

Report on	Environmental Services Improvement Plan for 2021/22
Date of Meeting	11 th May 2021
Reporting Officer	Mark McAdoo, Head of Environmental Services
Contact Officer	Mark McAdoo, Head of Environmental Services

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To inform members of the content of the annual Service Improvement Plan (SIP) for Environmental Services for 2021/22.
2.0	Background
2.1	The Environmental Services Service Improvement Plan for 2020/21 was presented to the Environment Committee meeting in July 2020. A new Service Improvement Plan for Environmental Services for 2021/22 is therefore now required.
3.0	Main Report
3.1	<p>Environmental Services is currently part of the Environment and Property Directorate and is responsible for the provision and management of the following services/facilities:</p> <ul style="list-style-type: none"> • <i>Refuse and Recycling kerbside collections (domestic and commercial)</i> • <i>Recycling Centres (civic amenity sites)</i> • <i>Waste Transfer Station/Facilities</i> • <i>Landfill Site Management/Aftercare</i> • <i>Delivery of waste related capital projects</i> • <i>Waste recycling, treatment and processing</i> • <i>Bulky waste collections</i> • <i>Removal of fly tipping and abandoned vehicles</i> • <i>Street/road cleansing and litter bins</i> • <i>Environmental Education and Awareness</i> <p>The Service Improvement Plan for 2021/22 includes the following details/sections:</p> <ul style="list-style-type: none"> • <i>Purpose, scope and responsibilities of the service</i> • <i>Customers and stakeholders</i> • <i>Overview of performance in 2020/21</i> • <i>Budget and staffing complement for 2021/22</i>

	<ul style="list-style-type: none"> • <i>Service Work Plan for 2021/22</i> • <i>Service contribution to Council Corporate Improvement Objectives</i> • <i>Risk management of service</i> <p>A full copy of the Service Improvement Plan for 2021/22 is attached as appendix.</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	<p>Financial:</p> <p>The planned actions within the Service Improvement Plan will be delivered within the annual Environmental Services revenue budget of £12m which accounts for approximately 30% of the Council's total annual budget for 2021/22.</p>
	<p>Human:</p> <p>A total of 214 employees (excluding casual and agency staff) work within Environmental Services which equates to around a third of the total workforce.</p>
	<p>Risk Management:</p> <p>The SIP includes a summary of the main risks facing the Service in 2021/22.</p>
4.2	Screening & Impact Assessments
	<p>Equality & Good Relations Implications: The SIP includes a section on equality.</p>
	<p>Rural Needs Implications: Relevant policies will be screened as necessary.</p>
5.0	Recommendation(s)
5.1	Members are asked to note the contents of this report and Service Improvement Plan
6.0	Documents Attached & References
6.1	Environmental Services Service Improvement Plan for 2021/22