

Report on	Dual Language Signage Requests
Date of Meeting	8th May 2018
Reporting Officer	William Wilkinson
Contact Officer	William Wilkinson

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To advise Members of requests for Dual Language Signage from residents on the streets/roads in question.
2.0	Background
2.1	<p>In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility to erect dual language signs or second nameplates, adjacent to the nameplate in English.</p> <p>The Policy for Street Naming and Dual Language Signage – Section 6.0, as adopted (See Appendix 1) forms the basis for considering requests expressing the name in a language other than English, to both existing and new streets.</p>
3.0	Main Report
3.1	<p>The Building Control Service within the Public Health and Infrastructure Department have received valid letters signed by occupiers of the street in each case requesting signage to be erected in a second language being “Irish” in each case adjacent to the nameplate in English as follows:</p> <ol style="list-style-type: none"> 1. Greenvale Drive, Cookstown – (See Appendix 2) 2. Drummuck Road, Maghera – (See Appendix 3) 3. Gortalowry Park, Cookstown – (See Appendix 4) 4. Mayogall Road, Magherafelt – (See Appendix 5) 5. Hillhead Road, Castledawson – (See Appendix 6) 6. Lisnastrane Park, Coalisland – (See Appendix 7) 7. Mulinderg, Draperstown – (See Appendix 8) <p>The occupiers signing the requests in each case have been confirmed as residents of their particular street, which has been evidenced by their listing on the current Electoral Register as required in accordance with the Policy as adopted (See Appendix 1).</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications

	Financial: Within Current Resources
	Human: Within Current Resources
	<p>With regards to resourcing in relation to Dual Language Signage requests, the service has the input primarily from one Licensing Support Officer. The Officer's primary duties include the administration for entertainment, petroleum, cinema and place approvals for civil partnerships applications as well as administering requests for dual language signage across the District.</p> <p>The breakdown of the process of dual language signage applications can be seen in Appendix 9.</p> <p>The process which is carried out in accordance with the Policy for Street Naming and Dual Language Signage, involves considerable business administration including necessary visits to the Electoral Office of Northern Ireland in Newtownabbey.</p> <p>The correspondence, which is required to be prepared for each application, is substantial with as many as 200-300 residents requiring unique correspondence in every case both at the survey stage and at the confirmation of decision stage.</p> <p>The completed surveys being returned must be correctly assessed or collated prior to preparing the report to the Environment Committee for consideration. When the dual language signage request has been approved, correspondence confirming the decision of the Council is prepared and forwarded to each resident. The procedure followed in accordance with the Policy is heavily dependent on the Licensing Support Officer due to the extent of correspondence required for each application.</p> <p>Where resources permit, there may be an opportunity to receive additional assistance from the Licensing Officer where it is identified that their workload can allow.</p> <p>In addition, consideration could be given to the revision of the Policy in relation to the confirmation of Council decisions regarding survey requests being confirmed. Currently, each resident on a street is notified by correspondence of the decision to erect dual language signage or not as the case may be.</p> <p>If the decision were published on the Council website, this would reduce and streamline the input required by the Licensing Support Officer in terms of correspondence required for each request submitted.</p>
	Risk Management: None
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: None
	Rural Needs Implications: None
5.0	Recommendation(s)
5.1	That Members note the content of this report and agree to proceed to survey.

6.0	Documents Attached & References
6.1	<p>Appendix 1 – Street Naming and Dual Language Signage – Section 6.0 : Dual Language Signage Nameplates Policy</p> <p>Appendix 2 – Letter received from resident of Greenvale Drive, Cookstown</p> <p>Appendix 3 – Letter received from resident of Drummuck Road, Maghera</p> <p>Appendix 4 – Letter received from resident of Gortalowry Park, Cookstown</p> <p>Appendix 5 – Letter received from resident of Mayogall Road, Magherafelt</p> <p>Appendix 6 – Letter received from resident of Hillhead Road, Castledawson</p> <p>Appendix 7 – Letter received from resident of Lisnastrane Park, Coalisland</p> <p>Appendix 8 – Letter received from resident of Mulinderg, Draperstown</p> <p>Appendix 9 – Process for Dual Language Signage Applications</p>