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| Report on | Consideration of Requests for Civic Recognition – January 2018 |
| Reporting Officer | P Moffett, Head of Democratic Services |
| Contact Officer | E Forde, Member Support Officer |

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| Is this report restricted for confidential business? | Yes | |
| If 'Yes', confirm below the exempt information category relied upon | No | x |

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| 1.0 | Purpose of Report |
| 1.1 | To consider approval of request(s) for civic recognition from members, in line with council Receptions Policy. |
| 2.0 | Background |
| 2.1 | The Receptions Policy was reviewed and subsequently agreed at the December 2016 council meeting. All requests for civic recognition are to be now forwarded to Democratic Services to appear on a report for presentation to council for consideration and approval. |
| 2.2 | The policy confirms 3 categories of reception offered by the Council: (1) Civic Receptions (2) Chair and Deputy Chair Reception (3) Civic Awards |
| 2.3 | Appendix A to this report details those request(s) received for notification to and approval by council. The request(s) have been categorised in line with established conditions/ criteria required to be met to receive a Civic Reception, Chair & Deputy Chair Reception or Civic Award. |
| 2.4 | Following the July 2017 Council meeting a working group was formed to review the current receptions policy. |
| 3.0 | Main Report |
| 3.1 | Implementation of the Receptions Policy facilitates the Council in acknowledging the achievements of organisations and persons from the district, as put forward by members. |
| 3.2 | Civic Recognition requests received from members since the last meeting of council have been categorised, details of which are set out within appendix A to this report. |
| 4.0 | Other Considerations |
| 4.1 | <u>Financial & Human Resources Implications</u> Financial: Not Applicable |

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| | Human: Not Applicable |
| 4.2 | <u>Equality and Good Relations Implications</u> |
| 4.3 | <u>Risk Management Implications</u> |
| 5.0 | Recommendation(s) |
| 5.1 | That consideration be given to approving request(s) for civic recognition. |
| 6.0 | Documents Attached & References |
| 6.1 | Appendix A Submitted Requests |