

MID ULSTER DISTRICT COUNCIL PROCEDURE FOR ERECTION OF BUS SHELTERS

Stage 1

Send application form to person requesting Erection of Shelter (Application Form)

Stage 2

Acknowledge request (in writing) – standard letter sent

Stage 3

Carry out preliminary visit to investigate suitability of site

Stage 4

Contact Translink and SELB to confirm viability of erecting bus shelter i.e. recognised "Bus Stop", number and age of children, bus routes, etc.

Note – shelters only provided at locations where it is confirmed a minimum of six people await / board buses.

Organisational Name	Contact Name	Contact Number	

Stage 5

Report to Committee to seek Council approval/instruction

Stage 6

Identify landowner e.g. Housing Executive, local farmer, etc. and obtain their written consent for erection of bus shelter and consult with adjoining properties (contact local Councillor and arrange site meeting if necessary)

Stage 7

Send letters (with location maps) for approval/comments to the following: -
Transport NI/Water Service PSNI, BT and NIE
(Arrange follow-up site meetings if necessary)

Stage 8

Sign and return DRD Consent/Schedule at least six days prior to erection of bus shelter

Stage 9

Erect bus shelter

Stage 10

Send request to GIS officer to have new asset plotted.

Stage 11

Report back to Council

Table 1 – STAGES 0-4, 9NR				
No	Location	Stage	Status / Comment	Progress status
1	Glebe Court, Castlecaulfield	3	Relocation of existing shelter, land ownership to be confirmed for new site.	Landowner for proposed site to be identified. Programme to be confirmed when site identified. EA numbers to be confirmed for this area.
2	Kildrum Estate, Galbally	3	Translink and education Authority to confirm user numbers to progress.	Proposed site satisfactory in terms of location. Stage 4 passenger numbers confirmed as acceptable.
3	Derryvale, Coalisland	3	Proposed locations have been declined by Translink. Alternative sites being sought.	Alternative site to be found within area. Awaiting confirmation numbers from EA before proceeding. Programme to be confirmed when site identified and user numbers confirmed.
4	Goland rd/ Armaghlughey rd	3	Confirmation required from Translink/applicant for preferred location.	Translink to confirm location, and confirmation of users. Programme, subject to agreement of location/numbers. Still await Stage 4 completion and on satisfactory receipt of same will bring stage 5 report to next available committee for approval to proceed to stages 6-10.
5	Cappagh Village	4	Existing shelter in dangerous location, no footpath. Community request to have children lifted in the village. Limited turning space for buses in village.	Translink currently assessing the feasibility of vehicle auto-tracking within the village and if this is deemed acceptable then new pick up / drop off location will be facilitated within the village. On receipt of confirmation shelter will be located to suit. Programmed for delivery subject to Translink approval for new location.
6	Brackaville, Four Seasons Bar, Coalisland	4	Limited space on existing footpaths. Translink deemed unsafe. New site required for shelter	New site location for shelter to be found. Suitable sites are proving difficult to find. Programme to be confirmed when site identified. Sites Visits planned to progress locations and if none available paper to be brought back to Council to have the application withdrawn. Site visit held 21st February to identify potential new site with Translink and elected Members. Resident consultancy required.
7	Clonoe Crossroads	4	Relocation of existing shelter as too close to junction. Land search in progress to find alternative suitable site.	New site to be agreed with DFI roads, and adjacent residents. Programed for delivery subject to site agreement. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn. Site visit held 21st February, potential site identified, consultation required with landowner.
8	Meenagh Park, Coalisland	4	Site approved, resident consultation in progress.	Translink satisfied with location, final resident consultation required prior to Stage 5 report.
9	Tullyhogue village	4	Residents declined original location as will promote anti-social behaviour. Limited options for alternative sites that suit bus pick-ups.	New site to be identified within village. Programme to be confirmed when site identified and approved. Suitability of site proving difficult. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn.

Table 2 – STAGES 5-8, 13NR				
No	Location	Stage	Status / Comment	Progress status
1	Kinrush Road/Battery Road, junction Moortown	6	Original site limited space, alternative site to be confirmed.	Original location deemed not acceptable although alternative location has now been identified and progress to install shelter to be programmed.
2	Main Street, Bellaghy	6	Existing shelter removed, at chemist. Proposed new site has been objected to. New site to be found.	Alternative site presently not available within village. Due to resident objections at various locations. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn. Meeting held with I Milne MLA and Translink on site to agree potential new bus shelter location within the village.
3	Knockloughrim Village	6	Landowner unknown for proposed site. Further investigations underway to determine landowner	Additional landowner searches to be carried out for site. Programme to be confirmed when site owner identified.
4	Kingsisland Primary School	6	Final confirmation from primary school required to progress.	Compliant site location, final confirmation required from the school. To be programmed subject to final approval from school and Education Authority.
5	Inishrush Village	6	Landowner clarified as NIHE	NIHE to approve location for new shelter. Programme for delivery, subject to permission and legal agreements/ lands transfer from NIHE.
6	Tirkane Road, Maghera	6	Proposed site objected to by adjacent residents.	Alternative site to be found within area. Programme to be confirmed when site identified, due to objections. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn.
7	Dunglady Road/Keady/Kilrea Road, Crosskeys	6	Original application was to relocate shelter, Current location has been deemed satisfactory and complies with DFI Roads requirements.	Current location has been approved by DFI roads and will remain. No requirement to alter.
8	Magheracastle Road / Mountjoy Road, Brocagh	6	Pending withdrawal notification from applicant as proposed site on wrong side of the road for pick-up.	Awaiting withdrawal notification from applicant. No suitable site has been identified.
9	Annaghoboe Road/ Washingbay Road junction, Clonoe	6	Landowner approval required for siting of new shelter on Washingbay road.	Landowner approval refused. Alternative site to be agreed. Programme to be confirmed when site identified. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn.
10	Culnady Village	6	Site approved in centre of village, located on DFI Roads lands.	Site agreed on DFI roads lands in centre of village. Awaiting final approval.
11	Killeen Crossroads	6	Translink to provide alternative pick-up avoiding dangerous road crossing to Coole rd.	Await Translink decision following multi agency meeting for safer pick-up point. Programme to be confirmed when site identified.
12	Stewartstown	6	Translink to provide Clearchannel shelter at this location. Available budget for Translink causing delay.	Await Translink to install new shelter. No programme for delivery available as Translink currently have no budget for installation of the shelter through their supplier Clearchannel. Programme for delivery to be agreed once confirmation received from Translink.
13	Killeenan Road/Camlough Road/ Loughdoo Road.	6	Proposal to locate shelter in Kildress GAC, awaiting confirmation from Education Authority for pick up from the new location.	Awaiting approval from Education Authority for new location at GAC grounds. All other permissions in place. To be programmed, subject to approvals being in place.

Table 3 – STAGE 9, 2NR,				
No	Location	Stage	Status / Comment	Progress status
1	Ballymcpeake Road/ Mayogall Road junction	9	Location to be agreed with DfI roads, recent road widening works has improved the original location which had been refused by DfI Roads.	With Property services for installation. Programmed for Delivery November 2020.
2	Millview/Dunnamore Road, Dunnamore	9	Location agreed, site,DfI roads compliant for new location.	With Property Services for installation. Adoption issue currently being addressed through DfI Roads as a result of outstanding issues with Developer. Technical Services to confirm with DfI Roads on current status.

Table 4 – Bus Shelters Installation stage				
No	Location	Stage	Status / Comment	Progress status
1	Augher village	10	Shelter erected August 2019.	Installed.

Table 5 – Applications Withdrawn				
No	Location	Stage	Status / Comment	Progress status
1	Coole road	N/A	Application withdrawn by applicant	Existing location was unable to achieve compliance with either option noted in Recommendations of the report note in 3 or 4 and as such 3 rd party land was required and this has been refused by land owner. To be reconsidered following interagency workshop that was held January 2020.
2	Cappagh Road/Corlea Road, Dungannon	N/A	Application withdrawn by applicant	Existing location was unable to achieve compliance with either option noted in Recommendations of the report note in 3 or 4 and as such 3 rd party land was required and this has been refused by land owner. To be reconsidered following interagency workshop that was held January 2020..
3	Duffs Corner, Ardboe	N/A	Application withdrawn by applicant	Existing shelter location is compliant and to moved the shelter location as per application will require land acquisition to facilitate DfI full compliance guide. To be reconsidered following interagency workshop that was held January 2020.