



07 October 2021

Dear Councillor

You are invited to attend a meeting of the Policy & Resources Committee to be held in  
The Chamber, Magherafelt and by virtual means Council Offices, Ballyronan Road,  
Magherafelt, BT45 6EN on Thursday, 07 October 2021 at 19:00 to transact the  
business noted below.

A link to join the meeting through the Council's remote meeting platform will follow.

Yours faithfully

Adrian McCreesh  
Chief Executive

---

## AGENDA

### OPEN BUSINESS

1. Apologies
2. Declarations of Interest  
Members should declare any financial and non-financial interests they have in  
the items of business for consideration, identifying the relevant agenda item  
and the nature of their interest.
3. Chair's Business

### Matters for Decision

- |    |   |         |
|----|---|---------|
| 4. | Community Development - Connecting Pomeroy            | 3 - 6   |
| 5. | DAERA: Environmental Challenge Fund 2021/22           | 7 - 10  |
| 6. | Iniscarn Forest, DAERA - TRPSI Application            | 11 - 16 |
| 7. | Requests to Illuminate Council Property               | 17 - 20 |
| 8. | Corporate Good Relations Working Group Meeting Report | 21 - 26 |
| 9. | Member Services                                       |         |

### Matters for Information

- |    |   |         |
|----|---|---------|
| 10 | Minutes of Policy and Resources Committee held on 9<br>September 2021 | 27 - 32 |
| 11 | Non-domestic Rating Revaluation 2023                                  | 33 - 52 |
| 12 | Full Fibre Project Update   | 53 - 70 |

**Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.**

Matters for Decision

13. Davagh Forest Mountain Bike Trails – TRPSI Application
14. Cot Lane Footbridge
15. DfC Revitalisation Scheme 2021/2022 – Coalisland Town Centre
16. Review of Financial Statements 2020/21
17. Staffing Matters for Decision

Matters for Information

18. Confidential Minutes of Policy and Resources Committee held on 9 September 2021
19. Contracts and DAC
20. Staff Matters for Information
21. Update on Senior Staff Structure
22. ICT Update October 2021

<b>Report on</b>	Community Development - Connecting Pomeroy
<b>Date of Meeting</b>	7 <sup>th</sup> October 2021
<b>Reporting Officer</b>	Claire Linney, Head of Community Development

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To accept additional funding from the Rural Development Programme to extend the previously approved project at the court yard parking and amenity area at Pomeroy Forest.
2.0	Background
2.1	<p>As part of the development of Connecting Pomeroy a new build and trails are being developed at Pomeroy Forest. Due to the parking requirement for proposed developments at the forest, and potential at a later stage for use of the court yard buildings, an additional car park and amenity area is required.</p> <p>At P&amp;R committee meeting of 1<sup>st</sup> July 2021 it was agreed that Council accept an award of funding of £93,750 from DAERA as part of the Rural Development Programme underspend. It was agreed at this time to match this funding by 25% and a contribution of £31,250 was approved to allow a total funding investment of £125,000.</p>
3.0	Main Report
3.1	<p>Pre-estimates at initial funding application have been reviewed in accordance with new market rates (high inflation due to Covid/ Brexit) along with changes to the works information, have indicated a higher capital investment required to deliver the scheme. MUDC Officers have been in discussion with RDP and additional funding has been made available.</p> <p>An additional £60,750 of funding has now become available due to underspend in the Rural Development Project. This again requires match funding of 25% to allow it to be utilised. A further contribution of £20,250 is required to allow the funding investment to be maximised at £81,000.</p> <p>The funding will be used for the car park and amenity site works in line with the Rural Development Programme requirements and as previously notified to Committee.</p>

	<p>It is proposed for Council to accept the additional funding of £60,750 with a match contribution of £20,250; thus contributing to an overall project investment of £206,000 to allow the scheme to be completed. The date for completion and expending the funding is 31<sup>st</sup> March 2022.</p> <p>This funding contribution will alleviate some of the pressure on the Connecting Pomeroy budget which is due to the increasing costs and inflation between the initial application in 2017 and present.</p> <p>Officers continue to work to identify areas of funding to support Council in the delivery of its agreed capital programme.</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Additional funding of £60,750 with a match contribution required of Council £20,250; thus contributing to an overall project investment of £206,000 with total Council match now £51,500.</p> <p><b><u>Professional Support</u></b> None</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b> None</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b> None</p>
<b>5.0</b>	<b>Recommendation(s)</b>
<b>5.1</b>	<p>To accept funding from the Rural Development Programme, with match contribution, and proceed with the court yard parking and amenity area at Pomeroy Forest.</p> <p>Members approval is sought for Council to approve awarding delegated powers to the Policy and Resources Committee to approve the award of IST contractor at November 2021 Committee.</p>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	None





<b>Report on</b>	DAERA: Environmental Challenge Fund 2021/22
<b>Date of Meeting</b>	Thursday 7 <sup>th</sup> October 2021
<b>Reporting Officer</b>	N Hill Head of Parks
<b>Contact Officer</b>	A Reid Parks & Countryside Development Officer

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To seek Council approval for the Department of Agriculture, Environment and Rural Affairs: Environment Challenge Competition 2020/21 successful application for the redevelopment of Ballyronan Wood and secure match funding for the redevelopment of the Wood project.
<b>2.0</b>	<b>Background</b>
2.1	Ballyronan Marina & Caravan Park has recently undergone extensive refurbishment, completed summer 2021. This was made possible from funding secured from Rural Development Programme.
2.2	Further to this development, there has been a requirement to develop Ballyronan Wood within the site. The woodland walk was first created in the early 1980s and since there has undergone minor repairs. The woodland walk is prone to seasonal closures due to flooding, given its close proximity to the Lough.
2.3	In 2020/21 Council were successful in attracting funding of £40,500 from DAERA: Environmental Challenge Fund. Unfortunately due to time related constraints the project was not initiated. Dev minute D174/20 (Appendix).
<b>3.0</b>	<b>Main Report</b>
3.1	In June 2021, a revised application was made to DAERA: Environment Challenge Competition 2021/22 to redevelop the woodland within Ballyronan as a quality off road multi-use 1km trail.
3.2	The project plans has a long-term aim is to link Ballyronan with Traad point, as land access and funding opportunities are identified. Ballyronan Wood is Phase 1 in this long-term project.
3.3	The trail will contain: <ul style="list-style-type: none"> <li>- interpretation panel depicting the flora &amp; fauna of the area.</li> </ul>

	<ul style="list-style-type: none"> <li>- way-marking</li> <li>- eco-plastic boardwalk in sections where flooding is prevalent.</li> <li>- bench seating</li> <li>- art work</li> <li>- bird and bat boxes.</li> </ul>
3.4	It is projected that the scheme will cost £125,000.00. The application to DAREA has been successful and a letter of offer has been awarded to Council for £77,546. This is to cover 62% of the funding required to see the project to completion.
3.5	The remaining funding will be sourced from Council's Outdoor Recreation Capital Works Programme. It is hoped that the redevelopment of Ballyronan Wood will significantly enhance and compliment the current Ballyronan Development Project.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: DAERA: Environment Challenge Competition 2021/22 Secured funding £77,546 (62%) MUDC contribution £47,454 (38%) (Outdoor Recreation Capital Programme)
	Human: Human: Existing staff resources sufficient to coordinate project support. No additional staffing resource required.
	Risk Management: In conjunction with Council policies and procedures.
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: In conjunction with Council policies and procedures.
	Rural Needs Implications: In conjunction with Council policies and procedures.
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members approval is sought for the allocation of match funding £47,454 to the Ballyronan Wood redevelopment from Council's Capital Programme budget allocations as part of the Councils Outdoor Recreation Five Year Strategic Plan.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Development minute D174/20



#### D174/20 DAERA: Environmental Challenge Fund 2020/2021

The Head of Parks presented previously circulated report and sought permission to accept the Funding Offer from the Department of Agriculture, Environment and Rural Affairs: Environment Challenge Competition 2020/21 successful application for the redevelopment of Ballyronan Wood.

Councillor Elattar proposed to proceed with the recommendation and said that she welcomed the work which was carried out at Ballyronan as it was very well used throughout the district.

Councillor Clarke agreed that it was a good piece of work which would enhance the area.

Proposed by Councillor Elattar

Seconded by Councillor Doris and

Resolved

That it be recommended to Council to:

- a) Accept the DAERA Environmental Challenge Fund 2020/2021 funding opportunity as per the Letter of Offer.
- b) Approve allocation of match funding £40,500 to the Ballyronan Wood redevelopment from the Councils Outdoor Recreation Five year Strategic Plan capital programme allocation.
- c) Appoint a suitably qualified ICT and IST for the delivery of associated consultancy and contract works services.



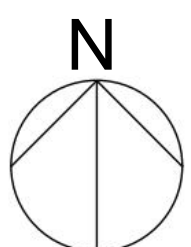
<b>Report on</b>	Iniscarn Forest, DAERA - TRPSI Application
<b>Date of Meeting</b>	Thursday 7 <sup>th</sup> October 2021
<b>Reporting Officer</b>	Nigel Hill
<b>Contact Officer</b>	A H Reid

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To seek members approval for the development of Iniscarn forest and to update members on the application to DAERA for Tackling Rural Poverty and Social Isolation (TRPSI) funding to assist with the development of Iniscarn Forest.
1.2	To seek Members approval for match funding allocation from the Council's Outdoor Recreation capital budget.
<b>2.0</b>	<b>Background</b>
2.1	In 2015 legacy Magherafelt District Council entered into a licence agreement with FSNi over Iniscarn Forest.
2.2	This provides Council with the remit to develop and maintain all aspects of recreation within the site.
<b>3.0</b>	<b>Main Report</b>
3.1	Iniscarn Forest provides an outdoor resource that has the potential for supporting the delivery of long-term health and well-being for residents across Northern Ireland and in particular the people of Mid Ulster District. The Council recognises that access to this green space and opportunities for enjoying the outdoors must be improved for all sections of the community especially those who do not have regular access to the outdoor environment.
3.2	<p>The development of Iniscarn Forest project is a result of taking consideration of previous scoping exercises, research and studies:</p> <ul style="list-style-type: none"> <li>• The Forest Recreation Audit, Outdoor Recreation NI on behalf of Mid Ulster District Council, 2015,</li> <li>• Mid Ulster District Council Outdoor Recreation Strategic Plan March 2020 and on-going community consultation.</li> </ul>
3.3	This project seeks to provide a safe environment for taking part in outdoor recreation by upgrading the existing walking trails within the Forest, creating a new play area to include provision for all-ability play, providing picnic and rest benches along the walking trails, the creation of a carpark, the creation of an outdoor classroom and interpretation and way-marking. (Appendix)

3.4	In May 2021 an application for funding to help develop the site was lodged with DAERA for TRPSI funding.
3.5	Development Committee approved to progress this project in July 2021.( Appendix)
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	<p>Financial:  Estimated total project cost: £275,000.00  Funding DAERA: £206,250.00  Council: £68,750.00  Council funding for the project would be allocated from the Outdoor Recreation Strategy capital allocation that has been approved by Council (£250k annually).</p>
	<p>Human:  Current staff structure sufficient to deliver on outcomes</p>
	<p>Risk Management:  Council staff and appointed ICT will manage and monitor the project aims and outcomes to ensure compliance to council policies and procedures and associated funders criteria throughout the delivery of the project.</p>
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	<p>Equality &amp; Good Relations Implications:  In conjunction with Council Policy and procedures</p>
	<p>Rural Needs Implications:  In conjunction with Council Policy and procedures</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members approval is sought for Council match funding allocation of £68,750 subject to an agreed Letter of Offer from DEARA as part of the TRPSI funding allocation.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	<p>Appendix – Proposed carpark &amp; playpark layout.  Appendix – Dev Committee C133/21 Minute</p>







**Comhairle Ceantair**  
**Lár Uladh**  
**Mid Ulster**  
District Council

CLIENT: MID ULSTER COUNCIL 80 BURN ROAD COOKSTOWN BT80 8DT	DRAWING NAME Iniscarn Forest Proposal	
PROJECT Iniscarn Forest	SCALE 1:500 @ A1	DATE May 2021
PROJECT ADDRESS Iniscarn Road, Co Derry	DWG No MUDC/TS/C/2021/001	REV A
Drawn by: SW	Checked by: RL	© Copyright



## C133/21 Iniscarn Forest, (TRPSI) Development Project

The Head of Parks presented previously circulated report and sought approval from Members for the:

- Development of Iniscarn forest and to update on the application made to DAERA for TRPSI funding to assist in the development of Iniscarn Forest.
- Outdoor Recreation capital budget and to enter into a lease agreement with Forest Service NI (FSNI) to allow for the creation of a carpark and play area within the forest.

Councillor Clarke welcomed the progress stating that it was a jewel in the crown of Mid Ulster with the outstanding views. He stated that he had been glad to be involved in the project which has been in progress over a number of years and had been in talks with local farmers regarding various issues. Councillor Clarke stated whilst he welcomed the project's progress he said that there had been no consultation or contact with Members involved on what was being worked up or planned. He said as local councillors they should have been kept on board but for some time had not been aware of any progress and stressed the importance of keeping Members in the loop.

Councillor Elattar concurred with comments especially with regard to communication and stated she was happy to second the proposal which would be welcomed by the local community. In response to her query regarding all ability play equipment and accessible picnic benches the Head of Parks agreed that the project would be inclusive. He further clarified that the 12 picnic benches highlighted in the access and inclusion programme were new and it would be the desire to equip all new facilities with the accessible equipment and furniture and in the fullness of time replace existing.

Councillor Kerr welcomed accessible picnic benches and highlighted that in Drumcairn Forest the area was overgrown with grass and asked if Council officers could make contact with the forestry service to tidy up the area. In response the Head of Parks said he would pass the request to the Forestry service.

Councillor Burton welcomed the project stating that forestry areas had come to the fore during lock down and asked for an update on progress with regard to Lumford's Glen as it had been a long time on the agenda and she was aware of recent meetings between Forestry Service and officers.

In relation to President Grants play park which was recently re-opened Councillor Burton asked if more monies become available if more play equipment could be added as for older children the removal of the slide had been a disappointment.

Councillor Burton also sought an update in relation to White Lough and the request for Council to work with Rivers Agency to provide bins in the area. She highlighted that people from Benburb and Aughnacloy were being encouraged to utilise the facility but the litter problem needed to be dealt with.

Councillor Cuddy sought clarification in relation to the cost of the project in response the Head of Parks clarified that the total cost is £275k 75% funding with Council contribution of £68k which would be allocated from the Outdoor Recreation Strategy capital allocation approve by Council which totals £250k annually.

Councillor Wilson sought clarification in relation to what poses as a conflict of interest stating that a Member said he had been involved with negotiations in the early stages, with local farmers, but had not declared an interest then have proposed the project.

The Chair, Councillor Molloy said the Members had been involved in the project initially but it had then been progressed by Council officers.

Councillor Wilson drew attention to comments by a Member in relation to discussing issues with farmers.

In response the Director of Leisure and Outdoor Recreation said the project is with the Forestry Service and lands are owned by them thus there was no conflict.

Councillor Wilson stated he had to accept what they were told but negotiations had been mentioned.

Proposed by Councillor Clarke

Seconded by Councillor Elattar

Resolved

That it be recommended to the Chief Executive that he operate his Delegated Authority Resolve under Section 3.3 of the Scheme of Delegation for Senior Officers to approve –

- (i) The development proposal for Inisclairn project as described in the report.
- (ii) To present the Inisclairn Forest development proposal to the Policy and Resources committee for approval of the Council match funding subject to funding being approved from DEARA as part of the TRPSI funding allocation.
- (iii) The request to enter into a lease agreement with FSNI to allow for the development of a carpark & play area within Iniscarn Forest.





<b>Report on</b>	Request(s) to Illuminate Council Property – October 2021
<b>Date of Meeting</b>	Thursday 7 <sup>th</sup> October 2021
<b>Reporting Officer</b>	P Moffett, Head of Democratic Services
<b>Contact Officer</b>	P Moffett, Head of Democratic Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	<p>To consider request received to illuminate/light up the Council's three designated properties to raise awareness of and mark;</p> <ul style="list-style-type: none"> <li>• World Diabetes Day: Sunday 14<sup>th</sup> November 2021</li> <li>• World Pancreatic Cancer Awareness Day: Thursday 18<sup>th</sup> November 2021</li> <li>• NSPCC Walk for Children Day: Tuesday 21<sup>st</sup> December 2021</li> </ul>
1.2	Details on request received are set out below
1.3	To provide members with correspondence from Northern Ireland Office (NIO) on plans to light up buildings across the UK on Friday 22 <sup>nd</sup> October 2021 (refer to appendix A)
<b>2.0</b>	<b>Background</b>
2.1	The Council has a policy and procedural arrangements in place to facilitate the illuminating/lighting-up of its designated properties from requests made by charitable organisations for charitable causes. The designated properties are the Bridewell, the Burnavon and Ranfurly.
2.2	The policy confirms that requests are considered by the Council's Policy & Resources Committee. Should the scheduling of the committee not permit requests being considered within the timeframes to make a determination they can be presented to monthly Council.
<b>3.0</b>	<b>Main Report</b>
3.1	<p>Requests for consideration and recommendation by Committee:</p> <ol style="list-style-type: none"> <li>1. To illuminate the three designated properties on <b>Sunday 14<sup>th</sup> November 2021</b> - to mark World Diabetes Day - the colour be <b>Blue</b></li> <li>2. To illuminate the three designated properties on <b>Thursday 18<sup>th</sup> November 2021</b> – to mark World Pancreatic Cancer Day – the colour to be <b>Purple</b></li> <li>3. To illuminate the three designated properties on <b>Tuesday 21<sup>st</sup> December</b> – to mark the NSPCC Northern Ireland's walk for children – the colour to be <b>Green</b></li> </ol>

3.2	<p>The policy scope extends to requests made by charitable organisations for the promotion of its charitable cause on a given date or set of dates.</p> <p><b>Letter from NIO</b></p>
3.3	<p>The Council has received correspondence from a Deputy Director of the NIO giving notification that the UK plans to light up buildings across the UK in blue and green on Friday 22<sup>nd</sup> October as part of the Northern Ireland Centenary Programme, entitled 'a moment of reflection. Please refer to appendix A.</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: Not applicable
	Human: Not applicable
	Risk Management: Not applicable
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	<p>Equality &amp; Good Relations Implications:</p> <p>Not applicable</p>
	<p>Rural Needs Implications:</p> <p>Not applicable</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	<p>That the Committee considers making recommendation to light up the designated properties to mark World Diabetes Day on Sunday 14<sup>th</sup> November; World Pancreatic Cancer Day on Thursday 18<sup>th</sup> November; and NSPCC Walk for Children on 21<sup>st</sup> December.</p>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	<p>Appendix A: Letter from Deputy Director, Northern Ireland Office</p>



Northern  
Ireland  
Office

1 Horse Guards Road  
London  
SW1 2HQ

Stormont House  
Belfast  
BT4 3SH

[lightingupbuildings@nio.gov.uk](mailto:lightingupbuildings@nio.gov.uk)

[www.gov.uk/nio](http://www.gov.uk/nio)  
[@NIOgov](https://twitter.com/NIOgov)

29 September 2021

Adrian McCreesh  
Chief Executive  
Mid Ulster District Council

Dear Adrian McCreesh

**A moment of reflection: UK Government's plans to *Light up Buildings* across the UK on Friday 22 October (6pm-midnight)**

On behalf of the UK Government the Northern Ireland Office is inviting all local councils in Northern Ireland to take part in a very special *Lighting Up Buildings* event as part of the Northern Ireland Centenary Programme this year.

In March, the Prime Minister unveiled details of the UK Government's plans to mark the Centenary of Northern Ireland across 2021. An extensive programme of events and projects is this year showcasing the very best of Northern Ireland and shining a light on its people, places and products.

On Friday 22 October, there will be a coordinated lighting up of buildings across the UK, in blue and green (see below). We aim to create a unique moment of reflection, hope and inspiration, alongside public recognition of the enduring contribution to civic and cultural life of all the buildings involved.

Should your council wish to take part, please let us know by Friday 8th October, confirming which building/s will be taking part.

All buildings taking part will be listed on the *ourstoryinthemaking.com* website so that as many people as possible can enjoy the lighting up wherever they live.

Further details of the Centenary programme can be found at <https://ourstoryinthemaking.com/events-programme>.

I very much hope that you can take part in this special programme.

Yours sincerely

A handwritten signature in black ink that reads "Clare King". The signature is written in a cursive style, with the first name "Clare" and the last name "King" clearly legible.

Clare King  
Deputy Director - Northern Ireland Centenary  
Northern Ireland Office

**Colour Shades: 722 Bray Blue and 735 Velvet Green (or similar)**  
(<https://www.leefilters.com/lighting/colour-list.html>)

<b>Report on</b>	Notes and Actions from the Corporate Good Relations Working Group
<b>Date of Meeting</b>	7 <sup>th</sup> October 2021
<b>Reporting Officer</b>	Philip Moffett, Head of Democratic Services
<b>Contact Officer</b>	Ann McAleer, Corporate Policy & Equality Officer

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

<b>1.0</b>	<b>Purpose of Report</b>
1.1	The report provides details of the outworking's of the Corporate Good Relations Working Group that was held on 20 <sup>th</sup> September 2021.
<b>2.0</b>	<b>Background</b>
2.1	Mid Ulster District Council's Equality Scheme 2021-26 requires that the Corporate Good Relations Working Group meets at least twice per year.
2.2	Meetings of the working group can be held more frequently if a specific policy, programme or initiative is referred to it via the council's Equality Screening process as laid out within the council's Equality Scheme.
2.3	The purpose of the Working Group meetings are to promote good relations in the following areas (but not exclusive to); flags, emblems, language, bonfires, street naming and internal and external aspects of Good Relations. These areas are detailed within the Council's Equality Scheme as approved by the Equality Commission for NI.
<b>3.0</b>	<b>Main Report</b>
3.1	This meeting was triggered by a referral from the Environment Committee, of the Dual Language Nameplate Signage and a motion carried/passes by Council in May 2021, relating to 'constitutional change' was also considered at the meeting.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: None
	Human: Officer time

	Risk Management: None identified, face to face was held in line with Covid guidelines/restrictions.
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: Meeting held in accordance with Equality Scheme requirements.
	Rural Needs Implications: RNIA has been completed for the policy considered. The motion will have a RNIA completed prior to implementation.
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	It is recommended that Members review, comment as appropriate and approve the report of the Corporate Good Relations Working Group meeting held on 20 <sup>th</sup> September 2021.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	Appendix A – Report of meeting of Corporate Good Relations Working Group

Report of Corporate Good Relations Working Group of Mid Ulster Council held on Monday 20<sup>th</sup> September at 5.30 pm in the Council Chamber, in Dungannon (and accessed remotely via Zoon)

**Attendees**    **Members:** Councillors J McNamee, S McPeake, C Corry, N Doris, M Kearney, I Milne  
**Officers:** P Moffett, W Wilkinson, A McAleer  
**Facilitator:** J Kremer (Good Relations Facilitator)

**Apologies**    None

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
<b>1.0</b>	<b>Introduction and Background</b>	
	P. Moffett provided an overview of the Corporate GR WG	No action required
<b>2.0</b>	<b>Equality and GR Update</b>	
	The CP& Equality Officer provided members with an update on the delivery and implementation of Council's Equality Scheme 2021-26 and it's outworking's.	No action required
<b>3.0</b>	<b>Terms of Reference</b>	
	<p>A copy of the Terms of Reference was provided to the members in attendance. The content was reviewed.</p> <p>The aim of the group to 'agree the definition for Good Relations' was considered.</p> <p><b>Agreed</b> to accept the following Equality Commission of NI definition of Good Relations:</p>	<p>Group to meet more frequently than the twice per year stated in the Terms of Reference.</p> <p>Date to be set for the next meeting in 4-6wks</p>

	<i>"The growth of relationships and structures for Northern Ireland that acknowledge the religious, political and racial context of this society, and that seek to promote respect, equity and trust, and embrace diversity in all its forms."</i> Equality Commission	
<b>4.0</b>	<b>Policy Referrals</b>	
	<p><b>a) <u>Dual Language Nameplate Signage Policy</u></b></p> <p>Members communicated that the correct procedures have been followed during policy development and review and that require no policy amendments.</p> <p><b>b) <u>Notice of Motion- Constitutional Change (May 2021)</u></b></p> <p><b><u>Agreed</u></b> to consider the scope of the motion to open discussion across all communities regarding constitutional changes on the island of Ireland, past, present and future, and their impact on life and work in the District; to aspire to make this proposed consultation process as inclusive as possible across a wide range of community/business/sporting and voluntary organisations in the District; to carry out the engagement in line with the Community Planning process.</p> <p><b>c) <u>Any other issues</u></b></p> <p><b><u>Agreed that:</u></b></p> <ul style="list-style-type: none"> <li>• This group should be used as a mechanism to hear minority voices in a positive way</li> <li>• Relationship/team building activities would be helpful to as a mechanism for developing the work of the group</li> <li>• Good Relations issues can be referred to the group via the equality screening process or directly from Members</li> </ul>	<p>Develop an options paper for consideration at next meeting</p> <p>Team Building exercises to be explored in conjunction with Elected Member Development Group.</p>
<b>5.0</b>	<b>Identification of Training</b>	
	The Corporate Policy & Equality Officer asked that Members communicate any specific equality and good relations training requirements that they may have or that they feel would be helpful or support the group in the discharge their duties.	Ongoing



<b>6.0</b>	<b>Next Steps</b>	
	It was <b><u>agreed</u></b> to elect a Chairperson of the group at the next meeting and that Members should be encouraged to attend face to face for the next meeting.	Election of a Chairperson to be included in the agenda of the next meeting.
<b>7.0</b>	<b>Date of the Next Meeting</b>	
	The next scheduled meet (in line with Equality Scheme requirements) was tbn in February 2022. However it was <b><u>agreed</u></b> to hold the next meeting in in 4-6wks time.	Date of a meeting in 4-6wks time to set and communicated to Members
<p style="text-align: center;"><b><i>Meeting concluded at 6.40pm</i></b>  <b><i>Date of next meeting TBC</i></b></p>		



**Minutes of Meeting of Policy and Resources Committee of Mid Ulster District Council held on Thursday 9 September 2021 in the Council Offices, Circular Road, Dungannon and by Virtual Means**

**Members Present**

Councillor McKinney, Chair

Councillors, Buchanan\*, Doris\*, Forde\*, Gildernew\*, Kearney, S McAleer\*, S McGuigan, McLean, S McPeake\*, Molloy, Quinn\*, Totten\*

**Officers in Attendance**

Mrs Canavan, Director of Organisational Development  
Ms Dyson\*\*, Head of Human Resources  
Mr Hill\*\*, Head of Parks  
Mr Moffett, Head of Democratic Services  
Mr O'Hagan, Head of ICT  
Mr Tohill, Director of Finance  
Mrs Grogan, Democratic Services Officer

\* Denotes members present in remote attendance

\*\* Denotes Officers present by remote means

\*\*\* Denotes others present by remote means

The meeting commenced at 7 pm.

*The Chair, Councillor McKinney welcomed everyone to the meeting and those watching the meeting through the Live Broadcast. Councillor McKinney in introducing the meeting detailed the operational arrangements for transacting the business of the committee in the chamber and by virtual means, by referring to Annex A to this minute.*

**PR157/21 Apologies**

Councillors Cuddy, Elattar.

**PR158/21 Declarations of Interest**

The Chair reminded Members of their responsibility with regard to declarations of interest.

**PR159/21 Chair's Business**

None.

## **Matters for Decision**

### **PR160/21 Request(s) to Illustrate Council Property – September 2021**

The Head of Democratic Services presented previously circulated report which considered requests received to illuminate/light up the Council's three designated properties to raise awareness of and mark;

- Childhood Cancer Awareness Month from member of public – Monday 27<sup>th</sup> to Thursday 30<sup>th</sup> September

Proposed by Councillor McLean

Seconded by Councillor Molloy and

**Resolved** That it be recommended to Council to light up designated Council properties to mark Childhood Cancer Awareness Month from Monday 27<sup>th</sup> to Thursday 30<sup>th</sup> September – the colour be Yellow/Gold.

Councillor Doris wanted to thank Ms Nuala McEvoy from Coalisland and her daughter who was unfortunately personally affected. She said that this was suggested last year and meant a lot to the family and further proposed that the Communications team upload some information online on the early signs of childhood cancer and things to look out for as prevention was better than cure.

**Resolved** That it be recommended to Council that Council's Communications team upload some information online to highlight the early signs and indicators of childhood cancer.

### **PR161/21 Performance Improvement: Annual Assessment Report 2020-2021**

The Head of Democratic Services presented previously circulated report to inform members on progress made towards discharging its General Duty to Improve under Part 12 of the Local Government (NI) act 2014 by way of an annual self-assessment report. Having due regard for the Department of Communities having set aside Council's requirement to develop a Performance Improvement Plan for 2020 to 2021.

Councillor Kearney advised that this was an 80 page report which was very extensive during a unique period of lifetime of this Council with so many things which had happened and wanted to commend the report in its entirety. He referred to the Council's Emergency Plan and stated that it was something that was discussed many times but didn't actually realise that it would be used in these unprecedented circumstances.

Councillor Kearney wished to praise staff for their hard work and referred to the three "R's" – *"Response, Reconfiguration and Recovery"* and said that we were now in the latter part of this and seeing this situation through. He also said that he was pleased and surprised to see only 3.4% going into waste landfill and felt that this was very significant as it was a very small percentage which was unique and worth praising.

Proposed by Councillor Kearney  
Seconded by Councillor S McGuigan and

**Resolved** That it be recommended to Council to approve the Annual Self-Assessment Report 2020 to 2021.

**PR162/21 Tamnamore Close Play Park Lease Agreement**

The Head of Parks presented previously circulated report and sought approval to progress lease proposals in relation to a parcel of land adjacent to 1 and 4 Tamnamore Close, Dungannon from Northern Ireland Housing Executive.

Councillor Molloy enquired when it was anticipated to see work beginning on the ground at this site.

The Head of Parks advised that once approval was granted for the transfer of land, early access to the site would be sought from the Housing Executive. He said that discussions had already taken place as works were long overdue and there was an intention to get early possession of the site. He stated that there was an ambition to achieve these works before Christmas with an update being provided to members if there was any change to that.

Proposed by Councillor Molloy  
Seconded by Councillor S McGuigan and

**Resolved** That it be recommended to Council that approval be granted:

- 1) To accept the Lease Agreement from Northern Ireland Housing Executive in relation to the proposed 25 year lease for the amount of £25.00 for the designated land at Tamnamore Close, Dungannon for the provision of public play facilities.
- 2) To present all associated lease documentation for approval and Seal.

**PR163/21 Member Services**

No issues.

**Matters for Information**

**PR164/21 Minutes of Policy and Resources Committee held on 1 July 2021**

Members noted Policy & Resources Committee Minutes of Meeting held on 1 July 2021.

**PR165/21 Provisional Recommendations on Local Government Boundaries Review**

The Head of Democratic Services provided a brief overview of Local Government Boundaries Commissioner review of the Local Government Boundaries in Northern Ireland.

He brought members attention to item 3.4 and said that he was conscious that 2 of Mid Ulster's wards – Ballysaggart and Coalisland South, which were 2 of our 20 wards where there was going to be a change of electors. These 2 wards currently benefit from Coalisland and Dungannon Neighbourhood Renewal Partnership and after looking at it, identified that approximately 300 people could potentially move in and out of those wards and anyone gaining an advantage of being in that Neighbourhood Renewal area i.e. access to childcare and benefits etc. may fall out of that. He stated that although this may be a small number he wished to bring the issue to the attention of members present tonight.

#### **PR166/21 Recordings of Council and Committee Meetings – Audio and Video**

Members noted update on the arrangements in place for audio-video recording Council and Committee meetings in line with the Local Government (NI) Act 2014 and in response to the movement to virtual meetings emanating from the COVID-19 pandemic.

#### **PR167/21 Service Improvement Plan – Legal Services**

Members noted update in relation to the Legal Services Department Service Improvement Plan for 2021/22.

#### **PR168/21 Service Improvement Plan – Democratic Services**

Members noted update in relation to Democratic Service Improvement Plan for 2021/22.

*Live broadcast ended at 7.15 pm.*

#### **Local Government (NI) Act 2014 – Confidential Business**

Proposed by Councillor S McGuigan  
Seconded by Councillor Kearney and

**Resolved** In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Member consider items PR169/21 to PR174/21.

**Matters for Decision**

PR169/21 Staffing Matters for Decision

PR170/21 Legal Update – VAT Matters

**Matters for Information**

PR171/21 Confidential Minutes of Policy & Resources Committee  
Meeting held on 1 July 2021

PR172/21 Financial Report for 2 Months ended 21 May 2021

PR173/21 Contracts and DAC

PR174/21 Staff Matters for Information

**PR175/21 Duration of Meeting**

The meeting commenced at 7 pm and concluded at 7.20 pm.

Chair \_\_\_\_\_

Date \_\_\_\_\_

## **Annex A – Introductory Remarks from the Chairperson**

Good evening and welcome to the Council's [Policy & Resources/Environment/Development] Committee in the Chamber, [Dungannon/Magherafelt] and virtually.

I specifically welcome the public watching us through the Live Broadcast. The Live Broadcast will run for the period of our Open Business but will end just before we move into Confidential Business. I let you know before this happens.

Just some housekeeping before we commence. Can I remind you:-

- If you have joined the meeting remotely please keep your audio on mute unless invited to speak and then turn it off when finished speaking
- Keep your video on at all times, unless you have bandwidth or internet connection issues, where you are advised to try turning your video off
- If you wish to speak please raise your hand in the meeting or on screen and keep raised until observed by an Officer or myself
- Should we need to take a vote this evening I will ask each member to confirm whether they are for or against the proposal or abstaining
- When invited to speak please introduce yourself by name to the meeting
- For any member attending remotely, if you declare an interest in an item, please turn off your video and keep your audio on mute for the duration of the item
- If referring to a specific report please reference the report, page or slide being referred to
- Lastly, I remind the public and press that taking photographs of proceedings or using any means to enable anyone not present to see or hear proceedings, or making a simultaneous oral report of the proceedings are not permitted

Thank you and we will now move to the first item on the agenda - apologies and then roll call of all other Members in attendance.



<b>Report on</b>	Non-domestic Rating Revaluation 2023
<b>Date of Meeting</b>	7 October 2021
<b>Reporting Officer</b>	Director of Finance
<b>Contact Officer</b>	Director of Finance

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To provide Members with an update in relation to the Department of Finance's (DoF) non-domestic Rating Revaluation 2023.
<b>2.0</b>	<b>Background</b>
2.1	Members will be aware that the DoF undertakes through Land and Property Services (LPS) periodic revaluations of rateable hereditaments in an effort to ensure that, insofar as practicable, and having regard to the principles upon which the NI rating system is based, the rates burden is distributed equitably and transparently between ratepayers.
2.2	Although it is possible for LPS to undertake revaluation exercises within both the domestic and non-domestic sectors, recent revaluations have been in the non-domestic sector.
2.3	The most recent revaluation was effective from 1 <sup>st</sup> April 2020 and was based on rental values of properties at 1 April 2018.
<b>3.0</b>	<b>Main Report</b>
3.1	LPS recently issued a letter to the Chief Executive as part of raising awareness of the Non-Domestic Rates Revaluation, scheduled to take effect in April 2023 (see 6.1 below)
3.2	Members will recall that previous non-domestic revaluation exercises have resulted in the shifting of rate liability between non-domestic ratepayers.
3.3	Typically, the effect of a revaluation is to redistribute the aggregate amount of rate burden borne by all the non-domestic ratepayers in each district council area between all of the non-domestic ratepayers in the council area. This redistribution is on the basis of the LPS' assessment of the relative net annual rental value of each rateable property within the district council non-domestic sector.

3.4	Experience of previous revaluations indicates that each revaluation will result in “winners” and “losers”. Winners will see their property valuation (for rating purposes) fall; losers will see their property valuation rise.
3.5	Although the movements in property valuation (for rating purposes) will directly contribute to the amount of rates payable in the years following the revaluation (until a subsequent revaluation), the amount of rates paid by non-domestic ratepayers will also be directly impacted by the percentage increase (or decrease (not normal)) in both district Rate and regional Rate.
3.6	Members may recall that at the time of the last non-domestic revaluation (1 <sup>st</sup> April 2020), some non-domestic ratepayers indicated that they had no recollection of being contacted by LPS when LPS were apparently undertaking a data collection exercise equivalent to that which they are currently undertaking.
3.7	The purpose of this report could therefore be stated to be giving Members a “heads up” that LPS are currently seeking to engage with non-domestic property owners with a view to gathering information, such as rents paid, to inform their valuation of properties for rating purposes. In other words, Members may wish to reflect on how best the current LPS exercise could be brought to the attention of non-domestic ratepayers as a failure of non-domestic ratepayers to engage with the LPS process may result in LPS making assumptions, etc. that some non-domestic ratepayers may later view as inappropriate for whatever reason.
3.8	Attachments detailed at 6.2 below have been downloaded from the LPS website on NI Reval2023 (as referred to in the letter to the Chief Executive referred to above).
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	<p>Financial:</p> <p>Although not directly related to this paper, Members will be aware that the non-domestic rates base is likely to significantly impacted by the Covid 19 pandemic, the effects of which on many non-domestic ratepayers has been largely cushioned by financial rating support from the NI Executive. This support manifested in the Council received a significantly increased rates finalisation in 2020/21, which may be replicated (on perhaps a lesser scale) in 2021/22.</p> <p>The withdrawal of the rates support schemes in due course will therefore undoubtedly have a significant negative impact on the Council’s rates income regardless of the outcome of the forthcoming non-domestic revaluation.</p>
	<p>Human:</p> <p>N/A</p>

	<p>Risk Management: See financial above together with consequences of impact of revaluation on non-domestic ratepayers within the Council district and the associated feedback to Members and the Council.</p>
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: N/A (from a Council perspective)
	Rural Needs Implications: N/A (from a Council perspective)
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	That Members note the contents of the report.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Copy of letter from LPS to the Chief Executive as part of raising awareness of the Non-Domestic Rates Revaluation, scheduled to take effect in April 2023
6.2	Extracts from the LPS website on NI Reval2023 (as referred to in the letter to the Chief Executive at 6.1 above)





Land &  
Property  
Services  
Seirbhísí  
Talún &  
Maoine

**Angela McGrath**  
Commissioner of Valuation

Land & Property Services  
Lanyon Plaza  
7 Lanyon Place  
TOWN PARKS  
BELFAST  
BT1 3LP

Telephone: 028 90336175  
07796338924 (mob)  
Email: [angela.mcgrath@finance-ni.gov.uk](mailto:angela.mcgrath@finance-ni.gov.uk)

By email:

Adrian McCreesh  
Chief Executive  
Mid Ulster District Council  
[adrian.mccreesh@midulstercouncil.org](mailto:adrian.mccreesh@midulstercouncil.org)

21<sup>st</sup> September 2021

Dear Adrian

**Re: Non Domestic Rates Revaluation (NI Reval2023)**

I am writing to you in my capacity as Commissioner of Valuation for Northern Ireland, to raise awareness of the Non-Domestic Rates Revaluation, scheduled to take effect in April 2023.

As you may be aware on 16<sup>th</sup> June 2021 Finance Minister Conor Murphy announced a revaluation of all 74,750 non-domestic properties, delivering on his commitment for more frequent revaluations in Northern Ireland. These 74,750 assessments generate approximately £675 million per annum in rates revenue, representing an important source of income for District Councils in the provision of key public services.

Land & Property Services (LPS) is carrying out the revaluation to ensure that business rates stay up-to-date and reflect economic changes in the local property market. The purpose of a revaluation is to maintain fairness in the rating system by rebalancing business rates.

The last Non-Domestic Revaluation was in 2020 and was based upon a valuation date of 1<sup>st</sup> April 2018. The new values will be based on a statutory rental valuation date of 1<sup>st</sup> October 2021. LPS will request business ratepayers to provide their rental and/or trading information in October 2021, via a Rent & Lease Questionnaire. The information collected will be analysed and used to produce new rateable values. These will be used to calculate business rate bills from April 2023.

Given the context of the past two years it is important that LPS receives as much rental evidence as possible. This will ensure that ratepayer's bills are accurate and fair. Accurate valuations improve certainty for ratepayers and councils as they reduce the need for unnecessary challenges to the Valuation List along with potential back payment of rates.

Councils can get involved by raising awareness of and promoting engagement in NI Reval2023 among your local businesses and stakeholders. With that in mind I would like to invite you to consider further raising the profile of the revaluation and the importance of complying with any request made by LPS for information when it is required in October.

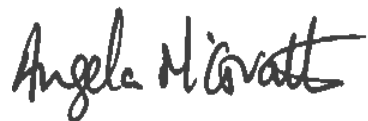
Perhaps your assistance might take the form of a Revaluation section on the Council's Website including a link to the LPS website on NI Reval2023, which provides more information on key dates, Rent and Lease Questionnaires and FAQs:

<https://www.finance-ni.gov.uk/landing-pages/ni-reval2023-rebalancing-business-rates>

However, if you have any other suggestions or feel that further engagement with LPS regarding the upcoming revaluation would be helpful, I am happy to oblige.

I look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Angela McEvatt'. The signature is fluid and cursive, with the first name 'Angela' being more prominent.

**Commissioner of Valuation**



Department of

Finance

An Roinn

Airgeadais

Menu

Search this site...



## NI Reval2023: Calculating Business Rates

Topics: [Property valuation \(/topics/property-valuation\)](/topics/property-valuation/) , [NI Reval2023 \(/topics/property-valuation/ni-reval2023\)](/topics/property-valuation/ni-reval2023/)

This autumn Land & Property Services (LPS) will begin assessing all non-domestic properties for rates.

### On this page

- [Rebalancing business rates](#)
- [Videos](#)
- [More useful links](#)

The last revaluation of non-domestic properties in Northern Ireland was in 2020 and was based on April 2018 rental values.

### Rebalancing business rates

LPS is revaluing all business properties in Northern Ireland and the new values will be used to calculate rate bills for non-domestic properties from April 2023. The revaluation will ensure that the rating system stays up-to-date, reflects local economic changes and makes the system fairer by redistributing rate liability fairly across all sectors and in line with changes in market rental values.

A new Valuation List will come into effect on 1 April 2023 and will be in line with October 2021 rental property values.

### Videos

#### How we calculate business rates

How we calculate rates



Calculating rates for retail businesses

How we calculate rates for retail units



Calculating rates for licensed premises



## How we calculate rates for licensed premises



## More useful links

- [NI Reval2023 \(/topics/property-valuation/ni-reval2023\)](/topics/property-valuation/ni-reval2023)
- [NI Reval2023: Frequently Asked Questions \(/articles/ni-reval2023-frequently-asked-questions\)](/articles/ni-reval2023-frequently-asked-questions)
- [NI Reval2023: Rent & Lease Questionnaires \(/services/ni-reval2023-rent-lease-questionnaires\)](/services/ni-reval2023-rent-lease-questionnaires)
- [Contact the NI Reval2023 team \(https://dttselserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023\)](https://dttselserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023)

## Related articles

- [NI Reval2023: Frequently Asked Questions \(/articles/ni-reval2023-frequently-asked-questions\)](/articles/ni-reval2023-frequently-asked-questions)



At revaluation, Land & Property Services (LPS) adjusts the rateable value of business properties to reflect changes in the property market. This autumn LPS will revalue over 74,000 business properties to ensure business rates stay up-to-date and reflect local economic changes.

Regular revaluations distribute rates fairly across all business sectors, taking into account changes in rental values.

The amount of money to be raised through rates will not change as a direct result of NI Reval2023 and many businesses will see little change in their rate bills.

The last revaluation of non-domestic properties in Northern Ireland was in 2020 and was based on April 2018 rental values. Once NI Reval2023 is complete, the rateable values will be in line with property rental values as at 1 October 2021.

These values will be used to calculate rate bills from 1 April 2023.

To make sure your valuations are accurate, you may need to give LPS up-to-date rental evidence and other information for your property at revaluation. It's important to complete the information fully and return your questionnaire before 31 December 2021.

## Key Dates to remember

- 1 October 2021: This is the valuation date for NI Reval2023. LPS will begin to invite businesses to complete a Rent and Lease Questionnaire (RALQ)
- 31 December 2021: Deadline for businesses to complete RALQs
- 1 April 2023: New rate bills issued. These will be based on October 2021 rental property values.

If you any have queries about NI Reval2023 we are here to help. Get in touch using the [online contact form](https://dttsselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023) (<https://dttsselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023>).



(<https://www.finance-ni.gov.uk/articles/ni-reval2023-frequently-asked-questions>)

## Frequently Asked Questions

(<https://www.finance-ni.gov.uk/articles/ni-reval2023-frequently-asked-questions>)

Find out answers to commonly asked questions ... [more](https://www.finance-ni.gov.uk/articles/ni-reval2023-frequently-asked-questions)

(<https://www.finance-ni.gov.uk/articles/ni-reval2023-frequently-asked-questions>)



(<https://www.finance-ni.gov.uk/articles/ni-reval2023-calculating-business-rates>)

## Calculating Business Rates

(<https://www.finance-ni.gov.uk/articles/ni-reval2023-calculating-business-rates>)

[reval2023-calculating-business-rates](https://www.finance-ni.gov.uk/articles/ni-reval2023-calculating-business-rates))

View informational videos that show how we calculate Business Rates ... [more](https://www.finance-ni.gov.uk/articles/ni-reval2023-calculating-business-rates)

(<https://www.finance-ni.gov.uk/articles/ni-reval2023-calculating-business-rates>)



(<https://www.finance-ni.gov.uk/services/ni-reval2023-rent-lease-questionnaires>)

## Rent & Lease Questionnaires

(<https://www.finance-ni.gov.uk/services/ni-reval2023-rent-lease-questionnaires>)

[ni.gov.uk/services/ni-reval2023-rent-lease-questionnaires](https://www.finance-ni.gov.uk/services/ni-reval2023-rent-lease-questionnaires))

Rent & Lease Questionnaires (RALQs) should be completed by 31 December 2021 ... [more](https://www.finance-ni.gov.uk/services/ni-reval2023-rent-lease-questionnaires)

(<https://www.finance-ni.gov.uk/services/ni-reval2023-rent-lease-questionnaires>)

## More useful links

- [Contact the NI Reval2023 team](https://dttsselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023)

(<https://dttsselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023>)



## NI Reval2023: Rent & Lease Questionnaires

Topics: [Property valuation \(/topics/property-valuation\)](/topics/property-valuation/) , [NI Reval2023 \(/topics/property-valuation/ni-reval2023\)](/topics/property-valuation/ni-reval2023/)

You must send Land and Property Services (LPS) information about your business property if they've asked you to. You need to do this even if you no longer own or rent the property. The information you provide will be used by LPS to help calculate business rates in your area.

### Before you start

Before you start you'll need:

- the Property ID and Password from the letter LPS sent you. If you have not received a Property ID and Password then you are not able to complete the online RALQ. Please read the next section or [contact LPS](#) (<https://dttselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023>) for further guidance.
- your lease or rental agreement, including the current rent you pay or any tenants' details if you are the owner
- information about any recent changes to your rent or any rent-free periods
- details of any sub-lettings
- information about any changes you have made to the property, including costs
- if the property is a public house, or licensed accommodation you will need details of your turnover for the last three years
- you will need details of throughput if your business is a petrol filling station
- you will need details of number and types of accommodation, occupancy rates and turnover if your business is an unlicensed accommodation property

### Properties unable to complete online RALQ

- Caravan Parks

- Golf facilities
- Landfill sites
- Livestock market
- Market stalls (Market Rights & Tolls)
- Quarries / Mineral extraction
- Peat extraction / Peat bog
- Sports club
- Sports grounds

If your property falls into one of the categories listed, you cannot complete the RALQ online, you must complete the appropriate paper version of the questionnaire at [NI Reval2023: Properties unable to complete online Rent And Lease Questionnaire \(RALQ\)](#) ([/publications/ni-reval2023-properties-unable-complete-online-rent-and-lease-questionnaire-ralq](https://publications/ni-reval2023-properties-unable-complete-online-rent-and-lease-questionnaire-ralq)) and return it to Land & Property Services (LPS).

If your property type is not listed above then you can complete the online RALQ using the Property ID and Password which will be issued to you week beginning 4 October 2021.

## Completing the online RALQ

You do not have to complete the form in one go. You can fully complete a section then save what you have done and return to finish the rest of the form later.

The questionnaire must be completed by 31 December 2021. Failure to supply the information within the requested timeframe may result in a fine.

You could be taken to court if you submit false information.

Start now

(<https://nireval2023rentandleasequestionnaire.finance-ni.gov.uk/Account/Login>)



## Additional information

If you are unsure of what information to supply or need assistance in completing your questionnaire please contact LPS using the [online contact form](#)

(<https://dtselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023>).

## More useful links

- [NI Reval2023 \(/topics/property-valuation/ni-reval2023\)](/topics/property-valuation/ni-reval2023)
- [NI Reval2023: Frequently asked questions \(/articles/ni-reval2023-frequently-asked-questions\)](/articles/ni-reval2023-frequently-asked-questions)
- [NI Reval2023: Calculating Business Rates \(/articles/ni-reval2023-calculating-business-rates\)](/articles/ni-reval2023-calculating-business-rates)
- [Contact the NI Reval2023 team \(https://dttselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023\)](https://dttselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023)

## Related articles

- [NI Reval2023: Calculating Business Rates \(/articles/ni-reval2023-calculating-business-rates\)](/articles/ni-reval2023-calculating-business-rates)
- [NI Reval2023: Frequently Asked Questions \(/articles/ni-reval2023-frequently-asked-questions\)](/articles/ni-reval2023-frequently-asked-questions)



## NI Reval2023: Frequently Asked Questions

Topics: [Property valuation \(/topics/property-valuation\)](/topics/property-valuation/) , [NI Reval2023 \(/topics/property-valuation/ni-reval2023\)](/topics/property-valuation/ni-reval2023/)

Through NI Reval2023, Land & Property Services (LPS) will assess over 74,000 non-domestic properties in Northern Ireland for rates. Regular revaluations help ensure that business rates stay up-to-date and reflect local economic changes.

### On this page

- [What is a Non-Domestic Rates Revaluation?](#)
- [Why hold a revaluation now?](#)
- [How will this affect me?](#)
- [Why should I submit my information?](#)
- [How long will this revaluation take?](#)
- [Is the revaluation about collecting more money?](#)
- [What impact will the revaluation have on my rate bill?](#)
- [How will my property be valued?](#)
- [Will domestic properties be revalued?](#)
- [Is the information I supply covered by Data Protection Legislation?](#)
- [What happens next?](#)
- [More useful links](#)

This revaluation will result in a new valuation list from 1 April 2023.

### What is a Non-Domestic Rates Revaluation?

A rates revaluation is the reassessment of the individual Net Annual Values (NAVs) of over 74,000 business properties in Northern Ireland. Our valuation teams will

assess the information each business submits and calculate new NAVs. These will be used to calculate business rate bills in April 2023.

Business rate bills are calculated by multiplying the NAV by the total non-domestic rate poundage (made up of the regional rate plus the district rate for the council area in which the property is located).

## Why hold a revaluation now?

LPS will carry out this revaluation to ensure that business rates stay up-to-date and reflect local economic changes. It will distribute the rate liability fairly across all sectors, and in line with changes to rental values.

Social, economic and environmental circumstances change over time and do not affect all property sectors or geographical areas in the same way. If we use rateable values based on outdated levels of rents, this undermines the fairness and equality of the system.

The last Non-Domestic Revaluation was in 2020 and was based upon a valuation date of 1 April 2018. The new values will be based on a valuation date of 1 October 2021.

## How will this affect me?

LPS will request business ratepayers to provide their rental and/or trading information in October 2021. The information collected will be analysed and used to produce new rateable values. These values will then be used to calculate rate bills from April 2023.

## Why should I submit my information?

Our team of valuers will assess all the information you send to calculate your new rateable value. Completing the questionnaire fully and providing updated information will help ensure that you pay the correct amount of business rates from April 2023.

Legislation requires that business ratepayers must provide the information; there may be a penalty for non-compliance.

LPS is consulting with professional bodies and trade associations during the revaluation project and will provide help and advice for businesses.

## How long will this revaluation take?



The process to gather information from businesses will begin at the beginning of October 2021. You will receive a letter inviting you to complete a Rent & Lease questionnaire (RALQ), either an online or paper version. All information must be submitted by 31 December 2021 to allow our teams to calculate the new rateable values. These will be used to produce April 2023 rate bills.

## Is the revaluation about collecting more money?

The amount of money to be raised through rates will not change as a direct result of NI Reval2023. The purpose of a revaluation is to maintain fairness in the rating system by rebalancing business rates and not to raise more revenue.

## What impact will the revaluation have on my rate bill?

As a result of the revaluation many business rate bills may change but some will stay the same. There may be some fluctuation but NI Reval2023 will rebalance business rates so that they remain fair and equitable.

The total amount of revenue to be raised through rates in general terms is fixed and will not change as a result of NI Reval2023. This revenue is the total amount of money needed to be raised from rates to pay for public services such as health, education and infrastructure as well as leisure facilities, tourism and waste management.

What may change is the proportion of the burden each ratepayer contributes. In general terms the impact on business ratepayers will depend on the relative changes in local rental values from the last non-domestic revaluation (that is from the valuation date of 1 April 2018).

When ratepayers are paying rate bills which reflect current property values the system is rebalanced.

## How will my property be valued?

There are three industry standard methods to assess a rental value:

### Comparative method

LPS analyses all actual rents collected, this method is used for the majority of properties such as shops, offices, warehouses and factories.

### Receipts and Expenditure method

LPS analyses trading information such as turnover or throughput. This method is used to assess the rental value of a property where there is limited or no rental evidence available and the property's rental value is related to its level of trade. A pub would be an example.

## Contractor's method

LPS analyses building costs and land values, this method is used to assess the rental value of a property where there is no rental or trading information available, for example a school or hospital.

## Will domestic properties be revalued?

There are no plans to have a domestic revaluation.

## Is the information I supply covered by Data Protection Legislation?

Yes, all the information gathered from the questionnaire is subject to the Data Protection Act and General Data Protection Regulation. LPS will use the information you supply for rating and valuation purposes and maintenance of your rate account. Your information will not be disclosed to third parties or other government departments unless the law requires or allows LPS to do so.

More information can be found in the [LPS Privacy Notices \(/publications/lps-privacy-notice\)](/publications/lps-privacy-notice).

## What happens next?

From 1 October 2021, you will receive a letter inviting you to complete a Rent & Lease questionnaire (RALQ). Some business sectors will be asked to complete the RALQ online, and others will receive a paper version that will be posted to you directly.

If you have a query about NI Reval2023, we're here to help. You can contact us through the [online contact form \(https://dtselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023\)](https://dtselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023).

## More useful links

- [NI Reval2023 \(/topics/property-valuation/ni-reval2023\)](/topics/property-valuation/ni-reval2023)
- [NI Reval2023: Calculating business rates \(/articles/ni-reval2023-calculating-business-rates\)](/articles/ni-reval2023-calculating-business-rates)
- [NI Reval2023: Rent and lease questionnaires \(/services/ni-reval2023-rent-lease-questionnaires\)](/services/ni-reval2023-rent-lease-questionnaires)
- [Contact the NI Reval2023 team \(https://dtselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023\)](https://dtselfserve.nidirect.gov.uk/NIReval2023/TellUs#/NI%20Reval2023)

## Related articles

- [NI Reval2023: Calculating Business Rates](/articles/ni-reval2023-calculating-business-rates) (/articles/ni-reval2023-calculating-business-rates)

## Contact the NI Reval2023 team

This contact form is for businesses who have queries about the NI Reval2023 processes, and supplying their information.

\* Indicates a required field

\* **Name**

\* **Email**

\* **Please confirm your email address**

**Contact Number**

\* **Property ID (can be found on rate bill) and/or address**

\* **Query Type**

Please select an option 

\* **Your message**

1000 characters maximum; plain text only.

You can upload the file types listed below up to a maximum size of 4 MB per file. You will receive an email confirmation that we have received your message approx 15 minutes after you click submit below. You should also check your spam/junk folder. Thanks for your patience.

Add Files

Accepted extensions: .jpg,.jpeg,.png,.pdf,.doc,.gif,.docx,.ppt,.pptx,.pps,.ppsx,.odt,.xls,.xlsx,.txt,.csv

Submit

<b>Report on</b>	Full Fibre Project Update
<b>Date of Meeting</b>	October 2021
<b>Reporting Officer</b>	Barry O'Hagan
<b>Contact Officer</b>	same

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report																																				
1.1	To advise members of Full Fibre Project implementation.																																				
2.0	Background																																				
2.1	The council are part of a consortia of 10 Council and Business Services Organisation(BSO) who have now contracted with Fibrus to implement dark fibre to Council and NHS premises across the district through the full fibre NI project funded through DCMS and managed by Newry & Mourne District Council.																																				
3.0	Main Report																																				
3.1	<p>The council has engaged with Fibrus ( and their third-party contractors including Openreach ) to complete site implementation surveys. At the time of this report Council has adjusted the number of sites within the eligible scope of the programme , currently agreeing wayleaves and the details around some implementations and assessing the accommodation and buildings for the fibre.</p> <p>The following sites have been descoped for various reasons such as sold, lack of accommodation/need for fibre and no building present and BT Openreach refusing to install in cabinets provided by Council.</p> <p>Sites Descoped</p> <table><tr><th>Site</th><th>Address</th><th>Deployment type</th><th>Reason</th></tr><tr><td>Ballygawley Park N Ride (CCTV)</td><td>Tullybryan Road Ballygawley BT70 2HD</td><td>Commercial Rollout</td><td>No termination OR</td></tr><tr><td>Blessingbourne Visitor Centre</td><td>Aghingowly Road Fivemiletown BT75 0LQ</td><td>FFIB</td><td>No Accommodation /Need/Owned</td></tr><tr><td>Brick Works</td><td>Brick Works Dungannon BT71 4BB</td><td>FFIB</td><td>Not Bought</td></tr><tr><td>Castledawson Park N Ride (CCTV)</td><td>Magherafelt Road Magherafelt BT45 8DP</td><td>FFIB</td><td>No termination OR</td></tr><tr><td>Castlehill Car Park, Dungannon</td><td>Castlehill Car Park, Dungannon BT70 1JD</td><td>FIBRUS</td><td>Duplication</td></tr><tr><td>CCTV Camera pole on Thomas Street</td><td>Thomas Street Dungannon BT70 1HN</td><td>FIBRUS</td><td>Not Owned</td></tr><tr><td>Craigadick Park N Ride (CCTV)</td><td>BT46 5DP</td><td>FFIB</td><td>No termination OR</td></tr><tr><td>Desertcreat New Admin Centre</td><td>Desertcreat Cookstown BT80 9BD</td><td>FFIB</td><td>No termination OR</td></tr></table>	Site	Address	Deployment type	Reason	Ballygawley Park N Ride (CCTV)	Tullybryan Road Ballygawley BT70 2HD	Commercial Rollout	No termination OR	Blessingbourne Visitor Centre	Aghingowly Road Fivemiletown BT75 0LQ	FFIB	No Accommodation /Need/Owned	Brick Works	Brick Works Dungannon BT71 4BB	FFIB	Not Bought	Castledawson Park N Ride (CCTV)	Magherafelt Road Magherafelt BT45 8DP	FFIB	No termination OR	Castlehill Car Park, Dungannon	Castlehill Car Park, Dungannon BT70 1JD	FIBRUS	Duplication	CCTV Camera pole on Thomas Street	Thomas Street Dungannon BT70 1HN	FIBRUS	Not Owned	Craigadick Park N Ride (CCTV)	BT46 5DP	FFIB	No termination OR	Desertcreat New Admin Centre	Desertcreat Cookstown BT80 9BD	FFIB	No termination OR
Site	Address	Deployment type	Reason																																		
Ballygawley Park N Ride (CCTV)	Tullybryan Road Ballygawley BT70 2HD	Commercial Rollout	No termination OR																																		
Blessingbourne Visitor Centre	Aghingowly Road Fivemiletown BT75 0LQ	FFIB	No Accommodation /Need/Owned																																		
Brick Works	Brick Works Dungannon BT71 4BB	FFIB	Not Bought																																		
Castledawson Park N Ride (CCTV)	Magherafelt Road Magherafelt BT45 8DP	FFIB	No termination OR																																		
Castlehill Car Park, Dungannon	Castlehill Car Park, Dungannon BT70 1JD	FIBRUS	Duplication																																		
CCTV Camera pole on Thomas Street	Thomas Street Dungannon BT70 1HN	FIBRUS	Not Owned																																		
Craigadick Park N Ride (CCTV)	BT46 5DP	FFIB	No termination OR																																		
Desertcreat New Admin Centre	Desertcreat Cookstown BT80 9BD	FFIB	No termination OR																																		

	<table><tr><td>Killymoon Cemetery</td><td>Grange Road Cookstown BT80 8SB</td><td>Commercial Rollout</td><td>No Accommodation /Need</td></tr><tr><td>Land @ Castlehill</td><td>Land @ Castlehill Dungannon BT70 1JD</td><td>FIBRUS</td><td>Duplication</td></tr><tr><td>Land @ Maghera - New mixed Offices</td><td>Land @ Maghera High School Maghera BT46 5DR</td><td>FFIB</td><td>No termination OR</td></tr><tr><td>Old Recreation Centre Maghera</td><td>St. Lurachs Road, Maghera BT46 5JE</td><td>FIBRUS</td><td>Not Owned</td></tr><tr><td>Tamnamore Park N Ride (CCTV)</td><td>Annaghbeg Road Tamnamore BT71 6HW</td><td>FFIB</td><td>No termination OR</td></tr></table>	Killymoon Cemetery	Grange Road Cookstown BT80 8SB	Commercial Rollout	No Accommodation /Need	Land @ Castlehill	Land @ Castlehill Dungannon BT70 1JD	FIBRUS	Duplication	Land @ Maghera - New mixed Offices	Land @ Maghera High School Maghera BT46 5DR	FFIB	No termination OR	Old Recreation Centre Maghera	St. Lurachs Road, Maghera BT46 5JE	FIBRUS	Not Owned	Tamnamore Park N Ride (CCTV)	Annaghbeg Road Tamnamore BT71 6HW	FFIB	No termination OR
Killymoon Cemetery	Grange Road Cookstown BT80 8SB	Commercial Rollout	No Accommodation /Need																		
Land @ Castlehill	Land @ Castlehill Dungannon BT70 1JD	FIBRUS	Duplication																		
Land @ Maghera - New mixed Offices	Land @ Maghera High School Maghera BT46 5DR	FFIB	No termination OR																		
Old Recreation Centre Maghera	St. Lurachs Road, Maghera BT46 5JE	FIBRUS	Not Owned																		
Tamnamore Park N Ride (CCTV)	Annaghbeg Road Tamnamore BT71 6HW	FFIB	No termination OR																		
	<p>To date, following adjustment the Council has now 80 sites within the project see appendix 1. Implementation is currently on track. Several wayleaves are to be completed to allow installation and a second substantial claim and drawdown are expected to occur in October subject to validation.</p> <p>Further to the P&amp;R report presented to Council in February and May in relation to the management costs, Newry and Mourne District Council(NMDC) are currently maintaining the actual and project administration and technical support costs within the revised budget.</p> <p>As part of the project Council will seek to work with Armagh Banbridge and Craigavon Council (ABC) in procuring wide area network (WAN) and MPLS services over the installed fibre and provide testing certificates for all sites as part of the project verification. Officers are currently refining the requirements of the services and the potential to share a procurement with ABC at present to light the fibre and run services over same.</p>																				
4.0	<b>Other Considerations</b>																				
4.1	<b>Financial, Human Resources &amp; Risk Implications</b>																				
	<b>Financial:</b> None																				
	<b>Human:</b> The Head of IT will now represent Mid Ulster District Council on the Steering group as the project largely becomes a technical and implementation to Council sites.																				
	<b>Risk Management:</b> The project is managed directly by NMDC and a risk register is now monitored on a monthly basis with the operation group.( see attached in appendix 2)																				
4.2	<b>Screening &amp; Impact Assessments :N/A</b>																				
	<b>Equality &amp; Good Relations Implications:</b> n/a																				
	<b>Rural Needs Implications:</b> n/a																				
5.0	<b>Recommendation(s)</b>																				
5.1	Council note the report .																				
6.0	<b>Documents Attached &amp; References</b>																				
	Appendix 1: Site with FFNI Appendix 2 : Steering Group Minutes, Highlight and Latest Risk Register																				

Appendix 1 : Site in Scope for FFNI

Aughnacloy Pavilion	Carnteel Road Aughnacloy	BT69 6DU
Ballygawley Pavilion	Main Street, Ballygawley	BT70 2HE
Ballymacombs Landfill	Ballymacombs Road Portglenone	BT44 8NT
Ballyronan Marina	135A Shore Road, Ballyronan	BT45 6JA
Battery Harbour	203 Battery Road, Moortown	BT80 0HY
Beechway Football Pavilion	Old Coagh Road, Cookstown	BT80 8NJ
Breakthrough Centre	Killymeal Road Dungannon	BT71 6LJ
Bridewell Centre	Church Street, Magherafelt	BT45 6AN
Broad street, Magherafelt	Broad street, Magherafelt	BT45 6EB
Burn Road Tourism Information Point	Burn Road, Cookstown	BT80 8DN
Burnavon Arts & Cultural Centre	7 Burn Road, Cookstown	BT80 8DN
Cahore Road Pavilion	Cahore Road, Draperstown	BT45 7LS
Castledawson Civic Amenity Site	Moyola Road Castledawson	BT45 8AN
CCTV Camera pole top of Market Square	Market Square Dungannon	BT70 1JD
CCTV Loy Street	James Street, Cookstown	BT80 8LT
CCTV Pole at top Broad Street	Broad Street Magherafelt	BT45 5DA
CCTV Pole Moneymore Road	Queen Street Magherafelt	BT45 6AA
Clogher Old Primary School	Carleton Road Clogher	BT76 0AD
Coalisland Civic Amenity Site	Derry Road Coalisland	BT71 4HZ
Cookstown Cemetery Admin Block	88 Westland Rd S, Cookstown	BT80 8QU
Cookstown Leisure Centre	76 Fountain Road, Cookstown	BT80 8QF
Cottagequinn Cemetery	Old Eglisk Road Dungannon	BT71 7PG
Davagh Hub	Davagh Road Omagh	BT79 8JQ
District Council Offices Cookstown	78 Burn Road, Cookstown	BT80 8DT
District Council Offices Dungannon	Circular Road, Dungannon	BT71 6DT
District Council Offices Magherafelt	Ballyronan Road, Magherafelt	BT45 6EN
Draperstown Civic Amenity Site	Magherafelt Road Draperstown	BT45 7AF
Draperstown Community Hall	High Street, Draperstown	BT45 7AA
Draperstown Old Court House	20 High Street Draperstown	BT45 7AA
Drum Road, Cookstown	Drum Road, Cookstown	BT80 8QS
Drumcoo Pavilion	Coalisland Road Dungannon	BT71 6JT
Drumcoo Recycling Centre	Coalisland Road Dungannon	BT71 6JT
Dungannon Depot & Service Building	Oaks Road, Dungannon	BT71 4AR
Dungannon Leisure Centre	5 Circular Road Dungannon	BT71 6BH
Dungannon Park	Moy Road, Dungannon	BT71 7DS
Edfield way, Fivemiletown	Edfield way, Fivemiletown	BT75 0QS
Fairhill Recreation Grounds	Fairhill Road Cookstown	BT80 8AG
Fivemiletown Recycling Centre	Screeby Road Fivemiletown	BT75 0LG
Gardners Hall	Victoria Road Dungannon	BT71 7AS
Gortgonis Sports Centre	Gortgonis Road Coalisland	BT71 4QG
Gortlowry House	94 Church Street Cookstown	BT80 8HX
Greenvale Leisure Centre	Princess Terrace Magherafelt	BT45 6DR
Hill of the O'Neills & Ranfurley House, Event Space	Market Square Dungannon	BT70 1AB

James Street, Cookstown	James Street, Cookstown	BT80 8LW
Killymaddy	Ballygawley Road Killeeshil	BT70 1TF
Lineside, Coalisland	Lineside, Coalisland Coalisland	BT71 4LP
Maghera Civic Amenity Site	Station Road Maghera	BT46 5BS
Maghera Recreation Centre	48A Coleraine Road, Maghera	BT46 5BN
Maghera Walled Garden	Church Steet, Maghera	BT46 5EA
Magherafelt Depot	Ballyronan Road Magherafelt	BT45 6EN
Magheraglass Landfill Site	Knockaleery Road, Cookstown	BT80 9EH
Main Street CCTV, Fivemiletown	Main Street, Fivemiletown	BT75 0PW
Main Street CCTV, Maghera 1	Main Street, Maghera	BT46 5AE
Main Street CCTV, Maghera 2	Main Street, Maghera	BT46 5AA
Market Square CCTV, Dungannon	Market Square, Dungannon	BT70 1AL
Meadowbank Recreation Centre	Ballyronan Road Magherafelt	BT45 6EW
Mill Park Pavilion	Main Street, Tobermore	BT45 5PW
Molesworth Amenity Yard & Office	Molesworth Street, Cookstown	BT80 8PA
Moneymore Civic Amenity Site	Moneyhaw Road Moneymore	BT45 7XJ
Moneymore Recreation Centre	Moneyhaw Road, Moneymore	BT45 7XJ
Moy PSB	The Square Moy	BT71 7SG
MUSA Leisure Centre	47a Tullywiggan Road, Cookstown	BT80 8SG
New Recycling Centre	Molesworth Road, Cookstown	BT80 8NR
Northland Row	24 Northland Row Dungannon	BT71 6AP
Oldtown Street, Cookstown	Oldtown Street, Cookstown	BT80 8EF
Polepatrick Cemetery	Castledawson Road, Magherafelt	BT45 6PB
Pomeroy Forestry School	Tanderagee Road Pomeroy	BT70 3HS
Queens Street Car Park CCTV	Queens Street, Magherafelt	BT45 6AA
Rainey Street, Magherafelt	Rainey Street, Magherafelt	BT45 5AH
Round Lake Fivemiletown	Murley Road, Fivemiletown	BT75 0QS
Seamus Heaney Homeplace	45 Main Street, Ballaghy	BT45 8HT
St Lurach's Road	St Lurach's Road, Cookstown	BT46 5JE
Tobermore Pavilion	Maghera Road, Tobermore	BT45 5QB
Town Centre information and Light Control, Magherafelt	Three Spires Roundabout, Magherafelt	BT45 5DA
Traad Point	Shore Road Ballyronan	BT45 6LR
Tullyvar Landfill Site & Weighbridge Office	130 Tullyvar Road, Aghnacloy	BT69 6BN
U.S. Grant Homestead Dergenagh Dungannon	Dergenagh Road, Dungannon, Ballygawley	BT70 1TW
Union road Car Park, Magherafelt	Union road Car Park, Magherafelt	BT45 5AD
Union Road, Magherafelt	Union Road, Magherafelt	BT45 5DF
Washingbay Amenity Area	Ballybeg Road, Dungannon, Washingbay	BT71 5DX







FFNI Steering Group Minutes  
26<sup>th</sup> August 2021, 14:00pm  
Microsoft Teams

In Attendance:

Ards and North Down Borough Council	Clare McGill Niall Drew
Causeway Coast and Glens Borough Council	Richard Baker
Derry City and Strabane District Council	Stephen Gillespie (Chair)
Fermanagh and Omagh District Council	Anne Quinn
Mid Ulster District Council	Barry O'Hagan
Newry, Mourne and Down District Council FFNI Ops Team	Jonathan McGilly Michael Forster (FFNI Ops Lead) Paula Jones (FFNI Project Support)
BDUK	Billy McClean Jim Hill

Apologies:

Antrim and Newtownabbey Borough Council	Majella McAlister
Business Services Organisation	Anthony McGlade
Lisburn and Castlereagh City Council	Donal Rogan (Vice Chair)
Mid and East Antrim Borough Council	Nicola Rowles
Newry, Mourne and Down District Council	Conor Mallon (FFNI SRO)

1	<p><b>Welcome</b></p> <p>Stephen Gillespie welcomed the meeting.</p> <p>All happy with minutes from the previous meeting.</p>	<b>Action</b>
2	<p><b>Progress</b></p> <p>Michael Forster provided the following update:</p> <ul style="list-style-type: none"> <li>• Since February 2021, Fibrus and Openreach have continued to build out and further progress has been made. Current figures are: <ul style="list-style-type: none"> <li>- 161 Fibrus sites at 100% (98 at claim 2)</li> <li>- 36 Fibrus partial builds to MPT; 100% completion scheduled for September 2021</li> <li>- 201 FFIB sites at 100% (111 at claim 2)</li> <li>- 150 Openreach Commercial Rollout</li> </ul> </li> <li>• Total to date at 100% completion is 512/940. Approx. 54% complete based on overall site count.</li> <li>• Additional teams have been deployed for Fibrus to achieve MS3 targets.</li> </ul> <p><b>Openreach Issues</b></p> <p>MiF provided the following Openreach update:</p> <ul style="list-style-type: none"> <li>• FFNI Ops Team submitted a revised draft Financial Model based on current site list of 940 sites to DCMS. Value for money analysis and draft Grant Variation Letter (GVL) has also been sent to DCMS in preparation for Checkpoint E change control.</li> <li>• State Aid information was also sent to DCMS for the 57 sites and is currently being reviewed by BDUK.</li> <li>• FFNI expects to obtain a quotation from Openreach in respect of the 29 DP sites moving to FFIB and the impact of descopes across the entire site list. Quotation due on 16<sup>th</sup> August but has since been delayed by Openreach. Fibrus have confirmed that the quotation is now imminent and should be returned to FFNI by the end of this week.</li> <li>• FFNI Ops team have asked that the DCMS board approve this model, conditional on actual quotations falling within agreed limits. i.e. site price between an estimate of £15k-£25k each.</li> </ul>	

	<ul style="list-style-type: none"> <li>• There is sufficient headroom within the grant cap and continues to satisfy VFM analysis, productivity and state aid checks.</li> <li>• Checkpoint E is anticipated to take place later this afternoon (26<sup>th</sup> August).</li> </ul> <p>MiF continued, if approved at BDUK Checkpoint E:</p> <ul style="list-style-type: none"> <li>• FFNI Ops / NMDDC to review conditions of the Grant Variation Letter (GVL).</li> <li>• Add a new milestone at 31<sup>st</sup> March 2022 for 57 FFIB sites only. Sites within current plan will remain at December 2021 longstop date. Fibrus have informed us that Openreach expect to deliver sites by December 2021 and if an order is placed soon, additional 57 sites will be delivered by March 2022.</li> <li>• Once the quotation has been returned from Openreach, Financial model can be updated.</li> <li>• Update future claims for each quarter and invoice/financial values for each partner.</li> <li>• Revise the site list and prepare new order forms for all partners based on new information.</li> <li>• NMDDC on behalf of the Consortium to sign the new Grant Variation Letter and return to BDUK. Purpose is to ensure governance aligns in the event of being Audited in the future.</li> <li>• One of the actions arising from the previous Steering Group meeting was for the FFNI Ops team to provide a generic report for all partners detailing changes and outcomes to date. This cannot be actioned until a decision has been made from DCMS and quote returned from Openreach. Once determined, a generic report will be provided to all partners outlining the impact of these changes for each Council area.</li> <li>• Updated order forms will be issued to all partners to reflect changes, alongside formal change control documentation.</li> <li>• Significant volume of work has been completed by FFNI, Fibrus and DCMS within the last month in terms of providing the correct information to BDUK for change control documents. Once a decision has been made, an update will be provided to all partners via email.</li> </ul>	
--	---	--

	<p>Billy McClean commented, the projects Assurance Board has reviewed the change request and hopes to issue a letter of approval this afternoon. However, there are a couple of actions noted within the document, one of which refers to a Gate D review held in October 2021. This will review the 6-month delivery of the project and VFM analysis on actual costs being derived from Fibrus and Openreach. The second refers to a condition whereby if sites are not delivered by March 2022, BDUK will be unable to pay for sites which have not been completed by that date. Once the quote has been returned from Openreach, this approval will allow an order to be placed as soon as possible.</p> <p>MiF thanked BiM for his update. Upon receipt of the letter, FFNI Ops team will review it internally and inform the Steering Group of what the outcome is.</p> <p>Clare McGill commented, when the DP issue was first raised, several sites had been highlighted in ANDBC, but this number has since been reduced. She queried if there were further sites which cannot be converted to FFIB and as a result, fall outside of the project timeline. MiF replied, several commercial rollout sites have been flagged by Openreach as beyond Dec 2021. As these sites remain within Openreach's commercial plans, DCMS is unable to fund them from a VFM point of view. Whilst they may not be connected by the longstop date, they will still be connected in the future allowing those sites to act as hubs for the rollout of fibre within the local community.</p> <p>CIM queried in respect of the commercial rollout sites beyond longstop, is there an opportunity for us either individually or as a collective through Solace, to approach Openreach directly to inform us of their plans. MiF replied, it is a possibility however, it is unlikely that Openreach would release their commercial builds to Councils.</p> <p>BiM commented, ABC have recently written to Openreach in respect of 2 of their sites changing category and the new Managing Director of BT Openreach Garrett Kavanagh, is willing to meet and discuss it with them. It may be worthwhile following up with a meeting as Councils have a significant position with the services that you currently buy from BT Openreach. Any influence you can place on them</p>	
--	--	--

	<p>to continue with their commercial plans and ensure delivery by March 2022 would be beneficial.</p> <p>NiD queried if Openreach provided any clarity on timeframes for commercial rollout sites flagged as beyond Dec 2021. He also noted that sites connected beyond this date cannot be claimed from DCMS i.e. cost of lighting the fibre will be an expense Councils bear. MiF replied, for these sites no timeframes have been identified by Openreach post Dec21. Partners cannot claim for the tail connection from DCMS as sites will be connected beyond the longstop date.</p> <p>MiF noted that as a Consortium, there is an action to liaise with Garrett Kavanagh in BT Openreach. Meeting to be scheduled to discuss the importance of commercial rollout delivery and the rollout of fibre within our own districts / boroughs.</p>	<b>FFNI Ops Team</b>
<b>3</b>	<p><b>Financial Status</b></p> <p>MiF provided the following financial status update:</p> <ul style="list-style-type: none"> <li>At 31<sup>st</sup> July 2021, actual expenditure reflected £603,047 with a remaining allocation of £88K for consultancy support.</li> <li>Guy Middleton has been involved recently due to the complexity of Financial Model and VFM checks.</li> </ul>	
<b>4</b>	<p><b>Risk Register</b></p> <p>12 and above are the highest risk: -</p> <ul style="list-style-type: none"> <li>Openreach Issues – highest risk which includes DP, beyond December 2021 and no termination sites. FFNI to review change control documentation from BDUK.</li> <li>Openreach trigger of 5% change clause – awaiting quotation to be returned from Openreach for the conversion of DP sites into FFIB. Important to assess the impact of FFIB sites being descope across the entire site list.</li> <li>Grant Agreement and GVL Changes – All changes need to be reflected through a formal change control with DCMS. Following Checkpoint E, Grant Variation</li> </ul>	

	<p>Letter will be updated, allowing order forms to be updated.</p> <ul style="list-style-type: none"> <li>• Wayleave Process – completion timeframes have improved over the last few weeks however there are still several outstanding which need to be returned - third-party sites.</li> <li>• Fibrus and Openreach Installations – partners to ensure power remains on, especially for the commissioning of FFIB sites.</li> <li>• Covid-19 – risk has remained since March 2020.</li> <li>• Migration evidence – Eligible costs under Milestone 5 for WAN onboarding. However, the funding needs to be drawn down by the longstop date.</li> </ul>	
<b>5</b>	<p><b>Forward Look for Next Reporting Period</b></p> <p>MiF outlined the next steps. These were as follows:</p> <ul style="list-style-type: none"> <li>• FFNI Ops team to review DCMS decision and actions arising from Assurance Board.</li> <li>• Financial model to be updated with revised Openreach data. Checkpoint D also scheduled for October 2021.</li> <li>• Revised order forms and invoicing to be issued to all partners, alongside a generic report documenting change controls.</li> <li>• Order forms to be signed and returned to Fibrus.</li> <li>• Preparation for September Claim.</li> <li>• Capture Benefits Realisation from all partners. ANBC is being used a pilot to determine the type of information which can be identified. Following this, engagement will commence with the remainder of partners via the Operations Group.</li> <li>• Next Steering Group meeting to be held 23<sup>rd</sup> September 2021 via MS Teams.</li> </ul> <p>CIM queried is it the responsibility of each individual Council to pursue their WAN or is the ABC framework something that collectively aligns with FFNI. Barry O'Hagan replied, all Councils in respect of this are working together with ABC and Guy Middleton to determine the scope of requirements. A pin has been issued to suppliers and a workshop is scheduled for 6<sup>th</sup> September for further supplier engagement before issuing the full tender request. It will be</p>	



	<p>a buy off as per the requirements within the procurement exercise.</p> <p>Anne Quinn commented, it is important to recognise the good news stories resulting from FFNI. Donal Cox our IT Manager ordered a connection for the Marble Arch Caves. As it is located within a very rural part of our district, we were only getting 0.9 Mbps down and 0.2 Mbps up with satellite. Following the installation of fibre, we can now get 246 Mbps down and 20 Mbps up with 30 members of the public connected at the same time. She expressed her thanks to BiM for the funding.</p> <p>MiF replied, this is what the benefits realisation will be used for when more sites begin to progress through the WAN procurement and offer services.</p> <p>BiM commented, the Secretary of State made a visit to Portballintrae Community Centre on 24<sup>th</sup> August and it was extremely useful for him to see what is happening in remote areas of Northern Ireland. Fibrus has already built out commercially from that hub and as a result, we now have a village of 700 residents and businesses connected to 1GB capable broadband.</p>	
	<p><b>Date of next meeting:</b></p> <p>Microsoft Teams – 23<sup>rd</sup> September 2021 – 14:00-15:00</p>	





# **Steering Group Highlight Report – 23 Sep 2021**

## **Contents:**

1. Summary of Activity within Period
2. Financial Status
3. Risks & Issues

## Monthly SG Highlight Report

### 23 Sep 2021

**Reporting Period:** 24 Aug – 23 Sep 21

#### 1. Summary of Programme Activity within Period

##### Summary of Key Activities & Deliverables

##### Summary of Progress

Fibrus and Openreach continue to build out and schedule more installations.  
Target for Milestone 3 (Sep 21) in the DCMS grant agreement is **303 sites**.

##### Milestone 3

Delivery type	Fibrus targets for Milestone 3	Actual to date
Fibrus	115	120
Openreach FFIB	150	97*
Openreach Commercial Rollout	139	21*
<b>Totals</b>	<b>404</b>	<b>238</b>

\*Fibrus are waiting on OR data from the Openreach portal. Figures may rise.

Total sites installed to date 523/940. (54%)

##### Wayleaves

As raised on the Operations Group meeting, there are several Fibrus and Openreach wayleaves that need approval and sign off urgently.

Fibrus and Openreach need these wayleaves back as soon as possible to schedule in installs for milestone 3 and 4 and ensure delivery before longstop – Dec 2021.

There is a high risk that if these are not approved soon Fibrus/OR may not be able to schedule on time. This may mean that the funding would not be drawn down from DCMS as they only pay for sites completed.

Fibrus/Openreach may incur costs for implementation and build out and this would be billed to the FFNI partner via Fibrus.

Fibrus have flagged this as a customer cause/relief event as per the contract and will be contacting each customer directly to escalate.

##### Revised orders and financial billing forecast for Milestone 3 – September 2021.

The FFNI ops team is currently working with Fibrus to develop new orders and billing forecasts in preparation for claim 3.

- As requested at the last Steering group meeting FFNI Ops team will prepare a generic report on the Openreach situation, outcome and current progress and send each partner their site list data once this is finalised.
- New order forms will need to be signed and returned to Fibrus and the FFNI Ops team.
- An action for the FFNI Consortium to collaboratively liaise and discuss Openreach Commercial Plans directly with OR senior management will be initiated after the Sep claim.

## Financial Status

The financial status of the programme is as follows:

Actual to 31 August 2021	Remaining consultancy allocation to March 2022
£603,047 (consultancy and staff since March 2019)	£84,304

### Consultancy costs:

Jan 2021 £0.00  
Feb 2021 £713  
Mar 2021 £4293.75  
Apr 2021 £6412.50  
May 2021 £2,375.00  
June 2021 £1,425.00  
July 2021 £2,612.50  
Aug 2021 - £4,512.50

(Invoices for shared costs need to be raised soon as per Option 2 – Councils only)

See Tracker (Excel) for breakdown on SharePoint.  
FFNI Consortium members Documentation > Finance

<https://nmandd.sharepoint.com/:x:/r/sites/FFNIImplementation/Shared%20Documents/General/Customer%20Data/FFNI%20Consortium%20Members%20Documentation/Finance/FFNI%20Budget%20Tracker/Financial%20Tracker%20v06.xlsx?d=w721f4987ba0d4d518eb6619bcc1d622b&csf=1&web=1&e=1h8s55>

#### Programme - Forward Look for Next Reporting Period

- Financial Model, orders update and GVL signed by NMDDC and returned to DCMS.
- Claim 3 submission to DCMS.
- Openreach meeting to be set up.

REFA2:G2	Name	Customer	Date Raised	Risk Description	Impact	Category	Risk Owner	Original Risk			Mitigating Actions	FFNI	Date of Last Review	Current Risk			Status
								Probability 5 - Very Likely 4 - Highly Likely 3 - Possible 2 - Unlikely 1 - Rare	Impact 5 - Fundamental 4 - Major 3 - Moderate 2 - Minor 1 - Not significant	Risk Score >16 Red 11-16 Amber 7-10 Yellow <7 Green				Probability 5 - Very Likely 4 - Highly Likely 3 - Possible 2 - Unlikely 1 - Rare	Impact 5 - Fundamental 4 - Major 3 - Moderate 2 - Minor 1 - Not significant	Risk Score >16 Red 11-16 Amber 7-10 Yellow <7 Green	
68	Openreach Issues (DP, Beyond Dec and termination)	All partners	15/04/21	Number of major openreach delivery issues that affect all partners and rollout of fibre in surrounding areas.	29 OR CR DP sites not able to be ordered / site connected with ECC 7 New build/cctv sites may not have suitable accomodation Descopes from sites list 28 FFIB sites to be added to the site list - 969 > 940	FFNI Partners	Ind. Partners	5	4	20	FFNI has prepared a series of briefing notes for BDUK to explain OR issues and identify options. BDUK to take to Commercial board when suitable evidence gathered.	12 Apr 2021 - Openreach have contacted Fibrus to say that three sites are not eligible to be connected due to non-suitable accomodation. ANBC - Former Glengormley PSNI Station and MUDC – Desertcreat & Land @ Maghera. Risk added 05th May 2021 Fibrus confirmed that there may be 103 Openreach sites moved to a Commercial DP. FFNI Ops team asked for further details and what the Commercial Rollout DP category actually means for partners. 12th May 2021 FFNI Ops team first flagged to the Operations Group on 12th May that several Commercial Rollout sites may fall into a new OR category called Distribution Point (DP) and may not be completed by Openreach. We explained the Ops Group that we were waiting on further information coming from Openreach via Fibrus and would start dialog with DCMS on what the possible solutions were for these sites. 24th May 2021 Fibrus received a further update from Openreach following a review of their data. Out of the 103 sites, 57 were now categorised as DP and remainder moved into “built” or “planned” category. 24th May 2021 – FFNI Ops team sent a briefing note to DCMS to illustrate key issues faced with Commercial Rollout and FFIB sites within FFNI along with a series of options to ensure delivery. FFNI Ops Team requested that DCMS provide a decision on New FFIB sites to avoid modelling/re-quote of FFIB pricing. 27th May 2021 Steering Group meeting – All Openreach issues raised with Steering Group. 57 sites flagged as DP. 27th May 2nd briefing paper was sent to DCMS highlighting the financial impact of the possible solutions of converting to FFIB to ensure the site was completed. FFIB may now be an option as Commercial DP does not connect the site, i.e. Openreach are no longer going there. 8th June - DCMS recommendation to descope all sites affected by Commercial Rollout DP. The Delivery and Commercial Board provided a clear direction that the FFNI project should be completed before the December 2021 deadline. T 9th June 2021 Ops Group Meeting - At this point DP was added to the FFNI Risk register as a standalone item (along with other OR issues) and presented to Ops Group. The Recommendation from DCMS was sent to all partners in Ops Group call. FFNI Ops team asked all partners to identify risk to each organisation because of the DCMS recommendation. (only 1 response received) 11th June 2021 following Ops Group call, FFNI Ops teamed emailed all FFNI partners with the site impact of the Commercial Rollout Sites changing to DP, Beyond Dec 21 and those awaiting FFIB quote. 14th June 2021 – DCMS, Fibrus and FFNI SRO meeting to discuss DCMS recommendation and impact of it on Consortium partners. DCMS extension possible only with a guarantee Fibrus or FFNI partners would cover FFIB costs if delivered after March. 24th June 2021 Steering Group Meeting Risk updated on Risk Register. Update to Consortium partners on DCMS possible extension following SRO call. All documentation sent to DCMS also sent to FFNI partners. Steering Group request that FFNI Ops team deliver 1:1 meetings to assess the impact on each	20/09/2021	4	4	16	Open
71	OR Trigger of 5% change clause	FFNI	12/04/21	OR are now also looking to trigger a clause in their FFIB contract with Fibrus (more that 5% descopes from the order we placed with them in November) that allows them to re-baseline the quotation.	Reprice of entire FFNI site list	FFNI Partners	MiF	4	5	20	This has been raised with Fibrus and DCMS. Further information requested from Fibrus as to the potential impact	13/04/21 New risk - N/A Removal of FFIB sites will result in entire reprice. Option to leave FFIB as they are until the end date 30 June 2021 - Reprice flagged with DCMS. DCMS Content as long as grant cap not exceeded. 18 Sep 21 Risk ref 68 - Due to descopes Openreach modelling all FFNI sites. Quote expected w/c 23 August 02 Sep 21 - Openreach quote recieved. FFNI Ops team reviewing. GVL and FM being updated to present to DCMS. Checkpoint D to be completed in October 21	20/09/2021	4	4	16	Open
54	Grant Agreement Changes	FFNI	05/05/20	Re-Pricing (mainly Openreach) may require a new financial model and grant variation at quote stages and surveys. New Grant Variation letter required to deal with Openreach sites and milestone changes. Flagged to BDUK	Possible delay to contract awards, or project becomes non-viable	External	MiF/GuM	4	4	16	Regularly review grant agreement with DCMS to ensure project is in line with contract and delivery.	18/08/21 Updated draft GVL received from BDUK based on 940 sites. Currently waiting to be signed. Needs to be submitted before Sep Claim. 09/06/21 - All changes - descopes, OR changes need to be reflected through formal change control with DMCS as soon as FFNI/Fibrus have updated info 04/02/21 - Grant agreement changes need to reflect FFNI contract 09/11 Reopened: Grant Agreement Variation to comply with OR changes. Grant agreement Variation after contract. 01/09: GA agreed, risk closed 01/07: Some feedback received. Some points remaining to address. See GA actions tracker. Some major changes, including assertion that claims must be quarterly - does not match wording, wording not clear on consequences. 05/06: Still awaiting overdue feedback on GA from DCMS 04/05: GFA revision from DCMS still does not address questions sent in March, and now introduces new issues. Verbal discussion indicates furtehr desire	20/09/2021	4	4	16	Open
66	Wayleave Process	FFNI	04/02/21	Wayleave process lengthy. No budget for wayleaves	Wayleaves not completed quickly. Installations cannot start. Affects DCMS drawdown.	Internal/ External	MiF	5	4	20	All partners advised to process wayleaves urgently workshop held with BSO re: 200+ Gp surgeries	16/09/21 Fibrus and Openreach wayleaves now required urgently to schedule in installs for milestone 3 and 4 and ensure delivery before longstop – Dec 2021. There is a high risk that if these are not approved soon Fibrus/OR may not be able to schedule on time. This may mean that the funding would not be drawn down from DCMS as they only pay for sites completed. Fibrus/Openreach may incur costs for implementation and build out and this would be billed to the FFNI partner via Fibrus. Fibrus have flagged this as a customer cause/relief event as per the contract and will be contacting each customer directly to escalate. 08/09/21 Fibrus to contact to all partners to escalate Fibrus/Openreach wayleaves. Highlighted at Ops Group. Fibrus to raise at Implementation team meetings. 04/08/21 FFNI Ops group emailed re: Outstanding openreach wayleaves. 15/07/21 Several Fibrus wayleaves outstanding. Fibrus to contact partners individually to flag and excalate. Possible Risk of incurred costs if not completed. FFNI Ops team to review. 08/07/21 - Sppeed of Wayleaves improving greatly. Fibrus to monitor listed builds etc. Delay in wayleaves critical to installation and longstop date. Fibrus to provide more wayleaves to FFNI partners so as not to demobilise legal teams FFNI Ops team, Fibrus and FFNI SRO escalated urgency of wayleave approvals for MS2. Still some outstanding 17/06/21	20/09/2021	5	5	25	Open
42	Covid-19 delivery delays	FFNI	11/03/20	Covid 19 likely to become a Force Majeure or Relief Event in respect of delivery timescalea and potentially cost	Supplier may not contract for a funding deadline if there is a risk of delay due to the virus. Bidders may not bid. Force Majeure - mainly supplier problem, due to cancellation right. Relief Event - mainly council problem, because supplier not liable for delay, but grant may time out.	External	MiF	4	4	16	Get DCMS to confirm that it will extend funding deadlines to reflect delays demonstrated to be caused by virus and its mitigations, and that it will accept contingency grant claims for covid additional costs.	17/06/21 Restrictions relaxed, more buildings open. All partners to monitor especially Delta variant issue. Risk will remain high until safe to reduce. 04/02/21 Partners resources stretched due to Covid 01/09: DCMS side letter covers the topic. Should keep risk open to manage the gap between GA and contracts. 01/07: Awaiting proposed GA text from BiM. Approach in principle agreed for ABC in respect of delays. 05/06: Awaiting feedback from DCMS on GA wording. 04/05: Minister letter also indicates likely Covid 19 extensions, and market also seems to be aware of same. Need to ensure mechanism for handing off C19 delays is smooth to minimise risk 13/03: DCMS response indicates likely to get extended Funding period to allow for Covid-19 slippage. 12/03: mailed BIM to request clarity from DCMS	20/09/2021	4	4	16	Open
60	Migration Evidence	FFNI	29/06/20	WAN migration to new FFNI Fibre DCMS does not seem to be clear about what evidence will be required to demonstrate Required Speeds have been met	Risk of extra work to demonstrate migration Risk that DCMS might claw back funding	External	MiF	3	4	12	Need to continue to press DCMS for clarity in Grant Agreement about "Retail Provider" etc	14/08/21 ABC / FFNI and GuM to pick up with Councils re progress on ABC WAN framework. Gum to pick up with NIPSSN and BSO. Eligible costs to be claimed by longstop. 23/05/21- FFNI and ABC to setup join workshop to discuss next steps re: WAN onboarding using FFNI gigabit services. Eligible funding in MS5 from DCMS. Funding required to be drawn down by FFNI Longstop. 07/11 Partners should explore the WAN arrangements and possible ABC framework. 20/09: GA text updated to clarify, but still need to agree with DCMS what evidence will be required at Required Date	20/09/2021	4	4	16	Open
74	Openreach Commercial Plans may fall outside Dec 21 longstop date	FFNI	08/09/21	Several OR Commercial sites are still in plans however may be delivered outside of the FFNI longstop date	Sites may not be connected within timescale. Onboarding costs after March 2022 not eligible	External	All partners	4	4	16	FFNI Steering group have asked to liaise with Openreach to find out plans in more detail and out pressure on OR to ensure	08/08/21 Risk raised, FFNI ops team to monitor and setup meeting after Sep Claim.	12/09/21	4	4	16	Open

