

Report on	Review of Policy on Receptions (civic recognition)
Reporting Officer	P Moffett, Head of Democratic Services
Contact Officer	C Linney, Head of Community Development J Hobson, Executive Officer to Chief Executive

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To provide committee member with an updated policy with respect the provisions of civic hospitality in the form of receptions.
2.0	Background
2.1	The council previously resolved that a review carried out on the current Receptions Policy used through which civic hospitality is being provided in recognition of achievements or special contribution by an organisation or individual within the district.
2.2.	It was agreed that a Working Group of 10 councillors be convened consisting of 5 SF, 2 DUP, 2 UUP and 1 SDLP representatives.
3.0	Main Report
3.1	<p>The Working Group has now met on 3 occasions, identified the issues and considered a series of options to address the issues identified. A draft policy, to replace the existing policy/arrangements, is presented as Appendix A entitled '<i>Civic Honour & Receptions Policy</i>'.</p> <p>In summary:</p> <ul style="list-style-type: none"> • Two types - <i>Civic Honour</i> and <i>Civic Reception</i>, with the former being the higher level • Civic Honour will be permissible when the following has been achieved at an All-Ireland, European, International, or National level: <ul style="list-style-type: none"> ○ Have won first place at a competition in their relevant field at the highest level of competition ○ Have received an outstanding achievement award at the highest level. Outstanding achievement relates to where a participant or group has not been involved in a competition • Civic Reception will be permissible for individual/groups/originations:

	<ul style="list-style-type: none"> ○ Representing their country at International, European, All-Ireland or National level at the highest level. ○ Winning first place at a competition at the highest level at a Northern Ireland or Provincial level in the relevant field at the highest level of competition. ○ Receiving an outstanding achievement award at the highest level at a Northern Ireland or Provincial level. Outstanding achievement relates to where a participant or group has not been involved in a competition • Thresholds have been set on the number of invitees to be invited to either Civic Honour and Civic Receptions <table border="1"> <tr> <th colspan="2">Civic Honour</th></tr> <tr> <td>Individual Recipient</td><td>Recipient plus 3 others</td></tr> <tr> <td>Team Groupings</td><td>Team plus 5 from management/committee/backroom</td></tr> <tr> <td>Non-Team structured groups or organisations</td><td>Full committee</td></tr> </table> <table border="1"> <tr> <th colspan="2">Civic Reception</th></tr> <tr> <td>Individual Recipient</td><td>Recipient plus 2 others</td></tr> <tr> <td>Groups/Teams/ Committees</td><td>Five persons</td></tr> </table> <ul style="list-style-type: none"> • Councillors making nominations are to complete the <i>Request for reception from Mid Ulster District Council</i> pro-forma and submit with Democratic Services (which will be issued to members) 	Civic Honour		Individual Recipient	Recipient plus 3 others	Team Groupings	Team plus 5 from management/committee/backroom	Non-Team structured groups or organisations	Full committee	Civic Reception		Individual Recipient	Recipient plus 2 others	Groups/Teams/ Committees	Five persons
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4.0	Other Considerations														
4.1	<u>Financial & Human Resources Implications</u> Financial: not applicable Human: not applicable														
4.2	<u>Equality and Good Relations Implications</u> – not applicable														
4.3	<u>Risk Management Implications</u> – not applicable														
5.0	Recommendation(s)														
5.1	That members review and consider for approval the Civic Honour and Receptions Policy														
6.0	Documents Attached & References														
	Appendix 1: <i>Civic Honour & Receptions Policy (draft)</i>														