



07 November 2019

Dear Councillor

You are invited to attend a meeting of the Policy & Resources Committee to be held in
The Chamber, Cookstown at Mid Ulster District Council, Council Offices,
COOKSTOWN, BT80 8DT on Thursday, 07 November 2019 at 19:00 to transact the
business noted below.

Yours faithfully

Anthony Tohill
Chief Executive

AGENDA

OPEN BUSINESS

1. Apologies
2. Declarations of Interest
Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.
3. Chair's Business

Matters for Decision

- | | | |
|----|-------------------------------------------------------------------------|---------|
| 4. | Working Group Meeting Report - Council Representation on Outside Bodies | 3 - 8 |
| 5. | Member Support and Member IT Allocation | 9 - 12 |
| 6. | Report of Elected Member Development Working Group | 13 - 16 |
| 7. | Council Meeting December 2019 | 17 - 18 |
| 8. | Corporate Plan 2020-2024: Draft Report For Public Consultation | 19 - 32 |
| 9. | Member Services | |

Matters for Information

- | | | |
|----|------------------------------------------------------------------|---------|
| 10 | Minutes of Policy and Resources Committee held on 3 October 2019 | 33 - 38 |
| 11 | Corporate Health Indicators: 2019-20 (Q1-Q2) | 39 - 42 |
| 12 | Performance Improvement Update: Six Month (Q1-Q2) 2019-20 | 43 - 90 |
| 13 | 2019 Election Costs | 91 - 94 |

Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.

Matters for Decision

14. Land Acquisitions and Disposals
15. Request for funding to undertake Asbestos removal and appointment of a Licenced Asbestos Contractor
16. Staffing Matters for Decision
17. Transforming the Delivery of Leisure Services in Mid Ulster District Council
18. Request that Council contribute to cost of Air Ambulance on recurrent basis
19. 2020/21 Rate Estimates
20. Business Rates Consultation
21. Amendments to Senior Staff Structure

Matters for Information

22. Confidential Minutes of Policy and Resources Committee held on 3 October 2019
23. Staff Matters for Information
24. Planning System Replacement Update
25. Contracts and DAC
26. Financial report for 6 months ended 30 September 2019

Report on	Working Group Meeting Report - Council Representation on Outside Bodies
Date of Meeting	Thursday 7 th November, 2019
Reporting Officer	P Moffett, Head of Democratic Services
Contact Officer	P Moffett, Head of Democratic Services E Forde, Member Support Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To receive and consider report of the first meeting of the Working Group on Council Representation on Outside Bodies held on Wednesday 9 th October.
2.0	Background
2.1	Policy and Resources Committee previously recommended and Council subsequently resolved that a working group of councillors be established to review, council's representation on outside bodies and on the approach taken to appoint representatives.
2.2	The remit of the Working Group is detailed within its Terms of Reference, extending to: <ul style="list-style-type: none"> Identifying outside bodies to which council has representation Reviewing continuing need for representation on the identified outside bodies Reviewing appropriateness of the number of representatives on the outside bodies Reviewing continuing need for those bodies, forums and partnerships established and facilitated by Council Reviewing approach taken when filling positions on outside bodies at annual meetings and as they arise Reviewing approach to dealing with 'in-year' requests to nominate to an outside body
2.3	The Working Group Terms of Reference confirms that it shall report to Policy & Resources Committee.
3.0	Main Report
3.1	The Working Group met on Wednesday 9 th October and a report of this meeting is attached for consideration and approval by the Committee.
3.2	Actions agreed by the working group to fulfil its Terms of Reference are contained throughout the meeting report but specific attention is drawn to the following; <ul style="list-style-type: none"> Clarification be sought from the Department for Infrastructure (DfI) on the status of the Drainage Council membership and their plans for a reconstitution Vacancies on 'outside bodies from NILGA and Sustainable NI be filled prior to the outcome/conclusion of the work of the Working Group be filled.

	<ul style="list-style-type: none"> ○ Appointments to 4 NILGA Policy & Learning Networks be progressed through Policy & Resources Committee using D'Hondt calculation ○ Appointment of two nominees to Sustainable NI <i>All Party Group on Climate Change</i> be progressed through Environment Committee using D'Hondt Calculation
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: not applicable
	Human: not applicable
	Risk Management: not applicable
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable
5.0	Recommendation(s)
5.1	That the committee considers and approves the report of the Working Group on Council Representation on Outside Bodies held on Wednesday 9 th October 2019.
6.0	Documents Attached & References
	Appendix A - Working Group Meeting Report: Council Representation on Outside Bodies

Report of meeting of the Outside Bodies Working Group of Mid Ulster District Council held on *Wednesday 9 October 2019* in *Dungannon at 5.30pm*

Attendees **Members:** Councillors Brown, Cuddy (6.05pm), Clarke, Mallaghan, S McPeake, B McGuigan
 Officers: Chief Executive (A Tohill), Head of Democratic Services (P Moffett), Member Support Officer (E Forde)

Apologies Councillors Ashton and Quinn

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1.0	Terms of Reference	
	<p>P Moffett referred members to the previously circulated Terms of Reference making specific reference to the origin and purpose of the working group.</p> <p>Proposed by Councillor Mallaghan Seconded by Councillor B McGuigan and</p> <p>RESOLVED: That the Terms of Reference be approved</p>	Head of Democratic Services
2.0	Appointment of Working Group Chair	
	<p>P Moffett referred members to the Terms of Reference and the need to appoint a member to assume Chairmanship of the working group.</p> <p>Proposed by Councillor Brown Seconded by Councillor Clarke and</p>	Councillor Mallaghan

	RESOLVED: That Councillor Mallaghan Chair the working group.						
3.0	Meeting Schedule						
	<p>E Forde referred members to the availability for future meetings identified as being free from the council's committee calendar. The following dates, times and venues were AGREED:</p> <p>Wednesday 6 November 2019 5.30pm Location: Cookstown Wednesday 4 December 2019 5.30pm Location: Magherafelt</p>	Member Support Officer					
4.0	Consideration of representation of outside bodies (external/internal to Council)						
	<p>P Moffett and E Forde referred members to the report on Representation to Bodies: Issues for Consideration, providing an overview on (i) existing representation to internal and external outside bodies; (ii) a proposed data collection form; and (iii) existing practice across NI local government. The following was AGREED on discussion:</p> <ul style="list-style-type: none">• Contact the Department for Infrastructure on the status of the Drainage Council and its plans for a future reconstitution, as Mid Ulster has no representation under the current constituted Drainage Council and why recruitment of Elected Members (who should make up ten of the eighteen board members) has not taken place.• Interim steps be taken to fill vacancies on outside bodies from NILGA and Sustainable NI prior to outcome of Working Group Findings, as follows.<ul style="list-style-type: none">○ NILGA - Policy Networks<p>Appointments to NILGA Policy and Learning Networks as undernoted be progressed through Policy & Resources Committee using council d'Hondt calculation in the order:</p><table><tr><td>SF</td><td>DUP</td><td>SF</td><td>SDLP</td><td>UUP</td></tr></table><ul style="list-style-type: none">○ Reform, Devolution & Improvement○ Local Economic Development, investment & internal affairs○ Place Shaping & Infrastructure○ Health, Social and Environmental Wellbeing○ Elected Member Development (Cllr Doris, SF already appointed AGM)	SF	DUP	SF	SDLP	UUP	<p>Head of Democratic Services Member Support Officer</p> <p>Head of Democratic Services Member Support Officer</p>
SF	DUP	SF	SDLP	UUP			

	<ul style="list-style-type: none">○ Sustainable NI – All Party Group on climate Change <p>Two nominations to Sustainable NI - All Party Group on Climate Change be progressed through Environment Committee using Council d’Hondt calculation in the order:</p> <table><tr><td>SF</td><td>DUP</td><td>SF</td><td>SDLP</td><td>UUP</td></tr></table>	SF	DUP	SF	SDLP	UUP	Head of Democratic Services
SF	DUP	SF	SDLP	UUP			
5.0	Consideration of Steps to Progress						
	<p>The following points were raised and AGREED for consideration in moving forward:</p> <ul style="list-style-type: none">• The formation of DEA Group Meetings to meet with council Officers to discuss matters within/by DEA officers• The neighbourhood renewal partnership should read <i>Coalisland & Dungannon</i>• Inclusion of representation to Connecting Pomeroy Project and Sperrins Future Search ‘outside bodies’• Pros and Cons of D’Hondt when - applied on a rolling basis and restarted for each organisation. Preferences noted that UUP would like a continuation of application of D’Hondt, SF would like it restarted for each new organisation• An indication that Flavour of Tyrone and South Tyrone Hospital Forum have been wound up• List of Working Groups, as established by committees/council, be brought to the next meeting• Additional question be included in the outside body data-collection form to ascertain if organisational constitution/articles of association stipulate if Elected Members are required. Forms to be issued and information collated for next meeting	Working Group representatives Head of Democratic Services Member Support Officer					
Meeting concluded at 6.20 pm							

Report on	Member Support and Member IT Allocation
Date of Meeting	Thursday 7 th November, 2019
Reporting Officer	P Moffett, Head of Democratic Services B O'Hagan, Head of ICT
Contact Officer	E Forde, Member Support Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To consider the provision of IT equipment and allocations for each category IT provision.
2.0	Background
2.1	<p>The Policy & Resources Committee at its March 2017 meeting recommended and subsequently agreed by Council that members could avail of IT equipment to assist in the undertaking of their council business up to maximum thresholds set. In summary, the Council will arrange to provide the following on a request basis for a Member:</p> <ul style="list-style-type: none"> • A mobile computing device (iPad, Windows based or Android) up a maximum of £500 for the term of the Council • A Sim free smart phone device every 24 months up to a value of £250 • A Multi-Functional Device (MFD) i.e. a printer every 4 years up the value of £150, with consumables to be incurred by the requesting councillor <p>The full text associated with the above is attached as appendix A to this report.</p>
2.2	The Elected Member Development Steering Group at its September 2019 meeting discussed the current IT Allocation for members. The Steering Group recommended that Policy and Resources Committee be requested to review the current allocations, with a view to allowing for a wider scope for expenditure on items, that <i>"....may assist members to carry out their duties as a representative, such as a data projector or other such devices....."</i>
2.3	The report of the September Elected Member Development Steering Group meeting was considered at October Policy and Resources and approved by Council.
3.0	Main Report
3.1	Officers have considered the action stemming from the Elected Member Development Steering Group to allow for a wider scope to access items that may assist members to carry out their duties. In reflecting on the current arrangements/provisions (see Appendix A) and the request coming through from the Elected Member Development Steering Group (EMDSG) the following is being proposed:

	<ol style="list-style-type: none"> 1. Council provide one mobile computing device (iPad, Windows or Android Device) up to a maximum of £500 or other agreed figure every 4 years (48 months) for each Member wishing to avail of same. Council to provide support, maintenance and economic repair of that device to the Member for the 4 year period. 2. Council provide one SIM free smart phone device up the value of £250 or other agreed figure for each Member seeking a mobile device every 2 years (24 months). Support and configuration will be provided but any costs in relation to its replacement, loss and damage to be incurred by the Member. 3. Council provide additional digital requirements up to a maximum of £350 or other agreed figure every 4 years (48 months) to accommodate items such as stylus pens, digital projectors and other digital accessories to assist members in transacting council business and in carrying out elected representative duties. This excludes items covered under points 1 and 2 above and this allocation cannot be used against or transferred to same.
3.2	A specific reference to Multi-Functional Device (MFD) has been removed and replaced with 'additional digital requirements' to facilitate and reflect changing Member needs. The opportunity has been taken to review and refresh the full text in line with experience of practice to date.
3.3	In the financial year to date, additional equipment and resources bought by IT services has amounted to just over £12,000. In meeting new Councillor requirements and the replacement of significantly older hardware of existing members has placed a higher than anticipated cost pressures on the IT Equipment Replacement budgetary provision in this financial year.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Increased allowances and the replacement of aging and new member equipment has increased the pressures on the IT equipment budget this year as detailed above.
	Human: minimal though greater involvement by Officers in potentially sourcing items and recording expenditure
	Risk Management: Adequately resourcing members to efficiently communicate and receive Council business is integral to the seamless operation of Council. The proposal seeks to mitigate risk presented by older equipment from members undertaking their roles.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: none
	Rural Needs Implications: none

5.0	Recommendation(s)
5.1	That the committee considers and approves the revised IT Allocations, wording and monetary limits.
5.2	To facilitate this the committee also considers and approves the necessary release of monies from council reserves to accommodate additional digital requirements within the current Council Term, noting that the first six months has been up to £12,000.
6.0	Documents Attached & References
	Appendix A – IT Allocations previously agreed and approved in March 2017

Appendix A

ICT Provision from Mid Ulster District Council for Elected Members

ICT Allowances

As agreed at the Policy & Resources Committee on 9 March 2017, ratified by Council on the 23 March 2017. Members' may avail of the undernoted:

- (i) Council provide one mobile computing device (IPAD or an alternative Windows based/Android device as listed in appendix) up to a maximum £500 or other agreed figure per term of the Council for each member wishing to avail of same. Council would provide support, maintenance, repair and replacement of that device to members for the term of the Council i.e. every 4 years.*
- (ii) Council provide a sim free smart phone device for each Member seeking a mobile device every 24months up to the value of £250 or other agreed figure. Support and configuration would be provided but any costs in relation to its replacement/loss and damage would be incurred by the Member.*
- (iii) Council provide a Multi- Function printer (MFD) device for each Member seeking same every 4 years up to the value of £150 or other agreed figure. Consumables to be incurred by the member. The machine will be maintained and supported in accordance with its warranty*

Report on	Elected Member Development Working Group
Date of Meeting	7 November 2019
Reporting Officer	Philip Moffett, Head of Democratic Services
Contact Officer	Eileen Forde, Member Support Officer Sinead McAleer Corporate Learning & Development Manager

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To receive and consider the report of a meeting of the Elected Member Development Working Group held on Thursday 3 October 2019.
2.0	Background
2.1	The Council through the Elected Member Development Steering Group has now attained Level 1 Charter Status for Elected Member Development.
2.2	The steering group Terms of Reference confirms that the business of the Working Group be reported through Policy & Resources Committee.
3.0	Main Report
3.1	<p>The Report of the most recent meeting of the Elected Member Development Steering Group is attached, as Appendix A to this report for consideration and approval. The following issues have resulted from discussion at the October meeting:</p> <ul style="list-style-type: none"> That NILGA be offered the opportunity to host the Leadership Programme Classes in MUDC premises.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: not applicable at this point
	Human: Not applicable
	Risk Management: Not applicable

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: Not applicable
	Rural Needs Implications: Not applicable
5.0	Recommendation(s)
5.1	The committee consider and approves the report of the Elected Member Development Steering Group meeting held on Thursday 3 October 2019;
6.0	Documents Attached & References
6.1	Appendix A: Report of Elected Member Development Steering Group

Report of Elected Member Development Steering Group of Mid Ulster District Council held on 3 October 2019 at 6.00pm in the Council Offices, Magherafelt

Attendees **Members:** Councillors Buchanan, Doris, Elattar, Gildernew, McGinley
Officers: E Forde, Member Support Officer,

Apologies Cllrs Ashton, McKinney
P Moffett, Head of Democratic Services
S McAleer Corporate Training & Development Manager

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1.0	Elected Member Development Reports February 2019 and September 2019	
	Members noted reports	
2.0	Update report on NILGA Regional Elected Member Development Working Group	
	Members noted report and discussed on completion of Charter progressing to Charter Plus.	
3.0	Progress Report	
	<ul style="list-style-type: none"> Members noted update on training opportunities; Members noted that report on ICT budget would be brought to November Policy & Resources; That NILGA be offered the opportunity to host the Leadership Programme Classes in MUDC premises In response to questions Members were advised that coats or fleeces, diaries would be available to Members. In response to questions Members noted diaries would be available. 	Member Support Officer

4	Member Personal Development Plans	
	<ul style="list-style-type: none"> TNA to be raised at Policy & Resources that Saturday training opportunities is added to the options for training times. TNA to be issued after Council meeting 24 October 2019. To be completed by 30 November 2019. 	<p>Member Support Officer</p> <p>Member Support Officer Corporate Training & Development Manager</p>
5	Training Opportunities	
	<ul style="list-style-type: none"> Members agreed to initiate 1-2-1 (New Committee Member -Committee Chair/Director) to allow newly appointed Committee Members to meet with Committee Chair's to gain an insight into aims and objectives of the work of the committee. Members discussed the possibility of team building opportunities across parties. 	<p>Head of Democratic Services</p> <p>Member Support Officer</p>
<i>Meeting concluded at 6.40pm</i>		

Report on	Council Meeting December
Date of Meeting	Thurs 7 November 2019
Reporting Officer	Chief Executive
Contact Officer	Chief Executive

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To seek Members approval to move the date of the Council meeting in December 2019 to avoid a clash with the General Election.
2.0	Background
2.1	The Council at its meeting held on Monday 20 th May 2019 approved a schedule of meetings for the period 2019-2020.
2.2	The date set within the schedule for the last Council meeting of 2019 was the 12 December.
3.0	Main Report
3.1	Members will be aware that Parliament passed a Bill on 29 October 2019 setting a date of 12 December 2019 for a General Election.
3.2	As the date for the General Election directly clashes with the scheduled date for the December Council meeting it is proposed to move the Council meeting to Monday 16 December at 7pm in Dungannon.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: not applicable
	Human: not applicable
	Risk Management: not applicable
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable

5.0	Recommendation(s)
5.1	That the date of the Council meeting in December be moved to 16 December 2019 at 7pm in Dungannon.
6.0	Documents Attached & References
	None

Report on	Corporate Plan 2020-2024: Draft Report For Public Consultation
Date of Meeting	Thursday 7 November 2019
Reporting Officer	Ursula Mezza
Contact Officer	Ursula Mezza

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	The report provides a draft corporate plan for members' consideration and agreement in advance of a period of public consultation beginning on 11 November 2019.
2.0	Background
2.1	The Council's first Corporate Plan (2015-2019) came to the end of its natural lifespan in March 2019 and work has now begun to develop a new plan for the period 2020-2024.
3.0	Main Report
3.1	A draft Corporate Plan (2020-2024) for consultation has been produced following internal engagement at both elected member level and senior management team level.
3.2	The draft plan sets out a short review of the Council's achievements in its first 4 years, together with an assessment of the current strategic context in which the Council is operating.
3.3	There follows a revised set of values which define the approach and behaviours to guide the Council's work and finally a set of proposed strategic priorities have been grouped under a set of 5 themes.
3.4	The draft plan also frames a series of questions which consultees can use as a basis for their responses.
3.5	As members will be aware, the Council gave approval to the Policy & Resources Committee to proceed to a period of public consultation which will begin on Monday 11 November 2019 and close on Friday 10 January 2020 (this is inclusive of an additional week to the now standard and accepted 8 weeks to allow for the Christmas and New Year holidays at this time).

4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: N/A
	Human: N/A
	Risk Management: N/A
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: To be assessed as part of the Corporate Plan development.
	Rural Needs Implications: To be assessed as part of the Corporate Plan development.
5.0	Recommendation(s)
5.1	That the Policy and Resources Committee agrees the draft Corporate Plan Consultation Report and proceeds to public consultation.
6.0	Documents Attached & References
6.1	Draft Corporate Plan (2020 – 2024) Consultation Report.

Draft Corporate Plan 2020 – 2024 For Public Consultation

Introduction

In May 2019, a new Council began a new term in office and we began also to consider our strategic direction for the next 4 years in the form of a new Corporate Plan.

Before we can move forward, we naturally have to look back. What has been achieved in the first 4 years of Mid Ulster District Council? What has changed economically, politically, socially, technologically since 2015? Are the themes and priorities which we identified at that point in time still applicable? If so, in whole or in part? What are our priorities between now and 2024?

These are the questions which we have considered in the early stages of developing a new Corporate Plan and we now turn to our residents, our businesses, our partners and stakeholders, and our staff to obtain their views.

In this consultation document, you will find a short review of the Council's first 4 years, together with an assessment of the current strategic context in which we are working to deliver for the people of Mid Ulster.

We have then set out our vision and a set of revised values, essentially the behaviours and qualities which guide our work.

Finally, you will see the 4 themes under which we have grouped our future strategic priorities together with the outcomes we aim to achieve.

At various stages, we ask you to consider some questions and to feed back your views. And I would encourage you to let us know what you think so we can ensure our work continues to reflect the needs of the people we serve.

Councillor Martin Kearney
Chair
Mid Ulster District Council

Mid Ulster: The First Four Years 2015-2019

From the beginning, the Council's vision has been clearly articulated: to be at the heart of our community.

Our priorities have been as diverse and far-reaching as the district we serve, spanning the economy, health and well-being, the environment, the community, and of course unifying staff from 3 long-established councils and a central government department.

Our goal in the lead-up to 1 April 2015 when Mid Ulster District Council became operational was to ensure a continuity of service to local people. That smooth transition was, in fact, our first major achievement.

In the four years which have followed, we have continued to manage considerable change, not just for our people, but in our policies, our processes and procedures, all with the aim of building a more efficient and effective organisation, better able to meet the needs of the people of Mid Ulster.

Here we focus on just some of the highlights and successes, grouped under the themes of our current Corporate Plan.

Theme 1: Delivering For Our People

- In May 2017, the Mid Ulster Community Planning Partnership launched the region's 10-year Community Plan in 2017, setting out a vision for the region in 5 themes, 15 outcomes and 76 strategic actions, encompassing everything from a healthy economy and healthy people to a sustainable environment and a skilled, educated population.
- In February 2019, the draft Local Development Plan to 2030 was published, signalling another milestone in tailoring local planning policy to meet local need.
- The Council continues to be one of the most high-performing councils in terms of its planning functions. Mid Ulster's Planning Committee considers significantly more local planning applications than any other council, accounting for 20.7% of the total number dealt with directly by committees in all 11 local authorities and also has among the highest approval rate for applications of all the councils at over 95%.
- Major development opportunities have also been explored and progressed in the Council's first term, including the release of the 4.12 acre site on Ann Street in Dungannon in March 2017 for development.
- Similarly, land at the former Maghera High School has been identified as an opportunity site, this time, for development of a business park, the first to be spearheaded by a local council here.
- And signalling the Council's ambitions for Mid Ulster most strongly was the landmark announcement in October 2018 that, together with Armagh City, Banbridge and Craigavon Borough Council and Fermanagh & Omagh District Council, work was to

begin towards a Growth Deal to boost economic growth and deliver a step change to the future prospects of the collective area.

- The Council has been steadily enhancing its leisure facilities across its first term, with allocated investment to date of over £3M.
- Drumcoo playing fields benefited from a £230K refurbishment, while new visitor facilities were unveiled the same year at the flagship Dungannon Park, following a £700K investment programme.
- In 2017, a new Disability Sports Hub was opened at the Mid Ulster Sports Arena in Cookstown and the following year, work was completed on £340K improvements at Moneymore Recreation Centre and on £120K enhancements at Maghera Leisure Centre.
- Early 2019 brought the announcement of a refurbishment programme for Dungannon Leisure Centre valued at over £2M and the programme of work has now begun.
- In its first 4 years, the Council has provided close to £3M in grant aid for the voluntary and community sector in Mid Ulster, supporting athletes, sports clubs, arts groups, community groups, cultural groups, language groups and health groups, funding projects, programmes and events.

Theme 2: Creating Growth

- We launched our £30M economic development strategy in 2015, aiming to create and sustain 3,000 jobs, support 1,500 businesses and provide employment and training opportunities for 4,000 people.

In 2016-2017, four of the strategy's business development programmes alone supported the growth of 74 businesses and social enterprises resulting in an economic impact of over £4M.

The following year (2017-2018), economic development investment of more than £3.4M was generated by the Council's activity, and that figure rose to in excess of £6.3million in 2018-2019, when for every £1 invested, an additional £10 of other external monies was leveraged.

- Substantial investment of over £10M saw 3 public realm schemes in Cookstown, Dungannon and Magherafelt, completed.
- Dungannon's Market Square also benefited from an additional £300K improvement scheme which was coordinated by the Council to address pedestrian safety, traffic flow and parking.
- A funding package of £3.4M has been confirmed for Coalisland public realm scheme, while the initial design concepts for Maghera improvements were presented to local people in March 2019.

- More than 100 shops across Mid Ulster were able to enhance their premises inside and out through a £500K shop improvement programme.
- Beginning in April 2017 and completing in September 2018, a total of 109 properties across 46 villages benefited from a 'Village Spruce Up' funding opportunity, which grant-aided 75% of eligible costs up to a maximum of £5,000 per property.
- We launched the first Mid Ulster Tourism Strategy in May 2017 focusing on Mid Ulster's key strengths – our history and heritage, the great outdoors and our connections to one of our most celebrated writers, Seamus Heaney.
- Seamus Heaney HomePlace, the £4.2M arts and literary centre in Bellaghy, was officially opened by the Heaney family in September 2016.

More than 100,000 visitors have been welcomed to the exhibition, education and arts events since then, and HomePlace's reputation as an important cultural and literary centre has grown year on year with local, national and international audiences.

- The appeal of The Hill of The O'Neill and Ranfurly House in Dungannon was greatly enhanced in 2016 with the opening of a new event and conferencing space, complete with a viewing tower from which visitors can take in 7 of the 9 counties of Ulster (Antrim, Armagh, Down, Derry, Fermanagh, Tyrone and Monaghan).

The development was part of a wider £7M EU Peace III funded project which also created a new community building in Railway Park in the town, as well as a 6.9km path around Dungannon which links key recreational spaces.

- Bringing together our history, heritage and outdoor offering is the new £1.2M Dark Sky Observatory and Visitor Centre, currently under construction and which will be a landmark attraction for Mid Ulster.

Theme 3: Sustaining Our Environment

- Mid Ulster has not only been at the top of the Northern Ireland recycling table every year since 2015, but was also the first Council to meet the statutory 50% target for household waste recycling - 3 years ahead of the target date of 2020.
- Investment in waste infrastructure has included a £750K refurbishment programme at Drumcoo Recycling Centre in 2015 and, in 2018, a new state of the art £1.8M waste transfer station opened, modernising how we manage our waste services.
- The new transfer station provided a direct replacement for the now mothballed Tullyvar landfill site and followed the closure of the Magheraglass landfill site near Cookstown, both serving to reduce yet further the amount of waste going to landfill.

Theme 4: Building Unity

- A total of 37 village renewal projects are being part funded under Priority 6 (LEADER) of the Northern Ireland Rural Development Programme 2014-2020 by the

Department of Agriculture, Environment and Rural Affairs and the European Union, with the Council's investment across the entire programme totalling £1.2M over 4 years.

Each project, whether a renovation of a community building or a new play area, has been developed by and for local communities who have worked together to identify priorities for work which will enhance local villages and village life.

From 2016 to 2019, 21 projects in 21 villages have received support from Ardboe, Augher and Aughnacloy to Gulladuff, Glenone and Granville and from Orritor to Upperlands.

You can read the full 'End of Term Review 2015-2019' at www.midulstercouncil.org/endofterm.

Our Strategic Context

The review of the first term of the Council also serves to highlight some of the key strategic plans and approaches which have been developed since the first Corporate Plan was completed in 2015.

These include:

- The Mid Ulster Community Plan (2017-2027), an overarching 10 year plan for the region based on extensive research and community engagement to identify the needs of local people and involving over 40 partner organisations to deliver against 5 themes and 15 outcomes.
- The Draft Local Development Plan which sets out the Council's vision for planning land use up to 2030 and includes a total of 17 separate objectives, aiming to support sustainable patterns of urban and rural development and growth, and spanning housing, infrastructure, transport, tourism, community and recreational facilities, and the protection of vulnerable landscapes.
- An Economic Development Strategy (2015-2020) with a value of £30M with a focus on enabling economic growth, employability and skills, town and village regeneration, as well as infrastructure and connectivity.
- A Tourism Development Strategy (to 2021) which focusses on Mid Ulster's key tourism strengths and identifies three core strands of development around our history and heritage, the great outdoors and our connections to one of our most celebrated writers, Seamus Heaney.

All of these plans remain current and many of their stated objectives also overlap with the period of the Council's new Corporate Plan (2020–2024). Where this is the case, we have carried them forward for inclusion in our priorities for the next 4 years.

The Mid Ulster Community Plan, which spans a 10 year period, will be subject to review in the lifetime of the new Corporate Plan and together with our community planning partners, we will test its robustness against and alignment with community need. We will adjust as required, ensuring that the unique demographics of the Mid

Ulster region, with an ageing population and almost 70% of our population living in rural areas, are considered.

In terms of the wider context in which the Council operates, the new draft Corporate Plan also takes account of other factors, internal and external, negative and positive which may impact upon our work.

Like all public sector organisations, we must manage and make plans to address ever-increasing financial pressures, particularly around the loss of core central government and EU funding, against increased public expectations and demands.

We face the challenges of planning against the backdrop of political instability, whether regionally, nationally or at a European level, and as a 'border council' must also take account of the wide-reaching impacts any exit from the European Union will bring.

We anticipate that partnerships will be crucial to addressing those impacts and so our new draft plan embraces the opportunities to work with a range of other organisation to do so, including via the regional economic strategy which has been initiated as a result of confirmed 'Growth Deal' funding.

Vital, also, will be the efficacy of the Council's political leadership, optimising our role as a local, regional and national influencer to shape policy, particularly in the arena of addressing the infrastructure deficit of Mid Ulster.

We recognise equally that it has never been more important to ensure we use our existing powers, as well as any future transferring powers, to best effect.

Our Vision and Values

When Mid Ulster District Council was formed in April 2015, the Council agreed that its vision was to aspire to be 'at the heart of our community'.

At the same time, we chose 6 values which would be at the core of what we do and how we behave.

We believe that our vision to be 'at the heart of our community' still strongly represents the ethos and ambition of Mid Ulster District Council.

We have, however, reconsidered our 6 existing values (customer-focussed, innovative, quality-driven, team-focussed, professional and trustworthy). Some remain as they were, some have been broadened and re-defined, and others replaced to better reflect how we feel we operate as an organisation.

Proposed Values	What does this mean?
Customer-focussed	<i>Designing and delivering our services in response to and around the needs of our customers and within our resources.</i>
Innovative	<i>New and better ways of doing what we do.</i>
Excellence	<i>Striving to excel in every aspect of our work, delivering the best, value for money services.</i>
Trustworthy	<i>Working for our communities in a spirit of friendliness and openness by delivering fair, transparent, equitable and ethical services to all customers.</i>
Respect	<i>Treating each other, our customers and our stakeholders in the same considerate way that we wish to be treated ourselves.</i>
Inclusive	<i>Creating a culture which values, supports and celebrates diversity to the benefit of the organisation and the people we serve.</i>

Your Views On Our Vision And Values

Your Views
Do you believe that the Council's vision represents our ethos?
Do you agree that our values are the right ones to guide our work and our behaviour?

Our Future Strategic Direction

We have reviewed the themes under which we work, both in the existing Corporate Plan (2015-2019) and in the current Mid Ulster Community Plan, and considered how best now to reflect the Council's strategic focus, its ambitions and priorities for the period 2020-2024.

We are proposing to structure the new Corporate Plan under 5 themes:

Theme 1: Leadership.

Theme 2: Service Delivery.

Theme 3: Economy

Theme 4: Environment.

Theme 5: Communities.

While each theme has a clear focus and purpose, there are a range of other corporate commitments which will work across and interweave through each theme, including our commitments to:

- address rurality
- promote equality of opportunity and good relations
- continuously improve our services
- design and deliver our services sustainably
- work in partnership across the public, private, community and voluntary sector to achieve shared objectives.

Theme 1: Leadership

This theme is intended to reflect the Council's position as an organisation which has a key role to play not only in the direct delivery of services which will impact positively on people's lives, but also as a key shaper and influencer externally.

We are considering priorities, therefore, which will allow us to progress in our role as a leading influencer locally, regionally and nationally.

Priorities

- We will use our influence to shape and facilitate:
 - the delivery of strategic infrastructure schemes including the road transportation network (including bypasses for both Cookstown and Dungannon)
 - the drainage and sewerage network
 - our energy and broadband connectivity
 - the future development of health provision
 - the direction of wider policy impacting on economic growth.
- We will continue to progress towards the adoption of our Local Development Plan 2030 and delivery against the plan objectives.
- We will work collectively to meet the identified needs and priorities of our citizens and to connect the people of Mid Ulster.

Theme 2: Service Delivery

In this theme, we focus on our internal agenda in terms of our resources (people and finances) and the priorities which will ensure we are a high-performing Council, where excellence is standard.

Priorities

- We will improve services for our citizens through the development and delivery of an innovation agenda.
- We will invest in our people to create a customer-focussed, purposeful, skilled, high performing, engaged, healthy and safe work-force.
- We will enhance our financial performance and strength, identifying opportunities to increase income and reduce deficits, as well as to leverage external funding.
- We will develop and implement an Asset Management Plan for the Council and, with our partners, work to develop a public sector-wide Asset Management Plan for Mid Ulster.

Theme 3: Economy

This theme is intended to capture our priorities for growth in Mid Ulster. Our priorities encapsulate our ambitions for economic growth, both locally and as part of a wider Mid, South and West 'growth deal' economic region, as well as our plans to support that growth with other measures, from the tailored planning policies which will result from the Local Development Plan completion to the delivery of a planned programme of capital investment.

Priorities

- We will develop and deliver the Mid, South and West Regional Economic Strategy in collaboration with our partner Councils (Armagh City, Banbridge and Craigavon Borough Council and Fermanagh and Omagh District Council).
- We will continue to build on our work to generate business diversification, innovation and expansion and increase employment opportunities.
- We will continue to support the work of our partners, including the Mid Ulster Skills Forum, to address employability and skills to ensure the existing and future needs of our region's business base are met.
- We will continue to identify opportunity sites for development proposals and to deliver against existing plans for other key strategic sites (including Ann Street, Dungannon and the former Maghera High School site).
- We will have a prioritised, sustainably resourced programme of capital investment supporting the enhancement of facilities for local people and contributing to the regeneration of our district.

- We will work to deliver tourism investment and employment concentrating on Mid Ulster's 3 identified tourism strands.

Theme 3: Environment

Our role in protecting, preserving and enhancing the environment was articulated in the first Corporate Plan and continues into the new plan, reflecting the significance of our natural landscapes and heritage and the importance of waste management as a direct council function.

Priorities

- We will continue to reduce our dependency on landfill through waste reduction and increased recycling and recovery.
- We will continue to promote and protect our environment through our environmental and anti-littering programmes of education, awareness-raising and enforcement.
- We will increase the protection of, access to and development of our heritage assets, both natural and man-made, including our strategic visitor sites.
- We will work to mitigate against the impacts of climate change by taking steps to reduce our carbon emissions as an organisation.

Theme 4: Communities

The Mid Ulster Community Plan articulates very clearly that 'the responsibility for growing healthy communities ranges far beyond the traditional health and care services and structures' and we have embraced our role in contributing to work which enables our citizens to live longer, healthier and more active lives.

This theme recognises also that health and well-being are also impacted by the viability and vitality of local communities, which includes their safety, their diversity and their prosperity.

Priorities

- We will open up and sustain accessible pathways to participation in leisure and outdoor recreation activities which enhance health and well-being by providing high quality, accessible facilities in local communities and through programmes tailored to community need and delivered by a skilled, flexible and motivated staff.
- We will continue to support the sustainable development of our parks, forests and green spaces, together with access to outdoor assets, including walking and cycling trails, and water recreation.
- We will, along with our community planning partners, work to address poverty and deprivation across the Mid Ulster region.
- We will support and promote respect for diversity and the integration of our minority communities.

- We will promote and protect regional minority languages and culture.
- We will continue, through our community development programmes, financial assistance schemes and our partnership-working, to support local communities and to build capacity in the community and voluntary sector.

Your Views On Our Themes And Priorities

Your Views
Do you agree with the Council's overall strategic direction?
Do you agree that the themes under which priorities have been grouped are appropriate/right for Mid Ulster?
Do you feel the strategic priorities identified under each themes are the right ones?
Are there any strategic priorities which you feel should not be included?
Are there any strategic priorities which you feel are missing?

Consultation Responses

We are inviting responses to the draft Corporate Plan until Friday 10 January 2020.

You can submit your responses in writing to:

Chief Executive
Mid Ulster District Council
50 Ballyronan Road
Magherafelt
BT45 6EN

By email to:

communications@midulstercouncil.org

Online by visiting:

www.midulstercouncil.org/corporateplan2020

Minutes of Meeting of Policy and Resources Committee of Mid Ulster District Council held on Thursday 3 October 2019 in the Council Offices, Ballyronan Road, Magherafelt

Members Present

Councillor Molloy, Chair

Councillors Ashton, Buchanan, Colvin, Doris, Elattar, Forde, Gildernew, Hughes, McFlynn, S McGuigan, McLean, S McPeake, Totten

Officers in Attendance

Mr A Tohill, Chief Executive
Mrs Canavan, Director of Organisational Development
Mr O'Hagan, Head of IT
Mr Kelso, Director of Public Health and Infrastructure
Ms McNally, Council Solicitor
Ms Mezza, Head of Marketing and Communications
Mr JJ Tohill, Director of Finance
Miss Thompson, Democratic Services Officer

The meeting commenced at 7.00 pm.

PR166/19 Apologies

Councillors McKinney and Quinn.

PR167/19 Declaration of Interest

The Chair reminded members of their responsibility with regard to declarations of interest.

Councillor Forde declared an interest in Agenda Item 12 – Maghera Development Opportunity – Additional Land.

PR168/19 Chair's Business

Councillor Ashton stated that at the Policy and Resources meeting in March it had been agreed that a report would be brought back to Committee in relation to the Air Ambulance motion. The Councillor stated that, to date, a report had not been presented and asked that a report be brought to Committee as soon as possible.

Matters for Decision

PR169/19 Corporate Plan 2020-2023: Timetable Update & Request Authority To Proceed To Public Consultation

The Head of Marketing and Communications presented previously circulated report which provided update on the timetable for the development of the Council's new

Corporate Plan 2020-2023 and sought authority to proceed to public consultation following the Committee's meeting in November 2019.

Proposed by Councillor McLean
Seconded by Councillor Buchanan and

Resolved That it be recommended to Council that the Policy and Resources Committee is authorised to grant approval to proceed to draft Corporate Plan public consultation in November 2019.

PR170/19 Request to Illuminate Council Property

The Chief Executive presented previously circulated report which considered a request from Pancreatic Cancer Action UK to mark Pancreatic Cancer Awareness month by lighting up/illuminating the Burnavon, Cookstown and Ranfurly House, Dungannon on World Pancreatic Cancer Day - Thursday 21st November 2019. The Chief Executive stated that, although omitted from the report, the Bridewell in Magherafelt is also usually included in such lighting up events and asked that this be included in the resolution, if Members were so minded.

Proposed by Councillor McFlynn
Seconded by Councillor McLean and

Resolved That it be recommended to Council to light up Ranfurly House & Visitor Centre, Dungannon, the Burnavon Arts & Cultural Centre, Cookstown and the Bridewell, Magherafelt purple on the evening of Thursday 21st November 2019 for World Pancreatic Cancer Day.

PR171/19 Elected Member Development Working Group

The Chief Executive presented previously circulated report which considered the report of a meeting of the Elected Member Development Working Group held on 5 September 2019.

The Chief Executive stated that, following on from tonight's Elected Member Working Group, there had been discussion in relation to the scheduling of development activities and that Members would also like such activities programmed on a Saturday. The Chief Executive also advised that there was an error within the Member Personal Development Plan previously circulated and that an updated version would be issued to Members.

Proposed by Councillor Doris
Seconded by Councillor McFlynn and

Resolved That it be recommended to Council –
(I) To approve the report of the Elected Member Development Steering Group meeting held on Thursday 5 September 2019;
(II) To approve the recommendations to proceed with Personal Development Plans/Training Plan for Council term;

- (III) To consider revision of Members ICT allowance allocation through Policy & Resources Committee

PR172/19 Lease and Licence of Lands Situated at Glenone Wood, Portglenone from DAERA/Forest Service

The Council Solicitor presented previously circulated report which sought approval to enter into the lease and licence with DAERA/Forest Service in relation to lands situated at Glenone Wood, Portglenone.

Councillor S McPeake stated it was outstanding that issues had now been resolved and he expressed his thanks to officers, particularly the Director of Business and Communities, the Director of Leisure and Outdoor Recreation and the Head of Parks for the protracted amount of work done with Forest Service in bringing forward a great result.

Proposed by Councillor S McPeake
Seconded by Councillor McFlynn and

- Resolved** That it be recommended to Council that -
- (I) The Council enters in to the 20 year Lease Agreement with DAERA/Forest Service in respect of Lands situated at Glenone Wood on the terms outlined, with an annual rent of £500; and
 - (II) The Council enters into a Licence with DAERA/Forest Service in respect of Lands situated at Glenone Wood on the terms outlined.

PR173/19 Village Renewal Scheme: Rural Development Programme 2014-2020 - Lease of Lands situated at Somme Park, Killyman

The Council Solicitor presented previously circulated report which provided update on an element of the Village Renewal Scheme included within the Rural Development Programme 2014-2020 and sought approval to proceed with a lease arrangement regarding lands situated at Somme Park, Killyman.

In response to question from the Chair, the Council Solicitor confirmed that the £5,000 premium was a one off cost.

Councillor Ashton asked if this was normal procedure.

The Council Solicitor stated that NIHE have recently changed their approach and are now more commonly only entering into short term leases or transfers. The Council Solicitor stated that there has also been a change in the NIHE valuations of property/land.

Councillor S McGuigan referred to lease being backdated to 2000 and asked would it not have been enough to backdate the lease for 7 years in order to satisfy funding requirements and then go forward for 19 years.

The Council Solicitor stated that the requirement to backdate the lease to 2000 came from NIHE as this was the time Council took possession of the land.

Proposed by Councillor Ashton
Seconded by Councillor S McGuigan and

Resolved That it be recommended to Council to enter into a Lease with NIHE in relation to lands situated at Somme Park, Killyman, for a period of 26 years backdated to 2000 and at a premium of £5,000.

Matters for Information

PR174/19 Minutes of Policy and Resources Committee held on Thursday 5 September 2019

Members noted Minutes of Policy and Resources Committee held on Thursday 5 September 2019.

Councillor S McPeake spoke in relation to item PR146/19 of the minutes and stated that, despite a decision being taken to dispose of lands to NIHE, NIHE may not now want to proceed with the transfer.

Local Government (NI) Act 2014 – Confidential Business

Proposed by Councillor S McGuigan
Seconded by Councillor Colvin and

Resolved In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items PR175/19 to PR184/19.

Matters for Decision

- PR175/19 Staff Matters for Decision
- PR176/19 Dungannon Leisure Centre Repairs – Update
- PR177/19 Maghera Development Opportunity – Additional Land
- PR178/19 Gortgonis Leisure and Community Health Hub
- PR179/19 Land and Property Services' Consultation re Non-Domestic Revaluation 2020
- PR180/19 Request to use Council Property for Polling Place

Matters for Information

- PR181/19 Confidential Minutes of Policy and Resources Committee held on Thursday 5 September 2019
- PR182/19 Staff Matters for Information
- PR183/19 Financial Report for 5 months ended 31 August 2019
- PR184/19 Contracts and DAC

PR185/19 Duration of Meeting

The commenced at 7pm and concluded at 7.45 pm.

Chair _____

Date _____

Report on	Corporate Health Indicators: 2019-20 (Q1-Q2)
Date of Meeting	Thursday 7 th November 2019
Reporting Officer	P Moffett, Head of Democratic Services
Contact Officer	L Jenkins, Performance & Quality Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report											
1.1	To provide members with an update on the measurement of the council’s Corporate Health Indicators for the 2019-20 period ending 30 th September (i.e. April to September 2019)											
2.0	Background											
2.1	The committee at its meeting of October 2017 (business item PR 178/17 refers) considered a suite of Corporate Health Indictors for reporting on to elected members. Reporting on the corporate health indicators provide a barometer of how the council is doing across its services.											
2.2.	Council at its November 2017 meeting approved the corporate health indicators.											
3.0	Main Report											
3.1	<p>The suite of corporate health indicators act as a ‘performance dashboard’ and barometer on the workings of the organisation. The indicators were carried over for use in the 2019-20 period and will be referred to until such times as Council has reviewed them. Appendix A provides a Q1 to Q2 (2019-2020) position for the indicators within the Service areas using the figures available as of 30th September 2019:</p> <table><tr><td>Economy</td><td>Waste Management</td><td>Council Facilities</td></tr><tr><td>Better Responses</td><td>Staffing</td><td>Engaged Workforce</td></tr><tr><td>Finances</td><td></td><td></td></tr></table>			Economy	Waste Management	Council Facilities	Better Responses	Staffing	Engaged Workforce	Finances		
Economy	Waste Management	Council Facilities										
Better Responses	Staffing	Engaged Workforce										
Finances												
4.0	Other Considerations											
4.1	Financial, Human Resources & Risk Implications											
	Financial: N/A											
	Human: N/A											
	Risk Management: N/A											

4.2	<u>Screening & Impact Statements</u>
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
5.0	Recommendation(s)
5.1	That members note, review and comment as necessary on the measurement of the Corporate Health Indicators for the period 1 st April to 30 th September 2019.
6.0	Documents Attached & References
	Appendix 1: Corporate Health Indicators September 2019 (Q1 - Q2)



Corporate Health Indicators

Statistics available at September 2019

Mid Ulster District Council

Economy



97

No of jobs promoted



12.8

Weeks

Average processing time local planning applications



64.4

Weeks

Average processing time major planning applications



89%

% building regulations applications determined to target

Waste Management



3.44%

of waste going to landfill



63.25%

of waste recycled

Council Facilities



Visitors to Arts & Cultural Venues

52,945



Users of leisure & recreational facilities

1,147,554



5

No. of RIDDOR incidents



21,557

Visitors to Council Offices

Better Responses



88%

FOI requests responded to within target



81.82%

Complaints dealt with within target



9,208

No of online transactions

Staffing



715.76

Number of staff (FTEs) on payroll



26

Number of casual staff employed in past 12 months



96.08%

Attendance



1.65%

Overtime

Engaged Workforce



60.95%

of workforce satisfied with current job



79.48%

of workforce who take pride in working for the Council



69.91%

of workforce who understand council's priorities and how they contribute to them

Finances



£6,433,600

Loans outstanding



£14M

Cash reserves



93%

Invoices paid within 30 days



597

Number of organisations receiving grant aid

Report on	Performance Improvement Update: Six Month (Q1-Q2) 2019-20
Date of Meeting	7 th of November 2019
Reporting Officer	P Moffett, Head of Democratic Services
Contact Officer	L Jenkins, Performance & Quality Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	The report provides members with monitoring information on the review of performance against our seven statutory and three corporate performance improvement indicators and standards, along with an overview of the Corporate Health Indicators for the first six months of 2019/20. The report also provides a performance progress summary against the Council's four corporate improvement objectives and their associated project plans. The indicators and standards, the 4 improvement projects and corporate health indicators are contained within our Performance Improvement Plan for 2019/20.
2.0	Background
2.1	<p>Council Discharging Duties under the Local Government Act (NI) 2014</p> <p>Part 12 of the Local Government Act (NI) 2014 sets out a General Duty of Improvement in that, "<i>a Council must make arrangements to secure continuous improvement in the exercise of its functions</i>". The legislation confirms that a Council must consult upon and publish an annual forward looking Performance Improvement Plan by 30th June each year, setting out how it will make arrangements to secure improvements in the "exercise of its functions".</p>
2.2.	The Council's four improvement objectives for 2019-20 were agreed by Council in February 2019. Each improvement objective is aligned with an improvement project and associated activities/measures. Each project is under the direction of senior responsible officer (Director). In-year there are 36 improvement activities. This report offers details of our six-month progress, Quarter One (Q1) and Quarter Two (Q2) in delivering the Improvement Objectives contained within our Performance Improvement Plan 2019/20.
2.3	<p>The Improvement Projects included in the Improvement Plan for 2019/20 are:</p> <p>1) To assist in the Growth of the Economy by increasing the number of visitors to our district - currently 8 improvement activities/measures</p>

	<p>2) To improve the average processing time of Local Planning applications – currently 7 improvement activities</p> <p>3) To improve the accessibility of our services by increasing the number available online – currently 11 improvement activities</p> <p>4) To support people to adopt healthier lifestyles by increasing the usage of Council Recreational Facilities – currently 10 improvement activities.</p>
2.4	<p>The progress of the Council’s four corporate improvement projects 2019 - 2020 are found in Appendix One (Corporate Improvement Projects 2019/20 Six Month Progress Update Q1-Q2)</p> <p>Statutory & Corporate Performance Improvement Indicators/Standards</p>
2.5	<p>Local Government (Performance Indicators and Standards) Order (NI) 2015 specified performance indicators and standards for Mid Ulster Council on Economic Development, Planning and Waste Management (there are currently seven statutory indicators/standards). Statutory indicators and standards/targets have been set by the former Department of the Environment (now Department for Communities), on which to report annually, as part of the performance improvement arrangements for district councils, (hereafter referred to as statutory “set for us” performance measures). The aim of the performance measures is to promote the improvement of service delivery for the functions specified.</p>
2.6	<p>Council set three self-imposed performance improvement indicators and standards (continued from 2018/19). These form an integral part of our Performance Improvement Plan for 2019/20. Taken together all ten measures (statutory and self-imposed indicators) feed into the Corporate Performance “Health” Indicators/Measures (of which there are 28 in total – see 2.7). All of the performance indicators, statutory, self-imposed and organisational health indicators, are considered as forming part of our day-to-day business and act as a barometer of how the Council is improving Corporately. The Performance Progress of the statutory and set by us indicators/standards is outlined in Appendix Two (refer to Mid Ulster District Council Performance Improvement Plan 2019 to 2020 Statutory & Corporate Performance Improvement Indicators - Six Month Progress Report 2019/20).</p> <p>Reporting on the Councils Corporate “Health Indicators”</p>
2.7	<p>The. Council at its November 2017 meeting approved a suite of corporate health indicators. Reporting on the Corporate health indicators provides a barometer of how the council is doing across its services and are effectively a performance dashboard, providing a summary of how the Council is doing across 8 key areas:</p> <ul style="list-style-type: none"> • Economy • Waste management • Council facilities

	<ul style="list-style-type: none"> • Better responses • Resident satisfaction • Staffing • Engaged workforce • Finance <p>Appendix three provide an update on the Corporate Health Indicators 2019- 20 to date.</p>
3.0	Main Report
3.1	<p>Monitoring & Reporting on the Statutory & Self-Imposed Performance Indicators and Standards</p> <p>The Improvement Plan 2019 to 2020 - Statutory and Corporate Improvement Indicator Report for the first six months of 2019/20, gives an overview of progress in relation to managing and monitoring Mid Ulster Council's Corporate Improvement Performance Indicators (Appendix Two). Some of the data which form the statutory "set for us" indicators are reliant on third party information being supplied to Council services and are classed as management data as opposed to 'audited' data.</p> <p>Management of the Council's 10 Statutory and Self-Imposed Indicators is a key mechanism within the Council's Performance & Improvement Framework. Updates on these provide:</p> <ul style="list-style-type: none"> • Performance against target, assessment, action plan, & comparative trend analysis (over time) • Reporting & management accountabilities. • Target Direction; more is better, less is better etc. - (refer to measures i.e. numbers/percentages). • Performance trend, which utilises symbols to show whether there is improvement, no change or a fail /or change in a performance indicator compared to the last period. • Results against targets are assessed using a red, amber, green (RAG reporting) status; this shows whether performance is on or exceeds target (green), whether it is close to target (amber), or failing (red), blue signifies the action is completed, and the colour purple indicates that information is not yet available. • Links to the corporate plan • Activity of 10 Performance Improvement PI's, is monitored by senior management, as part of the overall information to ensure Council reacts appropriately to changing levels of demand/performance <p>An overview of each corporate Indicator at end of Q1 to Q2 2019/20 is below</p> <p>Quarter One</p> <p>a) 7 indicators are reported as Green – on target b) 2 indicators are close to target - Amber</p>

	<p>c) 1 indicator is red in that they are falling short of the pre-defined standard</p> <p>d) 0 indicators are currently awaiting data to be supplied (in the main supplied by government departments) - purple</p> <p>Quarter Two</p> <p>a) 2 indicators are reported as Green – on target</p> <p>b) 1 indicator is close to target – Amber</p> <p>c) 1 indicator is red in that they are falling short of the pre-defined standard</p> <p>d) 6 indicators are currently awaiting data to be supplied (in the main supplied by government departments) - purple.</p> <p>Monitoring and Reporting the Corporate Improvement Plan Projects</p>
3.2	<p>The activities/measures are outlined in Appendix One. Monitoring of the Corporate Improvement Plan is made through the quarterly reporting of services' operational improvement objectives, contained within the annual service improvement plans (SIPS).</p> <p>The SIPS are part of Council's approach to ensuring/mitigating action to manage, maintain and improve performance or to re-prioritise work in consultation with management, staff and members.</p> <p>The Corporate Improvement Projects Q1 to Q2 - 2019/20 Six Month report is divided into four sections. Each section concentrates on reporting the progress against each improvement objective and related project outline. The reporting format explains how each activity or measure in the project has progressed (commentary section), highlights the delivery dates, expected outcomes (the difference it will make), as well as the current quarter's status (through RAG reporting).</p> <p>Summary of Corporate Improvement Projects (CIP's) Six Month Progress</p>
3.3	<p>Outlined below is a summary of the Corporate Improvement Plan Projects' activity for Q1 to Q2 2019/20. Council is currently monitoring 36 improvement actions/measures throughout the four Improvement Project Plans during 2019/20. To date in Q2 there are:</p> <p>a) 27 actions are on target</p> <p>b) 7 actions are trending away from target</p> <p>c) 2 actions have been completed</p> <p>d) 0 actions have missed their target</p> <p>e) 0 actions/measures are awaiting data.</p> <p>f) 0 actions not due to have started</p> <p>Evaluation on Six-Month Progress of Improvement Projects 2019/20</p>
3.4	<p>To provide an assessment on progress of the improvement plan and an informed judgement, the following assessments have been made, based on information provided by services – see Table 1.</p>

Improvement objectives assessed as “Excellent” or “Good” are not a cause for concern. Areas assessed as “acceptable” require a watching brief, while areas evaluated as “improvement required” require attention. Evaluation is made using the following:

Table 1 : Evaluation Descriptors		
Status	Evaluated as	Explanation
Green	Excellent	All actions and measures are on track
Amber	Good	Actions and Measures are mostly on track, several are falling marginally short of planned targets
Orange	Acceptable	Some actions and measures have deviated from plan and some are falling short of planned targets
Red	Improvement required	Actions and measures are mostly falling short of planned targets

Table 2. - Evaluation of progress in Q1 to Q2 - 2019/20 on Improvement Projects

	Q1 Apr – Jun	Q2 Jul - Aug
Improvement Project	Overall Evaluation for Improvement Project One	
1) CIP 1 - To assist in the growth of the local economy by increasing the number of visitors to our district.	Excellent	Excellent
Improvement Project	Overall Evaluation for Improvement Project Two	
2) CIP 2 – To improve the average processing time of Local Planning Applications	Acceptable	Good
Improvement Project	Overall Evaluation for Improvement Project Three	
3) CIP 3 – To improve the accessibility of our services by increasing the number available online	Excellent	Good
Improvement Project	Overall Evaluation for Improvement Project Four	
4) CIP 4 – To support people to adopt healthier lifestyles by increasing the usage of Council recreational facilities.	Excellent	Excellent

4.0 Other Considerations

4.1 Financial, Human Resources & Risk Implications

	Financial: N/A
	Human: N/A
	Risk Management: The data quality contained in the Mid Ulster Council's Six Month Performance Improvement Progress Report is provisional, as unaudited "data" and is characterised as management information. All in-year results may be subject to later revision.
4.2	<u>Screening & Impact Statements</u>
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
5.0	Recommendation(s)
5.1	Members scrutinise the performance achieved, assess progress against the standards/targets and provide commentary as necessary. Members identify and explore any areas of underperformance or concern.
6.0	Documents Attached & References
	<p>Appendix 1 - Corporate Improvement Projects 2019/20 - Six Month Progress Update (Q1 to Q2)</p> <p>Appendix 2 - Mid Ulster District Council Statutory & Corporate Performance Improvement Indicators (Six-Month Progress Report 2019/20).</p> <p>Appendix 2 - Corporate Health Indicators Q1 to Q2 2019 to 2020</p>

Corporate Improvement Projects

2019-20

Quarter One to Quarter Two
Six Month Progress Update

Mid Ulster District Council's Corporate Improvement Projects for 2019 - 2020

Project One (A Mc Creesh): ***To assist the growth of the local economy by increasing the number of visitors to our district*** –Links to *Economic Growth & **Sustaining Our Economy

Project Two (A Cassells): ***To improve the average processing time of Local Planning applications.*** –Links to *Economic Growth & **Delivering for Our People

Project Three (JJ Tohill): ***To improve the accessibility of our services by increasing the number available online*** - Links to *Health & Wellbeing & **Delivering for Our People

Project Four (AM Campbell): ***To support people to adopt healthier lifestyles by increasing the usage of Council recreational facilities*** – Links to *Health and **Wellbeing & Delivering for Our People

Key: Improvement Activity Status Colours and Descriptors

Green	Signifies everything is on track in terms of activity, deliverables, scope, budget, & timeframe. Performance is moving in the right direction.
Amber	Signifies performance is moving away from target, some items may need corrective action, are still within tolerance.
Red:	Signifies there is a problem shift in the wrong direction, which may require a response from senior management.
Grey:	Not due to have started
Blue	Signifies PI, target, outcome achieved/completed
Purple:	Information not available

*Community Plan Theme

**Mid Ulster District Council Corporate Plan Theme

CIP ONE - To Assist the Growth of the Local Economy by Increasing the Number of Visitors to the District – 8 Activities

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
Visitor Information and Interaction 1. Develop the Dark Skies (Davagh Forest Visitor Experience to include a visitor centre in situ and supporting outdoor facilities by August 2020.	March 2020 August 2020	Provide a Regional Visitor experience within Mid Ulster, increasing the profile of the area on an international platform.					Exhibition and Observatory signed off June 2019. Tandem Design team appointed March 2019. Project planning and Operational meetings taking place on a monthly. Marketing & Comms meetings taking place monthly, BM Canvas workshops completed and further scheduled. Website development planning underway and to be completed by December 2019, end of Q3. Brand design is underway for approval at November 2019 council. Building work underway and on track On schedule to be completed end Q3 2020
2. All Council Visitor Information Centre's (VIC's) maintain Tourism Northern Ireland's (TNI) four-star attraction grade (minimum standard) and achieve an improved positive rating from mystery shopper exercises (target 95%).	March 2020	Our visitor information teams and centres offer an excellent, welcoming and informed service for visitors					(1) In Q1 Information received from TNI regarding minimum standards, meeting organised with SHHP to discuss this proposal. Funding pending and in Q2 Meeting has taken place with SHHP and a representative from TNI. Possibility of having small changes in place to attain VIC status in January 2020.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							(2) In Q2 Mystery Shopper reports carried out by TNI over the summer months, collated by TNI and awaiting summer 2019 results. Milestone date changed to March 2020
3. Design, deliver and launch the Seamus Heaney Home Ground Trails project.	March 2020	Enhanced complementary outdoor visitor experience for people visiting the Seamus Heaney HomePlace in Bellaghy.					<p>(1) Funding secured from DAERA (letter of Offer received 28th March 2019).</p> <p>(2) Design Team (Tandem Design) appointed on 10 June 2019</p> <p>(3) Construction Contract team to be appointed and mobilised in Qtr 2</p> <p>(4) Legal agreements currently being developed with relevant landowners through MUDC legal services.</p> <p>(5) Initial Seamus Heaney HomeGround Trails Communication Strategy meeting with Marketing and Communication Services scheduled for July with proposed strategy in place by end of Qtr 2</p>

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
and maintain the attendance figures achieved in 2018 to 2019 .		bringing economic benefits to the district.					Tafelta, Maghera Walled Garden and Lumarina)
6. Undertake and participate in a series of travel/trade/industry shows/familiarisation visits and deliver development workshops to upskill Council and local trades in niche tourism sales promotion(i.e. business to business and business to customer sales promotion)	March 2020	Promote local trades on a regional and international stage and improve local knowledge in tourism sales promotion.					<p>(1) In Q1 Meet The Buyer (MTB) attended 4/5/19 with 167 businesses in attendance, MUDC staff met with 90 on the day and all follow up completed. In Q2 GB Coach Operators attended 13/9 by SHHP, DDS .Follow ups ongoing and rates sought by operators. 33 Tour Operators attended and staff had the opportunity to meet these. US Fam to US Grants, 1 group from Cara Group Travel booked for January 2020 plus 1 other follow-up with clients from Brack Tours. ITOA, 12/11/19 DDS, USG,SHHP attending. WTM, DDV, SHHP reps attending</p> <p>(2) Work on achieving this ongoing with Tourism Northern Ireland (TNI)NI &TIL, amend "attended" to "hosted". GB Coach</p>

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							<p>operators, 1 fam trip received into the region (BakehouseNI). US Grants US Fam, 9 US based operators and TIL rep attended</p> <p>(3) In Q1 Armchair familiarisations (Fams) ongoing with 3 completed to date –In Q2. 1 completed with Walshes Hotel, 09/19</p> <p>(4) In Q1 Approved at Council and planning underway for these workshops. First one planned for October 2019. In Q2 1 completed to date - Pricing & Packaging Workshop, Killymoon Castle with 21 business representatives in attendance and evaluation sheets scoring and average of 10 out of 1</p>
7. Provision of continued support and engagement of the Tourism and Development Group and four tourism clusters of; Seamus Heaney, Heritage, Outdoor Hubs/ Events and Hotels.	Bi-monthly						All four clusters have met thus on a bi-monthly basis and the Tourism Development Group also met to in part as consultees reference the review of the Tourism Strategy.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
8. Increase commercial tour operator's bookings to Council attractions: Seamus Heaney HomePlace, The Hill of the O'Neill and U.S Grants	March 2020						<p>(1) In Q1 April 18 - March 19 SHHP 10 Tour Operators, 396 tickets, Rev £2,495, this has improved significantly in this first quarter. HOTON 3 Tour Operators, 100 tickets, Rev figure unavailable US Grants 1324, visitors this quarter, breakdown of these figures unavailable at present.</p> <p>(2) In Q1 Approval through Council achieved for a trade shows and planning for attendance at these commenced, including GB Coach operators, WTM, ITOA. In Q2 GB Coach Operators 13/9, 33 TO attended and meetings held. US Grants Fam Trip, 9 TO attended from US</p>

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							<p>(3) In Q1 Meetings were in planning stage. In Q2 Meeting held with SHHP 2/10 MMR,MMK, CB, MMG</p> <p>(4) In Q2 Spreadsheet devised and shared with SHHP with ongoing updates by MMR and Tourism Staf .</p> <p>.</p> <p>(5) In Q2 Work on this ongoing. SHHP April 19 - 18/10 TO visitors 435, Rev £2040 9% increase to date HOTON & US Grants figures unavailable at present</p> <p>(6)More robust methodology required and shared, planning underway across teams. Collation of stats ongoing. SHHP April 19 - 18/10 TO visitors 435, Rev £2040 9% increase to date . HOTON & US Grants figures unavailable at present</p> <p>(7) Baselines established and collation of stats ongoing.</p>

CIP TWO - To improve the average processing time of Local Planning Applications - *7 Activities

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
1. The implementation of a revised Higher Professional and Technical Officer Grade (HPTO) / Planning Assistant (PTO) monthly group meeting arrangements.	Ongoing	Speedier decisions on local applications through regular focused team briefs/meetings.					As agreed under the new internal group meeting arrangements 3 dedicated HPTO officer group meetings have taken place in Q1 and three in Q2.
2. To develop 2 agreed Protocols for consultation with Council Environmental Health Officers and the Department of Infrastructure (Roads)	June 2019	Speedier decisions on local planning applications by less unnecessary consultations being issued to help improve determination times.					The Protocols are agreed with Environmental Health in April Q1 and DFI Roads Protocol has been agreed as of July 2019, both operational.
3. To review the Planning Committees scheme of delegation by July 2019	July 2019	Speedier decisions on local					Measures 1 and 2 not met as yet. Terms of Reference amended

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
and implement the revised scheme by August 2019.	August 2019	planning applications					document through Council in Sept 2019. Planning Manager to agree Scheme of Delegation and then the Implementation of scheme of delegation in Aim to do this in Q3
4. To undertake a Training needs analysis, develop and deliver an agreed learning and development plan for staff and members roll out end of June 2019	March 2020	Enhances members skills/knowledge on planning decisions to allow quicker decision-making and smoother operation of planning committee and keeps up-to-date staffs' continuous professional development					<p>In Q1 not all staff PDPs are completed yet to identify training needs. New Planning Committee members were trained on 30th. in Q2 2 New Planning Committee members were trained on 25th Sept. Councils Solicitor devising a members training day to be rolled out before end 2019.</p> <p>Initial Develop Management staff training needs identified on 18th Oct. To develop training Plan by end Q3.</p>

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
5. To undertake a root cause analysis of poor quality submission by agents, deliver two workshops to target agents/architects to ensure they endeavour to take a “right first time” approach in order to reduce the number of applications on hold by improving the quality of information supplied.	September 2019 November 2019 February 2020	Reduce the number of applications presently held awaiting further information.					Workshop not anticipated to be required until Late Autumn / winter Q4 Root cause paper not yet agreed. Agree Root cause paper and progress workshop materials to be agreed by Q4.
6. To re-locate the Dungannon Planning team to the Dungannon Office site	April 2019	More localised accessibility for agents/public					Dungannon Team now in place and all agreed actions are completed
7. *To retain a list of temporary staff to fill vacancies resulting from maternity and long term absence	Ongoing	Speedier decisions on local planning applications					Remains as maintained. 2 Temporary PTO planning assistants anticipated now in Post. Acting Senior Officer competition held 11th Oct.

*One additional activity was added post the publication of the 2019/20 Annual Corporate Improvement Plan – number seven

CIP Three – To Improve the Accessibility of Our Services by Increasing the Number Available Online – 11 Activities

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
1. Increase the utilisation of existing online dog licence applications to 35% of total applications by March 2020	March 2020	Enhanced availability of applying and paying for a dog licence on 24/7 basis					In Q1 - Online transactions for the first quarter were a total of 78 more than the first 1/4 for last year. The percentage of online transactions for the first three months was 34% up from a yearly percentage of 31% last year. Information on relicensing digitally is sent out with all renewal forms and is advertised with a link on the Council website.
2. Increase the utilisation levels of online services for Building Notices and Regularisation Applications to a target of 45% (of total notices and applications) by March 2020.	March 2020	Availability of Building Control services on 24/7 basis.					In Q1 223 applications were received for Building Notices and Regularisation applications. 123 applications were received online which equates to 55% for Q1 of 19/20. In Q2 392 applications were received for Building Notices and Regularisation applications. 229

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							applications were received online which equates to 58% for Q2 of 19/20
3. Complete business case/bid regarding the Implementation of an online facility to submit service requests for Environmental Health (EH) Complaints and EH Registrations	March 2020	Reduced administration for back office systems and processes.					In Q1 Business Case to presented to SMT by end September 2019. In Q2 Confirmation of SMT minute to be forwarded to IT for further progression - Q3
4. Provision of a digital Heaney Experience Outdoor "APP" by the 31 st of March 2021.	March 2021.	Enhance the visitor experience to the Seamus Heaney HomePlace					1) Scope, Functionality and scheme design for App on target and as agreed. Tandem design currently in process of developing text for interpretation and augmented solution. 2) Seamus Heaney Experience Project (App)on target and as per agreed timescale.
5. Recommendation to Council in relation to Planning Portal acquisition	March 2020	Make a formal recommendation to Council in relation to the					Dfi Procurement now moved to Initiation to tender /negotiation (2 suppliers remaining), Anticipated completion Feb /March 2020.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
		replacement of the Planning Portal.					Full spec complete and governance and structure of new delivery being developed. 2.Engagment of Council with Suppliers in Q3
6. To set up a pilot project for the provision of an online portal for the submission of full building control applications	June 2020	24/7 availability to architects/agents for the submission of full plan applications.					A number of applications have been submitted online and as a result, a number of issues have been identified within the process. A meeting has been arranged with Tascomi on 22/10/2019 to discuss issues and agree development within their platform to enable full plan applications to be processed effectively online.
7. An APP (XN) and Leisure Hub that allows members and non-members to book, manage and cancel activities, classes and courses at Council's seven main leisure facilities by March 2020	March 2020	Enhance user experiences					Scope project requirements and statement of works. Agree project plan & Procure System all completed.. Leisure Hub has been installed on the 'Test' system and a rigorous UAT process completed. Additionally, design and branding of the software with Mid

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							Ulster logos, fonts and colour palate has been completed. Installation of the platform onto the 'Live' system is currently being undertaken, with a subsequent further build and UAT required in the next few months. Significant work has also been undertaken with Harlands to build the SNAP portal, which will allow users to sign up for a wide range of membership products online. This system will interface directly with the current front of house system (XN Leisure), and will be available with the Leisure Hub launch
8. Research the viability and cost effectiveness of an online application process for Economic Development Grant Aid Programme	March 2020	Users can apply online 24/7 for Economic Development					Mid Ulster Town and Village Spruce Up Scheme:- Following investigations, in conjunction with the Communications Department to provide an online application form for the scheme, it was deemed not feasible due to the volume

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
		schemes as they become available.					of information which was required for uploading. Economic Development staff are currently working with Communications Department on developing an online application form in relation to the Tender Ready Programme which is one of a suite of programmes to be delivered. 3. A draft has been completed and is currently being reviewed by Economic Development staff. It is anticipated that this template can be adapted and used for further programmes.
9. Development of new website for the Hill of the O'Neill & Ranfurly Arts Visitor Centre, and the Burnavon Theatre, Cookstown	December 2020	Providing customers with up-to-date product information and improved data and statistical analytic					Google Analytics is not working for the Burnavon website. Both venue and IT have been looking into this. The issue has been logged with Google, but at the moment we are not in a position to use Google analytics to establish baseline information on performance of current site. Meetings scheduled to take place with Marketing and

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
		information for Council					Comms and venue team to look at creating wireframes for HOTON requirement (meeting to take place by end of October 2019). Following procurement process, Simply Zesty appointed to deliver Burnavon Website (appointed on 31st July). Website on schedule to be fully operational by 31st October 2019. Process has commenced to follow same format tender specification to appoint website development company to create new HOTON website. Based on limitations on funding available in current year, the website development work will be progressed for HOTON and completed and operational by end of Qtr 1 of 2020/21. (subject to budget allocation for Culture and Arts) 5) to be progressed from

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							date(s) of when both websites are fully operational
10. Develop a “Digital by design Framework” for Mid Ulster Council	March 2020	A more digitally enabled, customer-facing organisation.					Digital review complete. 2. Desk research complete and following meeting and agreement with BO'H, outline structure for new strategy has been agreed. Note, however, that action planning and delivery against same will require external support. These requirements will be articulated as part of the draft strategy document.
11. Develop and provide a Digital Dark Skies (Sperrins) Experience	August 2020	Utilise new and emerging technologies to					Phase 1 and Phase 2 of the Dark Skies project is underway. Phase 1 will be completed and open March

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
		enhance the visitor experience					20 and Phase 2 (Outdoor digital projection) will be completed Aug 20 2020. All funder's timelines have been achieved to date. Branding and Visitor Plan are currently under develop. Branding to be completed by Sept 19 and Visitor Plan Dec 19. Tour Operator proposition to be completed Dec 19.. On schedule to establish Dark Skies Cluster by March 2020

CIP Four - To Support People to Adopt Healthier Lifestyles by Increasing Usage of Council Recreational Facilities -10 activities

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
<p>1. Implement a programme of work for key capital schemes to include:</p> <p>I. Gortgonis II. Dungannon Leisure centre (b) Develop the proposals and implementation programme to include:</p> <p>III. MUSA</p>	March 2020	Production of high quality, responsive indoor and outdoor leisure facilities.					<p>(1) Programme of work established. Projects at various stages.</p> <p>(a) Gortgonis economic appraisal approved. Planning permission sought and ITT documents being prepared.</p> <p>(b) Refurbishment 2019 at Dungannon LC ongoing.</p> <p>(c) Funding application submitted for development of MUSA.</p>
<p>2. *Leisure facility usage to maintain 2019/20 target of 1,500,000 users (due to closure of Dungannon LC for six months):</p> <ul style="list-style-type: none"> Develop facility activity programmes/promotions. 		Maintain participation and healthier lifestyles by more people being aware of recreational facilities/programmes					<p>Data of facility numbers has been compiled on an ongoing basis. Usage trends for Year to date statistics from April - June 2019 provides an overall total usage of 625,576 (Leisure data only) which is an increase of 2.3% with Q2 of the previous year (2018-19)</p> <p>(2) New programmes being developed as part of the leisure review process to increase hours of classes to 35hrs per week.</p>

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
							<p>(3) The number of mystery visits - Parks 1 per annum, Leisure 2 per annum. Result of first mystery visit is an overall average of 78%</p> <p>(4) Series of meetings have been held with Health Trusts and partnership arrangements being discussed. Mid Ulster Recreation & Active Lifestyle Plan cross -partner working group established. Ongoing programme of work through Community Planning and Leisure Operations. Action Plan to be developed by March 2020.</p>
3. Improve the accessibility of online services, implementation of an APP to facilitate online booking and improvements to the Leisure section of the website.	March 2020	Improved customer satisfaction by delivering efficient 24/7 online services					<p>(1) Summer schemes and programmes able to be booked on line.</p> <p>(2) App for booking classes at facilities currently in testing mode by XN Leisure. 2nd generation wristbands being considered.</p>
4. Implement the Leisure Marketing Framework and associated centre plans for Leisure facilities, programmes and events.	March 2020	Increased participation and healthier lifestyles by more people being					Marketing campaign developed for New spin bikes and studios.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
		aware of recreational facilities and programmes.					Summer schemes promoted with specific events being advertised and marketed. Campaign developed for new gym refurbishments.
5. Delivery of Parks Key Capital Improvement Programmes to include: I. Railway Park II. Portglenone Blueway III. Play Parks IV Parks	March 2020	Improved quality outdoor recreational facilities in Mid Ulster.					(1) ICT team appointed for Railway Park. Concept designs bare being prepared. ICT team appointed for Portglenone Blueway Phase 2. (2) Parks and Play parks strategy subject to approval - Further consultation with Members occurring in October following Committee meeting 10 Oct 2019. Amendments being made following further comments. Programme of actions will develop from this following Council approval. RDP village projects implementation ongoing.
6. Implement Parks Marketing Framework and associated action plans	March 2020	Increased participation and healthier lifestyles by					Marketing campaign developed for Forest Schools.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
		more people being aware of outdoor recreational facilities and programmes.					Play Near Me programme promoted. Specific events being advertised and marketed.
7. Agree and commence implementation of Parks, Play and Outdoor recreation Plans; <ul style="list-style-type: none"> • Parks & Play • Outdoor Recreation 	March 2020	Improved quality and accessible recreational facilities in Mid Ulster.					Development Committee has requested further consultation with DEA Councillors in January 2020. Strategies in draft format. (2) Action plans pending strategy approval
8. Planned Outdoor Recreation, Events and Programmes to increase target set for 2019 to 2020 of 756,979 users.	March 2020	Increased participation and healthier lifestyles by more people being aware of recreational facilities and programmes delivered through Mid Ulster Council's Parks Service.					Programme of events being delivered. To date 133 events delivered. At end of quarter 2 approx 522,000 users have used Parks facilities.

What are we going to do?	Timescale	Outcomes - What difference will it make?	Status				Comments
			Q1	Q2	Q3	Q4	
9. Milestone: Review and align Membership packages for Leisure facilities.	April 2020	Increased participation and healthier lifestyles by greater numbers attending leisure facilities. Improved health and wellbeing for children and adults					Baseline audit has been completed and benchmarking undertaken with other Councils. Membership proposals have been developed - will progress in line with the leisure review.
10. Replace and enhance leisure equipment at four facilities.	March 2020	Improved quality indoor leisure facilities in Mid Ulster					Spinning bikes and class programme equipment has been implemented and is operational. CLC and DLC gym refurbishment is procured and scheduled for Q3 implementation.

**This originally appeared in the CIP 2019/20 Plan as One milestone with Two activities (included "Introduce aligned memberships for leisure facilities") and has now been split into two separate activities for reporting purposes.*

Mid Ulster District Council

Performance Improvement Plan 2019 to 2020

Statutory & Corporate Performance
Improvement Indicators

Q1 to Q2 - Sixth Month Progress Report

2019 – 2020

Performance Improvement Plan 2019 to 2020 - Statutory & Corporate Performance Indicators

Statutory Indicators – Set for Us

Statutory indicators and standards/targets have been set by the former Department of the Environment (now Department for Communities) as part of the performance improvement arrangements for district councils, there are currently seven in total. Performance measures have been specified for the functions of economic development, planning and waste management. The aim of the performance measures is to promote the improvement of service delivery for the functions specified.

Corporate Performance Indicators – Set by Us

During 2016/17, Council, in the absence of an agreed region wide performance management framework, decided to concentrate on ensuring the data quality of three of its proposed “set by us” or “self-imposed” performance indicators, standards/targets, with the aim of improving service delivery, across the three indicators; namely:

1. **Prompt Payments** - (Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's),
2. **Freedom of Information Requests (FOI) Responded to within 20 days**, (Council meets its statutory obligations, customer requests are met within specified timeframes and citizens can get information in a timely manner through a transparent process), and
3. **Percentage lost time rate of sickness absence** – (shows the percentage of total time available that has been lost due to any type of absence during a certain time period. The indicator is based on full time equivalent (FTE) employees - useful as a general measure of the significance of sickness absence levels for an organisation).

Data quality is a central part of the Council's operational business and performance management. Performance measures including Absence information, Freedom of Information Requests, and Prompt Payments information is used every day across the Council to help inform management decisions, plan services, benchmark performance and cost, and inform target setting.

Table 1.0 – Status Symbols and Interpretation Descriptors for Statutory and Corporate Performance Improvement Indicators




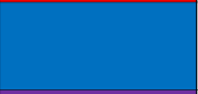

Progress Status for Measures		
Colour	Symbol	Interpretation Descriptor
Green		Signifies everything is on track in terms of activity, deliverables, scope, budget and timeframe. Performance is moving in the right direction or target/outcome achieved.
Amber		Action: - Signifies Performance is trending away from target, that some particular items may need to be referred for advice /or assistance with the view to taking corrective action. Measure: - Trending away from target within % tolerance.
Red		Signifies there is a problem/shift in the wrong direction, which may require a response from senior management.
Blue		Signifies PI, Target, Outcome Achieved / Completed.
Purple		Information not available, or in development

Table 2.0 – Performance Trend




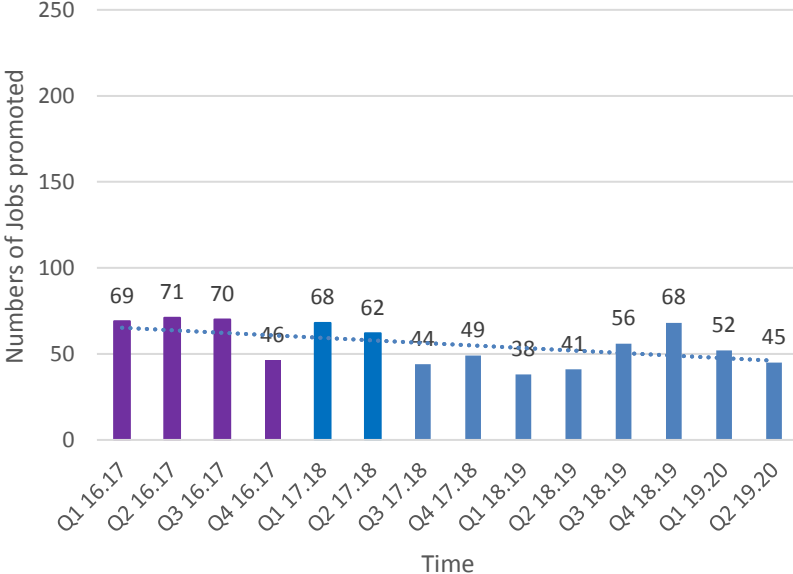
Performance Compared to Another Time Period - Trend previous quarter	
	Performance has improved
	Performance has worsened
	Performance has remained the same

Table 3.0 – Target Direction

Target Direction	
More is better	A bigger value for this measure is best
Less is better	A smaller value for this measure is best

STATUTORY INDICATOR & STANDARD Ref. No. : ED1 - MORE IS BETTER

ED1: The number of jobs promoted through business start-up activity from 1 st April 2016 to 30 th September 2019.	July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																														
<div><div>ED1- The No. of Jobs Promoted Through Business Start Up 2016 - 2019</div><table><caption>ED1- The No. of Jobs Promoted Through Business Start Up 2016 - 2019</caption><thead><tr><th>Time</th><th>Numbers of Jobs promoted</th></tr></thead><tbody><tr><td>Q1 16.17</td><td>69</td></tr><tr><td>Q2 16.17</td><td>71</td></tr><tr><td>Q3 16.17</td><td>70</td></tr><tr><td>Q4 16.17</td><td>46</td></tr><tr><td>Q1 17.18</td><td>68</td></tr><tr><td>Q2 17.18</td><td>62</td></tr><tr><td>Q3 17.18</td><td>44</td></tr><tr><td>Q4 17.18</td><td>49</td></tr><tr><td>Q1 18.19</td><td>38</td></tr><tr><td>Q2 18.19</td><td>41</td></tr><tr><td>Q3 18.19</td><td>56</td></tr><tr><td>Q4 18.19</td><td>68</td></tr><tr><td>Q1 19.20</td><td>52</td></tr><tr><td>Q2 19.20</td><td>45</td></tr></tbody></table></div>	Time	Numbers of Jobs promoted	Q1 16.17	69	Q2 16.17	71	Q3 16.17	70	Q4 16.17	46	Q1 17.18	68	Q2 17.18	62	Q3 17.18	44	Q4 17.18	49	Q1 18.19	38	Q2 18.19	41	Q3 18.19	56	Q4 18.19	68	Q1 19.20	52	Q2 19.20	45	45	210 jobs p.a.	↓	AMBER
	Time	Numbers of Jobs promoted																																
	Q1 16.17	69																																
	Q2 16.17	71																																
Q3 16.17	70																																	
Q4 16.17	46																																	
Q1 17.18	68																																	
Q2 17.18	62																																	
Q3 17.18	44																																	
Q4 17.18	49																																	
Q1 18.19	38																																	
Q2 18.19	41																																	
Q3 18.19	56																																	
Q4 18.19	68																																	
Q1 19.20	52																																	
Q2 19.20	45																																	
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																															
52	210 jobs p.a	↓	AMBER																															
<p>Analysis: MORE IS BETTER Q2 Business Plans delivered figure is higher than for the same period in 2018/19 (74 vs 69) resulting in higher jobs (45 vs 42). DfE / Invest NI require Councils to use the lower conversion rate (Plans - Jobs) of 0.6147 (not RSI rate 0.75762). This performance level is slightly higher than Q2 in 2018/19 and if present performance levels are maintained the programme should come close to achieving the Statutory target for 2019/20. Currently Mid Ulster is 1 of 4 Council areas where there is a 'gap' between the NIBSUP 'Programme Target' and 'Statutory target' and the 3 agencies are reporting reduced level of enquiries for start up support in Mid Ulster. However, while numbers for Q2 are currently healthy, this will be kept under close review. Council officers are meeting with representatives of the 3 areas to monitor delivery and explore opportunities for more targeted marketing. It is anticipated that activities delivered within Council's first ever Mid Ulster Enterprise Week will drive more programme enquiries also. At least 342 Plans are needed to be delivered by Mid Ulster agencies to ensure Statutory 'Jobs promoted' target is achieved by March 2020. Q1 & Q2 figures account for almost 46% towards this. Comparison with last year, same reporting period: Performance has improved from Q1 & Q2 from 2018/19, however, this needs to be not only maintained but increased slightly to achieve the statutory target.</p>																																		
<p>Action Plan: .As the local delivery agents are converting Initial Assessment Meetings (IAMs) to Business Plans at the highest rate in NI of 90%, the only way of increasing numbers is to drive enquiries. The regional TV campaign has resumed which usually results in increased numbers & also the Council is delivering the first ever Mid Ulster Enterprise Week 2019 with a range of activities to promote interest in business start programme and the support available. to potential entrepreneurs.</p>																																		
<p>Lead Officer: Adrian Mc Creesh - Director Business & Communities - Purpose of PI: The number of jobs promoted through business start-up activity (Business start-up means the delivery of completed client led business plans under the Department of the Economy Regional Start Initiative or its successor Programmes).</p>																																		

STATUTORY INDICATOR & STANDARD Ref. No. : P1 - LESS IS BETTER

P1: Major applications processed from date valid to decision or withdrawn within an average of 30 weeks - from 1 st April 2016 to 30 th September 2019	July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																												
<div><p>P1 Average Processing Time of Major Planning Applications from Date Valid to Decision or Withdrawal within an Average of 30 Weeks 2016 - 2019</p><table><thead><tr><th>Quarter</th><th>Processing Time (Weeks)</th></tr></thead><tbody><tr><td>Q1 16.17</td><td>66.6</td></tr><tr><td>Q2 16.17</td><td>65.6</td></tr><tr><td>Q3 16.17</td><td>71.4</td></tr><tr><td>Q4 16.17</td><td>88</td></tr><tr><td>Q1 17.18</td><td>77.5</td></tr><tr><td>Q2 17.18</td><td>39.4</td></tr><tr><td>Q3 17.18</td><td>44.4</td></tr><tr><td>Q4 17.18</td><td>0</td></tr><tr><td>Q1 18.19</td><td>135.6</td></tr><tr><td>Q2 18.19</td><td>58</td></tr><tr><td>Q3 18.19</td><td>60.2</td></tr><tr><td>Q4 18.19</td><td>61</td></tr><tr><td>Q1 19.20</td><td>62.1</td></tr></tbody></table><p>— MUDC processing time in weeks — Standard processing time 30 weeks</p></div>	Quarter	Processing Time (Weeks)	Q1 16.17	66.6	Q2 16.17	65.6	Q3 16.17	71.4	Q4 16.17	88	Q1 17.18	77.5	Q2 17.18	39.4	Q3 17.18	44.4	Q4 17.18	0	Q1 18.19	135.6	Q2 18.19	58	Q3 18.19	60.2	Q4 18.19	61	Q1 19.20	62.1	Awaiting data	30 weeks	NA	PURPLE
	Quarter	Processing Time (Weeks)																														
	Q1 16.17	66.6																														
Q2 16.17	65.6																															
Q3 16.17	71.4																															
Q4 16.17	88																															
Q1 17.18	77.5																															
Q2 17.18	39.4																															
Q3 17.18	44.4																															
Q4 17.18	0																															
Q1 18.19	135.6																															
Q2 18.19	58																															
Q3 18.19	60.2																															
Q4 18.19	61																															
Q1 19.20	62.1																															
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																													
62.1 weeks	30 weeks	↓	RED																													
<p>Analysis: LESS IS BETTER</p> <p>62.1 weeks reflects a relatively static performance over previous quarters. What does this mean: relatively low numbers of Major applications continue to give rise to more complex issues. Comparison with last year same reporting period: 135.6 weeks was the 2018-19 Q1 performance. The figure is now 62.1 weeks showing an improvement. Quarterly Performance can be vulnerable to be being skewed by issuing a small number of Major applications in percentage terms.</p>																																
<p>Action Plan:</p> <p>1.Continuned operation of the dedicated Major applications group meeting chaired by Planning Manager</p> <p>2.Monitor staff resource of team given recent submission of Major applications to the Council. .</p>																																
<p>Lead Officer: Dr. Chris Boomer - Planning - Purpose of PI: Planning Department deals with MAJOR Planning applications faster - [An application in the category of major development within the meaning of Planning (Development Management Regulations (NI) 2015(a)].</p>																																

STATUTORY INDICATOR & STANDARD Ref. No. : P2 - LESS IS BETTER

P2: Average processing time of Local Planning Applications from date valid to decision or withdrawn within an average of 15 weeks from 01/04/16 - 30/09/19	July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																												
<div><p>P2 Average Processing Time of Local Planning Applications from Date Valid to Decision or Withdrawal within an Average of 15 Weeks 2016 - 2019</p><table><caption>MUDC Processing Time Data (Weeks)</caption><thead><tr><th>Time</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th><th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th><th>Q1</th></tr></thead><tbody><tr><td>16.17</td><td>14.7</td><td>14.6</td><td>14.8</td><td>13.8</td><td>13.2</td><td>14.2</td><td>13.8</td><td>18.2</td><td>18.1</td><td>16.8</td><td>18.2</td><td>14</td><td>12.6</td></tr></tbody></table></div>	Time	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	16.17	14.7	14.6	14.8	13.8	13.2	14.2	13.8	18.2	18.1	16.8	18.2	14	12.6	Awaiting Data	15 weeks	NA	PURPLE
	Time	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1																		
	16.17	14.7	14.6	14.8	13.8	13.2	14.2	13.8	18.2	18.1	16.8	18.2	14	12.6																		
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																													
12.6 weeks	15 weeks	✓	GREEN																													
<p>Analysis: LESS IS BETTER</p> <p>Significant improvements over Q1 on processing times despite receiving 381 applications in this quarter (third highest in Northern Ireland). What does this mean: that internal procedures, staff compliments and best practice is achieving better performance. Comparison with last year same reporting period: .almost 6 weeks improvement in processing times is a significant improvement.</p>																																
<p>Action Plan:</p> <p>Previously agreed actions have led to significantly improved performance. Corporate Improvement Project (CIP) Plan has been agreed and is operational. Recent interviews for 2 Temporary planning staff just completed and post filled. Senior Officer acting-up position interviews to be held 18th October 2019.</p>																																
<p>Lead Officer: Dr. Chris Boomer - Planning -Purpose of PI. Planning Department deal with LOCAL Planning applications faster - Local applications means an application in the category of local development within the meaning of the (Development Management) Regulations (NI) 2015, and any other applications for approval or consent under the Planning Act (NI) 2011 (or any orders or regulations made under the Act).</p>																																

STATUTORY INDICATOR & STANDARD Ref. No. : P3 - MORE IS BETTER

P3: The percentage of planning enforcement cases processed within 39 weeks from 1 st April 2016 to 30 th September 2019.		July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																																										
<div><p>P3 - The Percentage of Planning Enforcement Cases Processed Within 39 Weeks 2016 - 2019.</p><table><caption>Data for P3 - The Percentage of Planning Enforcement Cases Processed Within 39 Weeks 2016 - 2019</caption><thead><tr><th>Time</th><th>Q1 16.17</th><th>Q2 16.17</th><th>Q3 16.17</th><th>Q4 16.17</th><th>Q1 17.18</th><th>Q2 17.18</th><th>Q3 17.18</th><th>Q4 17.18</th><th>Q1 18.19</th><th>Q2 18.19</th><th>Q3 18.19</th><th>Q4 18.19</th><th>Q1 19.20</th></tr></thead><tbody><tr><td>MUDC % Planning Enforcement Cases processed</td><td>81.6%</td><td>76.0%</td><td>75.4%</td><td>86.4%</td><td>84.1%</td><td>87.5%</td><td>83.0%</td><td>74.1%</td><td>75.8%</td><td>62.2%</td><td>75.5%</td><td>82.3%</td><td>80.6%</td></tr><tr><td>Standard 39 weeks</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td><td>70%</td></tr></tbody></table></div>		Time	Q1 16.17	Q2 16.17	Q3 16.17	Q4 16.17	Q1 17.18	Q2 17.18	Q3 17.18	Q4 17.18	Q1 18.19	Q2 18.19	Q3 18.19	Q4 18.19	Q1 19.20	MUDC % Planning Enforcement Cases processed	81.6%	76.0%	75.4%	86.4%	84.1%	87.5%	83.0%	74.1%	75.8%	62.2%	75.5%	82.3%	80.6%	Standard 39 weeks	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	Awaiting Data	70%	NA	PURPLE
		Time	Q1 16.17	Q2 16.17	Q3 16.17	Q4 16.17	Q1 17.18	Q2 17.18	Q3 17.18	Q4 17.18	Q1 18.19	Q2 18.19	Q3 18.19	Q4 18.19	Q1 19.20																																
		MUDC % Planning Enforcement Cases processed	81.6%	76.0%	75.4%	86.4%	84.1%	87.5%	83.0%	74.1%	75.8%	62.2%	75.5%	82.3%	80.6%																																
Standard 39 weeks	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%																																		
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																																												
		80.60 %	70%	↓	GREEN																																										
<p>Analysis: MORE IS BETTER</p> <p>The statistics from DfI for Q1 were well above the 70% target and were up on the same quarter for the 2018-19 year which was 75.8%. The figure for Q2 has not yet been provided. Unvalidated figures have been provided which show each month is well in excess of the 70% figure, and which are up on Q1.</p> <p>What does this mean? This is a positive trend which will hopefully continue over the course of the year. The unvalidated figure for the year to date is 84.7%. This means that the cases being brought to target conclusion are being done so in a reduced period of time. This trend continues to improve the level and efficiency of service provided. The 70% target continues to be met.</p>																																															
<p>Action Plan:</p> <p>Maintain management</p>																																															
<p>Lead Officer: Dr. Chris Boomer - Planning -Purpose of PI: Planning Department bring more enforcement cases to target conclusion within 39 weeks. Enforcement cases are investigations into alleged breaches of planning control under Part 5 of the Planning Act (NI) 2011 (or under any orders or regulations made under the Act.</p>																																															

STATUTORY INDICATOR & STANDARD Ref. No.: W1 - MORE IS BETTER

W1: The Percentage of household waste collected by District Councils that is sent for recycling (including waste prepared for reuse) from 1 st April 2016 to 30 th September 2019.		July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																												
<div><p>W1 - The Percentage of Household Waste Collected by District Councils That is Sent for Recycling</p><table><caption>W1 - The Percentage of Household Waste Collected by District Councils That is Sent for Recycling</caption><thead><tr><th>Time</th><th>% Recycling Rate</th></tr></thead><tbody><tr><td>Q1 16.17</td><td>55.34%</td></tr><tr><td>Q2 16.17</td><td>55.14%</td></tr><tr><td>Q3 16.17</td><td>50.01%</td></tr><tr><td>Q4 16.17</td><td>45.19%</td></tr><tr><td>Q1 17.18</td><td>58.32%</td></tr><tr><td>Q2 17.18</td><td>56.70%</td></tr><tr><td>Q3 17.18</td><td>54.58%</td></tr><tr><td>Q4 17.18</td><td>47.15%</td></tr><tr><td>Q1 18.19</td><td>59.73%</td></tr><tr><td>Q2 18.19</td><td>56.38%</td></tr><tr><td>Q3 18.19</td><td>56.26%</td></tr><tr><td>Q4 18.19</td><td>50.82%</td></tr><tr><td>Q1 19.20</td><td>63.25%</td></tr></tbody></table></div>		Time	% Recycling Rate	Q1 16.17	55.34%	Q2 16.17	55.14%	Q3 16.17	50.01%	Q4 16.17	45.19%	Q1 17.18	58.32%	Q2 17.18	56.70%	Q3 17.18	54.58%	Q4 17.18	47.15%	Q1 18.19	59.73%	Q2 18.19	56.38%	Q3 18.19	56.26%	Q4 18.19	50.82%	Q1 19.20	63.25%	Awaiting data	NILAS Scheme 50% by 2020	NA	PURPLE
		Time	% Recycling Rate																														
		Q1 16.17	55.34%																														
		Q2 16.17	55.14%																														
Q3 16.17	50.01%																																
Q4 16.17	45.19%																																
Q1 17.18	58.32%																																
Q2 17.18	56.70%																																
Q3 17.18	54.58%																																
Q4 17.18	47.15%																																
Q1 18.19	59.73%																																
Q2 18.19	56.38%																																
Q3 18.19	56.26%																																
Q4 18.19	50.82%																																
Q1 19.20	63.25%																																
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																														
11, 803tonnes	NILAS Scheme 50% by 2020	✓	GREEN																														
<p>Analysis: MORE IS BETTER</p> <p>First ever quarter to have exceeded 60% household recycling rate. Highest quarterly rate achieved to date in Northern Ireland. Comparison with last year, same reporting period: Rate has increased by 3.52 percentage points compared to same quarter in 2018/19</p>																																	
<p>Action Plan:</p> <p>Maintain Management.</p>																																	

<p>Lead Officer : Andrew Cassells Director - Environment & Property -</p> <p>Purpose of PI. : Meet Statutory Targets – Households Waste is as defined in Article 2 of the Waste and Contaminated Land (NI) Order 1997 (a) and the Controlled Waste and Duty of Care Regulations (NI) 2013 (b)</p>

Lead Officer : Andrew Cassells Director - Environment & Property -

Purpose of PI. : Meet Statutory Targets – Households Waste is as defined in Article 2 of the Waste and Contaminated Land (NI) Order 1997 (a) and the Controlled Waste and Duty of Care Regulations (NI) 2013 (b)

STATUTORY INDICATOR & STANDARD Ref. No. : W2 - LESS IS BETTER

W2: The amount (tonnage) of Biodegradable Local Authority Collected Municipal Waste that is landfilled from 1 st April 2016 to 30 th September 2019		July-Sept 2019 Actual (Quarter Two)	Allowance 2019/20	Trend on Previous Quarter	Status
<div><div><div>W2 - The Amount (Tonnage) of Biodegradable Local Authority Collected Municipal Waste that is landfilled</div><div><div>Tonnage of Biodegradable Local Authority Collected Municipal Waste that is Landfilled</div><div><div>2016/17 21,330 tonnes allowance</div><div>2019/20 16,932 tonnes allowance</div><div><div><div><div>22,000</div><div>20,000</div><div>18,000</div><div>16,000</div><div>14,000</div><div>12,000</div><div>10,000</div><div>8,000</div><div>6,000</div><div>4,000</div><div>2,000</div><div>0</div></div><div><div>Q1 16.17</div><div>Q2 16.17</div><div>Q3 16.17</div><div>Q4 16.17</div><div>Yr. Total</div><div>Q1 17.18</div><div>Q2 17.18</div><div>Q3 17.18</div><div>Q4 17.18</div><div>Yr. Total</div><div>Q1 18.19</div><div>Q2 18.19</div><div>Q3 18.19</div><div>Q4 18.19</div><div>Yr. Total</div><div>Q1 19.20</div><div>Q2 19.20</div></div><div><div>3,265</div><div>3,283</div><div>3,799</div><div>4,498</div><div>14,84</div><div>2,501</div><div>2,339</div><div>2,248</div><div>2,989</div><div>10,077</div><div>1,865</div><div>2,026</div><div>1,288</div><div>508</div><div>5,687</div><div>331</div></div></div></div></div><div><div>Time</div></div></div></div></div>		Awaiting Data	16,932 tonnes	NA	PURPLE
		Apr - June- 2019 Actual (Quarter One)	Allowance 2018/19	Trend on Previous Quarter	Status
		tonnes	16,932 tonnes	✓	GREEN
<div><div>Analysis: LESS IS BETTER</div><div>Lowest ever quarterly utilisation of NILAS allowances. Under 2% of annual NILAS allocation utilised during the quarter.</div><div>Comparison with last year, same reporting period: Amount landfilled has decreased by 1,534 tonnes or 8.39 percentages points compared to same quarter in 2018/19</div></div>					
<div><div>Action Plan:</div><div>Maintain Management.</div></div>					

Lead Officer : Andrew Cassells - Director Environment & Property -

Purpose of PI: Meet Statutory Targets -Local Authority collected Municipal Waste as defined in section 21 of the Waste Emissions Trading Act 2003 (c)

Lead Officer : Andrew Cassells - Director Environment & Property -

Purpose of PI: Meet Statutory Targets -Local Authority collected Municipal Waste as defined in section 21 of the Waste Emissions Trading Act 2003 (c)

STATUTORY INDICATOR & STANDARD Ref. No.: W3 - LESS IS BETTER

W3: The amount (tonnage) of Local Authority Collected Municipal Waste Arisings from 1 st April 2016 to 30 th September 2019.		July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																												
<div><h3>W3 - The amount (tonnage) of Local Authority Collected Municipal Waste Arisings</h3><table><tr><th>Time</th><th>Tonnage</th></tr><tr><td>Q1 16.17</td><td>21,749</td></tr><tr><td>Q2 16.17</td><td>22,555</td></tr><tr><td>Q3 16.17</td><td>19,002</td></tr><tr><td>Q4 16.17</td><td>19,527</td></tr><tr><td>Q1 17.18</td><td>21,370</td></tr><tr><td>Q2 17.18</td><td>22,179</td></tr><tr><td>Q3 17.18</td><td>18,678</td></tr><tr><td>Q4 17.18</td><td>17,765</td></tr><tr><td>Q1 18.19</td><td>21,781</td></tr><tr><td>Q2 18.19</td><td>20,876</td></tr><tr><td>Q3 18.19</td><td>17,982</td></tr><tr><td>Q4 18.19</td><td>18,019</td></tr><tr><td>Q1 19.20</td><td>21,024</td></tr></table></div>		Time	Tonnage	Q1 16.17	21,749	Q2 16.17	22,555	Q3 16.17	19,002	Q4 16.17	19,527	Q1 17.18	21,370	Q2 17.18	22,179	Q3 17.18	18,678	Q4 17.18	17,765	Q1 18.19	21,781	Q2 18.19	20,876	Q3 18.19	17,982	Q4 18.19	18,019	Q1 19.20	21,024	Awaiting data	In line with NILAS targets	NA	PURPLE
		Time	Tonnage																														
		Q1 16.17	21,749																														
		Q2 16.17	22,555																														
Q3 16.17	19,002																																
Q4 16.17	19,527																																
Q1 17.18	21,370																																
Q2 17.18	22,179																																
Q3 17.18	18,678																																
Q4 17.18	17,765																																
Q1 18.19	21,781																																
Q2 18.19	20,876																																
Q3 18.19	17,982																																
Q4 18.19	18,019																																
Q1 19.20	21,024																																
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																														
21,024 tonnes	In line with NILAS targets	↓	GREEN																														
<p>Analysis: LESS IS BETTER</p> <p>Continued decreasing trend in overall municipal waste arisings . Decrease mainly attributable to less commercial waste now being collected by Council.</p> <p>Comparison with last year, same reporting period: 757 tonnes less than in same quarter in 2018/19</p>																																	
<p>Action Plan:</p> <p>Maintain Management.</p>																																	
<p>Lead Officer : Andrew Cassells Director Environment & Property -Purpose of PI :.Meet Statutory Targets - Local Authority collected Municipal waste arisings is the total amount of local authority collected municipal waste which has been collected by a district Council</p>																																	

CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No.: CORP 1a - MORE IS BETTER

CORP1 (a): Prompt Payment- 90% of invoices paid within 30 day target from 1 st April 2016 to 30 th September 2019.		July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																														
<div><h3>CORP1a: - 90% of Invoices Paid Within 30 days</h3><table><caption>Data for CORP1a: - 90% of Invoices Paid Within 30 days</caption><thead><tr><th>Time</th><th>% Invoices paid within 30 days</th></tr></thead><tbody><tr><td>Q1 16.17</td><td>99%</td></tr><tr><td>Q2 16.17</td><td>99%</td></tr><tr><td>Q3 16.17</td><td>98%</td></tr><tr><td>Q4 16.17</td><td>99%</td></tr><tr><td>Q1 17.18</td><td>98%</td></tr><tr><td>Q2 17.18</td><td>97%</td></tr><tr><td>Q3 17.18</td><td>98%</td></tr><tr><td>Q4 17.18</td><td>97%</td></tr><tr><td>Q1 18.19</td><td>94%</td></tr><tr><td>Q2 18.19</td><td>93%</td></tr><tr><td>Q3 18.19</td><td>94%</td></tr><tr><td>Q4 18.19</td><td>94%</td></tr><tr><td>Q1 19.20</td><td>93%</td></tr><tr><td>Q2 19.20</td><td>93%</td></tr></tbody></table><p>Standard 90% invoices paid within 30 dys</p></div>		Time	% Invoices paid within 30 days	Q1 16.17	99%	Q2 16.17	99%	Q3 16.17	98%	Q4 16.17	99%	Q1 17.18	98%	Q2 17.18	97%	Q3 17.18	98%	Q4 17.18	97%	Q1 18.19	94%	Q2 18.19	93%	Q3 18.19	94%	Q4 18.19	94%	Q1 19.20	93%	Q2 19.20	93%	93%	90%	↔	GREEN
		Time	% Invoices paid within 30 days																																
		Q1 16.17	99%																																
Q2 16.17	99%																																		
Q3 16.17	98%																																		
Q4 16.17	99%																																		
Q1 17.18	98%																																		
Q2 17.18	97%																																		
Q3 17.18	98%																																		
Q4 17.18	97%																																		
Q1 18.19	94%																																		
Q2 18.19	93%																																		
Q3 18.19	94%																																		
Q4 18.19	94%																																		
Q1 19.20	93%																																		
Q2 19.20	93%																																		
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																																
93%	90%	↓	GREEN																																

Analysis: MORE IS BETTER

In Q2 performance was in excess of the 90% target and was marginally down when compared with Q1 in 2018/19, (93% compared to 93%), however performance has stabilised at the current level with the last 5 quarters being in or around 93% or 94%.

In Q2 Performance is in excess of the 90% target and have remained at the same level as the previous quarter and Q2 in 2018/19

Action Plan:

Maintain management

| **Lead Officer: JJ Tohill Director of Finance** Purpose of PI: Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME’s. Council recognises that late payments are a key issue for business, especially for smaller businesses as it can adversely affect their cash flow & jeopardises their ability to trade & we recognise that as a Public body we should set a strong example by paying promptly. Indicator that allows Council to have a “signal” that it has an effective prompt payment system delivery, has in place a clear framework for managing prompt payments, in order to support an environment in which ambitious businesses flourish. The Department for Communities requests information from councils at the end of each Quarter on the processing of invoices as detailed in the following circular <https://www.communities-ni.gov.uk/publications/circular-lg-192016-guidance-prompt-payments> | | | | | |

Lead Officer: JJ Tohill Director of Finance

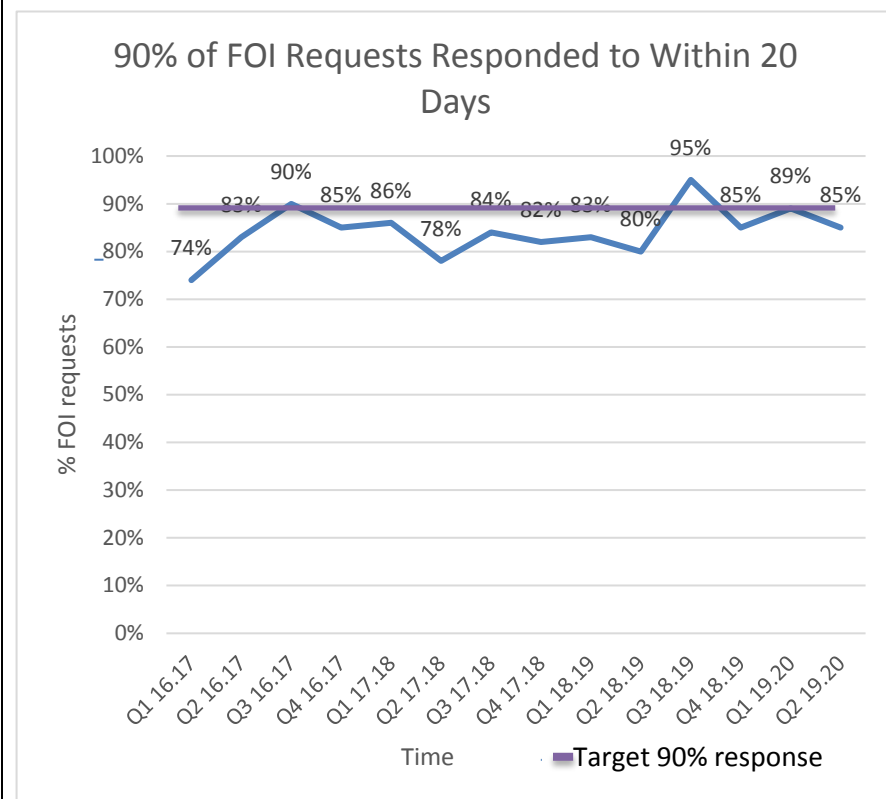
Purpose of PI: Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's. Council recognises that late payments are a key issue for business, especially for smaller businesses as it can adversely affect their cash flow & jeopardises their ability to trade & we recognise that as a Public body we should set a strong example by paying promptly. Indicator that allows Council to have a "signal" that it has an effective prompt payment system delivery, has in place a clear framework for managing prompt payments, in order to support an environment in which ambitious businesses flourish. The Department for Communities requests information from councils at the end of each Quarter on the processing of invoices as detailed in the following circular <https://www.communities-ni.gov.uk/publications/circular-lg-192016-guidance-prompt-payments>

CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 1b - MORE IS BETTER

CORP1 (b): Prompt Payment - 80% of invoices paid within 10 day target from 1 st April 2016 to 30 th September 2019		July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status
<div> <p>CORP1b: 80% Invoices Paid Within 10 Days</p> <p>% Invoices paid within 10 dys.</p> <p>Time</p> <p>Standard 80% invoices paid within 10 dys</p> </div>		81%	80%	↓	GREEN
		Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status
		82%	80%	↔	GREEN
<p>Analysis: MORE IS BETTER</p> <p>In Q1 - performance is in excess of the 80% target and is static when compared with Q1 in 2018/19, (82% for both), however performance has stabilised at the current level with the last 5 quarters ranging from 82% to 85%.</p> <p>In Q2 performance is in excess of the 80% target and is marginally down on the last quarter and Q2 2018/19</p>					
<p>Action Plan:</p> <p>Maintain management</p>					
<p>Lead Officer: JJ Tohill Director of Finance</p> <p>Purpose of PI: Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's. Council recognises that late payments are a key issue for business, especially for smaller businesses as it can adversely affect their cash flow & jeopardises their ability to trade & we recognise that as a Public body we should set a strong example by paying promptly. Indicator that allows Council to have a "signal" that it has an effective prompt payment system delivery, has in place a clear framework for managing prompt payments, in order to support an environment in which ambitious businesses flourish. The Department for Communities requests information from councils at the end of each Quarter on the processing of invoices as detailed in the following circular https://www.communities-ni.gov.uk/publications/circular-lg-192016-guidance-prompt-payments</p>					

CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 2 - MORE IS BETTER

CORP2: 90% Freedom Of Information requests responded to within 20 days from 1st April 2016 to 30th September 2019.



July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status
85%	90%	↓	RED
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status
89%	90%	✓	AMBER

Analysis: MORE IS BETTER. In comparison with Q1 of 2019-20 the number of FOI requests received is down slightly from 135 to 121 received in Q2. One reason being for this that Q2 falls across the traditional holiday period. In terms of achievement of the 90% standard attainment has fallen slightly from Q1 moving from 89% to 85% in Q2 - providing an overall attainment at end of Sept 2019 of 87%. In real number terms the number of FOI requests received is down on the numbers received over the first 2 quarters in 2018-19. Whilst attainment is slightly down on the agreed standard of 90% it is still high sitting in the high 80% mark i.e. 87% at the end of Quarter 2. It should be noted that an 87% attainment represents 223 requests responded to within the 20 day timeframe - which is quite a significant achievement and attainment within the resource parameters. Comparison with last year same reporting period: Although the number of FOI requests received and processed has been slightly lower than the same period last year the numbers are still considerable for a public authority such as Mid Ulster Council with the functions it is responsible for.

Action Plan: (i) Continuing to report to Chief Executive on non-compliant cases and prioritisation of services.(ii) Quarterly reports to senior management with a specific focus on reporting non-compliant by Service as well as overall attainment.(iii) Use of the council's now established/embedded system for managing and processing requests.

Lead Officer : Philip Moffett Head of Democratic Services

Purpose of PI: The measure is needed to ensure that Council meets its statutory obligations and that customer requests are met within a specified timeframes. Citizens can get information in a timely manner through a transparent process.

CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 3 - LESS IS BETTER

CORP3: Lost time Rate Absence of 5% or less from 01/04/16-30/09/19	July-Sept 2019 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status																														
<div><p>% Lost Time Rate Sickness Absence =></p><p>5% p.a.</p><table><thead><tr><th>Time</th><th>Rate</th></tr></thead><tbody><tr><td>Q1 16.17</td><td>4.98%</td></tr><tr><td>Q2 16.17</td><td>5.74%</td></tr><tr><td>Q3 16.17</td><td>7.90%</td></tr><tr><td>Q4 16.17</td><td>5.64%</td></tr><tr><td>Q1 17.18</td><td>3.82%</td></tr><tr><td>Q2 17.18</td><td>3.75%</td></tr><tr><td>Q3 17.18</td><td>5.09%</td></tr><tr><td>Q4 17.18</td><td>6.18%</td></tr><tr><td>Q1 18.19</td><td>4.96%</td></tr><tr><td>Q2 18.19</td><td>4.84%</td></tr><tr><td>Q3 18.19</td><td>5.19%</td></tr><tr><td>Q4 18.19</td><td>4.05%</td></tr><tr><td>Q1 19.20</td><td>4.00%</td></tr><tr><td>Q2 19.20</td><td>3.92%</td></tr></tbody></table><p>Standard =>5%</p></div>	Time	Rate	Q1 16.17	4.98%	Q2 16.17	5.74%	Q3 16.17	7.90%	Q4 16.17	5.64%	Q1 17.18	3.82%	Q2 17.18	3.75%	Q3 17.18	5.09%	Q4 17.18	6.18%	Q1 18.19	4.96%	Q2 18.19	4.84%	Q3 18.19	5.19%	Q4 18.19	4.05%	Q1 19.20	4.00%	Q2 19.20	3.92%	3.92%	= >5% p.a.	✓	GREEN
	Time	Rate																																
	Q1 16.17	4.98%																																
	Q2 16.17	5.74%																																
Q3 16.17	7.90%																																	
Q4 16.17	5.64%																																	
Q1 17.18	3.82%																																	
Q2 17.18	3.75%																																	
Q3 17.18	5.09%																																	
Q4 17.18	6.18%																																	
Q1 18.19	4.96%																																	
Q2 18.19	4.84%																																	
Q3 18.19	5.19%																																	
Q4 18.19	4.05%																																	
Q1 19.20	4.00%																																	
Q2 19.20	3.92%																																	
Apr-June 2019 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status																															
4.03%	= >5% p.a.	✓	GREEN																															
<p>Analysis: LESS IS BETTER.</p> <p>The current percent loss rate for Q2 YTD is 3.92%. The total number of days lost due to sickness during this period is 1851.5 and is 547 less days lost compared to 2398.5days for the same period in 18/19.</p> <p>Stress & Mental Health related absences continue to account for 25% of YTD sickness absence. In addition to early intervention & support mechanisms, a number of further courses are now available for staff such as emotional intelligence, personal resilience, mindfulness & mindful manager. The success of these courses will be evaluated once completed.</p>																																		
<p>Action Plan:</p> <p>A Health and Well Being Strategy is currently in draft format. The strategy will focus on the health and wellbeing of MUDC staff, whilst taking into consideration organisational factors and top absence related reasons. "Stomach, Liver, Kidney" and "Infections" are the main reasons for short-term absence, accounting for 10% each and remain consistent with 18/19. In preparation for Q3 and the increase in infection related absences, we are fully booked for 50 Flu Vaccines on 23 October 2019. We also have an expression of interest of further flu vaccines in each depot location (dates & times to be confirmed depending on numbers).</p>																																		
<p>Lead Officer: M Canavan Director Org. Development - Purpose of PI: Lost Time Rate (LTR) shows the % of total time available that has been lost due to any type of absence during a certain time period. The indicator is based on full time equivalent (FTE) employees, useful as a general measure of the significance of sickness absence levels for an organisation.</p>																																		

Appendix Three - Corporate Health Indicators Q1 to Q2 2019 to 2020

Mid Ulster District Council: Corporate Health Indicators

QUARTER TWO 2019/20

Measures	Target/Standard 2018-2019	Annual Outturn 2018-19	Reporting (Calculating) Officer	Responsible Lead Service	QUARTER ONE 2019/20 (total Q1)	QUARTER TWO 2019/20 (Cumulative total Q1 and Q2)	Commentary (Explain why there is a non provision for Q2 How are you going to bring any remedial actions back on track to include information now required? Use SMART framework for commentary)
1.0 Economy							
1.1 No. of jobs promoted	210	204	Director, Business & Communities	Economic Development	52	97	This is currently unvalidated management information This is currently unvalidated management information
1.2 Average processing time for local planning applications (weeks)	15 weeks	16.9	Planning Manager	Planning: Development Management	12.6	12.8	
1.3 Average processing time for major planning applications (weeks)	30 weeks	64.7	Planning Manager	Planning: Development Management	62.1	64.4	
1.4 % building regulations applications determined to target	90%	90%	Director, Public Health & Infrastructure	Building Control	90%	89%	
2.0 Waste Management							
2.1 % of household waste going to landfill	35%	16.31%	Director, Environment & Property	Environmental Services	3.44%	Not available	Not Available
2.2 % of household waste recycled	50%	55.98%	Director, Environment & Property	Environmental Services	63.25%		
3.0 Council Facilities							
3.1 Visitors to arts/cultural venues	120,247	120,247	Director, Business & Communities	Arts & Culture	31,189	52,945	
3.2 Users of leisure and recreation facilities	2,230,312	2,230,312	Director, Leisure & Outdoor Recreation	Leisure	578,140	1,147,554	
3.3 Visitors to council offices	Not Available	Not Available	Director, Organisational Development	Human Resources	10,692	21,557	
3.4 No. of RIDDOR incidents		11	Director, Public Health & Infrastructure	Health & Safety	2	5	
4.0 Better Responses							
4.1 Fol requests responded to within target	90%	86%	Head, Democratic Services	Democratic Services	89%	88%	
4.2 Complaints dealt with within target	90%		Head, Democratic Services	Chief Executive's Office	100%	81.82%	
4.3 Correspondence responded to within target	90%		Head, Democratic Services	Chief Executive's Office	90.09%	87.44%	
4.4 No. of online transactions	<16,655	16,655	Director, Finance	ICT	4,287	9,208	

Mid Ulster District Council: Corporate Health Indicators

QUARTER TWO 2019/20

Measures	Target/Standard 2018-2019	Annual Outturn 2018-19	Reporting (Calculating) Officer	Responsible Lead Service	QUARTER ONE 2019/20 (total Q1)	QUARTER TWO 2019/20 (Cumulative total Q1 and Q2)	Commentary (Explain why there is a non provision for Q2 How are you going to bring any remedial actions back on track to include information now required? Use SMART framework for commentary)
5.0 Resident Satisfaction							
5.1 % of residents content with our services	80%		Head, Marketing & Communications	Marketing & Communications	Not yet resourced	Not yet resourced	
5.2 % of residents agree that council keeps them informed	80%		Head, Marketing & Communications	Marketing & Communications	Not yet resourced	Not yet resourced	
5.3 % of residents agree that council listens and acts on concerns	80%		Head, Marketing & Communications	Marketing & Communications	Not yet resourced	Not yet resourced	
5.4 No. of organisations receiving Grant Aid		800	Director, Business & Communities	Community Development	521	597	
6.0 Staffing							
6.1 Number of Staff (FTEs) on payroll		713.3	Director, Organisational Development	Human Resources	717.19	715.76	
6.2 Number of Casual Staff employed in past 12 months		70	Director, Organisational Development	Human Resources	2	26	
6.3 % Attendance	95%	95%	Director, Organisational Development	Human Resources	95.97%	96.08%	
6.4 % Overtime	2.5%	1.66%	Director, Finance	Finance	1.79%	1.65%	
7.0 Engaged Workforce							
7.1 % of workforce satisfied with current job	80%	60.95%	Head, Marketing & Communications	Marketing & Communications	60.95%	60.95%	Figures relate to 2017
7.2 % of workforce who take pride in working for Mid Ulster District Council	80%	79.48%	Head, Marketing & Communications	Marketing & Communications	79.48%	79.48%	Figures relate to 2017
7.3 % of workforce who understand council's priorities and how they contribute to them	80%	69.91%	Head, Marketing & Communications	Marketing & Communications	69.91%	69.91%	Figures relate to 2017
8.0 Finances							
8.1 Loans Outstanding		6,746,933	Director, Finance	Finance	6,746,933	6,433,600	
8.2 Cash Reserves	£10m	13,029,169	Director, Finance	Finance	14,110,947	14,085,376	
8.3 Invoices paid within 30 Days	90%	94%	Director, Finance	Finance	93%	93%	

Report on	Election Costs
Date of Meeting	7 November 2019
Reporting Officer	Chief Executive
Contact Officer	Chief Executive

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To advise Members of the costs incurred in running the local government election in May 2019.
2.0	Background
2.1	The local government election was held on Thursday 2 May 2019, with verification of unused ballot papers taking place that night and counting of used ballot papers the following day.
3.0	Main Report
3.1	Costs incurred in the preparation and delivery of the election are as detailed in Appendix 1. The total cost of running the election was £329,740.17.
3.2	Members will note that the majority of costs were incurred by the Electoral Office who managed voter registration, packed ballot boxes, ran the polling stations and transported ballot boxes to and from the polling stations. These costs amounted to £170,238.92, approximately £100k higher than in 2014 which was a combined election. The second highest cost was incurred by Royal Mail in the delivery of candidate literature to the electorate, amounting to £64,505.63, approximately £12k higher than in 2014. Staffing costs for the unused verification and count were £42,158.31, compared to £42,925.50 in 2014 despite an increase of £4/hr in the rate for count assistants in the 2019 election.
3.3	A Fees and Expenses scale for the Northern Ireland local government elections held on 2 May 2019 was signed into force by Lord Duncan, Parliamentary Under Secretary of State in March 2019. This scale set a maximum amount of £290,604 (exclusive of candidate mailings) that could be spent in the delivery of the local government election. The actual spend on the Mid Ulster local government election with the cost of candidate mailings removed was £265,234.54 which was approximately £25k below the limit.

3.4	Members will note that, of the £265,234.54, approximately 64% of expenditure was due to Electoral Office costs that are out of councils control. Where it not for the very efficient way the Mid Ulster count was delivered in a single day, the cost limit would have most likely been exceeded. In the event of single elections in the future Members may wish to request and increase in the spending limit.
4.0	Other Considerations
	Financial, Human Resources & Risk Implications
	Financial: As noted above.
	Human: As noted above
	Risk Management: None
4.4	Screening & Impact Assessments
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
5.0	Recommendation(s)
5.1	Members note the content of the report.
6.0	Documents Attached & References
6.1	2019 Election Costs

ELECTION COSTS – LOCAL COUNCIL ELECTIONS – 2 May 2019

COUNCIL AREA: Mid Ulster

Deputy Returning Officer's Fees for conducting the election (inclusive of Travelling Expenses)		£
Deputy Returning Officer's Fees (excluding ERNIC and Superannuation)		0.00
Staff Costs (inclusive of Travelling Expenses)		
Assistant Deputy Returning Officer(s) inclusive of Travelling Expenses (excluding ERNIC and Superannuation)		2,341.00
Staffing Costs		39,817.31
Staff Costs Total		42,158.31
Administration Costs (exclusive of Vat, if reclaimed)		
Insurance cover (against claims in respect of injury or damage to personal property)		0.00
Advertising		1,731.54
Stationery and Printing		14,385.00
Registers		500.00
Postage (poll cards, proxy poll cards, postal votes, staffing, other)		0.00
Use of Premises		27,610.31
Transportation		260.00
Equipment		6,634.77
Materials for verification and count		1,715.69
Deputy Returning Officer - National Insurance contributions and Superannuation contributions		0.00
Assistant Deputy Returning Officer(s) - National Insurance contributions and Superannuation contributions		0.00
Administration Costs Total		52,837.31
	SUB TOTAL	94,995.62
Postage (exclusive of Vat, if reclaimed)		
Candidates' Election Addresses		64,505.63
Candidates' Election Postage Costs Total		64,505.63
EONI Direct Costs		170,238.92
	GRAND TOTAL	329,740.17

