| Comhairle Ceantair Lár Uladh Mid Ulster District Council | **Report of Elected Member Development Steering Group**<br>**Wednesday 16 May 2018** |
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Report of Elected Member Development Steering Group of Mid Ulster DC held on *16 May 2018* at 6.30pm in Council Offices, Cookstown

**Attendees** **Members:** Councillors McKinney, Gildernew, Doris
**Officers:** E Forde, Member Support Officer, S McAleer Corporate L&D Manager, P Moffett, Head of Democratic Serv.
**Apologies** Councillor Ashton, M Quinn

| AGENDA | MATTERS AGREED | ACTIONS & RESPONSIBILITY |
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| **1.0** | **Evaluation Report** | |
| | **Members Noted:**<br><br>• The evaluation report commenting on the undernoted:<br>• Success of in-house training sessions delivered by staff prior to committee meetings;<br>• Benefits of training with staff on courses delivered by outside trainers for example, Speaking & Presenting with confidence and opportunities for Members to engage with staff across the organisation<br><br>**Outstanding Training identified in Training Needs Assessment**<br><br>• Members discussed the outstanding training not incorporated into current L&D Schedule<br>• Rather than in-house training requirements for Processing Information: Efficient Reading & Note Taking; Communicating, Listening & Assertiveness; Influencing & Negotiation Skills; to be availed of through LGTG/NILGA opportunities for those Members wishing to participate in training.<br>• Using social media, using Council ICT equipment to be programmed in Sept-March 2018/19<br>• Following GDPR session Members noted a paper was to be brought to P&R committee to progress issue of reimbursement of fees. Suggested that a short GDPR update session for approx. 20 minutes take place on a council meeting night when all Members would be free to attend. | S McAleer Corporate L&D Manager & E Forde, Member Support Officer<br><br>S McAleer Corporate L&D Manager<br>E Forde, Member Support Officer |

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| | **Going Forward**<br><br>• Ask party leaders to identify one member to attend specific training courses e.g. Handling the Media that knowledge gained can be shared within parties<br>• Induction Programme, after the 2019 Local Election, suggested training sessions for new members of committees for example 2hrs programme with relevant Directors<br>• Training for new members emphasised especially for example the NILGA Planning Programme<br>• Mentoring/programme of new Members suggested with party/officer support | Working Group Members |
| **2.0** | **Charter Status Assessment** | |
| | **Members Agreed:**<br><br>• To postpone the assessment date until September 2018 to ensure availability of key participants<br>• Members agreed the RAG Status Project Plan on progress to date<br>• Briefing note and requirements for Charter Assessment noted. | E Forde, Member Support Officer |
| **3.0** | **Any other Business** | |
| | **Members Agreed:**<br><br>• **Budget:** Members spoke of individual conference/seminar and training allocation of £750 and the possibility of a 'transfer arrangement' of budget between party Members. Members agreed that a paper should be progressed through Policy and Resources investigating the possibility of review of policy to permit transfer arrangement aforementioned.<br><br>• **Date & Time of June meeting**: Members agreed that meeting scheduled for Wednesday 13 June 2018 at 6.30pm is brought forward to 5pm and moved to Dungannon to accommodate those Members attending a later meeting in Dungannon. | P Moffett, Head of Democratic Services,<br><br>E Forde, Member Support Officer |
| ***Meeting concluded at 7.15 pm*** | | |