

**MINUTES OF MEETING OF THE STRATEGIC SERVICE DELIVERY COMMITTEE  
OF DUNGANNON AND SOUTH TYRONE BOROUGH COUNCIL HELD ON  
TUESDAY 28 JUNE 2011 IN THE COUNCIL OFFICES, CIRCULAR ROAD,  
DUNGANNON**

**MEMBERS PRESENT:** Councillor Mulligan (Chair)

Councillors Ashton, Brush, F Burton, R Burton, Cavanagh, Cuddy, Daly, Donnelly, Gildernew, Gillespie, Hamilton, McGahan, McGonnell, McGuigan, McLarnon, Monteith, O'Neill, Quinn (7.32 pm), Reid (7.32 pm), Robinson

**OFFICERS PRESENT:** K Barrett, Leisure Services Manager (LSM)  
A Burke, Acting Chief Executive (ACE)  
J Eagleson, Recycling Officer (RO)  
I Frazer, Director of Development (DD)  
R Gillis, Senior Licensing Officer (SLO)  
N Hill, Tourism & Parks Manager (TPM)  
J McClelland, Director of Building Control (DBC)  
F McClements, Acting Director of Environmental Health (ADEH)  
J McKenzie, Change Management Officer (CMO) (7.34 pm)  
B McMinn, Director of Technical Services (DTS)  
L Marshall (Secretariat)

**APOLOGY:** Councillor Morrow

The meeting started at 7.30 pm

## **1 ELECTION OF CHAIR**

The Deputy Mayor, Councillor Daly, took the Chair for the election of Chair.

Under the previously agreed d'hondt arrangement nomination was sought from Ulster Unionist Party.

**Resolved** That Councillor Mulligan be elected Chair.

Councillor Mulligan took the Chair.

## **2 ELECTION OF VICE CHAIR**

Under the previously agreed d'hondt arrangement nomination was sought from Sinn Féin.

**Resolved** That Councillor McGuigan be elected Vice Chair.

### **3 TECHNICAL SERVICES**

The report (appendix 1) of the Director of Technical Services was presented reference being made to the undernoted:

#### **STRATEGIC**

##### **3.1 Recycling**

As indicated in report RO highlighted the improvement to recycling rates and the reduced amount of waste going to landfill. It was pointed out however that a lot still needs to be done to meet targets for 2012/13 and Members discussed what other measures can be put in place to further improve recycling and waste minimisation to landfill.

#### **OPERATIONAL**

##### **3.2 Grass Cutting**

As per report DTS advised of correspondence received which requested that Council reconsider its decision regarding grass cutting at Clogher Cathedral Cemetery.

DTS pointed out that the current strategic policy of the Council is that grass cutting is only carried out in inactive cemeteries, where Council is deemed the custodian of the historical ground and where there are no other organisations or community groups available to carry out the work.

Members felt the historical significance of this cemetery should be taken into account and that Council should resume maintenance of same.

DTS warned of precedent being set and cost implications.

ACE suggested that NIEA be invited to a future committee meeting to discuss way forward in relation to grass cutting at historical sites.

**Resolved** That NIEA be invited to future committee meeting to discuss way forward in relation to grass cutting at historical sites.

##### **3.3 Flowerbed Sponsorship**

Member enquired as to the possibility of business sponsoring flowerbed at Old Eglis Road Roundabout.

DTS advised that call for expressions of interest was publicly advertised and is now closed but suggested that call for spring bedding sponsorship would be made in December.

### **3.4 Adoption of Report**

Proposed by Councillor McGuigan  
Seconded by Councillor Daly and

**Resolved** That the report of the Director of Technical Services be adopted, and that all recommendations, subject to the foregoing be approved.

(J Eagleson left the meeting at 7.52 pm)

## **4 BUILDING CONTROL**

The report (appendix 2) of the Director of Building Control was presented reference being made to the undernoted:

### **OPERATIONAL**

#### **4.1 Refusals**

The Director of Building Control advised that as further information required had not been received he recommended refusal of the applications as listed on appendix 3.

In response to question posed to Members by DBC with regard to seeking delegated powers to deal with this item Members felt that the status quo should continue ie. Should come before Council for ratification.

#### **4.2 Petroleum Licensing**

Members felt this item could be dealt with under delegated powers and that licence renewals could be issued immediately following meeting.

#### **4.3 Street Naming**

DBC presented options for street naming as per report.

**Resolved** That Council adopt the street names 'Ferny Ridge' and 'Orchard Meadows' as laid out in report.

#### **4.4 Adoption of Report**

Proposed by Councillor Gillespie  
Seconded by Councillor Daly and

**Resolved** That the report of the Director of Building Control be adopted, and that all recommendations, subject to the foregoing, be approved.

### **5 ENVIRONMENTAL HEALTH**

The report (appendix 4) of the Acting Director of Environmental Health was presented reference being made to the undernoted:

#### **STRATEGIC**

##### **5.1 Community Response Plan**

As per report ADEH referred to correspondence received from Southern Health and Social Care Trust requesting Council to become involved in putting in place a community response team in the event of suicide clusters within the Borough.

Members felt Council should be actively involved in any such scheme.

Proposed by Councillor McGonnell  
Seconded by Councillor McGuigan and

**Resolved** That it be recommended to Council that presentation be made to future committee to provide further information so that Council can decide on their level of involvement.

##### **5.2 Designation of areas for Street Trading Purposes – Street Trading Act (Northern Ireland) 2001**

As part of the report, Members had been provided with information regarding designations of areas for street trading including responses from consultees. SLO asked Members for their views on whether the sites under consideration should now be designated –

###### **5.2.1 Part of The Square, Moy**

Proposed by Councillor Hamilton  
Seconded by Councillor R Burton and

**Resolved** That it be recommended to Council to designate part of The Square, Moy, area opposite St James's Church (as per map on page 76 of report). Resolution should stipulate

that the only goods to be sold or supplied from any street trading pitch within this area are fruit and vegetables.

### **5.2.2 Part of the Car Park off Main Street, Fivemiletown**

Responses from consultees indicate that there is little scope for trading at this site, Members felt they needed more information before a decision could be taken.

SLO to investigate further whether trading can be accommodated in the area.

### **5.2.3 Part of the Enterprise Centre, Coalisland Canal Park, Coalisland Part of land at Lineside, Coalisland**

Members discussed options for trading at any or all of the above three sites some Members felt that they were not familiar enough with the area to make a decision on trading.

Proposed by Councillor McGuigan  
Seconded by Councillor Cuddy and

**Resolved** That meeting with Torrent Councillors, Roads Service and Senior Licensing Officer take place before Council meeting on 4 July to discuss options for trading.

## **OPERATIONAL**

### **5.3 Oil Stamp Saving Scheme**

ADEH advised that at present six retailers and ten oil suppliers wish to become involved in the oil stamp scheme and it is hoped that the scheme will be up and running in the next couple of weeks.

Members spoke of the importance of this scheme to the community and praised the work of the environmental health department in getting the scheme operational quickly.

### **5.4 Adoption of Report**

Proposed by Councillor McGuigan  
Seconded by Councillor Quinn and

**Resolved** That the report of the Acting Director of Environmental Health be adopted, and that all recommendations, subject to the foregoing, be approved.

## **6 LEISURE SERVICES**

The report (appendix 5) of the Leisure Services Manager was presented reference being made to the undernoted:

### **OPERATIONAL**

#### **6.1 Leisure Centre Tariffs**

As per report LSM sought approval to introduce new activity charges from September 2011. LSM highlighted that not all tariffs are increasing and that proposed new charges were benchmarked with other Councils. The tariffs that are affected have not increased for at least three years and current prices were not adjusted to reflect the VAT increase to 20% in January 2011.

Members felt that the proposed tariffs were acceptable but suggested the following amendments -

Family Swim - propose price of £6  
Adult Multi Swim - propose price of £45

Proposed by Councillor Cavanagh  
Seconded by Councillor Gillespie and

**Resolved** That Council adopt new tariffs as listed in report from September 2011 subject to family swim being charged at £6 and adult multi swim being charged at £45.

#### **6.2 Adoption of Report**

Proposed by Councillor McGuigan  
Seconded by Councillor Cavanagh and

**Resolved** That the report of the Leisure Services Manager be adopted, and that all recommendations, subject to the foregoing, be approved.

## **7 TOURISM AND PARKS**

The report (appendix 6) of the Tourism and Parks Manager was presented reference being made to the undernoted:

### **STRATEGIC**

#### **7.1 Aughnacloy Playing Fields**

As per report TPM requested that budget for providing changing/toilet facilities at the above site be extended from £30,000 to £40,000.

Proposed by Councillor Hamilton  
Seconded by Councillor Reid and

**Resolved** That it be recommended to Council to allocate expenditure of £40,000 to the provision of changing/toilet facilities at Aughnacloy playing fields.

## **7.2 Countryside Access and Activities Network Dartmoor Study Trip**

As per report TPM advised of forthcoming study trip and sought approval for two members of staff to participate in same.

Proposed by Councillor McGonnell  
Seconded by Councillor F Burton and

**Resolved** That it be recommended to Council that two members of staff participate in study trip at a cost of £750.

## **7.3 Ballygawley Playing Fields**

As per report TPM outlined request from Errigal Ciaran GAC with regard to extending the present lease of the facility to provide for a 25 year period. This request comes as the club plans to invest significant capital on site and would require a minimum lease of 25 years to satisfy potential funding bodies.

Proposed by Councillor McGonnell  
Seconded by Councillor McGuigan and

**Resolved** That it be recommended to Council to initiate the renegotiation of lease with Errigal Ciaran GAC with a view to extension as requested.

## **OPERATIONAL**

### **7.4 Dungannon Park**

Member advised he had received numerous complaints regarding the early closure of toilets at Dungannon Park.

TPM advised he would investigate the matter.

## **7.5 Correspondence**

### **7.5.1 Jack Corr – Muintor na Mointeach**

DD referred to correspondence from the above group requesting match funding for development of services and facilities at Washingbay Community Centre.

DD advised that currently there is no public call for match funding therefore Council could not concede to this request. DD suggested Council may wish to consider creating policy regarding match funding in the future.

(Councillor McGahan left the meeting at 9.22 pm)

### **7.5.2 Riding for the Disabled Association (RDA)**

DD referred to correspondence received requesting financial contribution for Hannah Garrity to take part in RDA National Championships.

DD pointed out Council's policy of providing contribution of £50 in such cases but suggested that Council may wish to review this policy and provide a greater contribution due to increasing cost to individuals taking part in such events.

Proposed by Councillor F Burton  
Seconded by Councillor McGonnell and

**Resolved** That financial contribution of £50 be made.

## **7.6 Adoption of Report**

Proposed by Councillor McGonnell  
Seconded by Councillor Reid and

**Resolved** That the report of the Tourism and Parks Manager be adopted, and that all recommendations, subject to the foregoing, be approved.

## **8 MISCELLANEOUS MATTERS**

### **8.1 Removal of snow and ice from pavements**

ACE reported that SOLACE still have concerns regarding Councils taking on the above role and that NILGA is still discussing the matter.

Members expressed concern with regard to Council taking on this role and difficulties with indemnity.



ACE suggested that Council write to the Minister proposing business and property owners take on liability for snow and ice removal and that legislation stating same be brought into operation.

**Resolved** That it be recommended to Council to write to Minister proposing business and property owners take liability for snow and ice removal and that legislation stating same be brought into operation.

## **8.2 Olympic Flame Relay**

ACE advised that Olympic Flame Relay will be coming to Northern Ireland from 3-6 June 2012 and current indications suggest that the relay will pass through all 26 Council areas.

ACE advised that he was in receipt of preliminary route the relay will take through the Borough but that this information is currently confidential. Any Member who wished to know what the route is could stay at the meeting and sign a confidentiality agreement, all other members/officers could leave the meeting at this point.

(Councillors Cavanagh, Daly, Quinn and O'Neill left the meeting at 9.40 pm)

(R Gillis, N Hill, J McClelland, F McClements and J McKenzie left the meeting at 9.40 pm)

ACE informed remaining members and officers of route.

Councillors Gildernew and McGonnell left the meeting at 9.45 pm)

Members felt representation should be made in relation to the proposed route with alternative suggestions to be made.

**Resolved** That it be recommended to the Council to write to the Olympic Committee with regard to the proposed route of the Olympic Flame Relay and provide alternative suggestions.

## **9 DURATION OF MEETING**

The meeting was called for 7.30 pm and ended at 9.48 pm.

MAYOR \_\_\_\_\_

CHIEF EXECUTIVE \_\_\_\_\_  
(Acting)

