

Report on	Bus Shelters Update
Date of Meeting	13th April 2021
Reporting Officer	Raymond Lowry

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note that an update workshop was held via 'MS teams' in January 2021 with elected members to review the existing Bus Shelter procedural guide / policy. This has now been presented to the March Committee/Council for approval and Technical Services will revisit all applications that had been put "On Hold".
3.0	Main Report
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> • New applications made in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5)

	<ul style="list-style-type: none"> • Projects recommended for approval (see 3.6) • Projects recommended for withdrawal (see 3.7) • Shelters passed to Property Services for installation (3.8) • Progress update on stages 10-11 (see 3.9) • Update on statutory response times in relation to agreement on time related responses for application (see 3.10) • Other issues (see 3.11)
3.2	New Applications made in the past month – No new applications made in the past month.
3.3	Progress on stages 2-4 of the application process – see table in Appendix 1.
3.4	Requests for Council to move from stage 5 of the application process – No applications to move to stage 5 of the application process this month.
3.5	<p>Progress update on stages 6-9 – the applications below have been discussed with a view to getting approval:</p> <p>The followings shelters that were are “on hold” for community consultation until new procedural guide had been agreed will be revisited after the Easter Break.</p> <ol style="list-style-type: none"> 1. Main Street, Benburb 2. Tullyhogue village 3. St Colmans Park, Moortown 4. Cappagh village 5. Whitebridge, Ballygawley 6. Innishrush Village 7. Annaghnaboe Road, Clonoe 8. Bellaghy (2 no) 9. Knockloughrim Village 10. Meenagh Park, Coalisland 11. Eglish View, Ballinderry
3.6	Projects noted below are recommended for approval – No Applications are currently being recommended for approval.
3.7	Projects noted below are recommended for withdrawal – Duffs Corner, Ardboe. Withdrawn by applicant as proposed site has been developed with new business premises and associated car parking.
3.8	Members to Note the following shelters as listed in Table 1 have been passed to Property Services for installation and currently being programmed for installation – see Table 1 below:

Table 1

Shelter Location	Current Status	Date passed to Property Services	Shelter type to be installed
Main Street, Culnady	Approved	17/01/2021, Location confirmed on site 19/03/2021	Glazed
Washingbay Road, Moor Road, Clonoe	Approved	17/12/2020	Glazed
Brackaville, Coalisland	Approved	17/12/2020	Glazed
Stewartstown	Approved	21/10/2020, Location confirmed on site 19/03/2021	Glazed
Drumullan village	Replacement shelter with one side removed to allow safe access from existing footpath	21/10/2020	Metal
Moygashel Village	Approved	17/12/2020	Glazed

3.9

Progress update on stages 10-11

3nr shelters installed since date of last meeting:

- Thornhill Road, Agharan
- Glebe Court, Dungannon
- Killeenan Road, Kildress

3.10	<p>Progress on response times – Agreed response times within 30 days with statutory agencies.</p> <table><tr><th>Statutory Agencies</th><th>Number requests sent</th><th>Reply <30 Days</th><th>Reply >30 Days</th></tr><tr><td>Translink</td><td>2</td><td>1</td><td>1</td></tr><tr><td>Education Authority</td><td>2</td><td>0</td><td>2</td></tr><tr><td>DfI Roads</td><td>0</td><td>0</td><td>0</td></tr><tr><td>NIHE</td><td>1</td><td>0</td><td>1</td></tr></table> <p>Translink, Responses Outstanding 1. Mountjoy road, Brocagh 2.Tullyhogue village, Tullyhogue</p> <p>Education Authority, Responses Outstanding 2. Mountjoy Road, Brocagh</p> <p>NIHE Responses Outstanding 1. Innishrush Village</p> <ul style="list-style-type: none">• Interagency Meeting; Statutory update meeting held 19 March 2021 with DFI Roads, Education Authority, NIHE and Translink, to discuss new Bus shelter locations, response times and any other issues. Next meeting scheduled for 20 April 2021.• Site meetings to be held with DFI roads and Translink for Tirkane road, Church Street, Cookstown on 08 April 2021.	Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days	Translink	2	1	1	Education Authority	2	0	2	DfI Roads	0	0	0	NIHE	1	0	1
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DfI Roads	0	0	0																		
NIHE	1	0	1																		
3.11	<p>Other issues:</p> <p>As advised at the October Environment Committee meeting, the current shelter application for Tirkane Road has been removed from the register due to its unsatisfactory location, and Technical Services will review alternative locations for a new shelter and report back to the next available Committee. Site meeting planned 08 April 2021, as above with DFI Roads and Translink.</p>																				
4.0	<p>Other Considerations</p>																				
4.1	<p>Financial, Human Resources & Risk Implications</p> <table><tr><td>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</td></tr><tr><td>Human: Officer time to administer shelter applications.</td></tr></table>	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.	Human: Officer time to administer shelter applications.																		
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	Risk Management: Non-delivery will have adverse impact of users of public transport.
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
5.0	Recommendation(s)
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Members to note previous “On Hold” shelters from the list below will be re-consulted based on the new procedural guide. <ul style="list-style-type: none"> • Main Street, Benburb • Tullyhogue village • St Colmans Park, Moortown • Cappagh village • Whitebridge, Ballygawley • Innishrush Village • Annaghnaboe Road, Clonoe • Bellaghy (2 no) • Knockloughrim Village • Meenagh Park, Coalisland • Eglis View, Ballinderry
5.3	Members approval is requested to withdraw bus shelter application for the following shelter <ul style="list-style-type: none"> • Duffs Corner, Ardboe
6.0	Documents Attached & References
6.1	Appendix 1 – Progress table with comments
6.2	Appendix 2 – New Procedural guide
6.3	Appendix 3 – Installed shelters