

**Minutes of Meeting of Environment Committee of Mid Ulster District Council  
held on Monday 4 December 2017 in Council Offices, Ballyronan Road,  
Magherafelt**

**Members Present**

Councillor McGinley, Chair

Councillors Buchanan, Burton (7.19 pm), Cuthbertson, Kearney, McFlynn, B McGuigan, S McGuigan, McNamee, Mulligan, O'Neill (7.18 pm), Reid (7.05 pm)

**Officers in Attendance**

Mr Cassells, Director of Environment and Property  
Mr Kelso, Director of Public Health and Infrastructure  
Mr Lowry, Head of Technical Services  
Mr McAdoo, Head of Environmental Services  
Mrs McClements, Head of Environmental Health  
Mr Scullion, Head of Property Services  
Mr Wilkinson, Head of Building Control  
Mrs Grogan, Committee Services Officer

**In Attendance**

**Deputation – Department of Infrastructure - Roads**

Mr Alan McMurray, Network Maintenance Manager  
Ms Tracy Bratton, Network Development Engineer  
Mr Gerry Hackett, Network Maintenance Section Engineer  
Mr Neil Bratton, Network Maintenance Section Engineer

The meeting commenced at 7.00 pm

**E308/17 Apologies**

Councillors Glasgow and M Quinn.

**E309/17 Declarations of Interest**

The Chair reminded Members of their responsibility with regard to declarations of interest.

**E310/17 Chair's Business**

The Chair welcomed David to the Environment Committee Meeting and advised that he was in attendance tonight as he was a keen Environmentalist and was keen to see how the meeting was conducted.

Councillor Cuthbertson referred tomorrow night's scheduled meeting due to take place in Dungannon on Off Street Carparking and raised concern as it was also the Development Committee meeting in Magherafelt and this will result in some members being unable to attend. He said that more consideration needed to be given when arranging meetings as too not clash with other meetings.

The Director of Environment & Property advised that it was difficult to get a date that doesn't clash with other meetings and was working around the availability of the Consultant. He said that it was an information meeting to keep members who were in attendance up to date.

Councillor Mulligan said that he wanted to show his appreciation to the Director of Environment & Property and his team on the good work carried out in Augher.

Councillor Kearney passed on condolences to the Director of Environment & Property on the recent death of his mother.

### **E311/17      Deputation – Department of Infrastructure – Roads**

The Chair, Councillor McGinley welcomed to the Committee representatives from the Department of Infrastructure, who were in attendance to provide an update on the Local Transport and Safety Measures, Bridges and Street Lighting Draft Programme for the Mid Ulster District Council Area for the period 2018 -2020.

Mr McMurray and Ms Bratton brought members through the report and advised that the draft programme contained proposed schemes generated by requests for improvements from the public, public representatives and schemes identified within Department for Infrastructure Roads. All the proposed schemes had been assessed in accordance with current procedures and were considered to be high priority and represent good value for money. The assessment procedure takes into account a number of factors including cost, traffic volumes and collisions.

The Department of Infrastructure Roads aims to deliver schemes within this programme but it was dictated by availability of funding and based on current funding levels; it will only be possible to deliver a small number of these schemes over the 2018-2020 period, but that the Division would however continue to bid for additional funding and plan ahead by developing schemes in terms of design and land acquisition to ensure that they are well placed to utilise additional funding should it become available.

*Councillor Reid entered the meeting at 7.05 pm.*

The Chair thanked Mr McMurray and Ms Bratton for their informative presentation and asked for Members comments or suggestions.

Councillor McNamee referred to the traffic calming initiative at Fairhill, Cookstown and advised that it was important that this be brought forward as a matter of urgency.

He also referred to projects for bringing schemes forward and in particular the Cookstown bypass and enquired what was happening with this as the Minister had indicated that funding had been secured.

Mr McMurray advised that he wasn't sure if funding was available at this time to the Department but would investigate the issue and forward on an update to the Committee.

Councillor Cuthbertson referred to the issue raised at the DEA meeting regarding Bush Road and enquired if there was any update on the matter.

Ms Bratton advised that presently that there was no further update but that consideration has been given to bidding for the purchase of the property and that this was progressing.

Councillor Cuthbertson stated that cycling had become very popular and that it was important to progress this as it was the way forward, but was curious to know why Killyman Road had a funding allocation of £120k and Augher to Clogher were being awarded a funding allocation of £150k. He said that in his view the Augher to Clogher roadway had the advantage of having footpaths implemented, which should have cut the cost unlike the Killyman Road where cycle provision was much needed.

Ms Bratton agreed that cycling had been very popular in Northern Ireland and that this comes out of an available funding budget.

*Councillor J O'Neill entered the meeting at 7.18 pm.*

*Councillor F Burton entered the meeting at 7.19 pm.*

Councillor McFlynn referred to Wood Primary School in Magherafelt and advised that this site was very dangerous and needed dealt with as a matter of urgency.

Ms Bratton advised that it was anticipated to have the scheme completed by the end of March 2018.

Councillor McFlynn referred to Doctor's Bridge, Cookstown Road, Moneymore and enquired if enough was being done to progress this.

Ms Bratton stated that she wasn't sure where Doctor's Bridge was at in terms of priority as there was little budget, but would endeavour to get an update.

Councillor B McGuigan referred to Boherdaile Bridge, Cloane Road, Moneyneany and said that it was on the schedule to replace the existing bridge parapet fencing and repair inverts. He said that he would be concerned as his fear would be that the decking on the bridge may drop down and wouldn't want money spent if further works had to be carried out.

Ms Bratton stated that she would follow the issue up.

Councillor Burton advised that she had received two different phone calls over the weekend regarding Legaroe Road, Ballygawley on the poor state of the road. She said that the people of the area were infuriated due to the large amount of potholes and dirt on the road and that they were previously assured that this would be sorted and to date this hasn't been the case.

Ms Bratton said that she would record concerns raised.

The Chair thanked the representatives from Roads Service for their attendance and said that it very worthwhile that they had a working relationship with the DEAs.

The representatives left the meeting at 7.30 pm.

### **Matters for Decision**

#### **E312/17 Environmental Services Proposed Scale of Charges for 2018/19**

The Head of Environmental Services drew attention to the previously circulated to seek approval for a proposed scale of charges in relation to Environmental Services for the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.

Councillor Cuthbertson enquired how much a 240L bin actually costs the Council.

The Head of Environmental Services advised that the cost of a bin was £18.00 but that this could increase.

In response to Councillor Reid's query about collection of bins, the Head of Environmental Services stated that most members of the public collect their bin from Council depots, but in the case of delivery it costs £9.00 to deliver a bin or more than one to an address.

Proposed by Councillor McNamee  
Seconded by Councillor Reid and

**Resolved:** That it be recommended to the Council to approve the proposed scale of charges as outlined.

#### **E313/17 Property Services Scale of Charges for 2018/19 - Cemeteries**

The Head of Property Services drew attention to the previously circulated report to seek approval for proposed scale of charges in relation to Operational Cemeteries for the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.

Proposed by Councillor Buchanan  
Seconded by Councillor S McGuigan and

**Resolved:** That it be recommended to the Council to approve the proposed scale of charges for Council Cemetery operations for the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019.

#### **E314/17 Correspondence to Committee**

The Director of Environment & Property drew attention to the previously circulated report to seek approval in relation to:

- a) Request from NILGA to seek the support of the Council in nominating Castlecaulfield to represent Northern Ireland in the 'Village' category of the 2018 Royal Horticultural Society, Britain in Bloom Competition.

- b) Seek the Committee's views in relation to a request from Antrim and Newtownabbey Borough Council in relation to participate in a collaborative approach to the delivery of a Crematorium at Ballyearl, Doagh Road, Newtownabbey.

Proposed by Councillor B McGuigan

Seconded by Councillor Burton and

**Resolved:** That it be recommended to the Council that approval be granted to:

- a) Supporting the request from NILGA to nominate Castlecaulfield to represent Northern Ireland in the 'Village' category of the 2018 Royal Horticultural Society, Britain in Bloom Competition
- b) The Director of Environment & Property seeking further information in relation to the proposals of Antrim and Newtownabbey Borough Council and bring back a detailed report on the matter on the matter to a future meeting of the Environment Committee.

Councillor McNamee said that he was supportive of Castlecaulfield and Donaghmore being recommended for Britain in Bloom, but would like Officers to showcase other areas, including places where new Public Realm Schemes have taken place ie. Dungannon so that a competitive edge can be there for the spring time.

### **E315/17      Update Report on Old Burial Grounds**

The Head of Property Services drew attention to the previously circulated report to provide an update to members on the Old Burial Grounds in Mid Ulster District.

Councillor Burton enquired if there was any consultation with other areas and in particular, Clogher Graveyard as it was linked to the Cathedral. She said that this Council was trying to build up the issue of history and as Clogher was the oldest Cathedral, that careful consideration should be given to this issue. She advised that she would be concerned that this wasn't a good way to proceed for Mid Ulster and that more work needed to be done.

Councillor Burton also referred Aghaloo Graveyard and stated that this one was still being maintained and still has graves opened. She said that she was aware of one person advising that they were going to raise a complaint as there was limited access for family members and the elderly and the lack of proper bins for dead flowers etc.

The Head of Property Services said that no consultation had taken place with respective Churches and that the Council's review focused mainly through the Legal and Historical Environment within the Department of Communities and exercise on site. He said that the focus was on sites within Council maintained sites in previous stance in grounds maintenance.

In referring to Aghaloo Graveyard, the Head of Property Services advised that the Council had no management in these particular cemeteries and that he was aware of an issue with access and that it was never going to be up to a standard for a disability issue.

Councillor Burton said that an argument could be raised around the Health and Safety of Council Officers and that she would be equally concerned about people visiting graves and would be recommending to go the extra mile on this issue.

Councillor S McGuigan said that if we do accept the recommendation, there would be a need to liaise with the bodies of Churches responsible for insurance purposes as this could be a potential problem. He requested that sites are properly insured as there was a problem regarding one site within the legacy Dungannon Council.

The Head of Property Services advised that the rule of thumb was that if we don't own the lands then it wasn't the Council's responsibility.

Proposed by Councillor Cuthbertson  
Seconded by Councillor Burton and

To defer the recommendation until further discussion was held with representatives of Churches in the New Year.

Councillor Mulligan stated that the cemetery in Clogher was extremely old and that a lot of people were buried there who suffered in the time of the famine. He said that Clogher would have been the only cemetery which was operational and that only a section of it was maintained by the legacy Dungannon Council. He stated that some representatives from the Heritage group had made recommendations that the site be classed as one of the most historical. He also raised concern regarding one part of the boundary one part of the boundary wall of cemetery had been damaged. The graveyard at Killeeshil had a section maintained at the reformation and represents everyone across the community and would be supportive of the proposed recommendation of carrying out research beforehand.

**Resolved:** That it be recommended to defer the matter back to committee until discussion with Churches in the area has taken place.

### **E316/17 Street Naming Report**

The Head of Building Control drew attention to the previously circulated report to ask members to consider the street naming of a new residential housing development within Mid Ulster as follows:

#### **Site off Roskeen Road, Moygashel, Dungannon**

Options for consideration in relation to a new street within the development:

1. Roskeen Drive
2. Roskeen Close
3. Roskeen Avenue

Councillor Reid proposed Roskeen Avenue.

Councillor Cuthbertson said although it wasn't a huge issue, there were quite a few Avenues around the same area and suggested Roskeen Close.

Councillor Reid said that he was happy to support Councillor Cuthbertson's proposal.

Proposed by Councillor Cuthbertson  
Seconded by Councillor Reid and

**Resolved:** That it be recommended to the Council that approval be given to naming the development Roskeen Close.

### **E317/17 Renaming and Renumbering Existing Streets**

The Head of Building Control drew attention to the previously circulated report to advise members on the result of a survey undertaken on all applicable residents on the street/road in response to the Renaming and Renumbering of an existing street request.

Councillor Reid said that there would be a lot of disappointed people and that he had raised the issue a few months ago as there was a similar name in Coalisland.

Proposed by Councillor McNamee  
Seconded by Councillor S McGuigan and

**Resolved:** That it be recommended to the Council that approval be given to noting the contents of the report and to confirm the Street name of Lough Terrace, Newmills, Dungannon remains unchanged in accordance with Council Policy. A letter of confirmation to be issued to respondents highlighting reasons for the name.

### **E318/17 Dual Language Signage Request**

The Head of Building Control drew attention to the previously circulated report to advise members of requests received for Dual Language Signage from residents on the streets/roads in question.

Councillor Cuthbertson enquired if the requests received were all on the same template.

The Head of Building Control advised that he couldn't be sure as they were handed into reception at the Magherafelt office.

Proposed by Councillor McNamee  
Seconded by Councillor O'Neill and

**Resolved:** That it be recommended to the Council that approval be granted to noting the contents of the report and agree to proceed to survey.

## **E319/17      Dual Language Signage Survey**

The Head of Building Control drew attention to the previously circulated report to advise members on the result of surveys undertaken on all applicable residents on the streets/roads in response to Dual Language Signage Nameplates requests.

Proposed by Councillor McNamee  
Seconded by Councillor S McGuigan and

To accept the recommendation to approve dual language nameplates as proposed.

Proposed by Councillor Cuthbertson  
Seconded By Councillor Buchanan

To reject the recommendation.

The Chair stated that he would be adhering to the Council's Standing Orders and would not be taking Councillor Cuthbertson's proposal.

Councillor Cuthbertson stated that the issue should not be controversial and that everyone had the right to bring forward a proposal to any committee.

Councillor B McGuigan referred to vandalism of dual language nameplates in Desertmartin, Draperstown, Magherafelt and Maghera areas and stated that Mid Ulster Council had a duty to deliver dual language and signage to the people of the district. He said that there was an onus on the Council to keep signs readable and this was not the case as some signs were very badly damaged. He said that he found it strange that nameplates were not damaged up until now and would be of the opinion that some elements within this Chamber opposed the inclusion of dual language on signage. He stated that he would not be standing by and seeing this happen as he would be requesting that the Council repair the signs or in some instances replace them as Policy is now in place for dual language.

Councillor Reid stated that he wanted his name removed from Councillor B McGuigan's remark that "*people within the Chamber were leading people to think that it was the norm to damage signage*", as he had no issue with dual language signage. He said that nameplates had been damaged for years and that Councillor Glasgow requested a report on costings on outside bodies coming in to repair or replace them and recommended putting this on hold until a report on costings was provided to inform members.

The Chair stated that he was satisfied that we were acting within Policy and that objections would be noted.

In response to Councillor Reid's request on costings, the Chair stated that costings had already been issued to members and if the Councillor so wishes, these can be reissued and if he still wasn't satisfied, a report could be prepared.

Councillor Reid stated that he would inform Councillor Glasgow of the outcome of the matter.

The Chair, Councillor McGinley returned to Councillor Cuthbertson's proposal made at the outset of the discussion. He enquired from Councillor Cuthbertson, on what grounds he would like a vote to be taken against the Officer recommendation.

Councillor Cuthbertson stated that 39 were in favour and 21 against for Dual Language Signage Nameplates at Killyliss Road and would be concerned about costs and that was his reason for not going along with the recommendation.

The Chair stated that as a request has been made for a vote on the recommendation that he would accept the call.

Those in favour of Councillor Cuthbertson proposal to reject the recommendation:

In favour - 3  
Against - 6

Those in favour of Councillor McNamee's proposal to accept the Officer recommendation:

In favour - 6  
Against - 3

**Resolved:** That it be recommended to the Council that approval be granted to members noting the content of the report and agree the application of Dual Language Nameplates in Irish for:

- 1. Killyliss Road, Dungannon**
- 2. Whitebridge Road, Dungannon**

The Chair advised that mechanisms were now in place and would encourage the Council to proceed with the matter.

## **E320/17      Air Quality Action Plan**

The Head of Environmental Health drew attention to the previously circulated report to inform members of the Air Quality Plan produced as part of our statutory duties required by the Local Air Quality Management framework. It outlines the action to be taken to improve air quality in Mid Ulster District Council up to 2023.

Councillor Cuthbertson said that he was aware that the three areas within the district were being monitored, but that in the past Church Street, Dungannon was monitored and asked why this wasn't the case now.

The Head of Environmental Health agreed that for a number of years Church Street, Dungannon was monitored, but that the air quality had improved in recent years and was no longer required.

Councillor S McGuigan enquired if we were getting support for this programme.

The Head of Environmental Health advised that she was liaising with other agencies and that actions taken would be in the long term, but that in the mean time promotional things will be carried out i.e. benefits of electric cars and cycling as multi-agency work takes a lot of time and input.

Councillor McFlynn referred to Church Street in Magherafelt which took in the lower part of King Street and enquired if this has been monitored from the new bypass was operational.

The Head of Environmental Health stated that there was continuous monitoring of the area.

In response to Councillor Kearney's query, the Head of Environmental Health advised that air monitoring was going on in the background and was unsure if the public were not always aware.

Proposed by Councillor B McGuigan  
Seconded by Councillor S McGuigan and

**Resolved:** That it be recommended to the Council to agree the Draft Mid Ulster Air Quality Action Plan and associated arrangements.

### **E321/17      Landlord Registration Scheme Data Sharing Protocol**

The Head of Environmental Health drew attention to the previously circulated report to agree an updated sharing protocol between the Landlord Registration Registrar and Mid Ulster District Council.

Proposed by Councillor McNamee  
Seconded by Councillor O'Neill and

**Resolved:** That it be recommended to the Council to agree the revised Information Sharing protocol between the Landlord Registration Registrar and Council.

### **E322/17      Keep Warm Packs**

The Head of Environmental Health drew attention to the previously circulated report to advise members of the availability and distribution of Keep Warm Packs as part of the Council's Health and Wellbeing Programmes.

Councillor Reid thanked the Head of Environmental Health for the report but raised concern about protocol being breached in the past regarding legacy Councils distribution of Keep Warm Packs. He said that the Vineyard and St Vincent de Paul

were very proactive in giving the packs to whoever needed them. He said that these breaches occurred during years 2014/15 and was shocked how this could happen as there were Council Officers employed to carry out monitoring of who received the packs and if this had been done properly then this type of irregularity would not have arisen in the first instance.

Proposed by Councillor Reid  
Seconded by Councillor Mulligan

That a full investigation be carried out on the breaching of protocol on distribution of Keep Warm Packs.

The Head of Environmental Health advised that legacy protocols were being used for distribution purposes. She said that the legacy Council's had each a different way of distributing the packs, with Magherafelt distributing the packs through Council members, Cookstown distributed the packs if they were requested and Dungannon's packs were distributed through the Vineyard Church and St. Vincent de Paul.

She said that there was now a new regional approach by PHA with criteria to be met and forms to be filled in with a postcode and how a person had to qualify for the packs. She said that details and forms were to be filled and returned to the Council before distribution of the packs and that it just was not a giving out exercise. She advised that there was still a few outstanding requests and still awaiting on forms, but that it was a situation from the legacy Councils and this was now an opportunity to take stock and determine the best way forward.

Councillor Reid said that he understood what was being said but that paperwork hadn't been filled in for the packs. He said that packs distributed from Magherafelt were given out to people in the South Tyrone area with political flyers enclosed. He said that he was aware of the facts and wanted a proper investigation carried out, as the person involved in the distribution of the packs was not even an elected member.

The Head of Environmental Health advised that all packs were stored in Cookstown and were very well monitored.

Councillor McNamee said that he would also have the same concerns as Councillor Reid and that he too was curious as to how many packs were issued through political parties.

Councillor McNamee said that he would be happy to second Councillor Reid's proposal.

The Head of Environmental Health stated that if other people wished to insert other literature into the packs Council would not be aware of this. She said that she was not aware of any arrangements for this within legacy Councils.

Councillor Burton stated that it was very important that people who were entitled to the Keep Warm Packs end up with them and said that she could assure the committee that she would be filling in the forms at the Dungannon office. She said that in the past PCSP Officers distributed these packs to the vulnerable at road

shows, but that now she would be concerned that the vulnerable and elderly who were unable to attend such events would miss out. She stated that the Southern Trust didn't want packs going to anyone who just turns up and that it was important to look at the criteria on how we distribute them and would be of the opinion that Council Officers go out and issue the packs to the people who need them the most.

The Head of Environmental Health said that there was no problem in people being referred, as Officers can do a house visit and advise them on other issues also, ie. Affordable Warmth and Health & Wellbeing across the whole area and that the pack could just be one element.

The Director of Public Health and Infrastructure said distribution of packs had presently been curtailed and he would arrange for a more detailed investigation report to be brought back to committee. He asked Members on how they wished to proceed regarding outstanding request for packs from genuine groups and individuals.

Councillor B McGuigan stated that Magherafelt Council did fill out a form and were issued with a pack, but within Mid Ulster that him or his party colleagues were not aware of the distribution of packs by members and enquired how they were informed of the process.

The Head of Environmental Health stated that no official process was in place for members and only came forward requesting packs.

The Chair stated that a lot of members weren't aware of the issue, including himself and said that concerns raised were justified.

Councillor Cuthbertson thanked the Head of Environmental Health for her explanation as he said that he was not up to speed on the matter as within the Dungannon area the Vineyard and St Vincent de Paul were proactive in distributing the packs on behalf the Council. He said that from what he heard tonight, it would think that a theft had taken place regarding the packs and that someone had physically come in and stole them. He enquired of the member who made the allocation to elaborate on this.

The Chair advised there had been no reference by anyone about theft of any kind issue related to how the packs were being distributed.

Councillor Mulligan stated that on broad terms that he would be supporting Councillor Reid's stance on this matter and that he also was not aware of the scheme until the last Council meeting as it was raised in unusual circumstances. He said that we were where we were and found it shameful that the Tyrone Courier had published such an article as only one political party was involved. He said that he found it strange that after three years we were still using the same practices that which were previously used in the legacy Councils and although members were not entirely happy with this, we should be moving forward as a new Mid Ulster Council.

Councillor McFlynn said that it was a very informative report and that legitimate people should be have been entitled to the Keep Warm Packs and if there was a

question of abuse, then this should be highlighted and who the person responsible for doing this was. She said that she would be supportive of what the Director of Public Health and Infrastructure had indicated sought clarity on regarding the distribution of packs to the requests outstanding, only in the instance that the vulnerable be accommodated and proper criteria adhered to.

Councillor Reid advised members that these were the words of the person making the complaint, which was publicised in three papers indicating that sample packs were circulated with political flyers enclosed. He said that it was important that people who were entitled to the Keep Warm Packs receive them, as this Council should be seen to be doing their best for the public. He stated that when a function was run in June last year, names were taken by two Officers who were appointed to issue the Keep Warm Packs.

The Chair advised that two proposals were in front of members tonight for decision, one to accept the Officer recommendation and another for to carry out an investigation into the inappropriate distribution of the packs in the past.

Councillor Reid said that when the report is brought back to committee that Community Transport and Agewell be included as a lot of people may not be able to attend such events through no fault of their own.

Proposed by Councillor Reid  
Seconded by Councillor Mulligan and

**Resolved:** That it be recommended to the Council that approval be granted to noting the content of the report and to agree the programme as outlined at Section 3.5 for distribution of Warm Home Packs and related Health and Wellbeing Programmes. An investigation to be carried out on concerns raised in relation to the media story regarding the inappropriate distribution of Keep Warm Packs.

### **E323/17 Pavement Cafés Licensing**

The Head of Environmental Health drew attention to the previously circulated report to agree a response to the Department of Communities (DfC) evaluation exercise on the Pavement Café Legislation on behalf of MUDC.

Proposed by Councillor McNamee  
Seconded by Councillor Kearney and

**Resolved:** That it be recommended to the Council to approve the content of the draft response to DfC on Pavement Café Licensing.

### **Matters for Information**

### **E324/17 Minutes of Environment Committee held on Tuesday 14 November 2017**

Members noted minutes of Environment Committee held on Tuesday 14 November 2017.

**E325/17      Magherafelt Refuse Collection Route Optimisation Project**

Members noted previously circulated report which informed members of forthcoming changes to refuse collection in the Magherafelt area.

**E326/17      Tullyvar Joint Committee Update**

Members noted previously circulated report which updated members on the business of the Tullyvar Joint Committee.

**E327/17      Environmental Services Christmas Working Arrangements**

Members noted previously circulated report which informed members of the planned working arrangements in respect of refuse collection and Recycling Centres during the Christmas and New Year holiday period.

**E328/17      Grounds Maintenance – Towns and Villages Awards Feedback**

Members noted previously circulated report which updated members of local success at the 2017 town and villages awards.

**E329/17      Building Control Workload**

Members noted previously circulated report which updated members on the workload analysis for Building Control across Mid Ulster District Council.

**E330/17      Entertainment Licensing Applications**

Members noted previously circulated report which updated members on Entertainment Licensing Applications across Mid Ulster District Council.

**E331/17      Private Tenancies Order**

Members noted previously circulated report which informed members of correspondence received from the Department for Communities on the Analysis of PTO Activity 2016/17 by Environmental Health Departments.

**E332/17      Burns & Scalds Video ‘Scarred for Life’**

Members noted previously circulated report which advised members on the launch of the burns and scalds video ‘Scarred for Life’. A soft media launch of the video which took place on 26<sup>th</sup> October 2017.

*Councillor Burton left the meeting at 8.45 pm.*

**Local Government (NI) Act 2014 – Confidential Business**

Proposed by Councillor S McGuigan

Seconded by Councillor O'Neill and

**Resolved:** In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items E333/17 to E341/17.

**Matters for Decision**

E333/17 Contracts for Processing of Kerbside Commingled Recyclables

E334/17 Off Street Car Parking: Agency Agreement with Department for Infrastructure

E335/17 Service Level Agreement for Draperstown Public Convenience

E336/17 Installation of a Memorial Bench on Council Property

E337/17 Pomeroy Pitch Scheme – Capital Project

**Matters for Information**

E338/17 Confidential Minutes of Environment Committee held on 14 November 2017

E339/17 Capital Projects Update

**E340/17 Christmas Greetings**

The Chair wished members a very Happy Christmas and New Year.

**E341/17 Duration of Meeting**

The meeting was called for 7 pm and ended at 9.20 pm.

CHAIR \_\_\_\_\_

DATE \_\_\_\_\_