

**Minutes of Meeting of Environment Committee of Mid Ulster District Council
held on Tuesday 15 June 2021 in Council Offices, Circular Road, Dungannon
and by virtual means**

Members Present

Councillor Brown, Chair

Councillors Buchanan*, Burton, Cuthbertson, Glasgow,
Graham, Kearney, N McAleer, S McAleer*, B McGuigan,
S McGuigan, McNamee, Milne, O'Neill*, Totten*, Wilson*

**Officers in
Attendance**

Mr Kelso, Director of Public Health and Infrastructure
Mr Fox, Principal Building Control Officer
Mr Lowry, Head of Technical Services**
Mr McAdoo, Head of Environmental Services**
Mrs McClements, Head of Environmental Health**
Mr Scullion, Head of Property Services**
Mr Wilkinson, Head of Building Control
Miss Thompson, Democratic Services Officer

**Others in
Attendance**

Councillor McLean

**Agenda Item 27 – Entertainment Licensing
Tropicana Inns**
Mr Valera

* Denotes members and members of the public present in remote attendance

** Denotes Officers present by remote means

The meeting commenced at 7.00 pm

The Chair, Councillor Brown welcomed everyone to the meeting and those watching the meeting through the Live Broadcast. Councillor Brown in introducing the meeting detailed the operational arrangements for transacting the business of the committee in the chamber and by virtual means, by referring to Annex A to this minute.

E151/21 Apologies

None.

The Chair, Councillor Brown welcomed everyone back to the new term of the Environment Committee, the Chair also placed on record the work of the outgoing Chair, Councillor S McGuigan and Deputy Chair Councillor S McAleer. The Chair welcomed Councillor Kearney on to the Environment Committee who has replaced Councillor McFlynn.

E152/21 Declarations of Interest

The Chair reminded Members of their responsibility with regard to declarations of interest.

E153/21 Chair's Business

Councillor Cuthbertson asked for an update on the rollout of defibrillators.

The Head of Environmental Health advised that the tender exercise for the purchase of defibrillators had now been concluded and is awaiting sign off. The officer advised that work has been ongoing in respect of electricity connections and also discussions with other parties who have defibrillators as to whether they can be relocated or made more accessible.

Councillor McNamee asked if officers had been able to get an electricity supply for a defibrillator at Lough Fea.

The Head of Environmental Health advised that officers have been pursuing this and would provide an update directly to Councillor McNamee in relation to the Lough Fea site tomorrow.

The Chair advised that agenda item 14 – Lands at Railway Yard, Molesworth Road, Cookstown and agenda item 23 – Bus Shelters Update would be brought out of matters for information and into matters for decision.

Matters for Decision

E154/21 DfI Roads Proposal to Mid Ulster District Council - Proposed 40MPH Speed Limit – Castlecaulfield Road, Donaghmore, Dungannon

Members considered previously circulated report which sought agreement in relation to proposed 40mph speed limit at Castlecaulfield Road, Donaghmore, Dungannon.

Proposed by Councillor S McGuigan
Seconded by Councillor Burton and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to endorse the proposal submitted by Department for Infrastructure Roads in relation to proposed 40mph speed limit at Castlecaulfield Road, Donaghmore, Dungannon.

E155/21 DfI Roads Proposal to Mid Ulster District Council - Proposed 40MPH Speed Limit – Killeenan Road and Cloughfin Road, Cookstown

Members considered previously circulated report which sought agreement in relation to proposed 40mph speed limit at Killeenan Road and Cloughfin Road, Cookstown.

Proposed by Councillor S McGuigan
Seconded by Councillor Burton and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of

Delegation for Senior Officers to endorse the proposal submitted by Department for Infrastructure Roads in relation to proposed 40mph speed limit at Killeenan Road and Cloughfin Road, Cookstown.

E156/21 DfI Roads Proposal to Mid Ulster District Council - Proposed Provision of a Disabled Persons' Parking Bay at Leckagh Walk, Magherafelt

Members considered previously circulated report which sought agreement in relation to proposed provision of a Disabled Persons' Parking Bay at Leckagh Walk, Magherafelt.

Proposed by Councillor Brown
Seconded by Councillor McNamee and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to endorse the proposal submitted by Department for Infrastructure Roads in relation to proposed provision of a Disabled Persons' Parking Bay at Leckagh Walk, Magherafelt.

E157/21 DfI Roads Proposal to Mid Ulster District Council - Proposed 40MPH Speed Limit – Tullydraw Road, Dungannon

Members considered previously circulated report which sought agreement in relation to proposed 40mph speed limit at Tullydraw Road, Dungannon.

Proposed by Councillor S McGuigan
Seconded by Councillor Burton and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to endorse the proposal submitted by Department for Infrastructure Roads in relation to proposed 40mph speed limit at Tullydraw Road, Dungannon.

E158/21 Street Naming and Property Numbering

The Head of Building Control presented previously circulated report which considered the naming of new streets within residential Housing Developments within Mid-Ulster.

Site off Tullyodonnell Road, The Rock, Dungannon

Proposed by Councillor McNamee
Seconded by Councillor Milne and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to name development off Tullyodonnell Road, The Rock, Dungannon as Carrick Heights.

Site off Moneymore Road, Cookstown

Councillor Wilson advised that he had been contacted by the developer who would prefer the name Linen Gate. The Councillor advised that the development will be gated and is beside the Weavers Nursing Home. Councillor Wilson proposed the name Linen Gate.

Councillor McNamee seconded Councillor Wilson's proposal.

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to name development off Moneymore Road, Cookstown as Linen Gate.

E159/21 Service Level Agreement - Structural Engineering Services

The Head of Building Control presented previously circulated report which sought approval to sign a Service Level Agreement between Mid Ulster District Council and Fermanagh and Omagh District Council for the provision of specialist structural engineering services for its Mid Ulster Building Control Service.

Councillor Cuthbertson advised he had received representation on this matter and declared an interest.

Councillor Cuthbertson stated this matter had been brought before Council in 2015 as an interim arrangement and should have been reviewed over the years. The Councillor asked if this arrangement is value for money for Council or if another engineer required at extra cost on occasions.

The Head of Building Control advised that the service that is provided by the engineer is required by Council in any case. The officer advised that the engineer has provided the service for several years and is in an ideal position to provide an assessment of calculations, it was advised that the engineer is also on call for structural issues. The Head of Building Control advised that an officer would still be needed to provide the service to the Building Control Department.

Councillor B McGuigan asked if the engineer only provides a service for Council property or projects or if it includes private property ie. dangerous structures.

The Head of Building Control advised that the engineer is on call and that Council can ask them to visit any site if there is an issue with a dangerous structure. The officer advised that the primary task for the engineer relates to the assessment of calculations but that they can be asked to carry out other functions within the Service Level Agreement.

Councillor Graham asked if the £45,000 cost outlined at 4.1 of the report is for each Council or if it is split over the two Councils.

The Head of Building Control advised that the cost is for each Council.

Proposed by Councillor B McGuigan
Seconded by Councillor McNamee and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to sign the Service Level Agreement for provision of specialist structural engineering services for 2021/22 as set out at appendix to report.

E160/21 Application for Approval for Civil Marriages/Civil Partnerships

The Head of Building Control presented previously circulated report which considered an application received from Killymoon Golf Club for the Place Approval for Civil Marriages/Civil Partnerships.

Councillor Wilson declared an interest in this item as a Member of Killymoon Golf Club.

Proposed by Councillor McNamee
Seconded by Councillor Milne and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to approve the application for the “Place Approval for Civil Marriages/Civil Partnerships” at Killymoon Golf Club, Killymoon Road, Cookstown with an advisory note attached highlighting the requirements of “The Registration of Clubs (NI) Order 1996”.

E161/21 The Roads Miscellaneous Provisions Act (NI) 2010 – Road Closures

The Head of Environmental Health presented previously circulated report which considered an application for a Road Closure Order in connection with a special event to be held on 31 July 2021.

The Head of Environmental Health clarified that the £219 listed as a fee at 3.3 of report is for the cost of advertising. Members were advised that no objections have been received in relation to the application.

Proposed by Councillor Wilson
Seconded by Councillor S McGuigan and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to approve the Road Closure Order as set out at point 3.1 of report in line with DfI guidance subject to no objections being received during the consultation process and DfI consent being granted.

E162/21 Private Tenancies – update on current proposals

The Head of Environmental Health presented previously circulated report which advised of recent communications from the Department for Communities regarding Departmental Response to the Review of the Private Rented Sector; draft Private

Tenancies Bill and regional Environmental Health response; and proposals to transfer registration of Landlords to councils.

Councillor McNamee proposed the report recommendation to write to DfC welcoming the proposals and to request funding be made available to Councils. The Councillor stated that there were some good proposals for tenants within the Bill namely, provision of smoke/carbon monoxide alarms, periodic electrical checks, restriction of rent increases and restriction on deposit amounts.

The Chair, Councillor Brown seconded Councillor McNamee's proposal.

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to write to DfC to welcome the proposals which strengthen the regulation of the Private Rented Sector, and request that the Department give due consideration to providing Councils with suitable funding arrangements to enable them to effectively implement any new legislative requirements which Council may be responsible for.

E163/21 Lands at Railway Yard, Molesworth Road, Cookstown

The Head of Environmental Services presented previously circulated report which provided update on the use of lands at Railway Yard, Molesworth Road, Cookstown.

The Chair, Councillor Brown asked if everything had now been resolved in relation to insurances following last year's fire.

The Director of Public Health and Infrastructure advised that costs were relayed to insurers last year following completion of the works to the site and would check and come back to the Member to advise if everything was resolved.

Proposed by Councillor McNamee
Seconded by Councillor S McGuigan and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to approve the use of the site at Railway Yard, Molesworth Road, Cookstown as outlined in the report.

E164/21 Bus Shelters Update

The Head of Technical Services presented previously circulated report which provided an update on current bus shelter status.

Councillor Cuthbertson asked if the bus shelter for Moygashel had been ordered and when it can be expected on site.

The Head of Technical Services advised that all bus shelters have been ordered and are in the process of being delivered. The officer advised he would get back to Councillor Cuthbertson with an expected date for the bus shelter to come on site.

The Chair, Councillor Brown referred to proposed bus shelters for Benburb, Innishrush and Bellaghy and that these applications had been considered previously prior to the review of policy and that following the review were then re-surveyed. The Chair referred in particular to surveys returned for Innishrush and Bellaghy which are at 50% and asked if there is anything further can be done in order to get these bus shelters over the line.

The Head of Technical Services advised that following the workshops held discussions indicated that 51% had to have no objections to the provision of a bus shelter and that is what is written into the guide. The officer advised that all Members were notified of this however if Members feel they want to revisit these applications then they can be put on hold.

Councillor Milne asked if it was not part of the policy that a DEA meeting could be arranged to discuss an application if there were issues. In relation to the application for Bellaghy, Councillor Milne stated that out of the 11 surveys issued and apart from the 4 responses received the rest of the properties are empty. Councillor Milne proposed that in light of the policy that a DEA meeting be held to discuss the Bellaghy bus shelter application.

The Head of Technical Services agreed to facilitate a DEA meeting.

Councillor O'Neill referred to application for Meenagh Park, Coalisland and that this had been voted against recently. The Councillor stated that the policy says that an application should not be coming back within 12 months and asked why this one had come back so quickly.

The Head of Technical Services advised that at the time the application for Meenagh Park was first presented it was agreed to put all applications on hold until the review of the bus shelter policy had taken place with a re-survey to take place after the review. The officer stated that this is now what has happened in relation to Meenagh Park and that it would now be taken off the list and can be revisited again if there is another application after 12 months.

Councillor Wilson stated that there were workshops held and a policy agreed in relation to process for bus shelters and 51% of surveys returned were to be in favour was agreed. The Councillor stated that he would have concerns and felt it would be a dangerous precedent to have a DEA meeting in relation to an application and that policy cannot be changed just for the sake of it. Councillor Wilson stated that it is the people who are surveyed and not Councillors.

Councillor B McGuigan stated that it was his understanding that at the workshops there had been discussion in relation to if there were issues with an application a DEA meeting may be helpful in solving the issues. Councillor B McGuigan seconded Councillor Milne's request for a DEA meeting in relation to the Bellaghy application and if issues cannot be resolved following this meeting then the application should be removed from the list.

The Director of Public Health and Infrastructure stated that following the workshops it was felt there needs to be a mindset of trying to make things happen and that there was a reflection that Members would like to have the option of a DEA discussion if there was an issue with an application. The Director advised that he did not have a

difficulty with deferring a decision in order for further discussions to take place and come back to Committee at a later date.

Councillor Cuthbertson asked if the option of a DEA meeting is within the policy or not.

The Director of Public Health and Infrastructure stated that it is up to Members whether they want to defer making a decision tonight.

Councillor Glasgow referred to policy which states that 51% of returned surveys must be in favour for a bus shelter to be installed otherwise the application is removed from the list and another application cannot be submitted for 12 months. The Councillor asked if it was in policy that DEA meetings be held otherwise Council could be going against its own policy.

The Director of Public Health and Infrastructure advised that the process outlined in appendix one is a procedural guide not a policy.

Councillor McNamee advised that Councillor Molloy had been working in relation to the application for Benburb and that there was concern that some people had not received Council correspondence in relation to this. Councillor McNamee stated that Councillor Molloy felt there is a way forward for the Benburb application and requested that it be deferred in order for discussions to take place between Councillor Molloy and the Head of Technical Services.

Councillor Kearney stated that he was aware there were some tensions in relation to the application for Innishrush and that a DEA meeting may be helpful on this one.

The Chair, Councillor Brown asked if Members were content for the applications in relation to Bellaghy, Benburb and Innishrush to be deferred for further discussions.

Councillor Milne referred to previous discussions and that a bus shelter could be installed for a trial period.

The Head of Technical Services advised that there is an item within the procedural guide in that if a bus shelter is installed and there are reports of anti social behaviour then Council reserve the right to remove the shelter within a 12 month period. The officer advised that further discussion and DEA meetings can be arranged in respect of applications on list tonight which are not at an approval stage.

Proposed by Councillor McNamee
Seconded by Councillor N McAleer and

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to put on hold the following bus shelter applications until further discussions/DEA meetings have been held -

- Main St, Benburb
- Innishrush, Portglenone
- Main Street/William Street, Bellaghy
- Meenagh Park, Coalisland

- English View, Ballinderry

Matters for Information

E165/21 Minutes of Environment Committee held on 11 May 2021

Members noted minutes of Environment Committee held on 11 May 2021.

Councillor Burton referred to discussions last month in relation to the charge for collection of a second brown bin and advised that she had received further representation on this matter. The Councillor stated that some people bought a second brown bin before the policy came into place and that the new policy is now causing an issue as people are trying their best to recycle what should go in the brown bin and ensure that it is dealt with properly. Councillor Burton stated that there have been instances of dumping into a neighbouring field which causes tensions between neighbours and that cattle and horses have died in the past due to eating cut grass. Councillor Burton stated during discussions last month it was advised that it would be 2022 before the policy could be reviewed and felt that something should be put in place for those who are struggling.

The Head of Environmental Services stated he understood the point being made but that no one was being forced to pay the charge and that excess garden waste can either be taken to a recycling centre or Council can provide a home composting unit free of charge. The officer highlighted that some have already paid the annual charge and therefore the earliest the policy Council be reviewed would be March 2022.

Councillor Burton stated that those who bought a second bin are not happy that one will not now be collected. The Councillor stated that food waste can attract vermin and in that regard some people do not feel a composter is an option. The Councillor stated that she uses her brown bin as much as possible but that she knows of some people who don't.

Councillor Burton requested that Council write to DfI/Rivers Agency in relation to White Lough, Aughnacloy. The Councillor stated that a lot of money has been spent at this location developing paths for walking etc however there is a high volume of litter with no bins currently. Councillor Burton felt that given the money spent there should be bins at this location whether these are bought and installed by the Department or Council installs the bins and charges the Department she felt it would greatly improve the facility.

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to write to DfI/Rivers Agency in relation to the installation of bins at White Lough, Aughnacloy.

Councillor Cuthbertson stated he had also received further representation in relation to brown bins and that the question that he was being asked was whether excess brown bin material can be put into the black bin. The Councillor stated he recognised that this would have a negative effect on landfill figures and asked if officers would be happy with this taking place.

The Head of Environmental Services stated officers would not be content with excess brown bin material being deposited in the black bin. The officer highlighted the rationale for the charge which came about following a campaign to divert food waste from the black bin to the brown bin and to shift the primary purpose of the brown bin from garden waste to food waste. The officer advised that one brown bin should be adequate for food waste and waste from an average sized garden for a fortnight. The officer stated it was a matter for Members if they want to review the policy previously agreed.

Councillor Cuthbertson proposed that the policy is reviewed. The Councillor referred to the officers comments in relation to those who have already paid and that he did not imagine this would amount to too many people and that, depending on the outcome of the review that issue could be addressed.

Councillor Graham stated she had also received representation in relation to brown bins and referred to the officer comments that people have the option on whether they want to pay. The Councillor stated she disagreed with this as people have paid for an additional bin which now won't be collected and don't always have room for a home composter. Councillor Graham stated that pensioners may not be able to pay the additional charge and further to this may not be able to take their bins to a recycling centre for disposal. Councillor Graham stated she had also been asked that as black and brown bins are collected together what difference does it make what goes in either bin.

Councillor Burton seconded Councillor Cuthbertson's proposal.

Councillor B McGuigan stated that costings should also be included in the review.

The Head of Environmental Services advised that a review would be undertaken and addressed the point raised by Councillor Graham in relation to the collection of black and brown bin material. The officer stated that black and brown bin material is collected in separate vehicles and taken to separate processors therefore the material put in each bin did matter.

Councillor Cuthbertson asked if it was possible for the review to come back to next month's committee meeting.

The Chair, Councillor Brown stated that the timeframe was tight before the next committee meeting but that officers would try.

Resolved That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to undertake a review (to include costings) of the policy in relation to the charge for collection of a second brown bin.

Councillor Burton left the meeting at 7.55 pm.

Councillor Wilson stated that under Chair's Business last month he had raised issue regarding Davagh Mountain Bike Trails and that he understood this matter would now be taken through the Policy and Resources Committee. Councillor Wilson

stated at last month's meeting he also asked for clarification on the role of Covid Marshals and what role they play.

The Director of Public Health and Infrastructure advised there were confidential issues in relation to Davagh Mountain Bike Trails and that he would deal with that matter later in the meeting.

In relation to Covid Marshalling, the Director of Public Health and Infrastructure advised that Council works closely with the PSNI through a Memorandum of Understanding and that this arrangement has been working well. Members were advised that Council stays in contact with PSNI and that roles and responsibilities are worked through on a daily basis. The Director advised that the Environmental Health team have been upfront in dealing with businesses and providing as much guidance to them as they can with regards regulations and that this has been well received.

Councillor Wilson stated it was not a criticism of Environmental Health staff who have been excellent on the ground. The Councillor referred to the Director's comments in which it was advised there is a good working relationship with PSNI and that there have been a number of instances in which the Police have blamed Council on issues and that he will raise the matter further through the PCSP.

Councillor McNamee asked for an update regarding access to the Electoral Office.

The Head of Building Control stated that the Electoral Office have given an indication that their offices will be re-opening in early July but that the length of the appointment time will be short and it will therefore take some time for officers to get caught up.

Councillor Cuthbertson stated that from 1 July there will be no one on the Electoral Register as there is a review happening and everyone will have to re-register.

E166/21 Update on prepayment system at Recycling Centres

Members noted previously circulated report which provided update on the operation of the prepayment system for the acceptance of commercial waste at Cookstown, Drumcoo and Magherafelt Recycling Centres.

E167/21 Consultation on Extended Producer Responsibility for Packaging

Members noted previously circulated report which advised of a recent UK wide consultation on Extended Producer Responsibility (EPR) for Packaging Waste by DAERA, DEFRA and the Scottish and Welsh Governments.

Councillor Glasgow stated he welcomed the content of the report but erred caution on the consequences that may not be seen. The Councillor stated that whilst there is income to be gained a watchful eye should be kept to ensure Councils are not left with materials no one else wants and will cost to get rid of.

The Director of Public Health and Infrastructure stated it was seismic what is being proposed and reference to businesses becoming responsible for single use cups and food packaging. The Director stated that this is a big part of the litter issue Council is trying to address on a daily basis.

The Head of Environmental Services stated that both consultations are game changers if they come into effect as outlined. The officer stated that the Extended Producer Responsibility is significant in that producers will become responsible for the costs of collection, sorting and recycling of packaging waste including litter collection. The impact assessment states that this could correspond to £35 million coming back to Councils as payments from October 2023. In relation to the Deposit Return Scheme, this relates to drinks containers such as cans, plastic and glass bottles and that a deposit can be obtained of approximately 20p per container. The aim of the scheme is to improve recycling whilst reducing littering. The Head of Environmental Services stated that there is some potential for downsides but that this needs to be weighed up against the money coming in from the Extended Producer Responsibility Scheme.

The Chair, Councillor Brown asked if there was any cost implication to Council and when the schemes will commence.

The Head of Environmental Services advised that the Extended Producer Responsibility Scheme is proposed for 2023 and the Deposit Return Scheme for 2024. The officer advised that the cost will be borne by the producer which will ultimately be passed on to the consumer but that the benefit for Council will be the recycling payments from October 2023 if implemented as outlined in consultation.

E168/21 Consultation on Introducing a Deposit Return Scheme (DRS)

Members noted previously circulated report which advised of a recent consultation on the introduction of a Deposit Return Scheme (DRS) in England, Wales and Northern Ireland.

E169/21 Building Control Workload

Members noted previously circulated report which provided update on the workload analysis for Building Control.

E170/21 Entertainment Licensing Applications

Members noted previously circulated report which provided update on Entertainment Licensing Applications across the Mid Ulster District.

E171/21 Building Control Service Improvement Plan 2021-22

Members noted previously circulated report which detailed the Building Control Service Improvement Plan for 2021/22.

E172/21 Environmental Health Service Improvement Plan 2021-22

Members noted previously circulated report which detailed the Environmental Health Service Improvement Plan for 2021/22.

E173/21 Technical Services Service Improvement Plan 2021-22

Members noted previously circulated report which detailed the Technical Services Service Improvement Plan for 2021/22.

Councillor S McGuigan referred to the risk regarding staff shortages within the plan and stated he was aware of the section being a couple of members of staff short and asked if the risk was significant otherwise.

The Head of Technical Services advised that there was a small team dealing with capital projects and that two graduate engineers have recently left the section. The officer advised that the process is ongoing to replace these staff and it is hoped that the positions will be filled by August/September but that this is six months out of the 2021/22 year being two staff down whilst trying to deal with a large volume of capital projects.

Live broadcast ended at 8.04 pm.

Local Government (NI) Act 2014 - Confidential Business

Proposed by Councillor S McGuigan
Seconded by Councillor Graham and

Resolved In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items E174/21 to E185/21.

Matters for Decision

- E174/21 Confidential Chair's Business
- E175/21 Award of Contracts for Landfill Site Related Services
- E176/21 Installation of Memorial Tree on Council Property
- E177/21 Tender Report for Heating Upgrades at Council Properties
- E178/21 Entertainment Licensing – Tropicana Inns

Matters for Information

- E179/21 Confidential Minutes of Environment Committee held on 11 May 2021
- E180/21 Off Street Car Parking: Annual Income Update
- E181/21 Update on Former Railway Track Lands, Coalisland
- E182/21 Affordable Warmth SLA and Energy Efficiency Advice Service
- E183/21 Capital Framework – ICT Contracts Update
- E184/21 Capital Framework – IST Contracts Update
- E185/21 Capital Projects – Scoping Contracts Update

E186/21 Duration of Meeting

The meeting was called for 7.00 pm and ended at 8.45 pm.

CHAIR _____

DATE _____

Annex A – Introductory Remarks from the Chairperson

Good evening and welcome to the Council's [Policy & Resources/Environment/Development] Committee in the Chamber, [Dungannon/Magherafelt] and virtually.

I specifically welcome the public watching us through the Live Broadcast. The Live Broadcast will run for the period of our Open Business but will end just before we move into Confidential Business. I let you know before this happens.

Just some housekeeping before we commence. Can I remind you:-

- If you have joined the meeting remotely please keep your audio on mute unless invited to speak and then turn it off when finished speaking
- Keep your video on at all times, unless you have bandwidth or internet connection issues, where you are advised to try turning your video off
- If you wish to speak please raise your hand in the meeting or on screen and keep raised until observed by an Officer or myself
- Should we need to take a vote this evening I will ask each member to confirm whether they are for or against the proposal or abstaining
- When invited to speak please introduce yourself by name to the meeting
- For any member attending remotely, if you declare an interest in an item, please turn off your video and keep your audio on mute for the duration of the item
- If referring to a specific report please reference the report, page or slide being referred to
- Lastly, I remind the public and press that taking photographs of proceedings or using any means to enable anyone not present to see or hear proceedings, or making a simultaneous oral report of the proceedings are not permitted

Thank you and we will now move to the first item on the agenda - apologies and then roll call of all other Members in attendance.