

## Application to hold a Special Event on a Public Road

*Please read the accompanying Mid Ulster District Council 'Guidance Notes on Applying to Hold a Special Event on a Public Road' and the Department for Infrastructure's 'Guidance Notes for Promoters of Events' before completing this form*



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

<b>ABOUT YOU</b>	
Name of Promoter	St. Brigid's PS, Brocagh
Name of contact (if different from above)	[REDACTED]
Position / role of contact	Teacher
Confirm if you have authority to act on behalf of the company / club / society	<u>Yes</u> / No
Address of promoter and/or contact Postcode	St. Brigid's P.S. Brocagh, 166 Mountjoy Road, Coalsiland, Dungannon. Co. Tyrone BT715DY
Telephone Number(s)	[REDACTED]
Emergency Contact No	[REDACTED] Headmaster private no
Email address	[REDACTED]
<b>ABOUT THE EVENT</b>	
Name of Event	The School Run 19
Date of event	Saturday 28 <sup>th</sup> September 2019
Purpose and nature of event	10K RACE, 5K RACE, 5K FUN WALK/RUN Community Event/School Fundraising Event
Can the event be held on other than a public road?	NO

POSSIBLE IMPACT	
Name of road(s) on which event is to be held along with a detailed, marked up location plan.	<ul style="list-style-type: none"> <li>➤ <i>Begin at St Brigid's Primary School (address as per above)</i></li> <li>➤ <i>Proceed along Magheracastle Lonin for 0.1 mile</i></li> <li>➤ <i>Turn Right onto Mountjoy Rd. Continue on Mountjoy Rd for 0.5 mile</i></li> <li>➤ <i>Turn Left onto Ballybeg Rd. Continue on Ballybeg Rd for 0.5 miles</i></li> <li>➤ <i>Turn Right onto Ballybeg Rd. Continue on Ballybeg Rd for 1.1. miles</i></li> </ul> <p><i>*At Crossroads</i></p> <ul style="list-style-type: none"> <li>- <i>5k Race &amp; Fun Run/Walk will turn right onto Mountjoy Rd and head back towards school starting point, turning left onto MAGheracastle Lonin after 1.2 miles and FINISH</i></li> <li>- <i>10k Race will continue across main Mountjoy Rd onto Mountjoy Rd. Continue for 0.6miles</i></li> </ul> <ul style="list-style-type: none"> <li>➤ <i>Turn Left onto Ballygittle Rd. Continue for 0.4 mile</i></li> <li>➤ <i>Turn Left onto Lisacaire Rd. Continue for 0.1 mile</i></li> <li>➤ <i>Cross Main Mountjoy Rd onto Coole Rd. Continue for 1.2 miles</i></li> <li>➤ <i>Turn Left onto Doon Avenue. Continue for 0.5 miles</i></li> <li>➤ <i>Turn Left onto Ballybeg Rd. Continue for 0.9 miles</i></li> <li>➤ <i>Turn Right onto Main Mountjoy Rd. Continue for 0.5 miles</i></li> <li>➤ <i>Turn Left onto Magheracastle Lonin. Continue for 0.1 miles to FINISH</i></li> </ul>
Date and Start time of proposed road restriction	10.15am
Date and End time of proposed road restriction	13:00
Type of restriction?  (Full road closure / lane restriction / prohibition of certain types of vehicles / footway closure etc.)	<i>Lane Restriction. Road would remain opened with Runners being advised to stay on left. This would allow for vehicles to overtake as runners spread out. Would be less of an issue on minor roads being used.</i>
Is this a small event?	Yes
How many people are you hoping will attend your event?	300 (combined numbers in all events)

Is a traffic signing schedule enclosed?	Yes / <u>No</u> Please list all roads that will be signed as diversionary routes:
Is a traffic management plan enclosed?	Yes / <u>No</u>
Has this event been held previously?	<u>Yes</u> / No
If yes, are the arrangements previously applied for amended in any way	Yes / <u>No</u> / Not applicable
Please give details of any structure or equipment to be erected on the public road as part of the event	<u>N/A</u>
Can you confirm that public liability insurance will be provided in the event of an Order being granted?	<u>Yes</u> / No
Please give details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted	Residents of Magheracaste Lonin have been contacted. Can access their premises through adjoining walkway
Is a bus route affected (public and / or Education Authority)	<u>NO</u>
Please provide any other information that you feel may assist us with processing your request	Event is beginning and finishing on School Grounds. There will be no need for full road closures. Traffic will only need stopped momentarily as runners/walkers diverge onto main Mountjoy Road. A safety vehicle will lead runners and another will follow the last participants. The event has been held for the past two years and is always extremely well marshalled. Last year 24no marshalls were stationed

**Declaration:**

I confirm that I have read the Department for Infrastructure 'Special Events on Roads - Guidance for Promoters of Events' and understand that the District Council may apply all or any of the conditions as it feels necessary. I also understand that the District Council may request any further information that it feels necessary to process this application and that my application may not proceed if I fail to produce this additional information.

*I acknowledge the following Data Protection Statement: In order to comply with the requirements of the Data Protection Act 1998, we would advise you that the personal information you provide on this form will be processed and held by the District Council and its agents, for the purpose of managing and operating special events on roads applications. The District Council may use non-personal statistical data collected to analyse current, and plan for future, operational purposes. The District Council will investigate all cases of alleged fraudulent use and the information you have provided may be used in conducting these investigations. The personal information you provide may be checked with other agencies/organisations. If consent to these arrangements is not given your application will NOT be processed.*

I understand I may be required to provide a minimum of £10m public liability insurance cover for this event (minimum of £5m public liability insurance cover for small / community events). I can confirm the details provided in the application are true and correct.

**Signature of applicant** \_\_\_\_\_ **Date of application** \_\_\_\_\_

(On behalf of organising committee)

**Should you require any assistance when completing the application then please do not hesitate to contact the licensing team by telephone or email**

**Application Checklist:** Please refer to the accompanying notes for guidance

<i>The appropriate application fee (if paying by cheque, made payable to Mid Ulster District Council)</i>	
<i>Small / Community Events: £250 - Large / Commercial Events: £415 – Filming on a Public Road: £415</i>	
<i>Location plan / map showing marshals / stewards and first aid positions</i>	
<i>Copy of the Traffic Signing Schedule</i>	
<i>Traffic Management Plan</i>	
<i>Evidence of Public Liability Insurance</i>	
<i>Details of Consultees and feedback received (bus providers, residents, businesses etc.)</i>	
<i>Copy of a Sector Scheme 12ab (or Ch8) Certificate of Competence for those undertaking the signing work</i>	
<i>Evidence of consultation / agreement with Emergency Services</i>	

**Completed forms should be returned to the Environmental Health Service at any one of the Council Offices below:**

**Cookstown Office**  
Burn Road

**Dungannon Office**  
Circular Road

**Magherafelt Office**  
Ballyronan Road

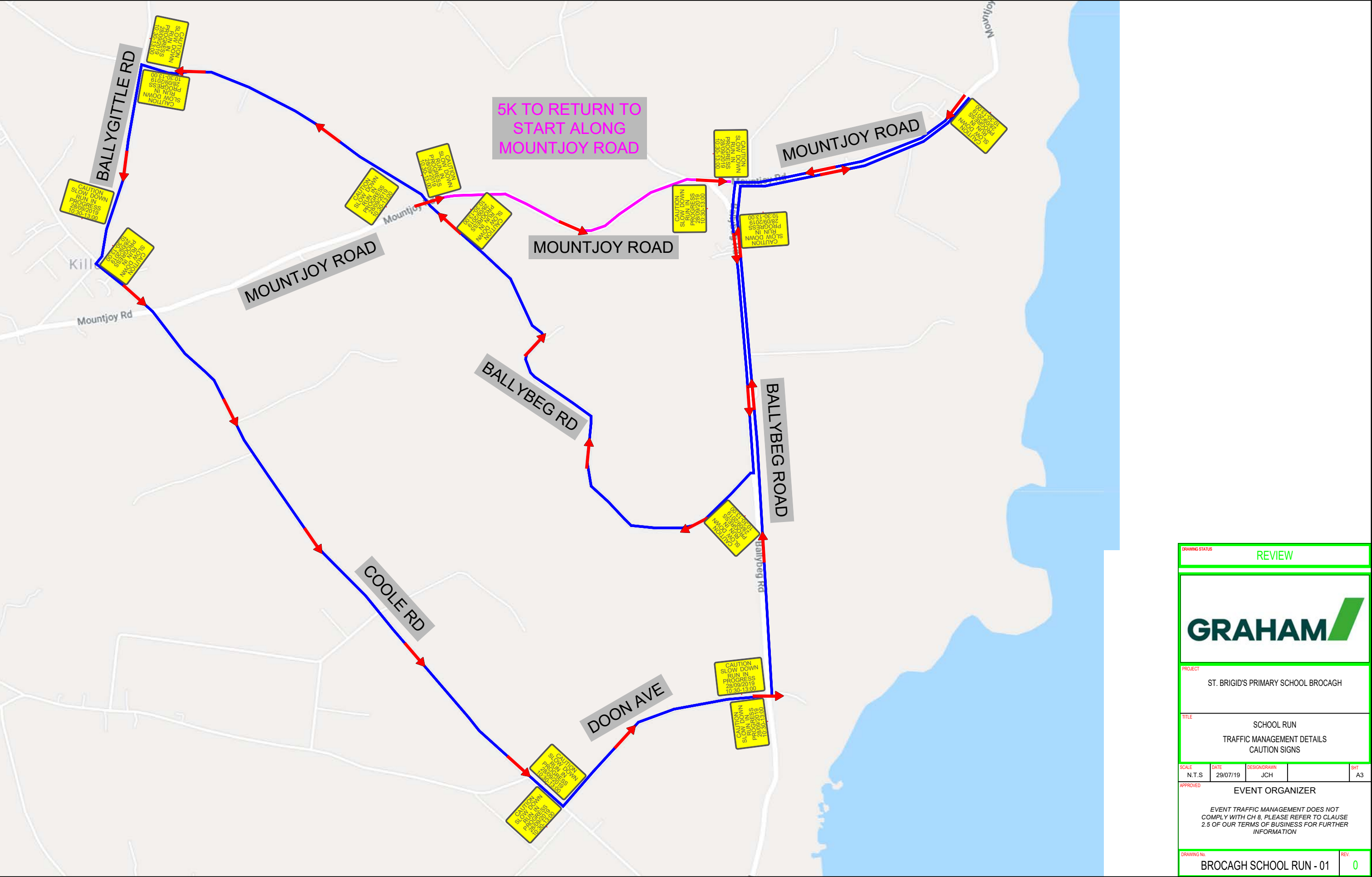
Email: [environmentalhealth@midulstercouncil.org](mailto:environmentalhealth@midulstercouncil.org)

Cookstown  
BT80 8DT

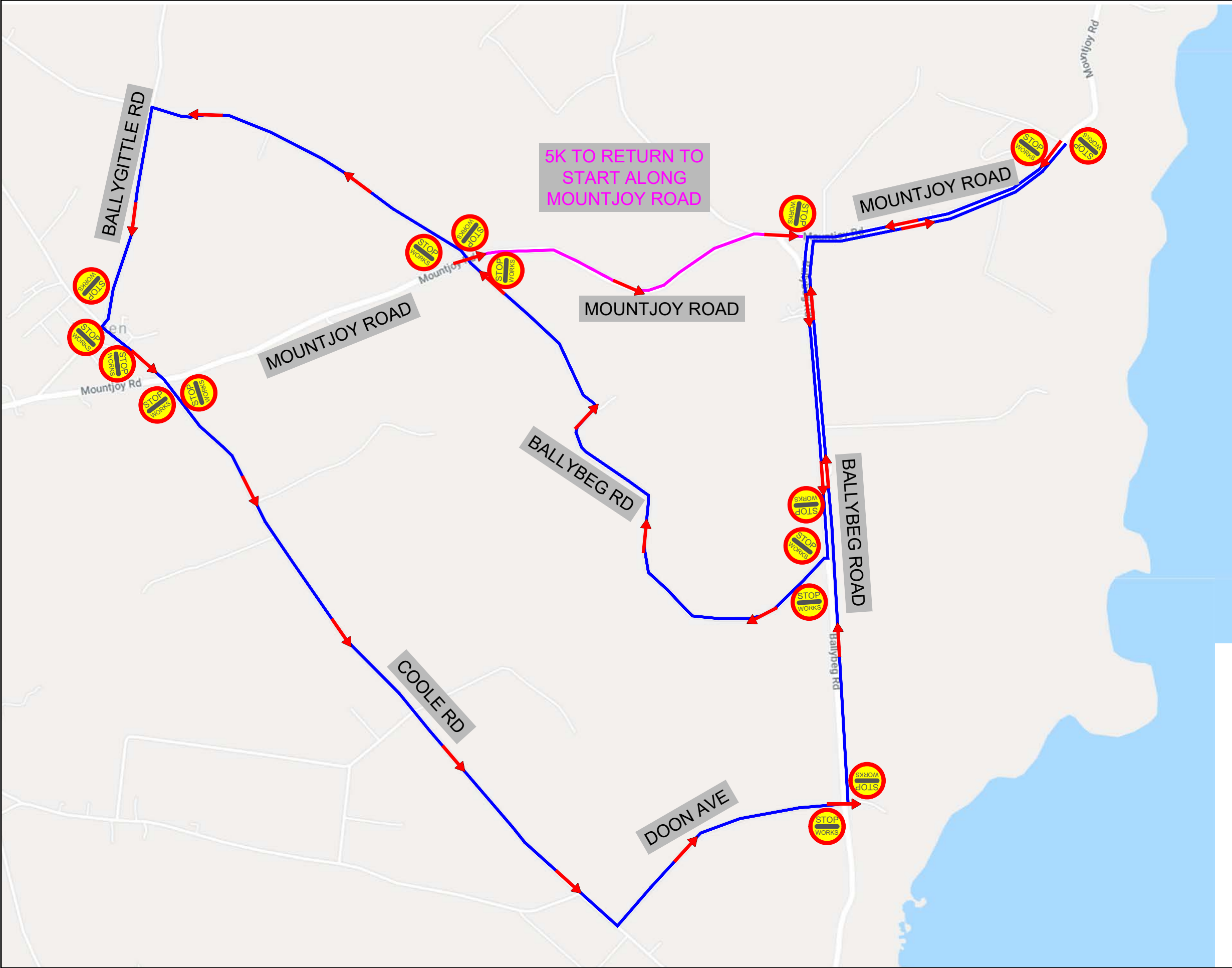
Dungannon  
BT71 6DT

Magherafelt  
BT45 6EN

Telephone: 03000 132 132




DRAWING STATUS		REVIEW					
<div><div>GRAHAM</div></div>							
PROJECT							
ST. BRIGID'S PRIMARY SCHOOL BROCAGH							
TITLE							
SCHOOL RUN TRAFFIC MANAGEMENT DETAILS CAUTION SIGNS							
SCALE	DATE	DESIGN/DRAWN			SHT		
N.T.S	29/07/19	JCH			A3		
APPROVED		EVENT ORGANIZER					
EVENT TRAFFIC MANAGEMENT DOES NOT COMPLY WITH CH 8, PLEASE REFER TO CLAUSE 2.5 OF OUR TERMS OF BUSINESS FOR FURTHER INFORMATION							
DRAWING No.		BROCAGH SCHOOL RUN - 01			REV.		
					0		



ADVANCE SIGNAGE  
CONFIGURATION FOR  
STOP WORKS



DRAWING STATUS		REVIEW		
<div></div>				
PROJECT				
ST. BRIGID'S PRIMARY SCHOOL BROCAGH				
TITLE				
SCHOOL RUN TRAFFIC MANAGEMENT DETAILS STOP WORKS LOCATIONS				
SCALE	DATE	DESIGN/DRAWN	SHT	
N.T.S	29/07/19	JCH	A3	
APPROVED				
EVENT ORGANIZER				
<i>EVENT TRAFFIC MANAGEMENT DOES NOT COMPLY WITH CH 8. PLEASE REFER TO CLAUSE 2.5 OF OUR TERMS OF BUSINESS FOR FURTHER INFORMATION</i>				
DRAWING No.				REV.
BROCAGH SCHOOL RUN - 02				0



# Application to hold a Special Event on a Public Road



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

Please read the accompanying Mid Ulster District Council 'Guidance Notes on Applying to Hold a Special Event on a Public Road' and the Department for Infrastructure's 'Guidance Notes for Promoters of Events' before completing this form

ABOUT YOU	
Name of Promoter	[REDACTED]
Name of contact (if different from above)	[REDACTED]
Position / role of contact	Event co ordinator.
Confirm if you have authority to act on behalf of the company / club / society	Yes / <del>No</del>
Address of promoter and/or contact Postcode	[REDACTED]
Telephone Number(s)	[REDACTED]
Emergency Contact No	[REDACTED]
Email address	[REDACTED]
ABOUT THE EVENT	
Name of Event	FERGAL 10
Date of event	SATURDAY 19th October.
Purpose and nature of event	10 mile multi-terrain Race - approx 6 mile on ROAD - 4 mile on trail.
Can the event be held on other than a public road?	No

Mid Ulster District Council  
24 JUL 2019  
Environmental Health Department  
(Dungannon Office)

<b>POSSIBLE IMPACT:</b>	
Name of road(s) on which event is to be held along with a detailed, marked up location plan.	Brough derg road Blackrock road Davagh road
Date and Start time of proposed road restriction	Saturday 19th October 12 midday.
Date and End time of proposed road restriction	Saturday 19th October 2.30 pm
Type of restriction?  <i>(Full road closure / lane restriction / prohibition of certain types of vehicles / footway closure etc.)</i>	Full road closure and lane restriction
Is this a small event?	No
How many people are you hoping will attend your event?	300
Is a traffic signing schedule enclosed?	Yes / <del>No</del> Please list all roads that will be signed as diversionary routes:  Keerin RD, BROUGHDERG.

Is a traffic management plan enclosed?	Yes / <del>No</del> <b>yes</b>
Has this event been held previously?	Yes / <del>No</del> <b>yes - this is its third year</b>
If yes, are the arrangements previously applied for amended in any way	Yes / No / Not applicable <b>A traffic management plan was not required for first 2 years as event was offroad</b>
Please give details of any structure or equipment to be erected on the public road as part of the event	<b>N/A.</b>
Can you confirm that public liability insurance will be provided in the event of an Order being granted?	Yes / <del>No</del> <b>yes</b>
Please give details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted	<b>NO BUSINESSES ARE AFFECTED Any residents will be contacted by Course Coordinator <del>XXXXXXXXXXXX</del> prior to event.</b>
Is a bus route affected (public and / or Education Authority)	<b>No bus route affected.</b>
Please provide any other information that you feel may assist us with processing your request	<b>It is isolated quiet country roads with minimal traffic, race is on a Saturday and is in October so will have minimum affect to farmers. McCanns Road closure will be backed up by Aconns Ac Marshalls highly experienced in race management.</b>

**Declaration:**

I confirm that I have read the Department for Infrastructure 'Special Events on Roads - Guidance for Promoters of Events' and understand that the District Council may apply all or any of the conditions as it feels necessary. I also understand that the District Council may request any further information that it feels necessary to process this application and that my application may not proceed if I fail to produce this additional information.

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I understand I may be required to provide a minimum of £10m public liability insurance cover for this event (minimum of £5m public liability insurance cover for small / community events). I can confirm the details provided in the application are true and correct.

**Signature of applicant** \_\_\_\_\_**Date of application** 24/07/2019.

(On behalf of organising committee)

FERGAL LOUGHER

**Should you require any assistance when completing the application then please do not hesitate to contact the licensing team by telephone or email**

**Application Checklist:** Please refer to the accompanying notes for guidance

The appropriate application fee (if paying by cheque, made payable to Mid Ulster District Council)	✓
Small / Community Events: £250 - Large / Commercial Events: £415 – Filming on a Public Road: £415	✓
Location plan / map showing marshals / stewards and first aid positions	✓
Copy of the Traffic Signing Schedule	✓
Traffic Management Plan	✓
Evidence of Public Liability Insurance	✓
Details of Consultees and feedback received (bus providers, residents, businesses etc.)	
Copy of a Sector Scheme 12ab (or Ch8) Certificate of Competence for those undertaking the signing work	
Evidence of consultation / agreement with Emergency Services	

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BT80 8DT

**Dungannon Office**

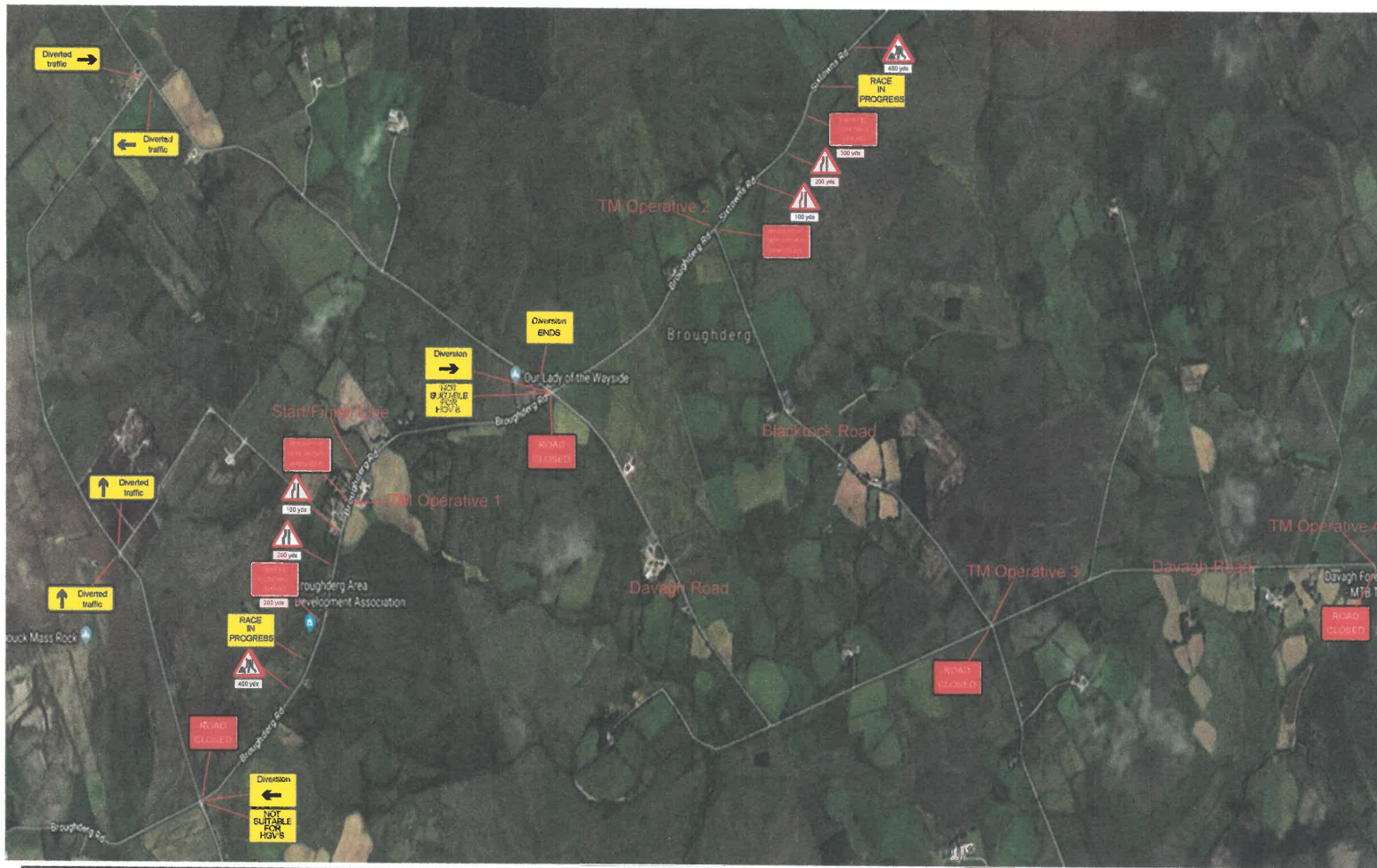
Circular Road  
Dungannon  
BT71 6DT

**Magherafelt Office**

Ballyronan Road  
Magherafelt  
BT45 6EN

Email: [environmentalhealth@midulstercouncil.org](mailto:environmentalhealth@midulstercouncil.org)

Telephone: 03000 132 132



Traffic Management Operative  
Details

Traffic Management-Manager  
Name-Stewart McLenaghan  
Mobile No.-07515578723

Steward 1-Supervisor  
Name-John Parkill  
Mobile No.-07899725820

Steward 2-Operative  
Name-Kyle Moore

Steward 3-Operative  
Name-James Gilmore

Steward 4-Operative  
Name- Cathal McGowan

**Notes:**

- 1-All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002.
- 2-All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual.
- 3-Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12A / B training
- 4-Any reference to a diagram is the relevant prescribed sign diagram number in the TSRGD 2002, or the relevant chapter of the traffic signs manual
- 5-Minimum size of signs to be 750mm  
Minimum size of cones to be 750mm
- 6-Sideways safety zone to be 1200mm  
Longitudinal safety zone to be 60m

NO:	Revision:	Date:	Project:	File No:	Drawn:	Date:	FP McCann Ltd		
			Broughderg RD -Cookstown	Designed:	SMCL	Checked:	JG	Date:	Craighall Quarry, Kilrea, Co.Derry BT51 5YF
				MAS NO:		Approved:		Date:	Tel: 028 2954 0285 Mob: 0751557823
				Title:  Fergal's 10 Miler	<u>Drawing No:</u>  001				Email: Stewart.mclenaghan@fpmccann.co.uk
			<u>Scales: NOT TO SCALE</u>				