or by telephone on 03000 132 132 Ext: 24400.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'Raymond Lowry', enclosed in a thin black rectangular border.

Raymond Lowry
Head of Technical Services

Encs.

Cc DEA Councillors



PROVISION OF BUS SHELTER – SURVEY FORM

1. **I HAVE NO OBJECTIONS** to have a Bus Shelter erected at **[Enter Location]**

2. **I DO NOT WISH** to have a Bus Shelter erected at **[Enter Location]**

If you have ticked this box please give reason for objection

Reason for Objection:

Name: _____
(CAPITALS)

Address: _____

Signature: _____

The Results of this survey will be available to view on the MUDC website www.midulstercouncil.org under Council Meetings but should you wish to receive written correspondence detailing the outcome of the survey please tick this box.

Data Protection

In accordance with Data Protection Legislation, Mid Ulster District Council has a duty to protect any data we hold. The information you provide on this survey form will be used for the purposes of processing your survey and will not be shared to any third party unless law or regulation compels such a disclosure. Information will be retained in accordance with the Council's Retention and Disposal Policy.

Appendix 1

[Insert Map of proposed Bus Shelter location]

Appendix 2

BUS SHELTER TYPE

See below Example A - within 30mph speed limits, glazed shelter.



See below Example B - outside 30mph speed limits, painted metal shelter.



Table 1 – Applications awaiting formal application to be submitted (0 NR)				
No	Location	Stage	Status / Comment	Progress status
Table 2 – New applications received since last Committee (0 NR)				
Table 3 – STAGES 2-4 (2 NR)				
1	Cloverhill, Moy 2021-004	3	Signed Application received	17.11.23 - Anne contacted Councillor Monteith for decision on progressing application or withdrawing.
2	The Mills, Coalisland 2021-007	4	Signed Application received	DFI Roads visit 29/08/23, issue with current housing development entrance. Sightlines to be adjusted before shelter could be considered.
Table 4 – STAGES 5-8 (20 NR)				
No	Location	Stage	Status / Comment	Progress status
1	Tullyhogue Village 2016-021	6	Residents declined original location as will promote anti-social behaviour. Limited options for alternative sites that suit bus pick-ups.	No suitable site currently available within the village - 07.12.23 - Anne messaged Cllr Buchanan.
2	Church Street, Cookstown 2020-002	5	User numbers received.	Translink 20nr passengers. EA confirmed 10 nr users. 04.12.23 - Anne went to location and took measurements and updated images. Also speaking with McGurks - no objections to date. Site estate agent for adjacent vacant site to be consulted on shelter location. Formal Translink application has been lodged for this site
3	Kingsisland Primary School 2016-009	6	Final confirmation from Primary School required to progress	A Planning application has been lodged to extend the school. (On hold subject to Planning decision) - followup.
4	Magheracastle Road / Mountjoy Road, Brocagh 2016-003	6	Pending withdrawal notification from applicant as proposed site on wrong side of the road for pick-up	Site agreed, requests sent to Translink and EA for number confirmation. Reminders sent to both parties awaiting responses. 08.12.23 - Anne messaged Cllr Quinn. Application to be progressed. Discuss at Interagency meeting Dec.23 - site visit required.
5	Goland Road/ Armaghughy Road, Ballygawley - 2016/015	6	Site and user numbers confirmed	Translink users confirmed - 10 nr. Location to be agreed with DfI Roads / Translink. Site visit to be arranged 08.12.23 - Anne messaged Cllr Burton and forwarded to Cllr Robinson.
6	Derryfubble Road, Benburb 2022-004	6	NIHE Site. Requires Legal agreement	Site visit held with DfI Roads. Valuation from NIHE received for MUDC approval. 40 nr Passengers. Going out for nearest neighbour notifications.
7	Churchtown Road, Lissan 2022-005	6	Additional Shelter Request.	Confirmed 10 nr passengers. 08.12.23 - Anne messaged Keith Buchanan for update. KB confirmed application to be progressed. Nearest Neighbour Notifications due to be returned Dec 22' - nothing on file.
8	Annaghmore Road, Cookstown 2022-008	6	Signed Application Form	Site meeting held 21/09/2022. Confirmed 12 nr passenger numbers. 08.12.23 - Bus shelter proposed is on opposite side of road from direction of travel. Requires a site visit and further photos with enquiries made.
9	Moore Street, Aughnacloy 2023-004	5	Signed Application received	Site visit 09/06/2023, user numbers requested, response, EA 20nr users. Re location following Sept Env committee meeting. Objection received to new location outside No.91. Alternative location identified.
10	Lineside, Coalisland 2023-006	7	Signed Application received	User numbers confirmed from Translink/EA- 20nr passengers. DfI site visit 03/10/23, approved location. No objections nearest neighbour received. Awaiting Cllr McLernon to confirm property owner No.1 Lineside as need approval for Cantilever (200mm sides) bus shelter feet and back to go behind green fence - agreement to be signed between Council and owner.
11	Altaglushan / Reclaim Road, Galbally 2023-009	6	Signed Application received	Site meeting arranged with applicant 30/09/2023. Translink do not use this stop, EA confirmed 8nr passengers. Gone out for nearest neighbour notifications.
12	Pomeroy Road, Donaghmore 2023-011	6	Signed Application received	Site meeting arranged with applicant for 29/09/2023. Translink do not use this stop, EA confirmed 27nr passengers. Gone out for nearest neighbour notifications.
13	Annagher Road, Coalisland 2023-012	6	Signed Application received	Site meeting arranged with applicant for 29/09/2023. 15nr passengers confirmed Translink. DfI approved site. Gone out for nearest neighbour notifications, 2 replies - 2 objections. New location identified for bus stop and shelter following safety concern of current location. Cllrs engaging with residents and to feedback.
14	Moygashel Park, Dungannon 2023-013	8	Signed Application received.	Site meeting arranged with applicant for 02/10/2023. 25+nr passengers confirmed Translink. 07/11/23 DfI approved location. Nearest neighbour notifications issued.
15	Findermore road, Clogher 2023-014	5	Signed Application received.	Site meeting arranged with applicant for 02/10/2023. 12nr passengers confirmed Translink. 07/11/23 and 14/11/23 - met with DfI onsite and Councillors (14/11/23) to discuss layby and widening of. Topographical survey to be carried out to understand viability of proposal.
16	Knockmany Road, Augher 2023-015	8	Signed Application received.	Site meeting arranged with applicant for 02/10/2023. 12nr passengers confirmed EA. DfI approved 07/11/23. Gone out for nearest neighbour notifications.
17	Primrose Hill, Clogher 2022-009	5	Signed Application received	6nr passengers confirmed EA. Put forward to January's Committee to move from Stage 5.
18	Crew Road, Maghera 2023-018	5	Awaiting application form to be submitted.	25nr passengers confirmed EA. Put forward to January's Committee to move from Stage 5.
19	Hillhead Road, Castledawson 2023-017	5	Application received.	07.11.23 - site meeting took place to look at location. 12nr passengers confirmed Translink. To be discussed with DfI and Translink.
20	Cullion Road, Desertmartin 2022-011	6	Signed Application received	User numbers requested from Translink and EA. Confirmed 6nr passengers from Translink. 07.12.23 - Anne rang Fiona - applicant to see if shelter still required. 13.12.23 - site visit required. Passed Dec.22 to move from stage 5.
Table 5 – STAGE 9 (9 NR)				

No	Location	Stage	Status / Comment	Progress status
1	Reenaderry Road, Reenaderry 2021-003	9	Final Landowner agreement	To be assigned to "Property Services" for installation when agreement received
2	Coagh Road, Stewartstown 2021-002	9	Landowner has declined to offer land for Bus shelter. Final confirmation required.	Awaiting confirmation from landowner.
3	Eglis View, Ballinderry 2019-008	9	Application pending DFI Roads/Landowner meeting	Update required from DFI on status of application.
4	St Colmans Park, Moortown 2020-006	6	Awaiting legal Consent - NIHE	Update required from NIHE / Council Legal Department.
5	Derryvale, Coalisland 2019-002	6	Awaiting landowner Consent	Update required on application legals.
6	Innishrush Village 2016-017	6	Awaiting landowner Consent	Update required on application legals.
7	Moydamlaght Road, Draperstown 2023-001	9	All confirmed	Awaiting approval at Full Council meeting on 14 December and then assigned to Property Services for installation.
8	Dungannon road, Cabragh 2023-005	10	All confirmed	Awaiting Installation
9	Ballyronan Road, Magherafelt 2022-006	10	All confirmed	Awaiting Installation

Table 6 – Stage 10-11 - Bus Shelters Installed (1 NR)

No	Location	Stage	Status / Comment	Progress status
1	William Street/Beatrice Villas, Bellaghy 2022-001	10	None	Installed

Table 7 – Applications to be Withdrawn/ Reviewed (9 NR)

No	Location	Stage	Status / Comment	Progress status
1	Mourne Avenue, Coalisland 2023-010	6	Signed Application received	Site meeting held with applicant on site 13/09/2023. 2nr confirmed from Translink. DFI approved location. Gone out for nearest neighbour notifications - 8 objections received.
2	Platers Hill, Church View, Coalisland 2023-007	6	Application received	Meeting held on site with applicant 13/09/2023. 6nr passengers confirmed from Translink. DFI have approved location 03/10/2023. Gone out for nearest neighbour notifications, 2 replies / 2 objections received. Withdraw.
3	Brough Road, Castledawson 2018-001	4	Signed Application received	Translink 20 nr passengers, EA do not use this route. Bus route has changed since first proposal. Request to withdraw this application as new location identified.
4	Mourne Crescent, Coalisland 2023-008	7	Application received	Meeting held on site with applicant on site 13/09/2023. 6nr passengers confirmed from Translink. DFI approved location 03/10/2023. Gone out for nearest neighbour notifications, 1 objection / 1 no objection received. Reject - no nearest neighbour in favour.
5	Newtownkelly, Coalisland 2023-016	5	Signed Application received	Site meeting took place 03/11/2023. Translink confirmed 20+nr passengers, EA do not use route. Request to progress to Stage 5. DFI did not approve owing to lack of footpath and room for bus shelter and objections raised from NNN.
6	Glendavagh Road, Crilly, Aghnacloy - 2016-013	6	Completed Application form received	Awaiting confirmation from applicant to see if proposed shelter is still required in this location. Reminder to be sent. 07.12.23 - Upon follow-up Cllr Burton approved to withdraw application.
7	Tirkane Road, Maghera 2016-019	3	Signed Application received	Site visit held, site identified for shelter. Translink do not use this stop. Awaiting EA response - tbc if bus shelter still required. Ring original applicant to see if still required. 07.12.23 - Anne spoke with Gabhan (original applicant) and he is speaking with Cllr McGuigan - to confirm. 13.12.23 - Cllr McGuigan confirmed to withdraw application.
8	Kinrush Road/Battery Road Junction, Moortown 2016-008	6	Original site limited space, alternative site to be confirmed	Original location deemed not acceptable although alternative location has now been identified and progress to install shelter to programmed. 07.12.23 - Anne followed up with Ronan McGinley. 13.12.23 - Cllr McAleer confirmed to withdraw application.
9	Annaghnamore Road, Clonoe 2021-001	3	Signed Application received	DFI Roads to visit site, to assess proposed location. 12 nr passenger confirmed EA Cllr McAleer confirmed to withdraw application.

Appendix 3 – Progress Table Summary, January 2024

TABLE	DESCRIPTION	NUMBERS
Table 1.	Applications awaiting formal application to be submitted	0Nr
Table 2.	New applications received from Last Committee Meeting	0Nr
Table 3.	Stages 2-4, <ul style="list-style-type: none"> • Stage 2, Acknowledge receipt of request • Stage 3, Site Visit • Stage 4, Contact Translink/EA for user numbers 	2Nr
Table 4.	Stages 5-8, <ul style="list-style-type: none"> • Stage 5, Report to Committee for approval • Stage 6, Identify landowner and Nearest Neighbour issued • Stage 7, Send letters for approval to DFI etc • Stage 8, Article 66 to be issued to DFI Roads 	20Nr
Table 5.	Stage 9, <ul style="list-style-type: none"> • Awaiting Installation of Bus Shelter 	9Nr
Table 6.	Stages 10/11, Installed shelters <ul style="list-style-type: none"> • Stage 10, Send to GIS officer • Stage 11, Report to Council 	1Nr

Minutes of Meeting of Environment Committee of Mid Ulster District Council held on Monday 4 December 2023 in Council Offices, Burn Road, Cookstown and by virtual means

Members Present

Councillor Cuthbertson, Chair

Councillors J Burton, J Buchanan, Cahoon, Kelly, Groogan, Mallaghan, McAleer, McElvogue, McGuigan, McNamee, Milne*, Quinn, Robinson, Varsani

Officers in Attendance

Mrs Campbell, Strategic Director of Environment (SD: Env)

Mr Lowry, Head of Technical Services (HoTS)**

Mr McAdoo, Assistant Director of Environmental Services (AD: ES)

Mr Scullion, Assistant Director of Property Services (AD: PS)

Mr Kennedy, ICT

Mrs Grogan, Committee and Member Services Officer

* Denotes members and members of the public present in remote attendance

** Denotes Officers present by remote means

*** Denotes others present by remote means

The meeting commenced at 7.00 pm.

The Chair, Councillor Cuthbertson welcomed everyone to the meeting and those watching the meeting through the Live Broadcast. Councillor Cuthbertson in introducing the meeting detailed the operational arrangements for transacting the business of the committee in the chamber and by virtual means, by referring to Annex A to this minute.

E266/23 Notice of Recording

Members noted that the meeting would be webcast for live and subsequent broadcast on the Council's You Tube site.

E267/23 Apologies

Councillor Martin.

E268/23 Declarations of Interest

The Chair reminded Members of their responsibility with regard to declarations of interest.

E269/23 Chair's Business

None.

Matters for Decision

E270/23 Keep Northern Ireland Beautiful (KNIB) Support for 2024/25

The Assistant Director of Environment Services (AD: ES) presented previously circulated report which sought agreement in relation to continue providing funding support to Keep Northern Ireland Beautiful.

Proposed by Councillor Robinson
Seconded by Councillor McNamee and

Resolved That it be recommended to Council to approval be granted to continue providing financial support to Keep Northern Ireland Beautiful (KNIB) for delivery of the Eco Schools Programme and Live Here Love Here Small Grants Scheme in 2024/25 at a total cost of £23,975.

E271/23 Bus Shelters Update

The Head of Technical Services (HoTS) presented previously circulated report which provided update on current bus shelter status.

Councillor Quinn referred to the bus shelter at Lineside, Coalisland and enquired if there would be any safety checks carried out due to its size and how far back it can go as it was on a dangerous part of the road.

Councillor McElvogue referred to bus shelter at Altaglushan/Reclain Road, Galbally and advised that he had been speaking to someone today and it was hoped that a suitable site would be located tomorrow.

The HoTs in response to query in relation to Lineside, Coalisland advised that discussions had taken place with DfI Roads in relation to the safety aspect of the location. He also said that a further meeting was to take place on 13 December with DfI Officials and this issue would be raised again, with an update being reported back to committee.

The HoTS in response to implementation of bus shelter at Altaglushan/Reclain Road, Galbally advised that a site meeting was due to take place tomorrow to find a suitable location.

Proposed by Councillor Quinn
Seconded by Councillor Groogan and

Resolved That it be recommended to Council –

- That the following applications move from stage 5 of the process -
 - Altaglushan/Reclain Road, Galbally – 8Nr passengers
 - Pomeroy Road, Donaghmore – 27Nr passengers

- Knockmany Crossroads, Augher – 12Nr passengers
- Newtownkelly, Coalisland – 15 passengers
- That the following applications are approved for installation -
 - Moydamlaght / Moneyneany Road, Draperstown
 - Lineside, Coalisland
- That the following applications be refused for installation:
 - Platters Hill/Church View, Coalisland
 - Mourne Avenue, Coalisland
 - Mourne Crescent, Coalisland

D272/23 Consultation on Energy Efficiency Requirements and Related Areas of the Building Regulations

The Assistant Director of Property Services (AD: PS) presented previously circulated report which sought retrospective approval on the Consultation forwarded by the Department of Finance, inviting a response on the proposed amendments to the energy efficiency requirements and related areas of the Building Regulations.

Proposed by Councillor McNamee
Seconded by Councillor Robinson and

Resolved That it be recommended to Council to grant retrospective approval for submission of same to meet the consultation response deadline.

Matters for Information

E273/23 Environment Committee minutes of meeting held on 14 November 2023

Members noted minutes of Environment Committee held on 14 November 2023.

E274/23 Environmental Services – Christmas Working Arrangements

Members noted previously circulated report which provided update on working arrangements in respect of refuse/recycling collection and operation of Recycling Centres during the Christmas and New Year holiday period.

E275/23 Northern Ireland Local Authority Collected Municipal Waste Management (LACMW) Report for April to June 2023

Members noted previously circulated report which provided update on Council's performance in relation to recycling and landfill diversion targets as outlined in the NIEA Northern Ireland Local Authority Waste Management Statistics Report for Quarter 1 of 2023/24 from April to June 2023.

E276/23 Building Control Workload

Members noted previously circulated report which provided update on the workload analysis for Building Control.

E277/23 Dual Language Signage Surveys

Members noted previously circulated report which advised of the result of surveys undertaken on all applicable residents on the streets/roads in response to Dual Language Signage Nameplate requests.

E278/23 Dual Language Signage Requests

Members noted previously circulated report which advised of requests for Dual Language Signage from residents on the streets/roads in question.

Councillor Robinson referred to meeting a few months ago where applications for Dual Language signage was requested in Clogher Valley area. The member sought clarification on whether these requests were made by the resident or by a local Councillor as he was made aware of no requests being made by residents who live on the roads alluded to.

The Chair, Councillor Cuthbertson said that he had seen the same situation arise a number of times and had raised concern highlighting the drain on budget and staff resources when money was so tight.

The Assistant Director of Property Services (AD: PS) advised that Dual Language Requests and Surveys all fit in with the Policy in which Council had adopted. Requests come into Building Control team, and they verify the addresses against the local Electoral Register to confirm that those requesting the signage reside on that road or street.

Councillor Robinson felt that this was a waste on Council resources and efforts. The member said that he found it strange as the three requests were very similar and asked how identification can really be confirmed as it could be a matter of someone anonymously requesting these and not the residents.

Councillor Varsani said that there was a policy in place, and it was quite clear that requests had to be sent in by residents and verified against the Electoral Register. The member found it strange that a local Councillor would submit a request for signage as this has to be submitted and signed by the resident of that road or street. The member advised that this was Council Policy, unless there is a request brought forward to change the current policy. She said that at every opportunity the Irish Language was being raised which was now getting repetitive, we have a policy in place and if Councillors wished to work together to amend it, then this could be considered. The member agreed that everyone was very concerned about money and resources at present but if money was to be saved then this can be done by not attacking the signs and having them replaced.

The Chair said that he would agree with Councillor Varsani's suggestion about reviewing the current Dual Language Policy. The member referred to the Planning Directorate and advised that if a complaint against a neighbouring property is

forwarded to enforcement to investigate, the Enforcement team then liaises with the complainant either by telephone or by writing to confirm identity. The Chair said that verification by electoral register only confirms the residency of the address and people who live there.

The Chair proposed that the current Dual Language Policy is reviewed to give new members an opportunity to put forward their input.

Councillor McNamee proposed that Council keep the current Dual Language Policy as it works well. The member stated requests are made by residents from within their own area looking to have their road or townland recognised in dual language. The member said that it seemed to be that there was an assumption being made that something malicious or fraudulent was being done to have the signage implemented, but in his opinion, the current Policy was working well and was good to see the outcome.

Councillor Robinson concurred with Councillor Varsani's comment about dual language continuously being raised, especially within his area where requests have been made when residents have voted against it. He sought clarification on whether someone is using local residents' identities to get signage passed as he found it very strange.

The Strategic Director of Environment (SD: Env) reminded members that the Minority Language Working Group make the procedures around Policy and any changes would be within their remit to take forward proposals. The SD: Env advised that Officers carry out the verifications as per agreed Dual Language Policy.

The Chair said that it was his recollection that this was a separate matter and was not brought through Minority Languages Working Group but through the Environment Committee.

Councillor Quinn said that he was aware of ongoing discussions regarding Dual Language signage requests but hearing that Councillors were being accused of fraud, which was a serious allegation, felt there was a need to be careful as he was very uncomfortable with the language being used.

The Chair advised that he wasn't accusing anyone of fraud as such, but this was raised when the request came through for signage on identical templates for the three particular roads. It was his recollection that the three roads were Annaloughan, Lisnamaghery and possibly Aughadarragh which he could not be sure about but was confident that it was within the Clogher Valley area.

It was -

Proposed by Councillor Cuthbertson
Seconded by Councillor Robinson

That a review of current Dual Language Policy be carried out to allow new members an opportunity to put forward their views.

It was -

Proposed by Councillor McNamee
Seconded by Councillor McGuigan

To retain the Dual Language Policy as it currently stands.

The Chair put the two proposals to the vote:

Councillor Cuthbertson's proposal to Review the current Dual Language Policy was put to the vote:

For	5
Against	10

The Chair advised that his proposal had fallen and Councillor McNamee's proposal was carried to retain the current Dual Language Policy.

Resolved That it be recommended to Council to retain the Dual Language Policy as it currently stands.

E279/23 Entertainment Licensing Applications

Members noted previously circulated report which provided update on Entertainment Licensing Applications across the Mid Ulster District.

Live broadcast ended at 7.28 pm.

Local Government (NI) Act 2014 - Confidential Business

Proposed by Councillor McNamee
Seconded by Councillor Kelly and

Resolved In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items E280/23 to E284/23.

Matters for Decision

E280/23 Workwear and PPE Public Framework

Matters for Information

E281/23 Environment Committee Confidential Minutes of meeting held on 14 November 2023

E282/23 Capital Framework – ICT Contracts Update

E283/23 Capital Framework – IST Contracts Update

E284/23 Capital Projects – Scoping Contracts Update

E285/23 Duration of Meeting

The meeting was called for 7.00 pm and ended at 7.42 pm.

CHAIR _____

DATE _____

Annex A – Introductory Remarks from the Chairperson

Good evening and welcome to the Council's [Policy & Resources/Environment/Development] Committee in the Chamber, [Dungannon/Magherafelt] and virtually.

I specifically welcome the public watching us through the Live Broadcast. The Live Broadcast will run for the period of our Open Business but will end just before we move into Confidential Business. I let you know before this happens.

Just some housekeeping before we commence. Can I remind you:-

- If you have joined the meeting remotely please keep your audio on mute unless invited to speak and then turn it off when finished speaking
- Keep your video on at all times, unless you have bandwidth or internet connection issues, where you are advised to try turning your video off
- If you wish to speak please raise your hand in the meeting or on screen and keep raised until observed by an Officer or myself
- Should we need to take a vote this evening I will ask each member to confirm whether they are for or against the proposal or abstaining
- When invited to speak please introduce yourself by name to the meeting
- For any member attending remotely, if you declare an interest in an item, please turn off your video and keep your audio on mute for the duration of the item
- If referring to a specific report please reference the report, page or slide being referred to
- Lastly, I remind the public and press that taking photographs of proceedings or using any means to enable anyone not present to see or hear proceedings, or making a simultaneous oral report of the proceedings are not permitted

Thank you and we will now move to the first item on the agenda

Report on	National Tree Week 2023
Date of Meeting	8 th January 2024
Reporting Officer	Mark McAdoo, Assistant Director: Environmental Services
Contact Officer	Karl McGowan, Waste & Sustainable Development Manager

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update members on a number of community engagement events that took place during National Tree Week 2023.
2.0	Background
2.1	During National Tree Week 2023, which ran from the 25 th November till the 3 rd December 2023 a number of community engagement events were organised / attended by the Mid Ulster District Council Sustainability, Recycling Education & Biodiversity Team. These initiatives aimed to make an important contribution to environmental sustainability by mitigating the effects of climate change whilst meeting shared education objectives in terms recycling and biodiversity.
2.2	Trees play a crucial role in restoring carbon dioxide, a major greenhouse gas responsible for climate change. Through photosynthesis, trees absorb CO ₂ and release oxygen, acting as natural carbon sinks. The 150 trees planted during the event will contribute significantly to reducing our carbon footprint within Mid Ulster. The planted trees will serve as habitats for various species, promoting biodiversity within the local environment. This fosters ecological resilience and contributes to maintaining a healthy and balanced ecosystem
3.0	Main Report
3.1	<u>Tullyvar Landfill Tree Planting</u>
3.1.1	The tree planting event took place on Thursday 30 th November at Tullyvar Landfill Site and brought together students from Aughnacloy Primary School, Richmond Primary School, St Malachy's Primary School and St Mary's Primary School. This collaborative cross community event addressed the pressing issue of climate change and also aligned with our recycling education commitment of fostering a sense of environmental responsibility and awareness. The event witnessed an enthusiastic turnout of 94 pupils accompanied by 9 teachers, with active

	<p>participation from various sections of the school community. Altogether 150 trees were planted during the event, symbolising a collective commitment to growing environmental stewardship.</p>
3.1.2	<p>In order to reinforce the educational component of the initiative, pupils were allocated a letter A-D when they arrived at the site, which in turn allocated them to 1 of 4 educational activity stations and moved around in sequence. All of the visitors to the site were provided with a Hi Vis vest, followed by a Health and Safety talk by the Site Manger. Workshops began with one group planting the tree whips and learning about the initial stages in tree growth. Another group were led by the Waste and Sustainability Officer learned about recycling while playing recycling themed outdoor games. The Recycling Education Officers then guided students in making paper potters and planting daffodil bulbs. A fourth group carried out Tree ID lessons with the Biodiversity Officer to raise awareness about the importance of trees in mitigating climate change. The children learned valuable insights on the role of trees in carbon sequestration, improving air quality, and promoting biodiversity.</p>
3.1.3	<p>The event served as a catalyst for community building, fostering a sense of shared responsibility for environmental sustainability in future generations. Collaborative efforts between students, teachers and council staff showcased the potential for collective action in addressing global challenges on a local level; Considering the success of this initiative, it is planned that the team organises annual tree planting events to sustain and expand the positive impact on the environment within our Mid Ulster Council area. The team plan to explore further opportunities to integrate environmental education, including the importance of trees and climate change mitigation, into the school curriculum via school talks, event participation and the advancement of programmes such as Eco Schools and Green Flag Awards.</p>
3.2	<p><u>No Dig Gardening Demonstration</u></p>
3.2.1	<p>Despite the recent increase in interest in growing your own food many people are still being put off by the perceived work involved in setting up your own garden or plot and the physical work required to dig it, weed it and maintain it. To help break down these barriers to growing your own food, Mid Ulster District Council is running a series of “No Dig” gardening demonstrations in partnership with Natural World products (NWP) / New Leaf Composting (NLC) who provided the compost and the assistance of their community engagement officer.</p>
3.2.2	<p>No Dig gardening as the name suggests doesn’t require you to dig and cultivate the ground. Rather it utilizes raised beds for growing using peat free organic compost recycled from the Council’s own brown bin and green waste recycling schemes. These beds can be formalised beds made using planks or other forms of edging or they can be simply edged with wood chip to contain the compost. Rather than having to dig the bed each year all you have to do is top it up with fresh compost.</p>
3.2.3	<p>All of the brown bin material and green waste collected through the Council’s brown bin and recycling centres respectively is collected and composted by NWP.</p>

<p>3.2.4</p> <p>3.3</p> <p>3.3.1</p> <p>3.3.2</p>	<p>In turn NWP have set up NLC to refine, market and develop their compost products so that it can take the place of peat products.</p> <p>The “No Dig” demos will show participants how to prepare the ground for the “No Dig” bed, not by digging but by simply covering the area to be converted with cardboard to suppress any weeds and then laying between 15 – 20cm of recycled organic compost on top, all contained by a formal edge or simply edged with wood chip as shown in the photos attached. The first of these demos was completed in the Bellaghy Open Door Complex on Tuesday 28th November 2023 and further demos will be completed in early 2024 in the Cookstown and Dungannon areas.</p> <p><u>Drumcairne Forest Tree Planting</u></p> <p>During Tree Week the Sustainability, Recycling Education & Biodiversity Team also assisted the Open Spaces & Recreation Section who organised a parallel event in Drumcarine Forest, Stewartstown. Assistance involved providing equipment and running activity stations for the event. Trees were planted by year 5, 6, and 7 Pupils from Stewartstown Primary School, St Mary’s Primary School Stewartstown and Ballytrea Primary School.</p> <p>Albeit on a slightly smaller scale and a more enclosed area the event welcomed 54 eager pupils guided by 6 teachers, with input from various sections of the local school community. A total of 60 trees were planted during the event, symbolising a collective commitment to growing environmental responsibility.</p>
<p>4.0</p>	<p>Other Considerations</p>
<p>4.1</p>	<p><u>Financial & Human Resources Implications</u></p> <p>Financial (Tullyvar): Purchase of Trees, Canes & Guards - £382.50 Sign - £125.00 Photography - £135 Event Ancillaries - £299 Total - £941.45</p> <p>Financial (Bellaghy): Training Fee - £150.00 Event Ancillaries - £60.00 Total - £210.00</p> <p><u>Human:</u> The Sustainability, Recycling Education & Biodiversity Team spent a substantial amount of time on the various forms of organisation, communication, preparation of the site and carrying out the activities.</p>
<p>4.2</p>	<p><u>Equality and Good Relations Implications</u> None</p>

4.3	<p><u>Risk Management Implications</u> Risk Assessments were carried out prior to the tree planting events.</p>
5.0	<p>Recommendation(s)</p>
5.1	<p>Members are asked to note the content of this report</p>
6.0	<p>Documents Attached & References</p>
6.1	<p>Appendix 1 - Event Photography (Pages 1 & 2 Tullyvar, Page 3 Drumcairne & Page 4 No Dig Demonstration, Bellaghy).</p>
6.2	<p>Appendix 2 - Social Media Posts.</p>




 Comhairle Ceantair
Lár Uladh
Mid Ulster
 District Council

THESE TREES WERE PLANTED BY YEAR 7 PUPILS FROM AUGHNACLOY PRIMARY SCHOOL, RICHMOND PRIMARY SCHOOL,
 ST. MALACHY'S PRIMARY SCHOOL, ST. MARY'S PRIMARY SCHOOL ON 30TH NOVEMBER 2023

THESE TREES Grow OUR COMMUNITY

THESE TREES CLEAN AIR AND MAKE OUR NEIGHBOURHOOD LIVEABLE
 WHEN PLANTED WITH THE POWER OF VOLUNTEERS



Corphaille Coastaíre
Lár Uladh
Mid Ulster
DISTRICT COUNCIL

THESE TREES WERE PLANTED BY YEAR 7 PUPILS FROM AUGHNACLOY PRIMARY SCHOOL, RICHMOND PRIMARY SCHOOL,
ST. MALACHY'S PRIMARY SCHOOL, ST. MARY'S PRIMARY SCHOOL ON 30TH NOVEMBER 2023

THESE TREES Grow OUR COMMUNITY

THESE TREES CLEAN AIR AND MAKE OUR NEIGHBOURHOOD LIVEABLE
WHEN PLANTED WITH THE POWER OF VOLUNTEERS



Comhairle Ceantair
Lár Uladh
 Mid Ulster
 District Council

THESE TREES WERE PLANTED BY YEAR 5, 6, AND 7 PUPILS FROM STEWARTSTOWN PRIMARY SCHOOL,
 ST MARY'S PRIMARY SCHOOL STEWARTSTOWN AND BALLYTREA PRIMARY SCHOOL ON 29TH NOVEMBER 2023

THESE TREES Grow OUR COMMUNITY

THESE TREES CLEAN AIR AND MAKE OUR NEIGHBOURHOOD LIVEABLE
 WHEN PLANTED WITH THE POWER OF VOLUNTEERS





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Mid Ulster District Council



5 d · 🌐

Tullyvar Recycling Centre was the venue today for four local schools - Aughnacloy Primary School, Richmond Primary School, St Malachy's Primary School, and St. Mary's Primary School – who enjoyed a Shared Education Tree Planting & Biodiversity lesson.

The lesson took place to help celebrate Tree Week (25 November - 3 December) where the year 7 pupils learned lots about plant diversity, tree identification, recycling, and the role trees play in helping to mitigate the effects of climate change.

We thank you all for braving the cold weather and joining us at Tullyvar Recycling centre this morning.

[#Recycle](#) [#Biodiversity](#) [#GrowATreein23](#)
[#SharedEducation](#)



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**Richmond Primary School -
Ballygawley**



6 d · 🌐

Primary seven enjoyed planting trees in Tullyvar Recycling Centre this morning. We learnt a lot about recycling and how to look after our environment. Thank you to Jolene Keys and Mid Ulster Council for organising this event.





Friends of Glencull



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Friends of Glencull



5 d · 🌐

[@midulstercouncil](#) asked for help planting trees at Tullyvar Recycling Centre. Our Friends from locals schools worked along with p6/7 to continue the rewilding of the area today! The frozen ground couldn't stop this crew [@stmalachysps](#)



Report on	All-Ireland Pollinator Plan
Date of Meeting	8th January 2024
Reporting Officer	Mark McAdoo, Assistant Director, Environmental Services
Contact Officer	Mark Edgar, Biodiversity Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update members on the Councils involvement in the All-Ireland Pollinator Plan.
2.0	Background
2.1	The All-Ireland Pollinator Plan (AIPP) is a framework bringing together different sectors across the island to create a landscape where pollinators can survive and thrive. It is implemented by the National Biodiversity Data Centre.
2.2	We all depend on pollinators and the important environmental role they provide. Unfortunately, our pollinators are in decline. Of the 99 different types of bees on the island of Ireland, nearly one third are threatened with extinction. The AIPP is a shared plan of action to take steps to restore pollinator populations to healthy levels. It is supported by a range of governmental and non-governmental organisations with every local authority registered as a Partner.
2.3	By helping our pollinators, we are improving biodiversity across the island. To help pollinators we need to ensure that they have food, shelter and somewhere to breed. Many pollinator friendly actions simply require land to be managed in a slightly different way than what we have become used to. It is not about letting the landscape go wild, but about managing it in a way that is sustainable for pollinators so that they can survive and continue to provide their vital service.
2.4	Mid Ulster District Council has already taking actions to support pollinators and make the district more "pollinator friendly" through biodiversity initiatives both on Council property and working with local residents, community groups and schools,
3.0	Main Report
3.1	Mid Ulster District Council became a partner of the AIPP in 2022, enabling the work the Council is undertaking for pollinators will be acknowledged at a national level. In being an AIPP Partner the Council has agreed:

1. To support the ethos of the AIPP and will consider the same in policies, plans, and management decisions where possible.
2. To consider the evidence-based actions in the guideline document “Councils: Actions to help Pollinators”, and to carry out one pollinator-friendly action in the first year of signing up and to carry out at least three more within the following five years.
3. To update the AIPP Team (within the National Biodiversity Data Centre) on the positive pollinator actions Mid Ulster District Council has planned, implemented or maintained at the end of each year.

3.2 The AIPP document, “Councils: Actions to help Pollinators”, lists 30 possible actions many of which the Council is already undertaking a number of these. This is the second year Mid Ulster District Council has been an All-Ireland Pollinator Plan Partner and key actions taken in support Pollinator Plan in 2023 include:

- **Pollinator Friendly Grasslands** - Mid Ulster district has a number of sites managed for pollinators through ‘Don’t Mow, Let it Grow’ (one cut & lift per year). In 2023, there has been a net gain to the suite of sites under this management. Council now have 15 sites totalling just over 6 hectares actively managed for pollinators e.g. at Polepatrick Park and Cemetery (see photo included at appendix). It is planned to increase the number of number of such sites in the next few years which will also reduce the grounds maintenance burden on the Environmental Services department.
- **Signage to identify pollinator friendly habitats** - All current Pollinator Friendly Grassland sites have had signage installed, identifying the areas as being managed for pollinators.
- **Training on pollinators and how to take action to protect them** - Five workshops were delivered to youth groups, gardening clubs and general public. These explain the benefits of pollinators; encourage participants to grow pollinator friendly plants; encourage participants to provide areas for pollinators to make their own ‘natural’ homes and a practical demonstration on making solitary bee homes. Participants make their own bee home which they take away with them to put up in their own garden/allotment/etc.
- **Plant a native hedgerow** – Four local schools visited Tullyvar Landfill Site on 29th November to help plant a native hedgerow. The event was attended by approx. 90 students from Aughnacloy Primary School, Richmond Primary School, St. Malachy's Primary School, and St. Mary's Primary School. Species were selected to provide a range of pollen and nectar for our local pollinators. It is envisaged this will become an annual event to expand native hedgerows throughout the site over coming years.
- **Install bee homes** – Building on the success of the use by pollinators of the smaller bee homes installed in 2022, several more were installed at appropriate locations in 2023. It is planned to undertake workshops with

3.3	<p>Council staff and local community groups to build more bee homes using recycled timber from the Council Recycling Centres over the coming years.</p> <p>These actions also feed into Mid Ulster District Council Corporate Improvement Objective 1 <i>“to seek to reduce the environmental impacts of our own activities and contribute to the improvement of the wider environment through local action”</i>. These actions also contribute to the delivery of the Northern Ireland Biodiversity Strategy, the blueprint for conserving and improving biodiversity in the country.</p>
4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Actions identified will be funded from existing budgets where possible.</p> <p>Human: Work is co-ordinated by the Council’s Biodiversity Officer.</p> <p>Risk Management: All of the actions undertaken by the Council to improve the natural environment will help fulfil legal obligations under the Biodiversity Duty to <i>“...further the conservation of biodiversity...”</i> (Wildlife and Natural Environment Act (NI) 2011).</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: None</p> <p>Rural Needs Implications: None</p>
5.0	Recommendation(s)
5.1	Members are asked to note the content of this report.
6.0	Documents Attached & References
6.1	Appendix 1 - Photos

Appendix 1 – Photos



Pollinator Friendly Grassland at Polepatrick Park and Cemetery.



Bee home made from a plant pot.



Bee home made from timber off-cuts.

Report on	Northern Ireland Local Authority Collected Municipal Waste Management (LACMW) Annual Report for 2022/23
Date of Meeting	8 th January 2024
Reporting Officer	Mark McAdoo, Assistant Director: Environmental Services
Contact Officer	Karl McGowan, Waste & Sustainable Development Manager

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

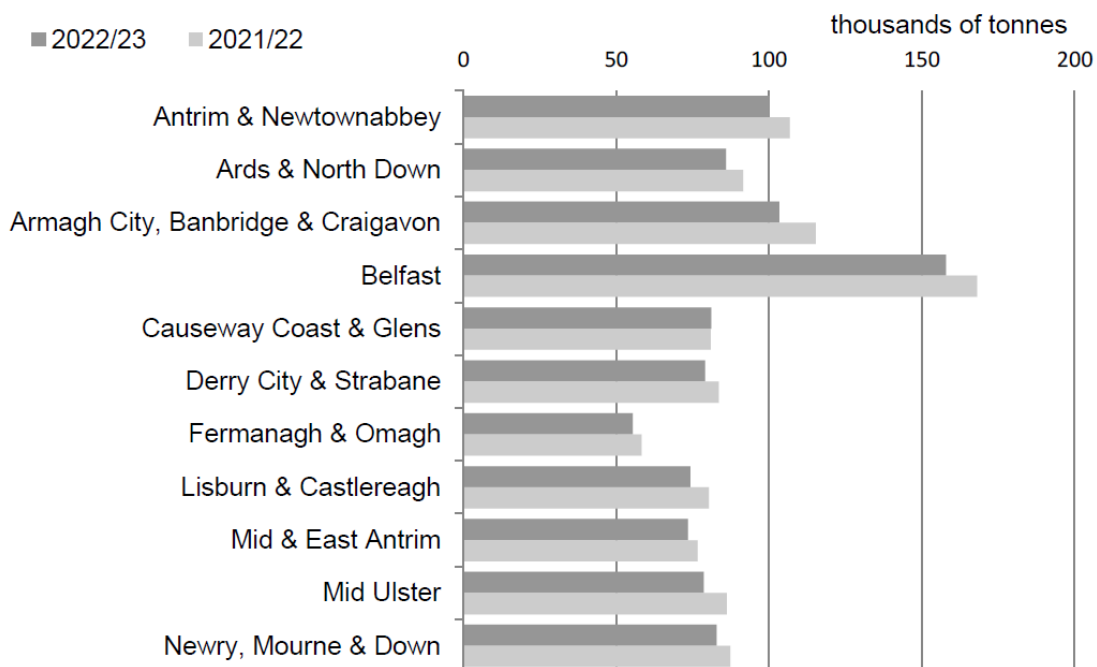
1.0	Purpose of Report
1.1	To update members on the Council's performance in relation to recycling and landfill diversion targets as outlined in the NIEA Northern Ireland Local Authority Waste Management Statistics Annual Report for 2022/23.
2.0	Background
2.1	<p>The above report was published on 30th November 2023 by the Department of Agriculture, Environment and Rural Affairs (DAERA). The data in the report is based on quarterly returns made to WasteDataFlow, a web-based system, used by all local authorities throughout the UK to report on local authority collected municipal waste (LACMW). This publication provides information on local authority collected municipal waste from household and non-household sources and recycling and landfill rates in Northern Ireland.</p> <p>Headline figures are shown in the attached infographic with the full report available via the below link:</p> <p>https://www.daera-ni.gov.uk/publications/northern-ireland-local-authority-collected-municipal-waste-management-statistics-2022</p>
3.0	Main Report
3.1	<p><u>Key Points:</u></p> <ul style="list-style-type: none"> Northern Ireland's councils collected 971,936 tonnes of waste during year 2022/23 which was 6.1 per cent lower than the amount collected in 2021/22. During 2022/23, 49.7 per cent of waste collected by councils was sent for recycling. The same recycling rate was reported in 2021/22. The landfill rate for waste collected by councils was 23.1 per cent in 2022/23, a fall from 74.0 per cent in 2006/07 and 24.9 per cent in 2021/22.

- A quarter (25.4 per cent) of waste arisings were sent for energy recovery in 2022/23. This compares to 23.2 per cent in 2021/22 and 0.4 per cent in 2009/10.
- Household waste accounted for 87.1 per cent of all local authority collected waste during 2022/23. The recycling rate for household waste was 50.7 per cent whilst the landfill rate for household waste was 22.4 per cent.
- There were 121,925 tonnes of biodegradable waste sent to landfill during 2022/23, a decrease of 13.8 per cent from the quantity reported in 2021/22 (141,390 tonnes).

Waste Arisings:

3.2

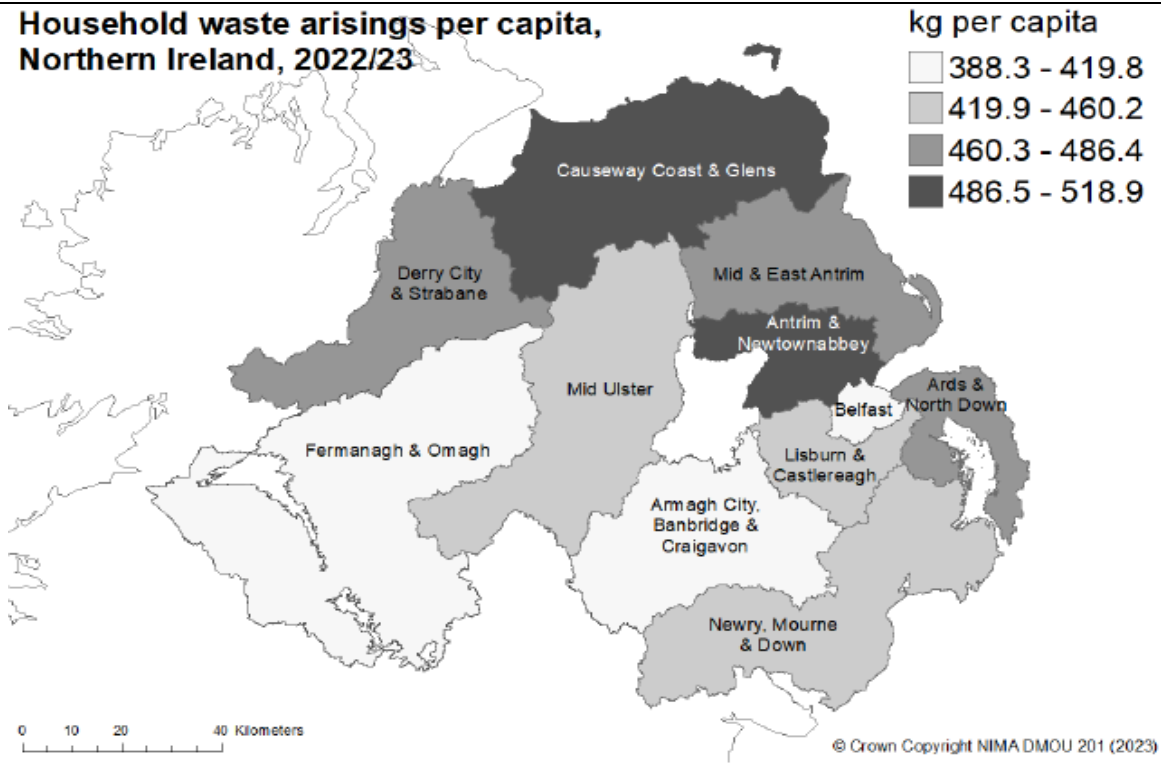
Northern Ireland, 2021/22 and 2022/23, KPI (j)



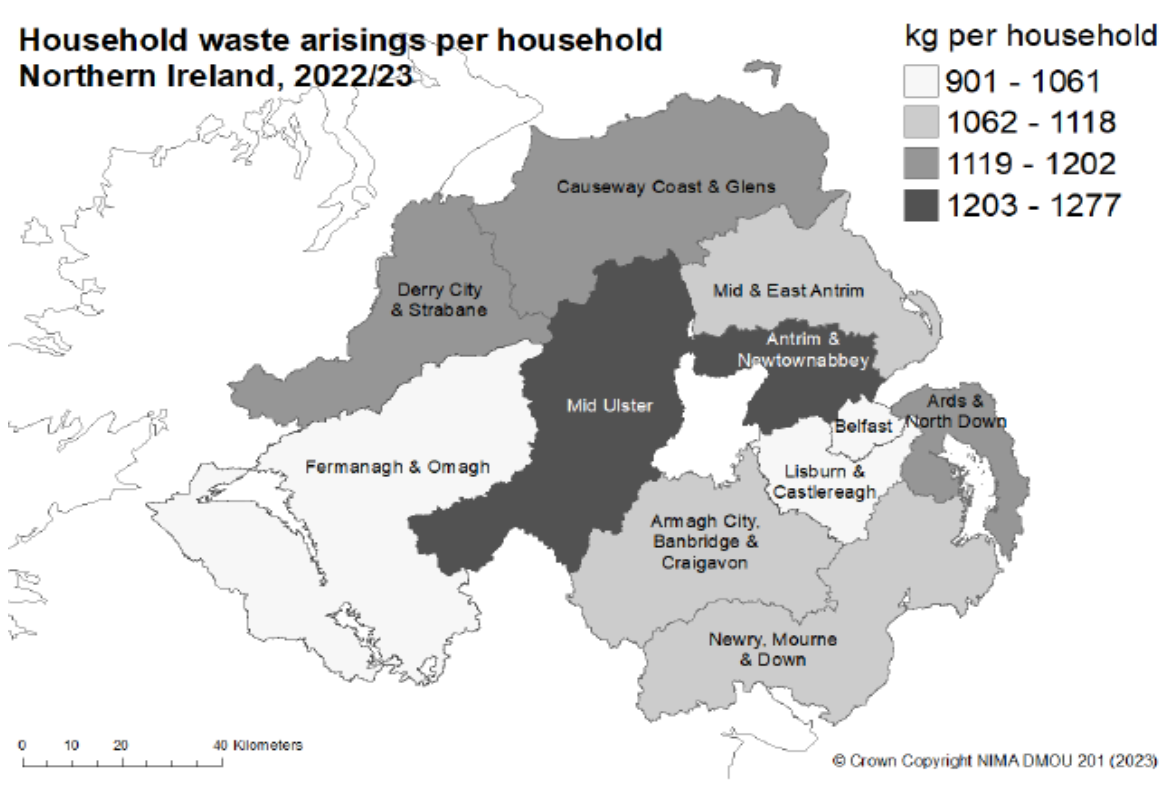
In 2022/23, Northern Ireland’s councils collected 971,936 tonnes of waste. This is 6.1 per cent lower than in 2021/22 when 1,034,637 tonnes were collected. The tonnage of waste collected at kerbside decreased by 5.6 per cent during 2022/23 compared to the previous year, whilst waste collected at civic amenity sites decreased by 8.1 per cent.

Mid Ulster waste arisings of 78,588 tonnes have decreased by 8.7 per cent when compared with the previous year. Across the 11 Councils (as illustrated in the above graph) 10 reported waste decreases while 1 other was largely unchanged.

**Household waste arisings per capita,
Northern Ireland, 2022/23**



**Household waste arisings per household
Northern Ireland, 2022/23**



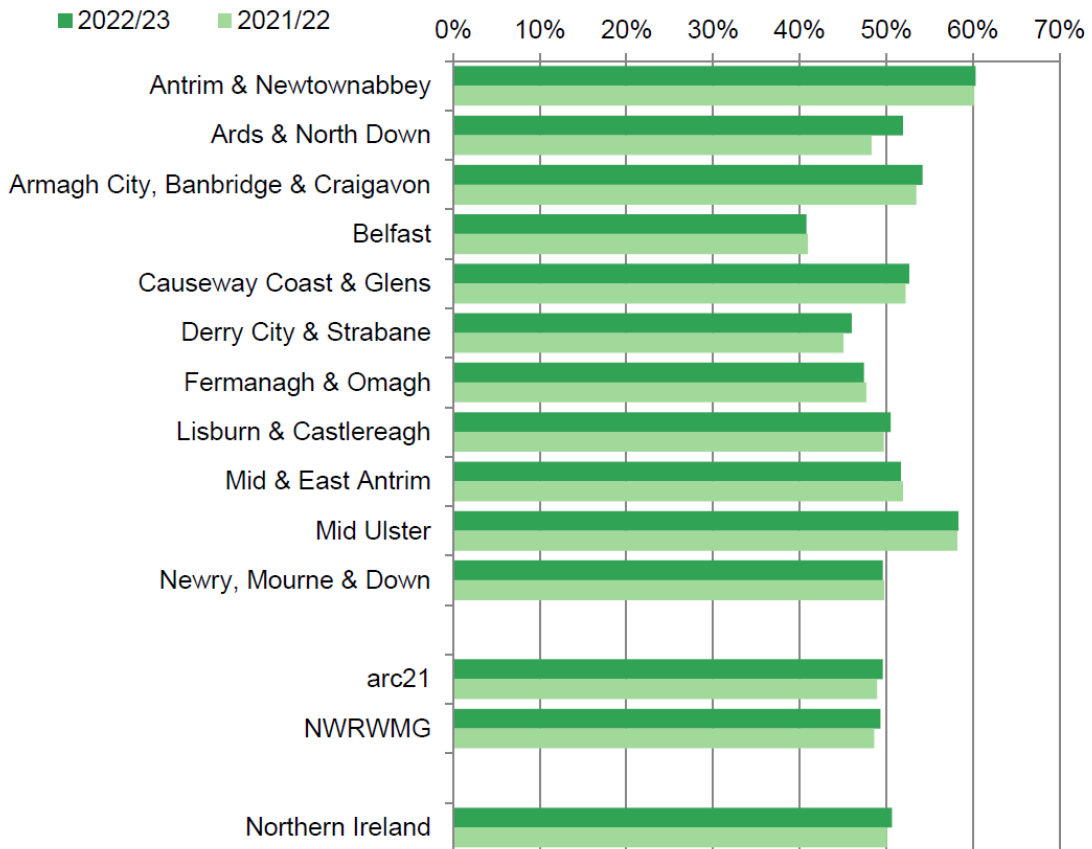
There are two key performance indicators which look at household waste arisings in more detail by considering household waste arisings per capita, and per household. In Northern Ireland there were 443 kg of household waste collected per capita and 1,092 kg per household during 2022/23, compared to 479 kg of household waste collected per capita and 1,183 kg per household during 2021/22.

The infographics above show the household waste generated across the 11 councils on a per capita and per household basis. The largest quantity per household was recorded in Mid Ulster at 1,277 kg per household (a decrease of 114 kg per household). Mid Ulster however, was only the 6th highest on a per capita basis at 460.2 kg per capita (a decrease of 43 kg per capita) indicating larger household sizes in the District. The high waste arisings in Mid Ulster may, in part, be due the provision of 240l brown bins to all households for food and garden waste collections. This can be seen in the relatively higher tonnages collected for composting compared to some other Councils who provide smaller kitchen caddies for food waste only.

3.3 Waste to Recycling:

In 2022/23, the tonnage of waste sent for preparing for reuse, dry recycling and composting was 482,714 tonnes. The recycling rate was 49.7 per cent, similar to the recycling rate recorded in 2021/22.

Northern Ireland, 2021/22 and 2022/23, KPI (a2)



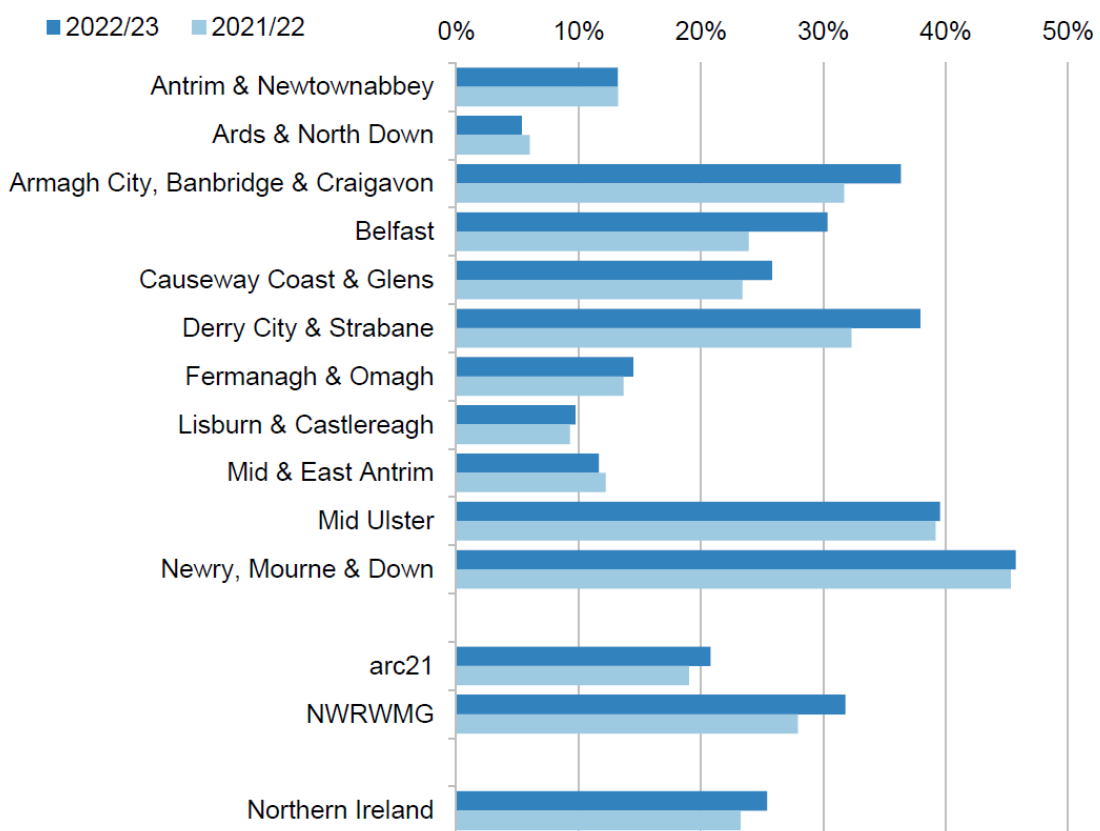
Most Councils (as illustrated in the above graph) reported either increased or similar household recycling rates compared the previous year. Mid Ulster Council achieved the second highest recycling rate of all eleven Councils for the year, recycling 58.4 per cent of household waste, a 0.2 percent increase on the previous year.

3.4 **Waste to Energy**

In 2022/23, 247,017 tonnes of waste arisings were sent for energy recovery. This produced an energy recovery rate of 25.4 per cent, higher than the 23.2 per cent recorded in 2021/22. The majority of energy recovery is derived from mixed residual waste with a smaller proportion from specific streams, e.g. wood. Generating energy from waste by incineration is preferable to landfill, although preparing for reuse, dry recycling and composting are preferable to both.

Six councils reported an increase in the energy recovery rate in 2022/23 compared to 2021/22. Mid Ulster again had the second highest energy recovery rate at 39.5 per cent (an increase of 0.3 per cent) as can be seen in the chart below:

Northern Ireland, 2021/22 and 2022/23

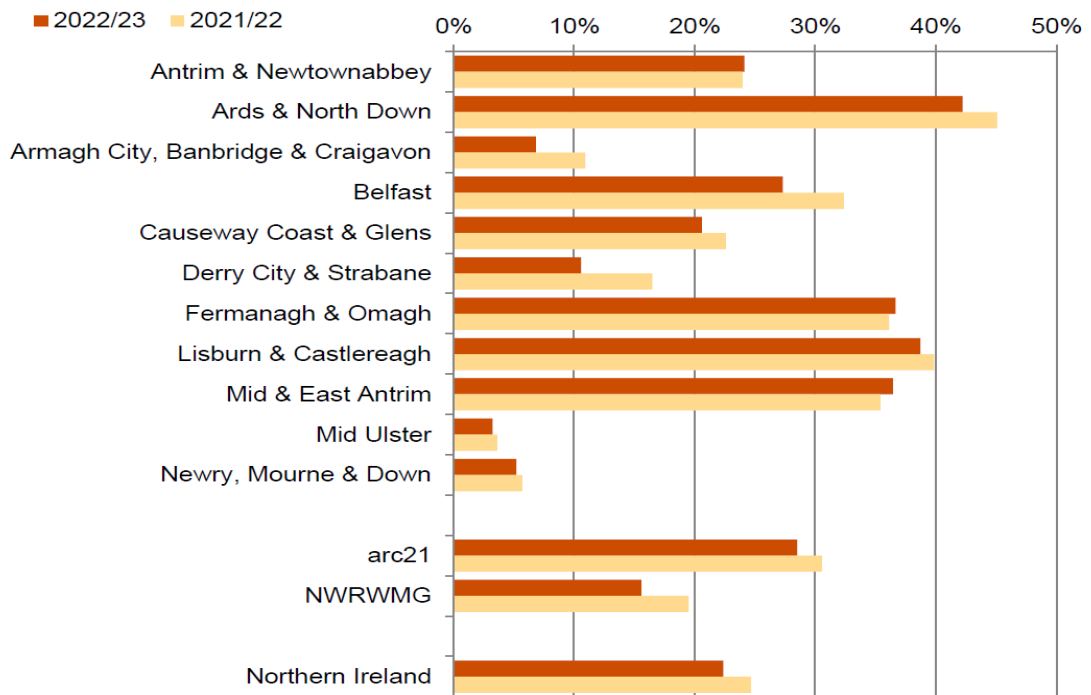


3.5 **Waste to Landfill:**

The quantity of waste sent to landfill decreased by 12.8 per cent from 257,900 to 225,000 tonnes between 2021/22 and 2022/23. This produced a landfill rate of 23.1 per cent for 2022/23, 1.8 percentage points lower than the 24.9 per cent recorded in 2021/22. The landfill rate for household waste recorded its lowest ever value in 2022/23 at 22.4 per cent, a decrease of 2.3 percentage points from 24.7 per cent in 2021/22.

Mid Ulster again achieved the lowest landfill rate of all eleven Councils at 3.2 per cent (a decrease of 0.4 per cent), one seventh of the Northern Ireland rate of 23.1 per cent (as illustrated in the chart below):

Northern Ireland, 2021/22 and 2022/23, KPI (b)



4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: None
	Human: A significant amount of time is spent by the Waste and Recycling Officers in gathering, collating, and submitting the necessary data for quarterly WDF returns.
	Risk Management: Failure to meet waste targets would result in reputational damage to the Council.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are asked to note the content of this report.
6.0	Documents Attached & References
6.1	Local Authority Collected Municipal Waste Infographic 2022-23.

Waste Collections by NI Councils 2022/23

Waste collected by NI Councils



Recycling



49.7%
similar to 49.7%
in 2021/22

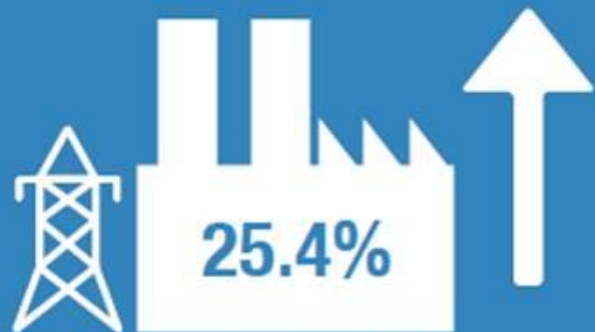
Recycling, energy recovery and landfill rates of LAC municipal waste 2022/23 compared to 2021/22.

Landfill



down from 24.9%
in 2021/22

Energy Recovery



up from 23.2%
in 2021/22

Report on	Building Control Workload
Date of Meeting	8 th January 2024
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	P J Fox, Building Control Development Manager

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report		
1.1	To provide Members with an update on the workload analysis for Building Control across Mid-Ulster District Council.		
2.0	Background		
2.1	<p>Building Control applications are received in three different forms:-</p> <p>a Full Applications - submitted with detailed working drawings.</p> <p>b Building Notices - minor work not usually requiring detailed plans, e.g. provision of insulation to roof space, etc.</p> <p>c Regularisation Applications – where work has been carried out without an approval, an application must be submitted for retrospective approval.</p>		
3.0	Main Report		
3.1	Workload Analysis	December	Accumulative
		2023	2023/24
	Total number of Applications	110	1261
	Full plans applications received.	30	409
	Building Notices applications received	62	707
	Regularisation applications received.	18	145
	Estimated value of works submitted	£9,796,589	£80,068,131
		504	5,227

	Number of inspections carried out by Building Control Officers		
	Commencements	141	1,521
	Domestic Dwellings	30	405
	Domestic alterations and Extensions	95	967
	Non-Domestic work	16	149
	Completions	131	1,137
	Domestic Dwellings	46	378
	Domestic alterations and Extensions	78	707
	Non-Domestic work	7	52
	Property Certificates Received	136	1404
3.2	It should be noted from the Workload Analysis in 3.1, that the full range of applications are being received and administered in accordance with our procedures criteria.		
3.3	However, there is a reduction of approximately 17% in new applications received for the same period in 2022 although a change in the Building Regulations in June 2022 had inflated application numbers last year for this period. There is also a 9% reduction in inspection requests for the same period in 2022.		
3.4	Property Certificate numbers are slightly lower compared to same period in 2022 with a 3% variance.		
4.0	Other Considerations		
4.1	Financial, Human Resources & Risk Implications		
	Financial: Within Current Resources		
	Human: Within Current Resources		
	Risk Management: None		

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are requested to note the content of this report.
6.0	Documents Attached & References
6.1	Appendix 1 – List of significant applications received by the Building Control Service

BC1 Appendix 1

Significant Developments Report January 2024 Environment Committee

Applicant	Location of Development	Details of Development	Estimated value of development
P. Quinn	The Old Rectory, 38 Trewmount Road, Killyman Road, Dungannon.	Erection of Assembly Building (Floor area 693m ²) B.C. fee - £5,015	£915,000
W. Drennan	Unit 26, Lisgorgan Lane, Upperlands, Maghera.	Erection of Industrial Units (Floor area 3165m ²) B.C. fee - £3,130	£537,224

Report on	Entertainment Licensing Applications
Date of Meeting	8 th January 2024
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	Colm Currie, Senior Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To update Members on Entertainment Licensing applications across Mid Ulster District Council.
2.0	Background
2.1	The Council has responsibility for licensing places of entertainment in accordance with The Local Government (Miscellaneous Provisions) (NI) Order 1985. Entertainment Licensing applications are received on a continued basis across the District. Statutory consultations are carried out with PSNI and NIFRS for each Entertainment Licence application (grant or renewal) submitted.
3.0	Main Report
3.1	<p>As previously agreed a list of applications received (see Appendix 1) and for all grant/renewal of Entertainment Licences in Mid Ulster District Council which are attached (see Appendix 2). The number of applications received on a monthly basis will vary depending on the date of expiry of the current licence.</p> <p>Each application is accompanied by the following documentation:</p> <p>1 A current Fire Risk Assessment detailing the following:</p> <ul style="list-style-type: none"> (a) means of escape from premises (b) management responsibilities for day to day safety aspects (c) details of review on an annual basis <p>The fire risk assessment submitted is audited by the inspecting officer.</p> <p>2 Electrical certification is required for the following:</p> <ul style="list-style-type: none"> (a) General electrical installation (b) Emergency lighting system (c) Fire alarm system

	<p>3 Details of current public liability insurance for premises</p> <p>4 Copy of public advertisement in local press</p>
3.2	Following the application for the Grant/Renewal of an Entertainment Licence being submitted and validated, an inspection is carried out to ensure that the premises are in compliance with all relevant guidance and legislation.
3.3	<p>Areas which would be inspected are as follows:</p> <ol style="list-style-type: none"> 1. Means of escape from the venue i.e. Final Exit Doors and Easy Opening Devices are satisfactory and escape routes are free from obstruction etc. 2. All floor, wall, and ceiling coverings are in compliance and in good condition 3. All firefighting equipment are correctly positioned and serviced as required. 4. The general condition of the premises is satisfactory. 5. All management documentation is in place.
3.4	Entertainment licensing applications have continued to be processed where possible including statutory consultations with external Bodies as required by legislation.
3.5	Licences have been issued where inspections had been completed and all points requiring attention have been addressed.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Within Current Resources
	Human: Within Current Resources
	Risk Management: Within Current Resources
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	Members are requested to note the content of this report.

6.0	Documents Attached & References
6.1	Appendix 1 – Schedule of applications received for the Grant/Renewal of Entertainment Licences for December 2023.
6.2	Appendix 2 – Schedule of Entertainment Licence applications which have been granted/renewed for December 2023.

Appendix 1–Schedule of applications received for the Grant/Renewal/Variation of Entertainment Licences December 2023

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
M Devlin	The Marina Centre	135a Shore Road Magherafelt	Annual	Monday To Sunday From 09.00 To 01.30	400
J Clarke	St Oliver Plunkett Hall	232 Mayogall Road Clady	14 Unspecified Days	Monday To Sunday From 12.00 To 01.00	542
R Mulholland	Ballyscullion House	61 Ballyscullion Road, Bellaghy	Annual	Monday To Sunday From 10.00 To 01.00	300
J O'Hagan	Killyman St Mary's Community Centre	109 Drumaspil Road, Dungannon	Annual	Monday To Sunday From 08.00 To 02.30	300
N J Downey	Downey's Jubilee Bar	124 Main Street Fivemiletown	Annual	Monday To Thursday From 11.30 To 23.00 Friday & Saturday From 11.30 To 02.00 Sunday From 12.00 To 22.00	150

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
C Hodgett	Cookstown Hockey Club	48 Molesworth Street, Cookstown	Annual	Monday To Sunday From 13.00 To 01.00	126
G Booth	Railway Bar	67 Union Street, Cookstown	Annual	Monday To Sunday From 11.00 To 02.00	160
P Worrall	Cohannon Inn	212 Ballynakelly Road, Dungannon	Annual	Monday To Sunday From 11.30 To 01.00	380
M & AM Doyle	The Hogan Stand	32a Moneyneany Road, Draperstown	Annual	Monday To Saturday From 11.00 To 01.00 Sunday From 12.30 To 00.00	135
N & L McKearney	The Gables Bar and Restaurant	40 Cookstown Road, Dungannon	Annual	Wednesday To Sunday From 12.00 To 02.00	360

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
P & M Mulgrew	The Roadside Tavern	36-38 The Square Stewartstown	Annual	Monday to Saturday From 11.30 To 01.30 Sunday From 12.00 To 00.00	100
T McNiece	The Mill Court Bar And Restaurant	40 Main Street Coalisland	Annual	Monday To Thursday From 10.00 To 23.00 Friday and Saturday From 10.00 To 00.00 Sunday From 10.00 To 23.30	160
B Morris	Glenavon House Hotel	52 Drum Road Cookstown	Annual	Monday to Sunday From 11.00 To 01.00	2120
J Smith	The Old Bank	26 The Square Stewartstown	Annual	Monday to Sunday From 08.00 To 02.00	50

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
P Scullion	Clubland and The Cherry Tree	21-23 Molesworth Street, Cookstown	Annual	Monday To Thursday From 12.00 To 02.00 Friday and Saturday From 19.00 To 02.00 Sunday From 12.00 To 23.00	1085
P Donnelly	St Patrick's Parish Hall	137 Ballinderry Bridge Road, Coagh	Annual	Monday to Sunday From 09.00 To 22.00	499
S Whiteside	Whiteside's Bar	87 Main Street Clogher	Annual	Monday To Thursday From 11.00 To 23.00 Friday and Saturday From 11.00 To 01.30 Sunday From 11.00 To 23.00	157

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max Number of Patrons
D Steele	Moyola Park Football Club	26 Bridge Street Castledawson	Annual	Thursday To Sunday From 18.00 To 00.00	TBC
C Holmes	St Patrick's Academy	37 Killymeal Road Dungannon	14 Unspecified Days	Monday To Sunday From 07.30 To 22.00	1023
MUDC	The Burnavon	7 Burn Road Cookstown	Annual	Monday to Sunday From 07.00 To 01.00	357

Office Use
From: 17/11/2023
To: 15/12/2023

Appendix 2 – Schedule of Entertainment Licence applications which have been Granted/Renewed in December 2023

Name Of Applicant	Name Of Premises	Address Of Premises	Type Of Licence	Days And Hours Granted
C Daly	Eglish St Patrick's GAA	109 Killyliss Road, Dungannon	Any 14 Unspecified Days	Monday To Sunday From 12.00 To 02.00
N P Bryson	Bryson's Bar & Restaurant	28 Union Road, Magherafelt	Annual	Monday To Saturday From 11.30 To 01.30 Sunday From 12.30 To 00.00
C Michael	Maghera Presbyterian Church Hall	7 Meeting House Avenue, Maghera	Any 14 Unspecified Days	Monday To Saturday From 18.00 To 00.00
P Crozier	St Treas GAA Hall	243 Shore Road, Magherafelt	Annual	Monday To Sunday From 09.00 To 02.00
F O'Donnell	Galbally Community Centre	40 Lurgylea Road, Dungannon	Annual	Monday To Thursday From 06.00

Name Of Applicant	Name Of Premises	Address Of Premises	Type Of Licence	Days And Hours Granted
				To 00.00 Friday To Saturday From 06.00 To 01:00 Sunday From 06.00 To 00.00
J Lucas	South West College	19 Circular Road, Dungannon	Any 14 Unspecified Days	Monday To Sunday From 09.00 To 22.00
P Hagan	Hagan's Bar & Bar Bella	39 Irish Street, Dungannon	Annual	Monday To Sunday From 11.30 To 01.30
P Hagan	Hagan's Bar Beer Garden	39 Irish Street, Dungannon	Annual	Monday To Saturday From 11.30 To 01.30 Sunday From 12.30 To 01.30

Name Of Applicant	Name Of Premises	Address Of Premises	Type Of Licence	Days And Hours Granted
R Lagan	Watty Graham GAC	62 Tirkane Road, Maghera	Annual	Monday To Thursday From 08.00 To 22.00 Friday To Sunday From 08.00 To 01.00
K Quill	Mountview Barn	14 Kirley Road, Maghera	One Off Event	Saturday 9 December 2023 20:00 to 01:00

Report on	Dual Language Signage Survey Correction
Date of Meeting	8 th January 2024
Reporting Officer	Terry Scullion, AD Property Services
Contact Officer	Colm Currie, Senior Building Control Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To advise Members on the correction to an error with the result of a survey for Rossmore Road, Dungannon and which was reported to Environment Committee on 12 September 2023.
2.0	Background
2.1	In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility to erect dual language signs or second nameplates, adjacent to the nameplate in English.
2.2	The Policy for Street Naming and Dual Language Signage – Section 6.0 (See Appendix 1) as adopted forms the basis for considering requests expressing the name in a language other than English, to both existing and new streets.
2.3	In accordance with the Policy as adopted, all occupiers as listed on the Electoral Register residing on the street/road as noted below were canvassed, by post seeking their views on the request to erect dual-language street nameplates in the Irish Language as requested in each case.
3.0	Main Report
3.1	The Building Control Service within the Environment Directorate issued occupiers of the undernoted street, correspondence seeking their views on the request to erect a dual-language street nameplate.
3.2	In the September Environment Committee report it was incorrectly reported that the dual language survey for Rossmore Road, Dungannon, had returned a result that confirmed 60% of residents were in favour of a dual language sign being erected on that road (that language being Irish) as detailed below:-

Incorrect Result: September 2023 Environment Committee:

Name of Street	Rossmore Road, Dungannon
Language Requested	Irish
Date Request Validated	23/05/2023
Survey Request Reported to Environment Committee	14/06/2023
Surveys Issued	17/07/2023
Surveys returned by	14/08/2023
Survey Letters Issued	63
Survey Letters Returned	21
Replies in Favour	12
Replies not in Favour	8
Invalid	1
Valid Returns	20
Percentage in Favour	60%

However, the correct result which had not been communicated in the report was that in fact only 50% confirmed that they were in favour that a dual language sign should be erected:

Correct Survey Results:

Name of Street	Rossmore Road, Dungannon
Language Requested	Irish
Date Request Validated	23/05/2023
Survey Request Reported to Environment Committee	14/06/2023
Surveys Issued	17/07/2023
Surveys returned by	14/08/2023
Survey Letters Issued	63
Survey Letters Returned	25
Replies in Favour	12
Replies not in Favour	12
Invalid	1
Valid Returns	24
Percentage in Favour	50%

3.3

All issued surveys were provided with an addressed envelope for return to Magherafelt Offices for return by the close of business at 5pm on 14th August 2023. Following the close of the survey, the completed surveys were compiled, results calculated, and the final Committee report issued. Results were also referred to the Council's Assets Development team from Building Control to prepare for the erection of the sign. However, several completed, and date stamped surveys had been delivered into the Dungannon Office instead of Magherafelt office. Unfortunately these had not been accounted for in the final calculations, or in the report prepared for Committee. Nonetheless, these were included in recalculating results and the residents of Rossmore Road were advised by letter that less than 51% of respondents were in favour of the proposal and, therefore, in accordance with Mid Ulster District Council's Policy on Dual Language Signage, this proposal had been refused by the Council.

<p>3.4</p> <p>3.5</p> <p>3.6</p>	<p>On 6th December 2023, when attempting to erect the new dual language signage Council was approached by several residents of Rossmore Road, and an elected member and made aware of the outcome of the survey that they had received which contradicted the erection of the nameplate. Following a subsequent investigation, it was found then that the results communicated in the Committee report and Council's installation team were incorrect.</p> <p>In all future surveys, all addressed envelopes for return of surveys will have 'Confidential – survey' added. Also, measures have been put into place to ensure that reception staff responsible for the management of post in all 3 offices (Cookstown, Dungannon & Magherafelt) have been made aware to immediately transfer future completed surveys to the Building Control Office at that location for recording and for onward transfer to the dual language survey administrator in Magherafelt Office. Furthermore, results and reports will not be compiled and calculated until a check has been undertaken with all office locations for any unaccounted-for completed surveys.</p> <p>In accordance with the Dual Language Signage Nameplates Policy, where not more than 51% of the completed replies returned by occupiers indicate that they are in favor of the erection of a dual language street nameplate, on this occasion it is therefore confirmed that the dual language nameplate at Rossmore Road, Dungannon will not be erected.</p>
<p>4.0</p>	<p>Other Considerations</p>
<p>4.1</p>	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Within Current Resources</p> <p>Human: Within Current Resources</p> <p>Risk Management: None</p>
<p>4.2</p>	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: None</p> <p>Rural Needs Implications: None</p>
<p>5.0</p>	<p>Recommendation(s)</p>
<p>5.1</p> <p>5.2</p>	<p>That Members note the result of the survey for application of Dual Language Nameplates in Irish for the street as detailed below.</p> <p>Where more than 51 % of occupiers of the street as noted below did not respond to indicate that they were in favour of the erection of a dual-language street nameplate, then the dual language nameplate will not be erected.</p>

	1. Rossmore Road, Dungannon
6.0	Documents Attached & References
6.1	Appendix 1 - Policy for Street Naming and Dual Language Signage



Policy on Dual Language Nameplate Signage

Document Control			
Policy Owner	Director of Public Health & Infrastructure		
Policy Author	Director of Public Health & Infrastructure		
Version	Version 1		
Consultation	Senior Management Team	Yes / No	
	Trade Unions	Yes / No	
Equality Screened by	Principal Building Control Officer	Date	27/04/21
Equality Impact Assessment	N/A	Date	
Good Relations	N/A		
Approved By	Environment Committee	Date	11/05/21
Adopted By	Council	Date	27/05/21
Review Date		By Whom	
Circulation	Councillors, Staff		
Document Linkages			

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3.0	Policy Scope	
4.0	Linkage to Corporate Plan	
5.0	Dual Language Signage Nameplates	
6.0	Roles & Responsibilities	
7.0	Impact Assessment <ul style="list-style-type: none"> • Equality Screening & Impact • Staff & Financial Resources 	
8.0	Support & Advice	
9.0	Communication	
10.0	Monitoring & Review Arrangements	

Appendices	Description	Page Number
A	Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995	
B	Dual Language Signage Nameplates: <i>Procedure</i>	
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1.0 **Introduction**

1.1 Mid Ulster District Council resolved that a policy and associated procedures be developed to guide the Council in accordance with the provisions of Article 11 of the Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995 (“the 1995 Order”), referenced in Appendix A to this policy, on;

- (i) Erection of dual language Street signage

2.0 **Policy Aim & Objectives**

2.1 **Policy Aim:** To ensure that requests for the erection of dual language nameplate signage for existing streets are delivered in a fair, equitable and consistent manner.

2.2 **Policy Objectives:**

- To facilitate Mid Ulster District Council in meeting its statutory obligations with regard to local government Street Signage requirements.
- To lay out and facilitate a process whereby residents may request that their street be named in any other language other than English.
- To facilitate a process that considers requests from residents to have their street sign displayed in their chosen language as well as in English.

3.0 **Policy Scope and Legislative Framework**

3.1 This policy relates specifically to the naming of the erection of nameplates expressing the name of the street in a language other than English. The statutory basis for this policy is contained within Article 11 of the 1995 Order.

3.2 This legislation empowers Council to authorise the naming of streets within its respective District. It also provides the Council with a discretionary power to erect dual language street signs or second nameplates in a language other than English via Section 1a and 1b. A copy of the relevant statute is included in Appendix A.

3.3 For purposes of this Policy, the following interpretation/ definitions apply as set out within the 1995 Order:

- Nameplate - defined as a means of 'signifying a name in writing'
- Street - defined as 'any road, square, court, alley, passage or lane'.

4.0 Linkage to Corporate Plan

4.1 Referring to Mid Ulster District Council's Corporate Plan 2015-2019, this policy contributes toward the delivery of Corporate Theme 1 *Delivering for Our People*.

5.0 Dual Language Signage Nameplates

5.1 The Council will apply this policy when considering applications for dual language signage expressing the name of the street in a language other than English, to both existing and new streets.

5.2 The 1995 Order gives the Council a discretionary power to erect dual language signs or second nameplates, adjacent to the nameplate in English. In exercising this discretionary power, the Council must have regard to any views on the matter expressed by the occupiers of premises in that street.

5.3 Criteria - General

The Council in making arrangements and providing opportunities for dual language signage within street naming shall;

1. Have regard to any views on the matter expressed by occupiers of the street.
2. For the purposes of the policy, surveys will be issued to all occupiers (the age of 18 or over) of each dwelling where any person resides in a dwelling, including a house, flat, maisonette or house in multiple occupancy and which is numbered directly off the adjoining street, hereafter referred to as 'property'. Only the views of the occupiers aged 18 or over for each property that is occupied and listed on the Electoral Register at the date of survey will be considered.
3. In relation to properties, the 'occupier' will include the owner and family members or tenants as listed on the current Electoral / Rates Register as residing at that address or tenants in actual possession of the premises, but not employees within such premises at the date of the survey.

4. The naming of the street in a language other than English does not authorise or require its use as, or part of, the address of any person or the description of the land for the purpose of any statutory provision; e.g., Building Control applications.
- 5.4 The provision of dual language Street Names will normally only be considered in the following circumstances:
- In the case of existing streets, where the Council has been petitioned and/or consulted with the occupiers of premises in that street and other persons it deems appropriate, in accordance with these arrangements.
- 5.5 Where an applicant does not have English as their first language, information in relation to this policy can be provided in an alternative language. Applications can be accepted in alternative languages if required by the applicant. Please see Appendix D for details.
- 5.6 Applications for Dual Language Signage will be processed in accordance with the Procedure as outlined in Appendix B

6.0 Roles and Responsibilities

- 6.1 **Director of Public Health and Infrastructure:** shall have responsibility for implementation of this policy by Mid Ulster District Council, through the Building Control Service.
- 6.2 **Building Control Service:** shall be responsible for implementing arrangements to administer requests to have an existing name of a Street erected in a language other than English;

7.0 IMPACT ASSESSMENTS

7.1 Equality Screening & Impact

- 7.1.1 This policy has been subject to equality screening in accordance with the Council's equality scheme screening process. It has been 'screened out' for an Equality Impact Assessment.

7.2 Rural Needs Impact

- 7.2.1 This policy has been subjected to a rural needs impact assessment and thus can demonstrate regard to rural needs when delivering this public service.

7.3 Staff & Financial Resources

7.3.1 No issues have been identified which will impact on the delivery of Council business as a result of this policy being implemented.

8.0 Support and Advice

8.1 Advice and guidance on the implementation of this should be sought from the Head of Building Control

9.0 Communication

9.1 The Building Control Service within the Public Health & Infrastructure Department of Council is responsible for the communication, delivery and adherence to this policy

10.0 Monitoring and Review Arrangements

10.1 Implementation of this policy will be routinely monitored and a formal review undertaken 4 years from its effective commencement date.

Appendix A
Article 11, Local Government (Miscellaneous Provisions) (Northern Ireland) Order 1995

Street names and numbering of buildings

Powers of councils in relation to street names and numbering of buildings

11.—(1) A council may erect at or near each end, corner or entrance of any street in its district a nameplate showing the name of the street; and a nameplate erected under this paragraph—

- (a) shall express the name of the street in English; and
- (b) may express that name in any other language

(2) A council may, immediately adjacent to a nameplate erected under paragraph (1) which expresses the name of a street in English only, erect a second nameplate expressing the name of the street in a language other than English.

(3) Neither this Article nor anything done by a council thereunder authorises or requires the use of the name of a street expressed in a language other than English as, or as part of—

- (a) the address of any person; or
- (b) the description of any land; for

the purposes of any statutory provision.

(4) In deciding whether and, if so, how to exercise its powers under paragraph (1)(b) or (2) in relation to any street, a council shall have regard to any views on the matter expressed by the occupiers of premises in that street.

(5) Any person who—

- (a) obscures, pulls down or defaces any nameplate erected under paragraph (1) or (2);
- (b) erects in any street any nameplate showing as the name of the street a name different from that in any nameplate erected in the street under paragraph (1) or (2); or
- (c) erects in any street any nameplate purporting to show the name of the street, without the authorisation of the council for the district in which the street is situated,

shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(6) Where a council has exercised its powers under paragraph (1) in relation to any street, the occupier of each house or other building in that street shall ensure that that house or building is at all times marked with such number as the council may approve for the purposes of this Article.

(7) Where a person fails to comply with paragraph (6) the council may serve on him a notice requiring him to comply with that paragraph within 7 days from the date of service of the notice.

(8) A person who fails to comply with a notice served on him under paragraph (7) shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 2 on the standard scale.

(9) Where a person fails to comply with a notice served on him under paragraph (7) in respect of any house or other building, the council may itself do anything which he has failed to do and may recover from that person summarily as a civil debt any expenses thereby reasonably incurred by it.

(10) In this Article—
“nameplate” includes any means of signifying a name in writing; “street” includes any road, square, court, alley, passage or lane.

(11) The power of a council to erect a nameplate under paragraph (1) or (2) includes power—

- (a) to erect it on any building or in such other manner as the council thinks fit; and
- (b) to cause it to be erected by any person authorised in that behalf by the council.

(12) The following statutory provisions shall cease to have effect, namely—

- (a) sections 64 and 65 of the Towns Improvement Clauses Act 1847^{F6};
- (b) in section 38 of the Towns Improvement (Ireland) Act 1854^{F7} the words “naming the streets and numbering the houses and also so much thereof as relates to”;
- (c) section 21 of the Public Health Acts Amendment Act 1907^{F8};
- (d) section 19 of the Public Health and Local Government (Miscellaneous Provisions) Act (Northern Ireland) 1949^{F9}; and
- (e) so much of any local Act as relates to the naming of streets or the numbering of houses or buildings

Appendix B

Dual Language Signage Nameplates: *Procedure*

In deciding whether it should exercise its discretionary powers in relation to erection of dual language nameplates under Article 11 of the 1995 Order, the Council shall only do so after having regard to the views of occupiers of premises which has its frontage immediately adjoining that street.

The procedure for seeking and assessing the views of occupiers and criteria to be applied in deciding whether to erect a dual language nameplate in a language other than English is;

1. A valid letter, signed by an occupier of the street must be made to Council to enable this matter to be considered. Requests should be made to the Building Control Service within the Public Health and Infrastructure Department. A letter of request shall be valid if; it is from an occupier who appears on the Electoral Register as maintained by the Electoral Office for NI; the applicant's address is referenced on the letter and; the individual's name is clearly stated and the letter has been signed by the petitioner (who must be an occupier of premises on the street). A letter may be received by email but it must be attached as a file and signed. The Council shall not accept a request made within the body of an email.
2. The Environment Committee will receive notification of submitted requests by way of valid letters as referenced at 1, above. A letter will be deemed to be valid where it is submitted by a minimum of one householder on that street. The Environment Committee will be informed of requests which have been validated and are proceeding to survey.
3. Following validation, the Council will canvass, by post, each occupier within a household as listed on the Electoral Register; seeking their views on the request to erect a dual-language street nameplate. Each household will receive a letter accompanied by survey forms based on the number of occupiers listed on the Electoral Register. The requisite number of survey forms for individuals registered at that address will be forwarded to each household (See Appendix E)
4. The occupiers will be advised of the date by which completed surveys must be returned. Incomplete or illegible survey returns will not be counted. Completed surveys which has been signed and name printed as required, must be returned in the self- addressed envelopes provided for that purpose. Only replies received by the specified date shall be considered.
5. For purposes of assessment where 51 % (rounded to nearest whole number) of occupiers that respond indicate that they are in favour of the erection of a dual language street nameplate, then the results of the survey will be forwarded to the Environment Committee for information confirming that the dual language nameplate will be erected

6. For purposes of assessment where 51 % (rounded to nearest whole number) of occupiers that respond indicate that they are not in favour of the erection of a dual-language street nameplate, then the results of the survey will be forwarded to the Environment Committee for information confirming that the dual language nameplate will not be approved or erected
7. In specific circumstances a report may be brought to the Environment Committee to determine an application where there are particular issues requiring the Members consideration
8. If the request is refused by those households surveyed, further requests will not be considered until the expiry of 12 months from the date at which the Environment Committee refuses it.
9. Where a request for Irish Language signage, the Irish Language Section within Department of Culture and Arts and/or an approved translator will provide the translation of the street name. Any other language shall be obtained from an approved translation service the cost of which will be notified to the Environment Committee when receiving the report on the outcome of the survey. The second language will not be used to express the name of the street for statutory purposes.
10. The layout, font and size of lettering of the second language shall be in accordance with that as shown in Appendix C.
11. Following the Council's decision with regards to the request on Dual Language Signage for a particular street/road, the outcome will be published on the Council Website. Where requested, written confirmation of the decision will be forwarded to relevant households.
12. Where agreed, a new dual language nameplate will be erected at the start and finish of the street or road in question and at such points along it as required e.g. at other road junctions, in accordance with any operational requirements as determined by the Property Services Team.

Appendix C Name Plate Layout

AGREED: 11th September 2018 Environment Committee
23rd September 2018 Full Council

Mono-Lingual New Road / Street Signage

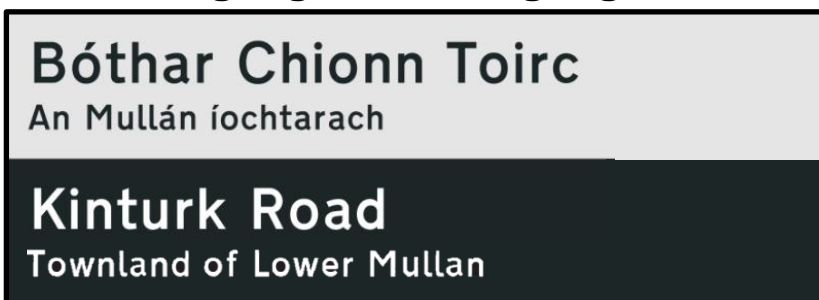


Example signage

Specification

- Name Plate Dimensions: 200mm x length to suit road name
- Background Colour: White
- Font & Colour: Transport Medium; Black
- Road Name font size: Upper case; 70mm Lower case; 50mm
- Townland font size: Upper case; 30mm Lower case; 22mm
- Text Justification: Left hand

Dual Language Street Signage



Example signage

Specification

- Name Plate Dimensions: 460mm x length to suit road name
- Background Colour: Dark Grey Value; C:77 M:63 Y:64 K:69
Light Grey Value; C:0 M:0 Y:0 K:10
- Font Type: Transport Medium
- Font Colour: Dark Grey Value; C:77 M:63 Y:64 K:69
Standard White
- Road Name font size: Upper case; 63mm Lower case; 50mm
- Townland font size: Upper case; 40mm Lower case; 30mm
- Text Justification: Left hand

Appendix D- Accessibility Statement

The information included in this policy can be made available in alternative formats, such as audio, braille, easy read or large print and may be provided in alternative languages, upon request. Please contact Mid Ulster District Council's Corporate Policy & Equality Officer on 03000 132 132 Ex 24612 or via ann.mcaleer@midulstercouncil.org



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Appendix E

18 February 2019

Our Ref:- «Ref»

The Occupier
50 Ballyronan Road
Townparks of Magherafelt
Magherafelt
BT45 6EN

Ref: Application for Dual Language signs at Name of Street/Development

Dear Sir/Madam

Mid Ulster District Council have received an application to erect street nameplates in ??? in addition to the current name for the street as indicated above.

The Council's Policy on Street Naming & Dual Language Signage outlines that individuals who meet the following criteria are eligible to register their preference on this matter:

A person who resides on the street in question and appears on the Electoral Register as maintained by the Electoral Office for Northern Ireland.

Our records would indicate that you meet the above criteria.

In accordance with these arrangements I would be grateful if you would complete the attached survey form and indicate your preference in this matter. The completed survey form should be returned to these offices in the addressed envelope provided by **Tuesday 19 March 2019**. Survey forms received after this date will not be considered.

On completion of this survey Council will provide a determination on this request on the basis of the majority preference as submitted. For approval to be considered, at least 51% of respondents must be in favour of the proposal (i.e. street nameplates being erected in ???, in addition to English for Name of Street/Development).

If you have any queries on the above please contact Willie Wilkinson in the Magherafelt Office by either:

Tel: 03000 132 132 (Ext 22208)

Email: wilfie.wilkinson@midulstercouncil.org

Yours faithfully

W Wilkinson
Head of Building Control

Enc

Cookstown Office
300 Bally
COURTDALE
BT82 8DT

Dungannon Office
Direct 41402
Dungannon
41 71 60

Magherafelt Office
Ballyronan Road
Magherafelt
BT45 6EN

Telephone 03000 132 132
wilfie@midulstercouncil.org
www.midulstercouncil.org

19 February 2019

Our Ref:- MUDL0078

The Occupier (1)
50 Ballyronan Road
Townparks of Magherafelt
Magherafelt
BT45 6EN

Ref: Application for Dual Language signs at Name of Street/Development

Dear Sir/Madam

Please read the following statements below carefully. Tick your preferred option in the appropriate box, print your name and address and sign the document. Then return this letter which has your reply in the addressed envelope provided by 19 March 2019.

Thank you for your time completing this survey.

Yours faithfully



W Wilkinson

Head of Building Control

Options

1. I WISH to have a Dual Language nameplate erected at Name of Street/Development, the additional language being ???

2. I DO NOT WISH to have a Dual Language nameplate erected at Name of Street/Development, the additional language being ???

Print Name: _____

Address: _____

Signature: _____

The results of this survey will be available to view on www.midulstercouncil.org but should you wish to receive written correspondence detailing the outcome of the survey please tick this box.