

## Appendix A

### Member Training

Provider/Course	Date & Time	Location	Costs	Attendee Requests

### Conferences

Provider/Course	Date & Time	Location	Costs	Attendee Requests
National Association of Councillors <i>Emergency Planning &amp; Resilience</i> -	24 <sup>th</sup> -26 <sup>th</sup> June 2022	The Bliss Hotel, Southport	Conference fee £350 + travel, accommodation and subsistence costs	

NATIONAL ASSOCIATION OF COUNCILLORS

Conference

**Emergency Planning & Resilience**

The Bliss Hotel, Southport

24<sup>th</sup>-26<sup>th</sup> June 2022

Delegate Booking Form

Name of Delegate:

Organisation:

Delegate's Email:

Telephone Number:

Authorising Signature:

Order No if Required:

Printed Name:

Position:

Organisation:

**INVOICE**, email address for invoice

To Register – Complete the delegate details above, and either: -Email a copy of this form to [Generalsecretary@nationalassociationofcouncillors.org](mailto:Generalsecretary@nationalassociationofcouncillors.org)

or Post form to NAC Bookings, Council Offices, 6 Goatbeck Terrace, Langley Moor, Co. Durham DH7 6JJ

Delegate Fees: £350 plus VAT – Metropolitan, County, Unitary, Borough & District Councils

£295 plus VAT - Town, Parish and Community Councils

Accommodation is available for delegates at the Conference Hotel at the special NAC Conference Delegate rate of £85 plus VAT per night. If you book the hotel direct the rate will be £135 inc VAT The accommodation fee is payable by delegate on arrival at the hotel unless otherwise indicated on the booking form.

**Delegate Accommodation Friday & Saturdays nights YES / NO**

**Local Authority to be billed direct for accommodation YES / NO**

Please note that double and family rooms are also available (prices available on request)

***Booking Condition: Please note that a charge is payable on any bookings cancelled. These charges will be kept to a minimum and will be in accordance with cost incurred by the NAC.***

**Retrospective Approval – Conferences -**

<b>Details of Courses</b>	<b>Service/ Directorate</b>	<b>No. Attending</b>	<b>Cost</b>	<b>Date</b>	<b>Location</b>
NI Tourism Conference	Econ Devlpt, Tourism & Strategic Progs	1	Free	13/5/22	Belfast

**Approval – Conferences -**

<b>Details of Courses</b>	<b>Service/ Directorate</b>	<b>No. Attending</b>	<b>Cost</b>	<b>Date</b>	<b>Location</b>
UK Network of Age Friendly Comms 2022 Conference	Health, Leisure & Wellbeing – E/Health	1	Free	05/7/22	Birmingham (Bursary for travel)