

<b>Report on</b>	Environmental Health Service Improvement Plan
<b>Date of Meeting</b>	7 <sup>th</sup> July 2020
<b>Reporting Officer</b>	Fiona McClements, Head of Environmental Health

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform Members of the content of the annual Service Plan for Environmental Health for 2020/21.
<b>2.0</b>	<b>Background</b>
2.1	As part of the corporate planning process, Service Improvement Plans are put in place within each service area. The Service Improvement Plan for 2020/21 for Environmental Health is attached at Appendix 1.
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Environmental Health Service is responsible for the following main core function areas across Mid Ulster District Council:</p> <ul style="list-style-type: none"> <li>• Food Control</li> <li>• Consumer Protection</li> <li>• Public Health</li> <li>• Environmental Protection</li> <li>• Housing</li> <li>• Dog Control and Animal Welfare</li> <li>• Health &amp; Safety</li> <li>• Health &amp; Wellbeing Programmes</li> <li>• Licensing functions</li> </ul>
3.2	<p>The Service Improvement Plan for 2020/21 includes the following areas:</p> <ul style="list-style-type: none"> <li>• Purpose, scope and responsibilities of the services;</li> <li>• Customers and stakeholders;</li> <li>• Overview of performance 2019/20;</li> <li>• Staffing compliment for 2020/2021;</li> <li>• Action plan for 2020/21;</li> <li>• Risk Management/Register.</li> </ul>
3.3	A full copy of the Service Improvement Plan is attached at Appendix 1. Attached at Appendix 2 is a summary of the main work carried out by the Environmental Health Service from 18th May to 19th June 2020.

<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: The planned actions within the Service Improvement Plan will be delivered within the annual services budget for 2020/21.
	Human: Environmental Health staffing allocation will be required to deliver statutory services and service improvements and targets.
	Risk Management: N/A
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are asked to note the contents of this report and the Environmental Health Service Improvement Plan for 2020/21.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1: Service Improvement Plan for Environmental Health.
6.2	Appendix 2: Summary of the main work carried out by the Environmental Health Service from 18th May to 19th June 2020.