

<b>Report on</b>	Bus Shelters
<b>Date of meeting</b>	12th November 2019
<b>Reporting Officer</b>	Raymond Lowry, Head of Technical Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon Road,	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the progress of Bus Shelter applications throughout the district and amendments to the current Mid Ulster Bus Shelter policy/procedure, to streamline the current Bus Shelter process.
<b>2.0</b>	<b>Background</b>
2.1	Technical Services have been in discussions with DfI Roads to further progress Bus Shelter provision within the District. This has to-date proved difficult in progressing the various applications made to Council.
2.4	Members will recall various previous discussions / meetings regarding same and this paper will bring Members up to speed with progress to date.
<b>3.0</b>	<b>Main Report</b>
3.1	Technical Services currently follow the procedural guide - see Appendix 4, to deliver bus shelter applications throughout the Mid Ulster District. To date, all applications have followed this procedural guide.
3.2	DfI Roads have previously followed their internal process i.e. to treat these applications "as new Bus Stops" using the 'Design Guide for Bus Shelters' (see Appendix 2), and also using a DfI Roads handbook on bus stop policy and requirements. This document requires laybys and footpaths to service new bus stops whilst also including for improved sightlines.
3.3	In accordance with the Councils responsibility for the erection of new bus shelters and subsequent policy, Technical Services have been in discussions with DfI Roads as part of our procedural guide, (reference, Stage 7, Appendix 4), on location of the proposed shelters and to ensure compliance with the Departments, Bus Shelter Design guide (see Appendix 2).
3.4	Members will recall from a previous paper in February 2018, there are currently 23nr bus shelter applications within Mid Ulster District area that have been requested (see attached table for current status, with additional 5 new applications included, Appendix 1).

3.5	<p>To date the main issues with DfI Roads (as part of the consultation process) has been to find suitable locations that will comply with the DfI Bus Shelter Design Guide criteria. The main areas for concern as highlighted by DfI Roads to make the shelter locations compliant with the Bus Shelter Design Guide involves:</p> <ol style="list-style-type: none"> <li>1. The acquisition of third party land for sight lines and item 2 below.</li> <li>2. Construction of dedicated laybys and/or associated footpaths to create formal bus shelter locations.</li> </ol>
3.6	<p>The above criteria from DfI Roads has caused the current bus shelter applications to proceed extremely slowly due to issues with acquiring third party land and the monetary costs involved with developing laybys and footpaths on it.</p>
3.7	<p>In order to resolve these issues, a meeting was held on 17th September 2018 with officers from DfI Roads and MUDC to discuss the ongoing issues of bus shelters together with their proposals for bus shelter locations within the Mid Ulster district area.</p>
3.8	<p>It was agreed that Bus Shelter applications are treated as shelter locations for <b>existing pick-ups and set-downs</b>, and not new Bus Stops. This enables the DfI Roads, Bus Shelter Design Guide criteria to be relaxed, as shelters are being provided at existing stop locations and new bus stop locations are not being proposed.</p>
3.9	<p>The following points were discussed at the meeting to move applications forward:</p> <ul style="list-style-type: none"> <li>• The current applications are to be treated as new shelter locations and not new Bus Stops. They will not then have to comply with the DfI Roads, Bus Shelter Design Guide.</li> <li>• MUDC to confirm with Education Authority and Translink, location of shelters for pick-up / set down and number of users for the existing applications.</li> <li>• Confirmation of location and numbers to be shared with DfI Roads showing compliance with sightlines and location requirements adjacent to the carriageway.</li> <li>• MUDC to proceed to install shelters</li> </ul>
3.10	<p>Additional applications have since been received for shelters complying with Stages 1-4, Appendix 4, as per the MUDC procedural guide, at the following locations:</p> <ul style="list-style-type: none"> <li>• Cappagh village,</li> <li>• Brackaville/Four Seasons Bar, Coalisland</li> <li>• Meenagh Park, Coalisland</li> <li>• Tullyhogue village</li> <li>• Clonoe Crossroads, Coalisland</li> </ul> <p>The above bus shelter applications will proceed to Stages 5,-9, as per the MUDC procedural guide (Appendix 4) and as such require Council approval to proceed.</p>

3.11	Members are also advised that Augher village bus shelter has achieved stage 9, installation – see Appendix 5 for shelter installed.																
3.12	<p>The current status of applications is shown at Appendix 1 of this report and can be summarised as shown below:</p> <table border="1"> <thead> <tr> <th>Applications – Stage reached</th><th>Number of Applications</th></tr> </thead> <tbody> <tr> <td>Applications reached Stage 3</td><td>4</td></tr> <tr> <td>Application reached Stage 4</td><td>5</td></tr> <tr> <td>Application reached Stage 6</td><td>13</td></tr> <tr> <td>Applications reached Stage 9</td><td>2</td></tr> <tr> <td>Applications reached Stage10</td><td>1</td></tr> <tr> <td>Applications withdrawn</td><td>3</td></tr> <tr> <td><b>Total</b></td><td><b>28</b></td></tr> </tbody> </table>	Applications – Stage reached	Number of Applications	Applications reached Stage 3	4	Application reached Stage 4	5	Application reached Stage 6	13	Applications reached Stage 9	2	Applications reached Stage10	1	Applications withdrawn	3	<b>Total</b>	<b>28</b>
Applications – Stage reached	Number of Applications																
Applications reached Stage 3	4																
Application reached Stage 4	5																
Application reached Stage 6	13																
Applications reached Stage 9	2																
Applications reached Stage10	1																
Applications withdrawn	3																
<b>Total</b>	<b>28</b>																
<b>4.0</b>	<b>Other Considerations</b>																
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>																
	Financial: Within Property Services budget allocation for shelter provision £2.5k is earmarked for a shelter.																
	Human: Technical Services staff to manage programme delivery with Property Services responsible for installation and ongoing future maintenance arrangements.																
	Risk Management: N/A																
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>																
	Equality & Good Relations Implications: N/A																
	Rural Needs Implications: N/A																
<b>5.0</b>	<b>Recommendation(s)</b>																
5.1	<p>Members to note content of this report and to approve the following:</p> <ul style="list-style-type: none"> <li>Additional applications for Bus Shelters as noted in Section 3.10 of this report (see also Appendix 1 Table 1)</li> <li>Bus shelters to be withdrawn (see Appendix 1 Table 5).</li> </ul>																
5.2	<p>Members to give consideration for approval of the following:</p> <ul style="list-style-type: none"> <li>Acknowledge new arrangements for provision of Bus shelters in existing locations in accordance with DfI consultation as noted in 3.8 and 3.9 and approve amended procedural guide (see Appendix 4, Section 8 amended to reflect new arrangements)</li> </ul>																

	<p><b>OR</b></p> <ul style="list-style-type: none"> <li>Remain with the original proposal to facilitate shelters in accordance with the Departments, Bus Shelter Design Guide (see Appendix 2) which will have financial pressures and legal costs to deliver.</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – Current Bus shelter applications and status
6.2	Appendix 2 – Link to Design Guide for Bus shelters
6.3	Appendix 3 – MUDC Bus Shelter Policy
6.4	Appendix 4 – MUDC Bus Shelter procedural guide
6.5	Appendix 5 – Installed Bus Shelter at Augher