

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	14 <sup>th</sup> November 2023
<b>Reporting Officer</b>	Raymond Lowry- Head of Technical Services
<b>Contact Officer</b>	Johnny McNeill – Capital Development Manager

<b>Is this report restricted for confidential business?</b>  If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021. (see appendix 1)

<b>3.0</b>	<b>Main Report</b>
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Neighbour Notification summary and detailed analysis (see 3.6)</li> <li>• Projects recommended for approval (3.7)</li> <li>• Projects recommended for rejection (3.8)</li> <li>• Projects recommended for withdrawal (see 3.9)</li> <li>• Shelters passed to Property Services for installation (3.10)</li> <li>• Progress update on stages 10-11 (see 3.11)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.12)</li> <li>• Other issues (see 3.13)</li> </ul>
3.2	<p><b>New Applications received in the past month</b> – 1Nr new application received in the past month.</p> <ul style="list-style-type: none"> <li>• Newtownkelly, Coalisland</li> </ul>
3.3	<p><b>Progress on stages 2-4 of the application process</b> – see table in Appendix 1.</p>
3.4	<p><b>Requests for Council to move from stage 5 of the application process</b> – 4Nr applications to move from stage 5.</p> <ul style="list-style-type: none"> <li>• Mourne Crescent, Coalisland -6Nr passengers</li> <li>• Annagher Road, Coalisland – 15Nr passengers</li> <li>• Main Road, Moygashel – 6Nr passengers</li> <li>• Findermore Road, Clogher – 12Nr passengers</li> </ul>
3.5	<p><b>Progress update on stages 6-9</b> – Update on applications below have been discussed with a view to getting approval:</p> <ul style="list-style-type: none"> <li>• NIHE valuation received for St Colmans Pk, Moortown and Derryfubble Road, Benburb, approved by MUDC and sent to NIHE board for final sign off.</li> <li>• Eglisk View, Ballinderry, - DFI Roads currently in negotiation with adjacent landowner to provide Land for new footpath link and Bus shelter provision under Active Travel scheme between Eglisk View and Moss Road.</li> </ul>

3.6

**Summary of Neighbour Notifications- 2Nr Neighbour notification**

- **Dungannon Road, Cabragh** (see Table 4 Appendix 1 – reference 13)  
Neighbour notification completed.

Shelter Location	Dungannon Road, Cabragh
Bus Shelter Requested	18/07/2023
Date Request Validated	25/07/2023
Survey Issued	13/09/2023
Survey Returned By	13/09/2023
Survey Letters Issued (No.)	2
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	2
Valid Returns	0
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Dungannon road, Cabragh is **recommended to be installed** subject to members discussion.

- **Ballyronan Road, Magherafelt** (see Table 4 Appendix 1 – reference 15)  
Neighbour notification completed.

Shelter Location	Ballyronan Road, Magherafelt
Bus Shelter Requested	01/09/2023
Date Request Validated	01/09/2023
Survey Issued	01/09/2023
Survey Returned By	21/09/2023
Survey Letters Issued (No.)	2
Survey Letters Returned	1 (within timeframe)
Replies in Favour	1
Replies not in Favour	0
No response	1
Valid Returns	1
Percentage that have objections	0%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of

property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The bus shelter at Ballyronan Road, Magherafelt is **recommended to be installed** subject to members discussion.

3.7 **Projects recommended for Approval;** - 2Nr application is recommended for approval this month.

- Dungannon Road, Cabragh
- Ballyronan Road, Magherafelt

3.8 **Projects recommended for rejection;** - 0Nr application is recommended for rejection this month.

3.9 **Projects noted below are recommended for withdrawal** – 0Nr application is being recommended for withdrawal.

3.10 Members to Note the following shelters as listed below have obtained the necessary approvals and been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Members seeking information on installation dates etc should direct their queries to **Property Services**.

- **William Street Bellaghy**

Members to Note the following shelters as listed below have obtained the necessary approvals but are still awaiting legal owner consent before install can commence.

- **Reenaderry Road, Washingbay** – Subject to Landowner agreement
- **Coagh Road, Stewartstown** – Landowner has withdrawn land offer to site Shelter, final confirmation requested from applicant
- **Eglish View, Ballinderry** - Subject to DFI Roads/Landowner approval
- **St Colmans Park, Moortown** – Subject to Legal approval from NIHE
- **Derryfuble Road, Benburb** - Subject to Legal agreement from NIHE
- **Derryvale, Coalisland** – Subject to Landowner approval
- **Inishrush Village** – Subject to Landowner approval

3.11 **Progress update on stages 10-11** – 0nr shelters installed since date of last meeting.

3.12

**Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	0	0	0
Education Authority	1	6	1
Dfl Roads	0	0	0
NIHE	0	0	0

**Translink, Responses Outstanding** 0.

**Education Authority, Responses Outstanding** 6. Tirkane Road, Maghera

**DFI Roads** 0.

**NIHE Responses Outstanding** 0.

**Interagency Meeting;** Statutory update meeting to be held 13 November 2023, with DFI Roads EA, NIHE and Translink, to discuss new Bus shelter locations, response times and issues as listed below;

3.13

**Other issues: None**

**4.0**

**Other Considerations**

4.1

**Financial, Human Resources & Risk Implications**

Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.

Risk Management: Non-delivery will have adverse impact of users of public transport.

4.2

**Screening & Impact Assessments**

Equality & Good Relations Implications: N/a

	Rural Needs Implications: N/a
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Those listed under 3.4 is recommended for approval and to move from stage 5. <ul style="list-style-type: none"> <li>• Mourne Crescent, Coalisland -6Nr passengers</li> <li>• Annagher Road, Coalisland – 15Nr passengers</li> <li>• Main Road, Moygashel – 6Nr passengers</li> <li>• Findermore Road, Clogher – 12Nr passengers</li> </ul>
5.3	Those listed under 3.7 projects recommended for Approval; - 2Nr application is recommended for approval to installation this month. <ul style="list-style-type: none"> <li>• Dungannon Road, Cabragh</li> <li>• Ballyronan Road, Magherafelt</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Progress Table Summary