



16 November 2017

Dear Councillor

You are invited to attend a meeting of the Development Committee to be held in The Chamber, Cookstown at Mid Ulster District Council, Council Offices, COOKSTOWN, BT80 8DT on Thursday, 16 November 2017 at 19:00 to transact the business noted below.

Yours faithfully

Anthony Tohill
Chief Executive

AGENDA

OPEN BUSINESS

1. Apologies
2. Declarations of Interest
3. Chair's Business
4. Deputations - Craobh Uí Neill CCÉ re Tyrone Fleadh 2018

Matters for Decision

- | | | |
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Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.

Matters for Decision

- 25. Brookmount Road and Spring Road, Coagh Public Rights of Way (PRoW) Legal Counsel
- 26. Purchasing Books for Resale at Seamus Heaney HomePlace

Matters for Information

- 27. Confidential Minutes of Development Committee held on 12 October 2017

Report on	Improvement works to St Mary's Primary School and Bonn Cultural Association pitches, Pomeroy
Reporting Officer	Anne-Marie Campbell
Contact Officer	Oliver McShane

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To update Members on proposals for improvement works to St Mary's Primary School and Bonn Cultural Association pitches, Pomeroy and to seek permission to complete a Tender Exercise.
2.0	Background
2.1	<p>District Council have been involved with the project since 2012, with costing exercises and site works undertaken to improve the existing facility. The original brief for the pitch was the provision of a 3G Multi-Use Games Area (MUGA). In June 2014 a quotation of £40,000 was received to undertake improvement works to the grass pitch in preference to the installation of a 3G facility.</p> <p>In July 2014 a letter of offer was received by MUDC (formally Cookstown District Council) from SWARD 'To create a junior trim trail at St. Mary's Primary School'. This letter of offer also contained a funding offer for works at another site in Pomeroy namely 'To create a soccer pitch at Bonn Cultural Association site'. These works were procured separately (i.e. separate projects for works to the pitch and for the installation of trim trail/fencing). Contractors were procured by legacy Cookstown Council to undertake works to the St Mary's pitch, including regulating of the surface layer and the installation of drainage to reduce ponding within the play area.</p> <p>However, the condition of the pitch at St Mary's remains unsatisfactory, with a number of large stones visible on the surface and ongoing issues with water ponding on the pitch. This has led to the pitch being deemed unsuitable for use on Health and Safety grounds and as such requires urgent attention.</p> <p>In addition Contractors were procured by legacy Cookstown Council to undertake works to the soccer pitch at Bonn Cultural Association site but its condition still remains unsatisfactory. The pitch is very wet and compacted. It has a sand layer underneath which is capping soil and retaining water. The grass is for the most part meadow grass and there are rushes growing on the top end of the pitch.</p>

3.0	Main Report						
3.1	Huge demand exists in Pomeroy for the provision of quality pitches. The two primary schools in Pomeroy are undertaking an amount of joint activity. The proposed improvements to the pitches are therefore continuing the process of building good relations in Pomeroy as they will be available to the local community to use outside of school hours. They are a key element of the bigger development proposals for Pomeroy that are being progressed as key drivers for improved community development and relations.						
3.2	<p>It is proposed to progress with the original brief for the pitch at St. Mary's Primary School, with the installation of a 3G MUGA pitch system within the existing fence boundary (59.7m x 26.0m). The scope of works will include the following items:</p> <ul style="list-style-type: none"> • Dismantle, set aside and re-use the existing perimeter fence panels and ball catch nets • Excavate to a suitable foundation (minimum depth of 300mm, dependent on ground conditions and drainage requirements). Reinstall edging kerb / pathway as required. • Install drainage (perimeter and lateral drainage) • Install and compact free draining stone base • Install open textured porous base course macadam • Install shock pad (specification dependent on proposed sports) • Install 3G synthetic surface (specification dependent on proposed sports) • Install basic pitch line marking • Install Pitch lighting 						
3.3	The proposed 3G system playing surface will meet the requirements of the FIFA and GAA standards. Future maintenance of the pitch would be carried out at the expense of the school as per manufacturer's recommendations. The pitch will be open to book for community use. This process will be managed by the school themselves.						
3.4	Technical Services have estimated the costs for the works at £162,000. Funding of £136,000 has been secured through the Education Authority from the Department for Communities. This funding has to be incurred and spent by the end March 2018. Match funding of £26,000 is being requested from Council.						
3.5	It is also proposed that improvements be made to the soccer pitch at Bonn Cultural Association site. It is recommended that the top of the pitch be took off, the surface replenished with a sand and soil mix, levelled and sown out. Property Services have estimated the costs for the works at £7,000.						
3.6	The project has previously been included as part of the Council's Capital programme considered and approved by Council in March 2017.						
3.7	<p>Technical Services proposed programme for the works is as follows:</p> <table> <tr> <td>Procurement and Award of IST Contract</td> <td>December 2017</td> </tr> <tr> <td>Planning Approval</td> <td>December 2017</td> </tr> <tr> <td>Works Commence on site</td> <td>Late January 2018</td> </tr> </table>	Procurement and Award of IST Contract	December 2017	Planning Approval	December 2017	Works Commence on site	Late January 2018
Procurement and Award of IST Contract	December 2017						
Planning Approval	December 2017						
Works Commence on site	Late January 2018						

	Works Completion	March 2018
4.0	Other Considerations	
4.1	<u>Financial & Human Resources Implications</u> Financial: In existing Capital budgets. Match funding of £26,000 required for St Mary's pitch and £7,000 for improvements to Bonn Cultural Association site. This funding will leverage £136,000 of additional funding from the Education Authority. Human: Projects will be procured and managed by Council Technical Services.	
4.2	<u>Equality and Good Relations Implications</u> N/A	
4.3	<u>Risk Management Implications</u> N/A	
5.0	Recommendation(s)	
5.1	That permission be granted to proceed with the proposed improvement works to St Mary's and Bonn Cultural Association pitches and to seek permission to complete a Tender Exercise. That a request be made to Policy and Resources Committee for the release of the funds to undertake these works.	
6.0	Documents Attached & References	
	None	

Report on	Greenvale Leisure Centre – Concession Pricing
Reporting Officer	Anne Marie Campbell
Contact Officer	Oliver McShane

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To consider a recommendation that Greenvale Leisure Centre concession charges include a category for those with a disability in line with other MUDC facilities.
2.0	Background
2.1	Greenvale Leisure Centre came under Council management on the 10 th September 2017. All existing admission prices, membership packages and concessions remained the same. However, after investigation it is clear that users with a disability were not offered a price concession or their carers.
2.2	A number of customer comments have also been received that the Greenvale LC concessions do not apply to those with a disability or their carers although they do cater for other underrepresented groups.
3.0	Main Report
3.1	Council's agreed and established pricing arrangements at our other facilities currently provide concessionary rates for people with disabilities and/or their carer/s. Generally this includes free admittance for carers of people with a disability.
3.2	Under the DDA Council is required via the legislation to make 'reasonable adjustments' for people with a disability to allow them to access our goods and service provision. While concessionary pricing can be considered by some to be going beyond what the legislation requires, the DDA also allows for 'more favourable treatment' to be given to people with a disability in order to encourage them to use facilities.
3.3	Therefore providing concessionary pricing for people with a disability and/or their carers is an established practice and is within the law and does not mean similar concessions have to be provided to people without a disability.
3.4	It is therefore recommended that Greenvale Leisure Centre admission charges are amended in line with existing MUDC policy i.e. 50% discount for those with a

3.5	<p>disability as described in the Disability Discrimination Act 1995 and in addition those carers accompanying the person with a disability receive free access.</p> <p>Consideration of the wider pricing policy with Greenvale LC will be considered as part of the Leisure Review.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>This may negatively impact on income for Greenvale Leisure Centre. However, it could also attract more disabled users to use the centre.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>As above.</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	Recommendation(s)
	<p>That Members recommend that Greenvale Leisure Centre admission charges for those with a Disability are set at 50% for those with a disability as described in the Disability Discrimination Act and that free use is provided to those carers accompanying the person with a disability.</p>
6.0	Documents Attached & References
	<p>None.</p>

Report on	Leisure Centre Christmas Opening
Reporting Officer	Anne-Marie Campbell
Contact Officer	Oliver McShane

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To seek permission from Members regarding Christmas Eve and News Year Eve Opening in Council operated leisure facilities.
2.0	Background
2.1	In 2018 Christmas Eve and News Years Eve both fall on a Sunday. The Mid Ulster Leisure centres normally open on a Sunday with much reduced opening hours (i.e. Dungannon Leisure Centre 2-6pm, Cookstown Leisure Centre 1.45-6pm, Meadowbank 11.30am-6pm and Maghera 11.30am-6pm, Greenvale 12-4.30pm). In previous years the Council operated leisure centres closed early on both Christmas Eve and News Years Eve (i.e. at 4pm).
3.0	Main Report
3.1	It is proposed that the leisure facilities do not open on either Christmas Eve or New Years Eve on the basis that they would only be open for a few hours if they were to close at 4pm as in previous years.
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: Loss of income, however it is not expected that there would be significant numbers of customers. Human: Staff would be required to take this as leave/TOIL or have the opportunity to work the hours at an alternative time.
4.2	<u>Equality and Good Relations Implications</u> N/A

4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	That permission be granted for the leisure facilities not to open on either Christmas Eve and News Years Eve.
6.0	Documents Attached & References
	None

Report on	Backrow Recreation Centre
Reporting Officer	Anne-Marie Campbell
Contact Officer	Anne-Marie Campbell

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To inform Members of the request by Workspace (Draperstown) Ltd to consider selling the land that the Backrow Recreation Centre sits on to them and to seek direction on how to progress this request.
2.0	Background
2.1	The land at Backrow Recreation Centre was leased to Workspace (Draperstown) Ltd by the legacy Magherafelt District Council for 45 years from 12 th September 2006, with 5 yearly (upward only) rent reviews from the 1 st September 2011. The initial and current rent is £10,000 per annum. Council currently has an SLA of £10,000 per annum with Workspace for the provision of sports and recreation activities at the Backrow Recreation Centre. Workspace has full repairing and insuring responsibility and use is restricted to 'community/educational purposes and primarily for the construction of a recreation centre'. Workspace (Draperstown) Ltd have expressed an interest to purchase the land currently leased.
3.0	Main Report
3.1	<p>The land extends to approximately 0.8 acres and is located to the rear of houses on High Street, in the village of Draperstown. It lies directly adjacent to St Colms Secondary School and surrounding land is a mix of residential and commercial. Workspace (Draperstown) Ltd have constructed a recreation/community centre and associated car park on the site. This is owned and managed by the Workspace (Draperstown) Ltd.</p> <p>Consideration of the request requires officers to obtain a Land and Property Services valuation and to take legal advice on the various aspects of a potential sale.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: None.</p> <p>Human: None.</p>

4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	That members agree that officers carry out investigatory work as outlined and report further to Council.
6.0	Documents Attached & References
	None

Report on	Department of Agriculture, Environment and Rural Affairs Service Level Agreement
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Consideration of a request from Department of Agriculture, Environment and Rural Affairs (DAERA) to review Service Level Agreements associated to water recreation facilities.
2.0	Background
2.1	Legacy arrangements between Dungannon and South Tyrone Borough Council and Department for Culture, Arts and Leisure (DCAL) for inspection and maintenance responsibilities were approved in September 1999. These arrangements applied to four water recreation sites in the former council borough Enagh Lough, Creeve Lough, Tullygiven Lough and Carrick Lough and included an existing lease agreement for car parking at Tullygiverm Lough.
2.2	In 2009 Dunganon and South Tyrone Borough council approved a proposal to extend these arrangements to include Brantry Lough. These arrangements continue to operate as of this date.
3.0	Main Report
3.1	Mid Ulster District Council are in receipt of a request from the Department of Agriculture, Environment and Rural Affairs (DAERA) to conduct a review of current arrangements and propose a new Service Level Agreement for services associated to the shared management of water recreation facilities.
3.2	The proposals will include two additional sites, Lough Macronan and White Lough both in the former Dungannon Council area.
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: No additional costs identified at this stage. Human: Existing staff resources sufficient.

4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	Engage with Department of Agriculture, Environment and Rural Affairs (DAERA) and undertake a review of the Services Level Agreement proposal prior to bringing to committee for consideration.
6.0	Documents Attached & References
6.1	DAERA correspondence Appendix 1.

Report on	Milltown Play Park Funding
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Inform members of Northern Ireland Housing Executive funding opportunity for Milltown Play Park, Dungannon.
2.0	Background
2.1	Milltown Community Association in conjunction with Parks Service have successfully attracted funding to the value of £5,000 for improvements works at a local play park in Milltown, Dungannon. The funding was awarded through the BRIC 2 Programme.
3.0	Main Report
3.1	Parks Service in partnership with Milltown Area Community Association worked up a proposal for inclusive play improvements to the existing play facility with the introduction of new inclusive play equipment to encourage wider use for children with ranging abilities. The proposal was approved by NIHE and was awarded grant funding of £5,000.
3.2	The project will provide for new, inclusive play equipment and safety surfacing in the form of a nest swing unit accommodating all abilities and age groups from toddler to teens.
3.3	Council will manage the procurement and installation for the equipment with an anticipated completion date early in the new year.
4.0	Other Considerations
	<u>Financial & Human Resources Implications</u>
4.1	Financial: No additional cost 100% funded project. Human: Existing staff resources sufficient to coordinate project support.
4.2	<u>Equality and Good Relations Implications</u>

	N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	Approval to accept the BRIC2 Funding Offer and progress the project. In partnership with Milltown Community Association.
6.0	Documents Attached & References
6.1	None.

Report on	Motorsport Task Force
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Consideration of a request from Motorsport Taskforce to Mid Ulster District Council for a financial contribution towards commissioning of a Motorsport economic research impact report for Northern Ireland. The decision was deferred from August committee meeting in order to review the membership and scope of representation of the Motor Sport Task Force group.
2.0	Background
2.1	In January 2017 the Sports Minister Paul Givan announced the establishment of a Motorsport Taskforce. The Taskforce will bring together representatives from sport, stakeholders and officials from Government Departments to help to address safety issues and explore how motorsports events can grow and attract further support. Up to £20,000 has been secured to take forward the Taskforce.
2.2	The Taskforce funding is in addition to significant investment of £500,000 already provided by the department to motorsport in the current financial year to take forward important safety works and provide equipment at race courses and tracks at a number of motorsport venues.
2.3	The Department is providing £500,000 investment in motorsport for: road racing venues at the North-West 200, the Ulster Grand Prix and Armoy Road Races; for short circuit tracks at Kirkistown, Nutt's Corner and Bishopscourt; and for the Motor Racing Association and the NI Karting Association. The Department is also providing £40,000 to improved disabled access for the Ulster Grand Prix circuit.
2.4	It is acknowledged by the Minister that Motorsport in all its forms makes a significant contribution to tourism and positively markets Northern Ireland as a venue to come to for major international sporting events. While the sport provides a spectacle and undoubted excitement, motorsport faces significant challenges. There is no doubt that a high priority must continue to be the continuous improvement of safety for both competitors and spectators.

3.0	Main Report
3.1	Mid Ulster District Council are in receipt of a request from a representative of the Motorsport Taskforce for a contribution of £1,000 to undertake research, which is being asked from all council's that have a two or four wheel motorsport interest.
3.2	The research report is being commissioned and lead by the Strategic Investment Board (SIB) with local Universities and once completed will belong to the Department and Councils that have motorsports in their areas.
3.3	Tourism NI have committed a contribution of £5,000 in support of the commissioned work.
3.4	The Motorsport Task Force membership is comprised of the Department for Infrastructure, Tourism NI, Sport Northern Ireland, SOLACE, Department for Communities, Invest NI and Chaired by Ian Paisley MLA.
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: £1,000 contribution as requested from the Motorsport Taskforce. Human: Existing staff resources sufficient.
4.2	<u>Equality and Good Relations Implications</u> N/A.
4.3	<u>Risk Management Implications</u> N/A.
5.0	Recommendation(s)
5.1	Subject to approval make a contribution of £1,000 on behalf of MUDC towards the Motorsport Task Force report as requested by the Motorsport Taskforce.
6.0	Documents Attached & References
6.1	Correspondence Appendix 1.

From: Jayne Logan [mailto:Jayne.Logan@midandeantrim.gov.uk] **On Behalf Of** Anne Donaghy
Sent: 08 August 2017 11:16
To: Adrian McCreesh <Adrian.McCreesh@midulstercouncil.org>
Subject: Motorsport Taskforce

Dear Adrian

I represent SOLACE on the Motorsport Taskforce and can advise that the Department has given £20,000 towards carrying out an economic/tourism impact report on motorsport within NI in order to maximise the economic potential of 2 & 4 wheel sports.

This report is being commissioned and lead up by SIB in conjunction with local universities and will belong to the Department and Councils that have motorsports in their area.

In addition, Tourism NI have contributed £5,000 to this piece of work and a contribution of £1,000 is required from each Council that will benefit from the economic opportunities and safety issues identified within the report.

Thank you for your consideration of this significant and important piece of work.

Kind regards

Anne



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The Braid, 1 - 29 Bridge Street, Ballymena, Co Antrim, BT43 5EJ

Report on	TABBDA Service Level Agreement
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Amended proposal on Service Level Agreement (SLA) for Traad, Ballyronan & Ballinderry Development Association (TABBDA) for the financial year 2017/18.
2.0	Background
2.1	Mid Ulster District Council's review of Service Level Agreements was undertaken and brought to committee in April 2017.
2.2	The proposal for TABBDA was deferred pending further consultation with the community group. Council have meet with TABBDA Boards members on three separate occasions to negotiate a resolution that would fully reflect the changing nature of the services provided by TABBDA at Ballyronan Marina.
2.3	A resolution has been proposed as a result of a meeting held on Thursday 26 th October with TABBDA and Mid Ulster District Council.
3.0	Main Report
3.1	Negotiations with TABBA Ltd in relation to replacing the current Service Level Agreement with a lease arrangement has not progressed. This proposal suggested Council leased a portion of the community building for the purposes of developing a range of improved visitor services and the creation of a consistent positive visitor experience at Ballyronan Marina. This proposal was not possible has no available area of the premises was identified as surplus to current community group needs.
3.2	The arrangement will now reflect an amended Service Level Agreement and will reflect a reduction of £3,950 on the current SLA with TABBDA Ltd. from £9,950 to £6,000 per annum. This is based on a recognised reduction of services provided by TABBDA at Ballyronan Marina. The community group no longer provide visitor administration and operational staff services associated to the site. These services are managed by council staff alongside the introduction of a computerised on-line booking payment system as from March 2017. TABBDA continue to provide visitor ablution facilities (public toilets and associated duties)

3.3	<p>at Ballyronan for which an annual payment of £6,000 will be allocated and made via payments of £1,500 invoiced quarterly, in arrears.</p> <p>The TABBDA Board are in agreement to accept the proposal from Council.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Annual Service Level Agreement payment to TABBDA of £6,000 commencing 1st April 2017. Reviewed annually.</p> <p>Human: Existing staff resources sufficient.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	Recommendation(s)
5.1	Council approval on the terms of the amended Service Level Agreement with TABBDA doe 2017/18.
6.0	Documents Attached & References
6.1	None.

Report on	Community Development
Reporting Officer	Claire Linney

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To seek Committee approval for Good Relations and Community Festivals rolling grant award recommendations.
1.2	To Agree Peace IV Local Action Planning Partnership recommendations.
1.3	To approve professional support to assist with a new Poverty Initiative for Council.
1.4	To update on Community Development.
2.0	Background
2.1	Community Grants Rolling Programme - The Grant Aid Programme for the 2017/18 financial year facilitates applications being made on a rolling basis for Community Festivals and Good Relations.
2.2	Peace IV Local Action Plan 2017 – 2020 – The operational delivery of the Plan is currently in development through guidance by the Peace IV Partnership who make recommendations to Committee for delivery at a local level.
2.3	Poverty Initiative – As part of the Community Development Service Plan and strategic direction from Committee officers are developing a pilot poverty initiative to address areas of deprivation and poverty across Mid Ulster; both area based and at a household level.
2.4	Community Development Update - An update is provided on the following areas: Community Support – Grants, Support, Advice, Village Planning, Community Centres, DSD Neighbourhood Renewal Peace IV and Good Relations PCSP
3.0	Main Report
3.1	<p>Community Grants Rolling Programme</p> <p>Community Festival, 8 applications received with 5 recommended for awards totalling £2,762, while 3 others failed to meet the minimum score threshold and will receive feedback from officers.</p> <p>Good Relations 4 applications are recommended for awards totalling £2200</p> <p>Please refer to Appendix 1 for detail.</p>

Peace IV Local Action Plan 2017 – 2020**Grants Assessment**

Due to the volume of applications under the theme Children and Young people the panel had met to assess these grants on two different dates. There was some confusion by the HCD relating to the detail of the quorum requirements, which resulted in the quorum not being satisfied at the second assessment. This has resulted in the grants under this theme having to be re-assessed and the results and outcomes being presented to the Partnership meeting in November.

Project grants were recommended for approval for funding as follows:

Shared Spaces

Grants assessed with 4 applications successful and 1 successful.

Organisation Name	Total Score	Grant Value (Up to)	Project Synopsis	Conditions
Ballinascreen Commemoration Committee	76	£5,000.00	Series of workshops examining events between 1594 & 1694, based in Rath Dubh Centre, Moneyneana and Kilcronaghan Centre, Tobermore. Target 30 adults from both communities.	Confirm in their letter of offer that the workshops with speakers will include discussion between at each session between participants.
Craic Theatre	70	£18,250.00	2 x 10 week digital media training programmes for 30 participants from Catholic, Protestant & Ethnic Minority backgrounds	The % split re targets is important throughout both programmes Confirm 15 for each programme
Dún Uladh (partner RPBA)	83	£50,000.00	To develop a greater understanding of shared history of music through the implementation of a multi-faceted project comprising 6 programme elements for 40 participants bringing comhaltas and piping together	Important target split 40%/50%/ 10% & district wide is across all the 5 areas Total 50 participants with 40 in main & 10 additional to this in cross border Peace band –confirm representation across piping and comhaltas and concerts they are participating in.
Pomeroy Resource Centre	72	£14,995.00	Crafting for Peace – a programme of craft classes (i.e. sewing, crochet & upholstery) 4 x 10 week blocks for 40 participants per programme	Confirm the 60%/40% split is this PUL/CNR and importance of this throughout all blocks of delivery Confirm participants can be the same people each group
Early Years	<21	Unsuccessful N/A	Programme to give early years practitioners, leaders, parents the confidence to talk about difference	Scored 1 at outcomes and delivery not aligning. The outcomes are linked to children and young

				and reflect on diversity through training workshops	people, however the activity programme only links to the adults – there is no clear link regarding the young people and how the training will impact on them. Feedback to applicant that the application has potential but that clarity is required.
<p>Total Value of Grants Applied for and approved by assessment panel, providing that all items of expenditure are eligible costs. £88,825.00</p> <p>Total amount of Grant available £460,000</p> <p>Recommendation: To approve the grant awards as detailed above</p> <p>Recommendation: To issue a further call for applications under this theme.</p> <p><u>Building Positive Relations</u></p> <p>Grants assessed with 3 applications successful and 1 successful.</p>					
	Organisation Name	Total Score	Grant Value (Up to)	Project Synopsis	Conditions
	Bardic Theatre	80	£25,000.00	A series of 15 workshops and a summer scheme with horticultural & theatrical activities for 30 young people from local primary schools	5 schools with 30 children participating – important all schools are engaged and this is a minimum target Monitoring – important to ensure the cross community engagement
	Friends of Knocknagin	88	£11,619.75	Programme to create a shared open public community garden along with workshops for participants to develop skills, confidence and knowledge. Participants to come from local Primary Schools.	The shared space is open to all the community at all times- need to confirm with the school that this is acceptable with child protection - Application assessed on this
	Maghera Historical Society Heritage & Cultural Centre	66	£15,000.00	Townland study focusing on eight townlands bordering Maghera. Targeting 55-85 year olds.	
	Brocagh District & Regeneration Group	NA	<2 Unsuccessful	Creation of a natural heritage trail, and improvement of access routes to provide a shared space in the local area, along with talks on shared heritage	Outcomes scored 1 Lack of detail in application, What the group are seeking to do is not clear. Elements of the project already in planning to take place Partner referenced but participation not clear The project and costs are not aligning Feedback more detail/ clarity is needed

	<p>Total Value of Grants Applied for and approved by assessment panel, providing that all items of expenditure are eligible costs. £51,619.75</p> <p>Total amount of Grant £280,000</p> <p>Recommendation: To approve the grant awards as detailed above</p> <p>Recommendation: To issue a further call for applications under this theme.</p> <p>It was agreed by the PEACE IV Partnership to reopen the grants in January 2018 for Building Positive Relations and Shared Space themes</p> <p><u>Peace programme update presented to Partnership</u></p> <p>Cross Border Literary Project and Cross Border Shared Heritage Communities Programme: Meetings have been organised with partners to progress these projects; with Sligo County Council and Donegal County Council respectively.</p> <p>Post Primary Tender: this specification is currently out to tender and is due to close on Monday 6th November 2017.</p> <p>Partner Programmes: Letters of Offer have been issued to EA Youth, STEP and CWSAN/COSTA. Speedwell's submission is currently in discussion with SEUPB and is to undergo a programme change due to the SEUPB amendment that all activity with schools must be outside of school hours.</p> <p>Project Application for Remaining Monies: The modification for additional remaining monies is ready for submission, pending SEUPB opening the online EMS system to allow inputting of data. It is anticipated that this will open end November/early December.</p> <p>Poverty Initiative</p> <p>As part of the development of a poverty initiative for Mid Ulster requested by Members, officers have undertaken a statistical analysis of areas of poverty and some analysis of household poverty. Good practice analysis has also been undertaken alongside current provision by Council and its partners. To seek to develop a pilot poverty initiative for Mid Ulster, targeted at an area and household level with proposed resourcing of Council and its partners, it is proposed to appoint specialist support. Given the baseline of data gathered to date it is proposed that specialist support of up to a value of £10,000 would be required to integrate and analyse the existing information, allow for engagement of members, and develop a future pilot initiative for Mid Ulster.</p> <p>Community Development Update</p> <p><u>Community Support</u></p> <p>Sports Development Small Grant has been assessed and presented to members (ref Sports Development Small Grant report).</p> <p>Rolling programmes for community festivals and good relations are ongoing.</p> <p>Village Planning – support to groups is ongoing in the delivery of the village plans. Groups are being supported with applications, lobbying, and establishing village forums as required.</p> <p>Community Centres – The management and usage of the community centres is ongoing: Moy Community Centre, Clogher Community Centre and Gardners Hall.</p> <p>Neighbourhood Renewal: Officers are working with DFC and the Partnership to undertake a review of all the current programmes and their impact in relation to OBA monitoring. As part of this review development will take place to ensure programmes remain targeted at need.</p>
3.3	
3.4	

	<p><u>Peace and Good Relations</u> Peace Regional Shared Space Project; further clarification was provided to the SEUPB led economic appraisal and for Connecting Pomeroy Project which is planned to be complete by November to present to the SEUPB Panel in December 2017.</p> <p>Good Relations activity is ongoing with OBA monitoring of activity across all of the programme areas. The roll out of a range of projects is continuing across the District; including the primary schools cross community engagement, cultural music programme, cultural diversity activity with schools, engaging people through arts and culture, working with the PCSP on diversionary activities as required. Engagement continues to take place with groups developing good relations projects and seeking grant support.</p> <p><u>PCSP</u> CCTV - Phase I installation is near complete for the main towns with the final installation in Dungannon being completed in line with the public realm scheme. Phase II for Coalisland, Fivemiletown, Maghera and Draperstown has commenced and will be finalised for the end of November.</p> <p>Scams – The PCSP and PSNI organised public events on Scams on 20th September in The Junction, Dungannon and Tuesday 24th October in the Elk. Officers from Trading Standards and the PSNI advised and engaged with member of the public attending. PCSP are continuing to engage with older persons groups to attend meetings and raise awareness of scams and bogus callers.</p> <p>Young Drivers - The PCSP is working in partnership with NI Cruise held a Young Drivers event on Saturday 30th September to raise awareness of anti-social driving, road safety, and to increase engagement with PSNI.</p> <p>Night-time Economy – The Alcohol Awareness course piloted in Cookstown has had over 400 participants with only 5 reoffending. This course is targeted at underage drinkers. Once detained by PSNI they are offered a choice of attending the course with their parents. This has proven successful and is now being rolled out across Mid Ulster district. The course is now also being replicated in Derry and Strabane Council area.</p> <p>The crime profile for Cookstown Night-time Economy has changed from violent crime to low level crime. It has now one of the safest night-time economies across all districts compared with three years ago.</p> <p>Currently Mid Ulster is the second lowest district for incidences of Anti-Social Behaviour. Since 2008 the incidences of Anti-Social Behaviour have decreased by 38%.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial:</p> <ul style="list-style-type: none"> • Community Festival awards £2,762.00 and Good Relations awards £2200.00 • Peace IV Grant Awards: Shared Spaces £51,619.75, Building Positive Relations £88,825.00 • Poverty Initiative 2018 £10,000 <p>Human: None</p>

	<p><u>Professional Support</u></p> <p>Yes, professional support is required to assist officers develop a pilot poverty initiative for Mid Ulster targeted at an area and household level to a maximum level of £10,000</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>None</p>
4.3	<p><u>Risk Management Implications</u></p> <p>None</p>
5.0	Recommendation(s)
5.1	To approve the grant award recommendations under the Community Festivals and Good Relations grants as per Appendix 1
5.2	To approve the Peace IV Partnership recommendations; Peace Grants Awards
5.3	To approve the Poverty initiative and support up to £10,000 (from existing budget)
5.4	To note the community development update report.
6.0	Documents Attached & References
6.1	Appendix 1 Rolling Grant Programmes award recommendations

APPENDIX 1

Community Local Festival November 2017

	Organisation	Aim of Organisation	Title Of Event/project	Requested	Band	Award
1	Derrylaughan GAC	Sports	Christmas festival	£500.00	7	£200.00
2	Eglish St Patricks GAC	Sports	Brawl in the Hall	£1,400.00	4	£700.00
3	St Patrick's Snooker Club	Sports	St Patrick's Cup	£1,000.00	1	£900.00
4	The Errigle Keerogue (St Matthew's) Support Group	Support Group	Tractor Run and Breakfast	£1,000.00	3	£800.00
5	Valley Voices Community Choir	Cross Community Choir	Cross Community Carol Service	£324.00	6	£162.00
Total						<u>£2,762.00</u>

Ineligible or Unsuccessful

	Organisation	Comment
1	Annaghmore L.O.L. 2033	Did not meet minimum score threshold
2	Maghera Women's Institute	Did not meet minimum score threshold
3	Sperrin Harriers	Did not meet minimum score threshold

Bands	Score	%
7	30-39	40%
6	40-49	50%
5	50-59	60%
4	60-69	70%
3	70-79	80%
2	80-89	90%

1	90+	100%
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Good Relations Grants - November 2017

No	Organisation Name	Aim of Organisation	Title Of Event/project	Requested	Band	Award
1	Ealu	Community Development & Victims	Men's Shed Project	£1,000.00	6	£500.00
2	Eoghan Ruadh Hurling Club	Sport	Dungannon Community Santa Dash	£1,050.00	4	£700.00
3	Killymoon Rangers Football Club	Sport	"The Big Breakfast"	£500.00	5	£300.00
4	Stewartstown & District Local History Society	Community Development & Historical	The Bell 2017	£1,000.00	4	£700.00
Total						<u>£2,200.00</u>

Bands	Score	%
7	30-39	40%
6	40-49	50%
5	50-59	60%
4	60-69	70%
3	70-79	80%
2	80-89	90%
1	90+	100%

Report on	Sports Development Grant (Incorporating the Every Body Active Programme)
Reporting Officer	Claire Linney, Liam Glavin
Contact Officer	Philip Clarke, Eunan Murray

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To provide grant assessments for the Sports Small Development Small Grant, in partnership with Every Body Active Programme through Sport NI.
2.0	Background
2.1	<p>The Everybody Active Small Grant Programme (EBA), was previously delivered directly by Sport NI over the past number of years. Sport NI is now delivering this programme in partnership with Council Sports Small Development Grant to seek to ensure it is targeted at local need in line with community planning.</p> <p>The aim of the EBA programme is to increase active participation in Sport and Physical Activity with the following target groups: Women & Girls, People with Disabilities and Areas of Social Need complementing general Sports Development.</p> <p>Sport NI has issued a letter of offer for funding to Council of £41,730 (no requirement for any match funding), to deliver this programme in partnership with Council small sports development grant programme. The total budget available to groups, including Council underspend from previous grant round of £7,700, is £49,430.</p>
3.0	Main Report
3.1	<p>In total 71 applications were received and assessed with 59 being recommended for grant awards while the remainder were considered unsuccessful for reasons set out in Appendix 1. Of the 59 recommended 21 were second in year applications and restricted to a maximum of £900 (60% pro-rata award) having previously applied for the £600 grant threshold, with the remaining eligible to apply for the £1,500 limit.</p> <p>On this basis the 59 successful applicant are awarded a combined figure of £53,240 resulting in a small over allocation of £3,810. This proposed overall awards align with the previous Council small sports grant allocation method from earlier in the financial year and allows for continuation of equity in delivery. It is proposed that the minor overspend of £3810 would be agreed based on savings that accrue at time of final verification (region 5%) and remaining from within service budget.</p>
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u>
	Financial: EBA budget of £49,430 and leisure budget (source: School Sports Facilities Access Fund budget maximum £3,810, pending final verification savings region of 5%.

	Human: NA
4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	To allocate £53,240 in grant awards to the 59 successful sports organisation as detailed in Appendix 1.
6.0	Documents Attached & References
6.1	Appendix 1

Appendix 1
Sports Development November 2017

	<u>Organisation Name</u>	<u>Title Of Event/project</u>	<u>Requested</u>	<u>Band</u>	<u>Award</u>	<u>Pro Rata</u>	<u>Award Revisio</u>
1	Acorns AC	Coaching In Running Fitness	£1,050.00	7	£900.00	PR60%	£540
2	Ardboe O'Donovan Rossa GAC	Coaching the Coach 2018	£1,500.00	6	£1,000.00		£1,000
3	Ballyronan Boat Club	Making Sailing accessible	£1,463.00	4	£1,200.00		£1,200
4	BC Wolves Basketball Club	Basketball for Everybody !	£1,200.00	6	£1,000.00	PR60%	£600
5	Clogher Eire Og GAC	coaches and trainer expansion	£2,240.00	5	£1,100.00		£1,100
6	Clogher Valley Golf Club	improvement of golfing knowledge &skills	£1,500.00	6	£1,000.00		£1,000
7	Clogher Valley Rugby Football Club	Girls rugby revival and Mini Youth	£900.00	6	£1,000.00		£1,000
8	Clonoe O'Rahilly's GFC	Gaelic Start	£1,440.00	5	£1,100.00		£1,100
9	Cookstown Fr Rock's GAA	Superheroes Programme	£900.00	3	£1,300.00	PR60%	£780
10	Cookstown Gymnastics	Gymnastics for all	£750.00	6	£1,000.00		£1,000
11	Cookstown Youth Football Club	Football Prog For Persons With Learning Difficulties & Cerebral Palsy	£900.00	3	£1,300.00	PR60%	£780
12	Cuchulainn an Ghleanna Camogie & Hurling Club	Introduction to Hurling & Camogie Skills	£1,100.00	6	£1,000.00	PR60%	£600
13	Cumann úi Néill, Tulach óg	Give It a Go:Hurling & Camogie Coaching	£900.00	5	£1,100.00	PR60%	£660
14	Derrylaughan Kevin Barrys	Primary schools coaching	£1,920.00	6	£1,000.00	PR60%	£600
15	Desertlyn Bowling Club	Bowling for Health	£1,700.00	6	£1,000.00		£1,000
16	Doiretreasc Cailini an Chnoic	Winter Indoor Fitness & Skill Prog	£900.00	6	£1,000.00	PR60%	£600
17	Donaghmore GAA	Coach Development	£1,500.00	5	£1,100.00		£660
18	Duiche Neill, An Bhinn Bhorb	Winter Warm Up Programme	£1,010.00	6	£1,000.00	PR60%	£600
19	Dungannon Ladies Hockey Club	Hockey for all	£900.00	5	£1,100.00	PR60%	£660
20	Dungannon Rugby Football Club	Space to Play	£900.00	6	£1,000.00	PR60%	£600
21	Dungannon Thomas Clarke	Supporting Youth Football	£1,500.00	7	£900.00		£900
22	Dungannon United Youth	DUY Youth Outreach	£1,500.00	4	£1,200.00	PR60%	£720
23	East Tyrone Cycling Club	Further development of Wheels in Motion	£1,500.00	7	£900.00		£900

24	Eglis St Patricks GAC	Health, Wellbeing & Fitness Prog	£1,500.00	6	£1,000.00		£1,000
25	Erins Own Lavey GAC	Ladies Football	£3,500.00	4	£1,200.00		£1,200
26	Galbally Pearses Gaelic Football Club	Coach Education Ladies Football Programme	£1,500.00	6	£1,000.00		£1,000
27	Harps Cycling Club	Harps CC Development	£1,875.00	2	£1,400.00		£1,400
28	Killyman St. Mary's GFC	Sporting Opportunities for Young Girls	£1,535.00	5	£1,100.00		£1,100
29	Killymoon Rangers Football Club	Big Breakfast/Training sessions at MUSA	£900.00	7	£900.00	PR60%	£540
30	Loup Boxing Club	Boxing For All	£1,500.00	6	£1,000.00		£1,000
31	Michael Davitt GAC, Swatragh	Interactive Ball Wall	£1,500.00	7	£900.00		£900
32	Mid Ulster Ladies Football Club	Primary School Coach / Ambassador & Soccercise	£1,450.00	3	£1,300.00		£1,300
33	Mid Ulster Netball Club	MUNC 2017	£1,500.00	4	£1,200.00		£1,200
34	Mid Ulster Weightlifting	Beginners weightlifting	£725.00	6	£1,000.00		£1,000
35	Moneymore Clay Pigeon Club	Community at Heart	£1,500.00	7	£900.00		£900
36	Moortown St Malachys GAC	More in Moortown	£1,500.00	5	£1,100.00		£1,100
37	Naomh Treasa Camogie Club, Dungannon	Indoor Coaching Sessions for Underage Girls Camogie	£1,480.00	4	£1,200.00	PR60%	£720
38	Pomeroy Handball Club	Handball for Everyone	£1,500.00	5	£1,100.00		£1,100
39	Pomeroy Ladies Gaelic Football Club	Gaelic for Mothers and Others	£600.00	5	£1,100.00		£1,100
40	Pomeroy Plunkett's Football Club	Encouraging ethnic minorities to play Gaelic Football	£1,500.00	5	£1,100.00		£1,100
41	Rainey RFHC (Hockey Club)	Watch and learn event	£575.00	6	£1,000.00	PR60%	£600
42	Riverdale Football Club	"Get Girls Into Football" Project	£1,480.00	5	£1,100.00		£1,100
43	Rossa Ladies Football Magherafelt	Ladies Gaelic Football	£1,500.00	6	£1,000.00		£1,000
44	Royal British Football Club	Cookstown RBL - Youth Team Development 2017-18	£1,510.00	4	£1,200.00		£1,200
45	Square Wheels Cycling Club	Winter Challenge & Fitness	£1,990.00	4	£1,200.00	PR60%	£720
46	St Anne's Table Tennis Club	Women & Girls Table Tennis Training Course 2017/18	£900.00	3	£1,300.00	PR60%	£780
47	St Colm's GAA Ballinascreen	Girls Physical Literacy Programme	£900.00	3	£1,300.00	PR60%	£780

48	St John's ABC	Coach Development Courses - for Women and Children	£1,500.00	3	£1,300.00		£1,300
49	St Malachy's GAC Castledawson	Ladies Fitness Class	£900.00	7	£900.00		£900
50	St Malachy's GAC Edendork	Mum & Me Come Hurl With Me	£900.00	6	£1,000.00	PR60%	£600
51	St Michaels GAC, Lissan	Youth Sporting & Fitness Development Programme	£1,500.00	6	£1,000.00	PR60%	£600
52	St Oliver Plunkett's, Greenlough GAC	Ladies Winter Gym Coaching & Active GAA for all.	£1,495.00	6	£1,000.00		£1,000
53	St Patrick's LGFC Donaghmore	Winter Skills Programme	£1,500.00	7	£900.00		£900
54	St Trea's GFC Ballymaguigan	'Come & Try It' - Ballymaguigan	£850.00	6	£1,000.00	PR60%	£600
55	Tamlaght O'Crilly Parish Bowling Club	Upgrade of skills	£1,500.00	6	£1,000.00		£1,000
56	Termoneeny Cycling Club (TCC)	Safer Cycling to promote improved Health & Wellbeing.	£600.00	7	£900.00		£900
57	Termoneeny Parish Bowling Club	Training to higher level	£1,500.00	6	£1,000.00		£1,000
58	Tri Limits Triathlon Club	Tri Limits - Coaching Development	£1,500.00	5	£1,100.00		£1,100
59	Tyrone Towers Basketball Club	Come & Try Basketball & Competition	£1,500.00	7	£900.00		£900
					£62,800.00		£53,240

Score	Band	Amount
30+	7	£900
40+	6	£1,000
50+	5	£1,100
60+	4	£1,200
70+	3	£1,300
80+	2	£1,400
90+	1	£1,500

Ineligible Sports Development November 2017

Ardboe O'Donovan Rossa GAC	The Great Rossa Get Active Drive 2018	Double Application
Bann Valley Community Group	Youth Project - 'Archery for All'	Non Sport Org

Cookstown Hockey Club	Improving Physical Fitness in Primary Schools	Incomplete Application
Enniskillen Amateur Boxing Club	Relocation Of Boxing Club	Outside MUCD
Greenhill Tug of War Club	Training and competitions	Did not meet minimum score
Killeeshil Community Centre	Spinning classes	Non Sport Org
Moneymore GFC Henry Joys	Promotion of women's wellbeing.	Did not meet minimum score
Spires Cycling Club	Spires Cycling Club Grand Prix	Did not meet minimum score
St Mary's Granemore GAA	Health kick 2018	Outside MUCD
St Molaise GFC	Coaching Of All Ages For Both Male And Female Players	Outside MUCD
Tobermore Youth Football Academy	Joining local league in Coleraine	Did not meet minimum score
Trillick St Macartan's GAA Club	Sports Nutrition Course	Outside MUCD

Report on	Tourism Mentor Programme
Reporting Officer	Michael Brown
Contact Officer	Mary McGee

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To seek approval from Council to deliver an IT Mentor Programme to initially 10 Mid Ulster tourism businesses, commencing January 2018. This will build on the current Business Engagement Programme being delivered to businesses including packaging, sales and communications workshops and a networking event in February 2018. There is scope to add to the number of businesses completing this post evaluation and in the next financial year if deemed successful.
2.0	Background
2.1	<p>This programme aims to facilitate 10 businesses in the development of their IT (Information Technology), E Commerce and online media capacity. The aims of the mentor programme are to:</p> <ul style="list-style-type: none"> • Assess and evaluate participant business online and IT presence. • Assist in the development of the IT skill sets of 10 participant businesses. • To developing awareness of benefits of online media usage, e. commerce, social networking sites and customer feedback sites. • To facilitate the development and optimisation of one interactive media website per participant or provide other online IT assistance as deemed necessary by the client. • Provide participant businesses with a structured plan for IT and online provision in their business. • Capture video footage of the programme in action.
3.0	Main Report
3.1	<p>Programme Content</p> <p>It is envisaged that the Mentor will consult with the client, define and review their IT requirements and produce a baseline assessment for each client, deliver 10 hours of mentoring and a final It improvement plan for each business. The mentor must also produce interim and final reports to Tourism Development Group and Council.</p> <p>Programme Outputs:</p> <ul style="list-style-type: none"> • Improve awareness of benefits of online media to the client and their business. • Increase demonstrable usage of social and other online media by the client. • Explore the benefits of E Commerce with relevant businesses

- Carry out website consultation, optimisation and recommendations.
- Other online or IT assistance as agreed

Tangible Outputs:

- Recruit in conjunction with the Business Engagement Officer 10 businesses to successfully complete the mentor programme. Consult with the client, define and review their IT requirements and produce a baseline assessment for each client.
- Deliver 10 hours mentoring per business.
- Present a mid-point evaluation to the Mid Ulster Council Tourism Development Group and the Development Committee.
- Complete timesheets for time spent with clients in each meeting, timesheets must be signed / dated by mentor and countersigned by senior management.
- Produce client support verification report for each meeting which documents issues identified and support provided along with recommendations for further actions/follow up, report should record duration of meeting and balance of mentoring support remaining which should be signed/dated by both client and mentor
- Produce an agreed, costed and actionable IT Improvement Plan for the business which should manage the expectation and create a set of SMART objectives for the business which are aligned to the targets of the programme
- Produce a final evaluation report on completion of the programme and present to Mid Ulster Council Tourism Development Group and the Development Committee.
- Mentor must capture video footage of the programme in action for promotional purposes for Mid Ulster Council.
- Participants must use this programme to increase usage of social media and technology by 10% above baseline figure set. Company delivering the programme must provide such evidence as part of the final evaluation.

Tendering companies should clearly identify the proposed approach to the programme content and should include templates of sample documents required i.e. timesheets, client support verification report, baseline data report, and IT Improvement plan as part of their tender.

Timescale and Targets

It is anticipated that the programme would commence in January 2018 for a period of 3 months.

Tender Value

The programme is a fixed a price of £10,000 excluding VAT and including all costs and expenses.

Recruitment

Companies interested will be required to complete an application form which will be scored against set criteria. The successful mentor business will have an input into this process with the Business Engagement Officer and Tourism Officers.

	<p>Council Expectations</p> <p>The following outcomes should be achieved by participating businesses:</p> <p>The client business should have improved its capability and be satisfied by the service delivered evident by:-</p> <ul style="list-style-type: none"> • Improved expertise with the use of IT and Social Media over and above 10% baseline set. • Successful fulfilment of the client's requirements to the satisfaction of the client, this must be measured where appropriate and with a plan for any follow up. <p>The evidence/results information and follow-up plans should be summarized in a final evaluation report by the successful tenderer to ascertain if predicted benefits have been realized and provide evidence of improvement of 10% and above from baseline assessments.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Investment of £10,000, within budget.</p> <p>Human: Management by Business Engagement Officer- Mary McGee</p>
4.2	<u>Equality and Good Relations Implications</u>
4.3	<u>Risk Management Implications</u>
5.0	Recommendation(s)
5.1	Recommend that Council support this programme of business development.
6.0	Documents Attached & References

Report on	The Loan of Council Equipment to External Groups
Reporting Officer	Michael Browne
Contact Officer	Sharon Arbuthnot

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	

1.0	Purpose of Report
1.1	To agree a process for the loan of equipment to non-profit groups or organisations within the Mid Ulster Council District.
2.0	Background
2.1	<p>During the year, but particularly at peak periods such as Summer/Halloween and Christmas, Mid Ulster Council receives many requests for the loan of equipment such as gazebos and crowd barriers, which is of great assistance to local groups and organisations when they are organising and delivering events. The Council have always tried accommodated these groups where possible and are keen to support local communities and event organisers with the loan of equipment.</p> <p>Typically, but not exclusively, below is some of the equipment that we receive requests for:-</p> <ul style="list-style-type: none"> • 25 x 3m x 3m gazebos in Dungannon, • 10 x 4m x 4m gazebos in Cookstown • 25 3m x 3m gazebos in Magherafelt. • 124 Crowd Control Barriers in Cookstown <p>Whilst this paper refers primarily to the equipment listed above, we would also recommend that other departments follow and use the same process when they receive a loan request for equipment.</p> <p>In addition, to the gazebo's and barriers which the events teams manages, Council also have staging, a Portal PA system, Picnic tables and benches and Cage Football, which have been requested in the past and are the responsibility of other departments.</p> <p>Last year there has been a significant increase for the loan of equipment from local groups and organisations, and the need for consistency and protection of the Council is required.</p>

3.0	Main Report
3.1	<p>Due to the high volume of requests, and in the absence of any formal system to accommodate these requests, this has resulted in many operational issues occurring. But by formalising the process and informing the groups in advance regularly, this should make the process much more efficient and provide greater protection for the Council.</p> <p>With the exception of the Magherafelt Depot, the Council haven't got full time staff manning either the Cookstown or Dungannon sites where the equipment is stored and subsequently have to make provision to ensure the equipment can be signed in and out; this results in staff from Property Services being taken away for other jobs, which puts additional pressures on different staff teams.</p> <p>To date, a number of gazebos has been damaged, which have not been reported to Council when the items were returned and therefore Council have incurred the cost to repair. In addition to accidental damage, increased wear and tear on equipment, due to the frequency of use, will also increase the need for the equipment to serviced and repaired. The cost for repairing the Gazebos in Magherafelt 2016/17 was £2,500.</p> <p>We have also found that requests for equipment has been inconsistent across the Council, and this has caused a number of issues in the past. We have also discovered that equipment has been lent out to groups prior to Council events, at which they were required, which also put added pressures on the Council.</p> <p>In addition, before corporate events, there have been occasions whereby the gazebos needed to be cleaned, i.e. power hosed, before use as a result of them being returned in a poor state; again this puts unnecessary pressures on the internal resources.</p> <p>The officers consider that there is there a need for formal process as follows:</p> <ul style="list-style-type: none"> - Book all equipment by email request, cross reference with Internal Events. Internal events must have priority - Department taking the booking must notify Property Services if applicable (For gazebo and barriers – as they will have to meet the groups to sign equipment out/in) - If the equipment is available, sign a loan agreement form indemnifying the Council in respect of damage or loss howsoever caused in relation to the use of the equipment and committing the borrower to return it by a specified date and time before arriving on site to collect. - All equipment must be collected and returned by the group. The Council will not deliver equipment. - Collection time is agreed to avoid public waiting - Return time must be agreed

	<ul style="list-style-type: none"> - The staff must inspect the equipment on issue and return, and sign back in with any damages confirmed with the borrower and recorded. If damaged the group must pay for the damages - Two formal training sessions should be arranged annually which will seek to train the groups on how to set-up and dismantle the equipment safely and to have appropriate regard to weather conditions and the need for appropriate clothing and safety precautions. <p>All equipment should be annually serviced, with maintenance records kept</p>
4.0	<p>Other Considerations</p> <p>Other points to consideration:</p> <ul style="list-style-type: none"> • The benefit the equipment gives to the groups. • Some of the smaller events, probably could not afford to hire the equipment • The Events Cluster noted this help
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Costs of repair and servicing of equipment is likely to increase.</p> <p>Human: Staff process agreement forms and to sign out and in at specific sites.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>None – providing all groups and sections of the community are treated equally in terms of access to Council equipment</p>
4.3	<p><u>Risk Management Implications</u></p> <p>To be effective, indemnifications must be in written form and entered into by a competent person with authority to sign on behalf of the group. There is potential for the terms of an indemnity to be unenforceable if deemed unreasonable.</p>
5.0	<p>Recommendation(s)</p> <p>(1) The Council continues to take a risk based approach to the loaning out of specific equipment to non-profit making groups and/or organisations within the Mid Ulster District Council area.</p> <p>(2) No equipment shall be lent to any group or organisation unless and until Council is satisfied that the group or organisation is aware of all relevant</p>

	<p>health and safety risks associated with the operation of the equipment and have been adequately trained in the carriage, installation, operation and dismantling of the equipment</p> <p>(3) Equipment will only be lent to a group or an organisations on receipt of the approved 'Equipment Loan Agreement' being signed by a competent person with authority to sign on behalf of the group and returned to the Council in advance of the event accompanied, where appropriate, with the appropriate insurance that will indemnify Council from all risks associated with the borrowing of the Equipment.</p>
6.0	Documents Attached & References
	<p>Appendix 1 - Draft Equipment Loan Agreement Form</p>

Equipment Loan Agreement with Mid Ulster District Council ("the Council")

Name and address of the hirer: _____

The Hirer contact name: _____

The Equipment: INSERT DETAILED DESCRIPTION, SIZE AND QUANTITY OR REFER TO A SCHEDULE & ADD SAME TO END OF THIS AGREEMENT

The Term of loan: From INSERT TIME AND DATE to INSERT TIME AND DATE

TERMS AND CONDITIONS OF LOAN

- a. The Council will lend the Equipment to the Hirer free of charge on the terms and conditions of this Agreement. The Hirer will not supply the Equipment to any person or organisation.
- b. The Hirer will use the Equipment only for INSERT EVENT and for no other purpose.
- c. The Hirer will use the Equipment in accordance with all applicable laws, regulations, and governmental guidelines.
- d. Risk of any loss or damage to the Equipment will become the responsibility of the Hirer as soon as they take possession of it and will remain with the Hirer until the Equipment has been returned to the Council by the Hirer. The Hirer will make sure the equipment is insured for loss or damage to the equipment itself and that the Hirer will hold appropriate public liability insurance for the event/activity that the equipment is being borrowed for.
- e. The Hirer will keep the Equipment in good condition and repair (fair wear and tear excepted) throughout the Term of the loan, and will be liable for the costs and expenses of maintaining and repairing the Equipment.
- f. The Council reserves the right to reclaim the full value of the Equipment from the Hirer should the Equipment be damaged in any manner.
- g. The Hirer will not modify the Equipment.
- h. The Hirer's right to use the Equipment will come to an end on the expiry of the length of the hire agreement. The length of agreement may be extended only by the written agreement of the Council and the Hirer.
- i. Within [5] working days after the termination or expiry of this Agreement the Hirer will, at its expense, return the Equipment in good working order and repair to the Council at the address the Council notifies to the Hirer for that purpose.

- j. It is the Hirer's responsibility to have the Equipment checked by a suitably qualified person before it is used. The Council makes no representation and gives no warranty, condition or undertaking in relation to the Equipment.
- k. The liability of either party to the other for any breach of this Agreement, any negligence or arising in any other way out of the subject matter of this Agreement and the Equipment, will not extend to any indirect damages or losses, or any loss of profits, loss of revenue, loss of data, loss of contracts or opportunity, whether direct or indirect, even if the party bringing the claim has advised the other of the possibility of those losses or if they were within the other party's contemplation.
- l. Nothing in this Agreement limits or excludes either party's liability for death or personal injury; any fraud or for any sort of liability that, by law, cannot be limited or excluded; or any loss or damage caused by a deliberate breach of this Agreement.
- m. The Hirer shall indemnify the Council in relation to all claims howsoever arising including those arising as a result of the Council's negligence that may arise in connection with or as a consequence of the loan of the equipment
- n. Nothing in this Agreement creates, implies or evidences any partnership or joint venture between the parties. The Council will not lend the equipment unless the group has been Demonstrated and understand to use assemble and use the equipment correctly in all weather conditions
- o. The signatories to this Agreement confirm that they have authority to sign the Agreement on behalf of the respective parties

SIGNED for and on behalf of the Council:

SIGNED for and on behalf of the Hirer:

Name

Name

Position

Position

Signature

Signature

Date

Date

THE SCHEDULE

The Equipment

DELETE IF NOT REQUIRED

Report to	Development Committee
Subject	The Heart of Ancient Ulster Landscape Partnership Scheme (THoAULPS) – Governance Arrangements
Date	09 November 2017
Reporting Officer	Michael Browne
Contact Officer	Mary McKeown

1	Purpose of Report
1.1	To inform Council of the Governance Arrangements for the structure of the Heart of Ancient Ulster Landscape Partnership Scheme.

2	Background
2.1	The purpose of this report is to seek approval of draft governance documents (Board Structure of the Landscape Partnership and Terms of Reference) for the duration of the Development Phase ending by 14 November 2018.
2.2	A Letter of Offer was issued by HLF totalling £115,000, including Council's contribution of £11,025, for the Development Phase, with a Stage 2 application to be submitted before 14 November 2018. If the application is successful the Delivery Phase has the potential to draw down a total of £2,932,351 over the five year life span of the project.
2.3	The proposed Landscape Character Area, "the Carrickmore Plateau and Pomeroy Hills", lies between Omagh and Cookstown stretching from Garvaghey and Cappagh in the south to Glenhull and Davagh in the north.
2.4	A Partnership Agreement and Governance Structure was put in place between Mid Ulster District Council and Fermanagh and Omagh District to ensure good governance and satisfy the requirements of the Heritage Lottery Fund Letter of Offer.
2.5	Previously known as the Steering Group, the Landscape Partnership Board will provide strategic oversight and guidance to the Delivery Working Groups by providing input into and review of various natural, built and cultural heritage projects that will be worked up as part of the Stage 2 application via a Landscape Conservation Action Plan (LCAP).
2.6	It is hoped the outcomes achieved by this Landscape Partnership Board (LP Board) will help to contribute to the effective delivery and performance of the Councils' Tourism Strategy.

2.7	The Project Development Officer and Project Administrator have been in post since 1 st August.
2.8	Council officers from MUDC and FODC and the Landscape Partnership staff met with the following HLF representatives at an introductory meeting on 16/08/2017: Lorraine Robinson, Grants Officer, Angela Lavin, Senior Grants Officer, and David Hughes Hallett, Mentor. At this meeting the HLF representatives raised concern at the make-up of the Landscape Partnership Board (LP Board), primarily at the number of elected Councillors (10) versus community representatives (9) and stated that this board should be more community focused. It was also noted that it was usual for 3-4 Councillors to sit as board members within LP boards across Northern Ireland and the rest of the UK.
2.9	At a meeting to discuss this further at HLF offices, Belfast on 26/09/2017, it was proposed that a grantee board be formed, reflecting the interests of MUDC and FODC as the grantees of the LPS and ensuring financial regularity of the grant monies. This board would be populated by the 10 Councillors representing the two councils, four of which would be nominated to sit on the LP board and report back at quarterly meetings. HLF were satisfied with proposal and asked that the Structure of the Partnership Board be amended to reflect this.

3	Key Issues
3.1	Under guidance from Heritage Lottery the organisation will be structured into two main boards: Grantee and Landscape Partnership.
3.2	Mid Ulster District Council (MUDC) and Fermanagh and Omagh District Council (FODC) will act as grantee for the funding granted by Heritage Lottery under the Landscape Partnership scheme. It is therefore deemed prudent that a board be formed to ensure financial regularity throughout the Development and Delivery phase and which will authorise projects costing £100,000 and above that will be undertaken during the Delivery phase.
3.3	The five nominated Councillors for the Grantee Board are: Cllr Denise Mullen (SDLP) Cllr Sean Clarke (SF) Cllr Cathal Mallaghan (SF) Cllr Mark Glasgow (UUP) Cllr Wilbert Buchanan (DUP)
3.4	The Landscape Partnership Board (LP Board) will be formed with membership comprised of nineteen members, made up of; Councillors (4 from the Grantee Board), Community / Social Partners (9) and Statutory / NGO Partners (5) see attached structure document. There will be six council observers, at least two of which to be present at each meeting. The LP will report to the Grantee Board at the quarterly meetings.
3.5	The main purpose of the Landscape Partnership Board (LP Board) is to oversee the Development Phase of the Project including the development of a Landscape Conservation Action Plan and submission of a Stage 2 application for the delivery phase by 14 November 2018. The LP Board will authorise all projects for inclusion in the Landscape Conservation Action Plan.

3.6	The LP Board will establish three Delivery Working Groups as follows; (i) a Built Heritage Delivery Working Group, ii) a Natural Heritage Delivery Working Group and, iii) a Cultural Heritage Delivery Working Group).
3.7	The Delivery Working Groups will require advice, support and guidance from a range of council service areas including, Arts, Culture, Heritage, Biodiversity, Planning, Countryside Access, Biodiversity, Tourism, Economic, Rural and Community Development. It is therefore proposed that appropriate officers sit on the relevant Delivery Working Groups and that this is included within their overall work plan activity.
3.8	Draft Terms of References for the Grantee and Landscape Partnership Boards and Delivery Working Groups are also attached.

4	Resources
4.1	<p><u>Financial</u></p> <p>Appropriate financial provision is available within the current budgets and has also been factored into the 2017/18 Estimates.</p>
4.2	<p><u>Human</u></p> <p>It is recommended that Council Officers from the service areas as mentioned in 2.5 will provide reasonable practical assistance and this will be factored into their overall work plan.</p>
4.3	<p><u>Basis for Professional/ Consultancy Support</u></p> <p>N/A</p>
4.4	<p><u>Other</u></p> <p>N/A</p>

5	Other Considerations
	N/A

6	Recommendations
6.1	<p>It is recommended that Council:</p> <ul style="list-style-type: none"> • Approves The Grantee and Landscape Partnership Boards as shown in the Governance Structure • Approves the Terms of Reference for the two boards. • Approves the Terms of Reference of the Delivery Working Groups

7	List of Documents Attached
7.1	Appendix 1 – Governance Structure Appendix 2 – Grantee Board Terms of Reference Appendix 3 – Landscape Partnership Board Terms of Reference Appendix 4 – Deliver Working Groups Terms of Reference

Key to Abbreviations:

THoAULPS The Heart of Ancient Ulster Landscape Partnership Scheme

Funding raised by The National Lottery

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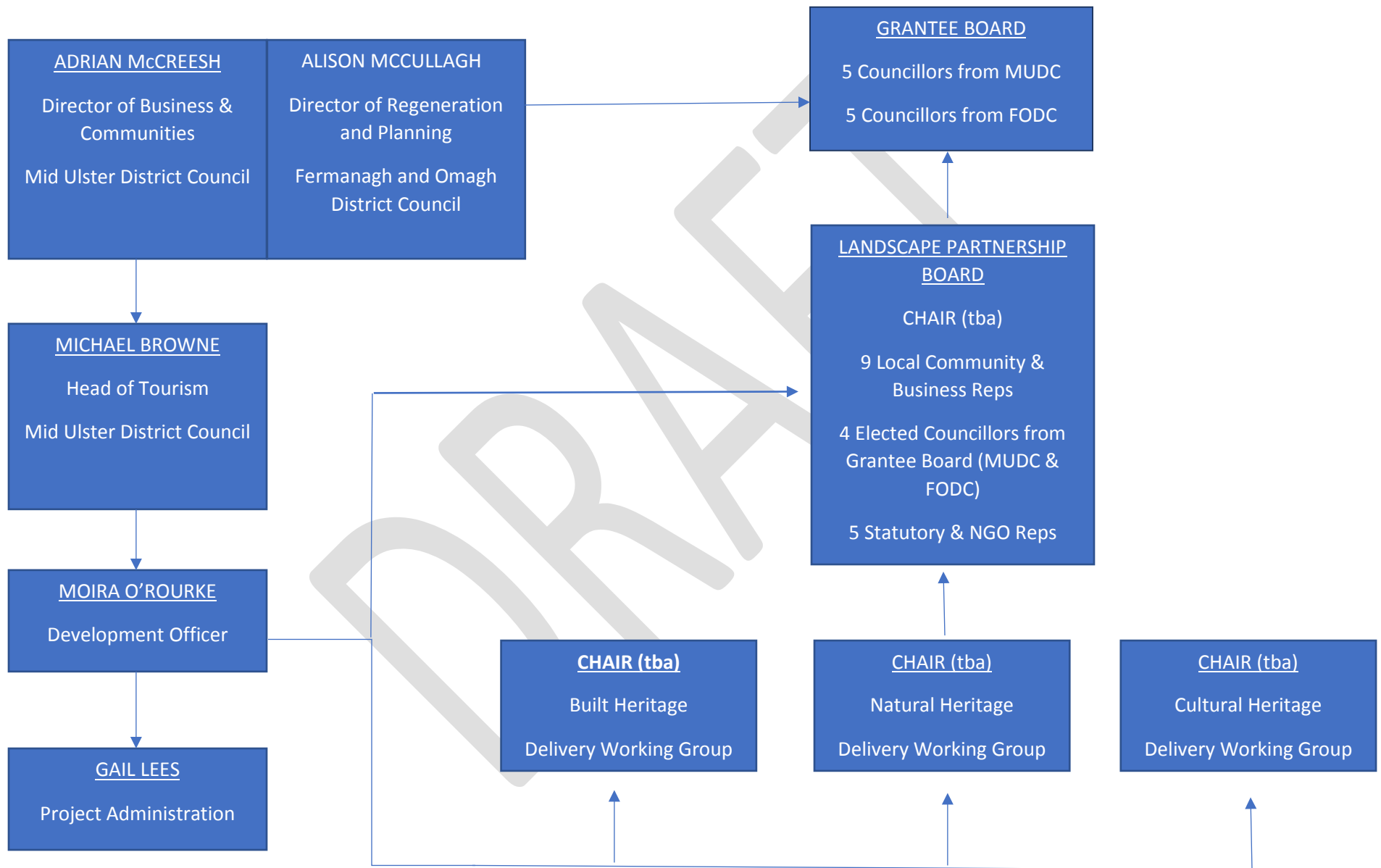
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THE HEART of ANCIENT ULSTER LANDSCAPE PARTNERSHIP SCHEME

STRUCTURE



LEAD PARTNER AND APPLICANT PARTNERSHIP

The lead Partner of this application is Mid Ulster District Council. Fermanagh and Omagh District Council will also act as another strong Council partner and these two bodies will provide a solid core to the proposal.

However, a partnership known as The Heart of Ancient Ulster Landscape Partnership has been formed (THoAULP) after extensive consultation in the area. This intends to assist with the development and strategic management of the project and look at the protection and promotion of the heritage of the Landscape area. A number of important statutory bodies have also expressed interest in working with the Partnership and they include Department of Agriculture, Environment and Rural Affairs, Natural Heritage section (NIEA), the Department for Communities Historic Environment Division, together with Northern Ireland Forestry Service and Armagh Observatory.

Finally, from the attendance and feedback at the four main public consultation exercises, it was clear there is a strong interest in the protection of the local landscape and nine local community associations have also expressed their support for the Partnership. All interested partners have provided strong letters of support. Formal partnership agreements will now be worked up at this development stage of the proposal.

SIZE AND STRUCTURE OF ORGANISATION

The organisation will be structured into two main boards: Grantee and Landscape Partnership.

Grantee Board

Mid Ulster District Council (MUDC) and Fermanagh and Omagh District Council (FODC) will act as grantee for the funding granted by Heritage Lottery under the Landscape Partnership scheme. It is therefore deemed prudent that a board be formed to ensure financial regularity throughout the Development and Delivery phase and which will authorise projects costing £100,000 and above that will be undertaken during the Delivery phase. This Grantee Board will be formed with membership comprised of ten elected councillors, five each from Mid Ulster and Fermanagh & Omagh District Councils. This board will nominate four councillors, two from each council, to sit on the Landscape Partnership Board. The Landscape Partnership Board will report to the Grantee Board at quarterly meetings.

- **MUDC Councillors:**
Cllr Denise Mullen (SDLP)
Cllr Sean Clarke (SF)
Cllr Cathal Mallaghan (SF)
Cllr Mark Glasgow (UUP)
Cllr Wilbert Buchanan (DUP)

- FODC Councillors:
 Cllr Mary Garrity (SDLP)
 Cllr Anne Marie Fitzgerald (SF)
 Cllr Sean Clarke (SF)
 Cllr Bert Wilson (UUP)
 Cllr Mark Buchanan (DUP)

Landscape Partnership Board

The Landscape Partnership Board will be formed with membership comprised of eighteen members, made up of; Councillors (4 from the Grantee Board), Community / Social Partners (9) and Statutory / NGO Partners (5) as laid out below. There will be six council observers, at least two of which to be present at each meeting.

Local Authority Elected Representatives (4) Nominated from the Grantee Board

Fermanagh and Omagh District Council Elected Representatives x 2

Mid Ulster District Council Elected Representatives x 2

Community / Social Partners (9)

Perry McCrory	Director Broughderg Community Association
Anita Kelly	Director Pomeroy Community Development Association
John Donaghy	Manager of An Creagan Centre
Rory O'Brien	Director of Loughmcroty Community Development Association
Mary B Mc Cormack	Manager Camowen Farmers Association
Paddy Ward	Director of Drumduff and Drumnakilt Community Association
Olivia Farrelly	Ballynagilly Community and Heritage Preservation Group
Danny Kerr	Director Camowen Angling Club
Angela O'Brien	Director Owenkillev Community Association

Statutory & NGO (5)

Mark Horton	Ballinderry Rivers Trust	
Dr Paul Logue	Historic Environment Division	DfC
Richard Weyl	NI Environment Agency	DAERA
Kenny Acheson	NI Forestry Service	DAERA
Prof Mark Bailey	Emeritus Director	Armagh Observatory

In Attendance / Observers

Moirá O'Rourke	Development Officer	HLF
Michael Browne	Head of Tourism	MUDC
Tony McCance	Head of Culture & Arts	MUDC
Mary McKeown	Tourism Manager	MUDC
Ian Davidson	Head of Arts & Culture	FODC
Kieran McCrory	Head of Tourism & Economic	FODC
George Bradshaw	Tourism & Economic Manager	FODC
Lorraine Robinson	Grants Officer	HLF
David Hughes Hallett	Project Mentor	HLF

The main purpose of the Landscape Partnership Board (LP Board) is to oversee the Development Phase of the Project including the development of a Landscape Conservation Action Plan and submission of a Stage 2 application for the delivery phase by 14 November 2018. The LP Board will authorise all projects for inclusion in the Landscape Conservation Action Plan.

The LP Board will invite Members to sit on each of the three Delivery Working Groups; Built Heritage, Natural Heritage and Cultural Heritage and nominate a Chair for each Delivery Working Group. Non-members identified for their expertise and/or future participation will be invited to sit to the working groups.

The work of the LP Board will meet bi-monthly and will focus on bringing together individuals from a variety of organisations, community enterprises and statutory agencies to provide strategic guidance and oversight in the Development Phase of the Heritage Landscape Scheme Project.

This LP Board will also contribute to the effective delivery and performance of both Councils' Economic and Tourism Development, Cultural and Heritage Strategies, Community and Corporate Plans.

The LP will report to the Grantee Board at the quarterly meetings.

The LP Board will plan for the establishment of a Legacy Group from the outset of the delivery phase.

APPOINTMENTS AND GOVERNANCE

Grantee Board

Councillors will be nominated in the first instance, at the Regeneration and Community Committee of Fermanagh and Omagh District Council and the Development Committee of Mid Ulster District Council and will remain on the Grantee Board for the duration of the Development Phase.

Landscape Partnership Board (LP Board)

Community / Social Partners will be invited to nominate a representative to become a member of the LP Board.

The Chair of the LP Board will be elected at the first meeting and will serve for the duration of Development Phase. For the Delivery Phase, a Chair will be elected annually at the first meeting of each calendar year.

Provision will be made for co-opting Members onto the LP Board that enhance the thematic / geographic spread of the project area. If Members are unable to attend, they should send a representative to the meetings. If they, or their representative, fail to attend more than three consecutive meetings, the Board reserves the right to deselect them from the Board.

Delivery Working Groups

Each Delivery Working Group will meet bi-monthly, with meeting dates agreed at least four months in advance. Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting. Chairs of each Delivery Working Group will report to the Board.

There must be a Quorum of at least 25% of each Board in attendance in order to conduct the business of the meeting (with the appropriate representation of Councillors and Partners).

Scheme staff will provide the secretariat to include; draft minutes for approval, draft Agenda for approval by Chair, relevant reports, papers, verbal updates/briefings and appraisals.

Meetings will be held primarily in venues operated by either Mid Ulster District Council or Fermanagh and Omagh District Council unless an invitation to host a meeting is offered by alternative premises as an “in kind” contribution.

Board Meetings shall last no longer than two hours.



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Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)

GRANTEE BOARD TERMS OF REFERENCE

1.0 Introduction and Background

- 1.1 Mid Ulster District Council in partnership with Fermanagh and Omagh District Council have secured funding from the Heritage Lottery Fund to preserve, enhance and manage the natural, built and cultural heritage of the Broughderg, Carrickmore and Pomeroy and hinterland through a series of integrated heritage projects.

2.0 Mission

- 2.1 The mission of this Project is to involve local people and communities by developing skills, learning about heritage, volunteering time and making the area a better place to live, work and visit.

3.0 Purpose

- 3.1 Mid Ulster District Council (MUDC) and Fermanagh and Omagh District Council (FODC) will act as grantee for the funding granted by Heritage Lottery under the Landscape Partnership scheme.
- 3.2 The main purpose of the Grantee Board is to ensure financial regularity throughout the Development and Delivery phase and which will authorise projects costing £100,000 and above that will be undertaken during the Delivery phase (2019-2023).
- 3.3 A Landscape Partnership Board will assess and approve projects for inclusion in the Delivery phase. This board will report to the Grantee Board at meetings.

4.0 Membership

- 4.1 Membership of the Grantee Board will consist of 10 councillors, five from each of MUDC and FODC.
- 4.2 Two Councillors from each council district will be nominated to sit on the Landscape Partnership Board.

5.0 Appointments and Governance

- 5.1 Councillors will be nominated in the first instance, at the Regeneration and Community Committee of Fermanagh and Omagh District Council and the Development Committee of Mid Ulster District Council and subsequently at the Annual General Meeting of both Mid Ulster and Fermanagh and Omagh District Councils.



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Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)

GRANTEE BOARD TERMS OF REFERENCE

- 5.2 The Chair of the Grantee Board will be elected at the first meeting and will serve for the duration of Development Phase. For the Delivery Phase, a Chair will be elected annually at the first meeting of each calendar year.
- 5.3 The Grantee Board will meet every three months, with meeting dates agreed at least four months in advance.
- 5.4 Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting.
- 5.5 There must be a Quorum of at least 25% of the Grantee Board Membership in attendance in order to conduct the business of the meeting.
- 5.6 Scheme staff will provide the secretariat to include; draft minutes for approval, draft Agenda for approval by Chair, relevant reports, papers, verbal updates/briefings and appraisals.
- 5.7 Meetings will be held primarily in venues operated by either Mid Ulster or Fermanagh and Omagh District Councils, with other venues selected as and when required.
- 5.8 Grantee Board Meetings shall last no longer than two hours.

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The Heart of Ancient Ulster Landscape Partnership Scheme (THoAULPS) LANDSCAPE PARTNERSHIP BOARD TERMS OF REFERENCE

1.0 **Introduction and Background**

- 1.1 Mid Ulster District Council in partnership with Fermanagh and Omagh District Council have secured funding from the Heritage Lottery Fund to preserve, enhance and manage the natural, built and cultural heritage of the Broughderg, Carrickmore and Pomeroy and hinterland through a series of integrated heritage projects.

2.0 **Mission**

- 2.1 The mission of this Project is to involve local people and communities by developing skills, learning about heritage, volunteering time and making the area a better place to live, work and visit.

3.0 **Purpose**

- 3.1 The main purpose of the Landscape Partnership Board (LP Board) is to oversee the Development Phase of the Project including the development of a Landscape Conservation Action Plan and submission of a Stage 2 application for the delivery phase by 14 November 2018.
- 3.2 The LP Board will invite Members to sit on each of the three Delivery Working Groups; Built Heritage, Natural Heritage and Cultural Heritage and nominate a Chair for each Delivery Working Group.
- 3.3 The work of the LP Board will focus on bringing together individuals from a variety of organisations, community enterprises and statutory agencies to provide strategic guidance and oversight in the Development Phase of the Heritage Landscape Scheme Project.
- 3.4 The LP Board will also contribute to the effective delivery and performance of both Councils' Economic and Tourism Development, Cultural and Heritage Strategies, Community and Corporate Plans.

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- 3.5 The LP Board will plan for the establishment of a legacy group from the outset of the Development Phase.
- 3.6 The LP Board will assess and approve projects nominated by the three Working Groups. Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting.
- 3.7 The LP Board will report to the Grantee Board at quarterly meetings.

4.0 **Membership**

- 4.1 The LP Board will be formed with membership comprised of eighteen members, made up of; Councillors (4 from the Grantee Board), Community / Social Partners (9) and Statutory / NGO Partners (5) as laid out below. There will be 6 council observers, at least 2 of which to be present at each meeting.

Local Authority Elected Representatives (4) Nominated from the Grantee Board

Fermanagh and Omagh District Council Elected Representatives x 2

Mid Ulster District Council Elected Representatives x 2

Community / Social Partners (9)

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Olivia Farrelly	Ballynagilly Community and Heritage Preservation Group
Danny Kerr	Director Camowen Angling Club
Angela O'Brien	Director Owenkillew Community Association

Statutory & NGO (5)

Mark Horton	Ballinderry Rivers Trust	
Dr Paul Logue	Historic Environment Division	DfC
Richard Weyl	NI Environment Agency	DAERA
Kenny Acheson	NI Forestry Service	DAERA
Prof Mark Bailey	Emeritus Director	Armagh Observatory

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In Attendance / Observers

Moira O'Rourke	Development Officer	HLF
Michael Browne	Head of Tourism	MUDC
Tony McCance	Head of Culture & Arts	MUDC
Mary McKeown	Tourism Manager	MUDC
Ian Davidson	Head of Arts & Culture	FODC
Kieran McCrory	Head of Tourism & Economic	FODC
George Bradshaw	Tourism & Economic Manager	FODC
Lorraine Robinson	Grants Officer	HLF
David Hughes Hallett	Project Mentor	HLF
Others as identified by the Board		

5.0 Appointments and Governance

- 5.1 Councillors will be nominated in the first instance from the Grantee Board and will remain on the Board for the duration of the Development Phase.
- 5.2 Community / Social Partners will be invited to nominate a representative to become a member of the Board.
- 5.3 The Chair of the Board will be elected at the first meeting and will serve for the duration of Development Phase. For the Delivery Phase, a Chair will be elected annually at the first meeting of each calendar year.
- 5.4 Provision will be made for co-opting Members onto the Board that enhance the thematic / geographic spread of the project area. If Members are unable to attend they should send a representative to the meetings. If they, or their representative, fail to attend more than three consecutive meetings, the Board reserves the right to deselect them from the Board.
- 5.5 Each Board will meet every two months, with meeting dates agreed at least four months in advance.
- 5.6 Declaration of "Conflicts of Interest" must be recorded at the beginning of every meeting.
- 5.7 There must be a Quorum of at least 25% of the Steering Group Membership in attendance in order to conduct the business of the meeting (with the appropriate representation of Councillors and Partners).

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- 5.8 Scheme staff will provide the secretariat to include; draft minutes for approval, draft Agenda for approval by Chair, relevant reports, papers, verbal updates/briefings and appraisals.
- 5.9 Meetings will be held primarily in venues operated by either Mid Ulster or Fermanagh and Omagh District Councils unless an invitation to host a meeting is offered by alternative premises as an “in kind” contribution.
- 5.10 Board Meetings shall last no longer than two hours.



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Lár Uladh
Mid Ulster
District Council



Fermanagh & Omagh
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Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)
DELIVERY WORKING GROUPS TERMS OF REFERENCE

1.0 Introduction and Background

- 1.1 Mid Ulster District Council in partnership with Fermanagh and Omagh District Council have secured funding from the Heritage Lottery Fund to preserve, enhance and manage the natural, built and cultural heritage of the Broughderg, Carrickmore and Pomeroy and hinterland through a series of integrated heritage projects. The Scheme is called “The Heart of Ancient Ulster Landscape Partnership Scheme”. A grant has been received from the Heritage Lottery Fund (HLF) to develop detailed projects as part of the Development Phase” which includes the completion of a “Landscape Conservation Action Plan” (LCAP).
- 1.2 There will be three Delivery Working Groups established to namely; a Built Heritage Delivery Working Group, a Natural Heritage Delivery Working Group and a Cultural Delivery Heritage Working Group.

2.0 Mission

- 2.1 The mission of the three Delivery Working Groups are to involve local people and communities by developing skills, learning about heritage, volunteering time and making the area a better place to live, work and visit.

3.0 Purpose

- 3.1 The main purpose of the Delivery Working Groups are to contribute expertise and advice to identify, agree and develop projects that will lead to the completion of the Development Phase of the Project including the completion of a Landscape Conservation Action Plan.
- 3.2 Members of each Delivery Working Group will undertake a range of activity which will be collated by Scheme employees with updates reported to the LP Board.
- 3.3 Members will give support and guidance, including technical assistance, to Scheme staff in their liaison with project promoters as projects are developed.
- 3.4 Delivery Group Members will maximise the use of existing resources and seek to attract additional funding as projects develop.



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4.0 Membership

- 4.1 Membership of the Delivery Groups will be comprised of a range of individuals not limited to the following:

Fermanagh and Omagh District Council Elected Representatives
Mid Ulster District Council Elected Representatives
DAERA Forest Service
DfC Built Heritage Section
DAERA Natural Heritage Section
QUB School of Archaeology
Ulster Farmers Union
Landowners
Armagh Observatory / Planetarium
Mid Ulster Enterprise Limited
Broughderg Community Centre
Other Community Groups
NI Conservation Volunteers
Biodiversity Groups
Historical Societies
Naturalist Groups
Cultural Groups
Fermanagh and Omagh District Council Officers
Mid Ulster District Council Officers
Scheme Employees

5.0 Appointments & Governance

- 5.1 Membership of each Delivery Working Group will be identified by the Landscape Partnership Board and invited to sit on the Delivery Working Group for the duration of Development Phase.
- 5.2 A Chair will be nominated by the LP Board for the duration of the Development Phase.
- 5.3 Provision will be made for co-opting Delivery Group Members at any time.
- 5.4 Scheme staff will provide the secretariat - preparing the agenda, distributing paperwork, taking minutes, etc.



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heritage
lottery fund

LOTTERY FUNDED



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Heart of Ancient Ulster Landscape Partnership Scheme (HoAULPS)
DELIVERY WORKING GROUPS TERMS OF REFERENCE

- 5.5 Each Working Group will meet monthly for the first six months and then every two months, with meeting dates agreed at least three months in advance.
- 5.6 Declaration of “Conflicts of Interest” must be recorded at the beginning of every meeting.
- 5.7 There must be a Quorum of at least 25% of Working Group Members in order to conduct the business of the meeting.
- 5.8 Meetings will be held primarily in venues operated by either Mid Ulster or Fermanagh and Omagh District Councils, with other venues selected as and when required.
- 5.9 Delivery Working Group Meetings shall last no longer than two hours.

DRAFT



Report on	<ol style="list-style-type: none">1) Translink Cookstown Depot Weekend Opening Consultation2) Cookstown Town Centre Forum Minutes3) Magherafelt Never Felt Better Days' Evaluation Report4) Abolition of Class 2 National Insurance Contributions; Consultation Response5) World Butchers Challenge6) Joint Delegation Visit (with South West College) to Catapult Centres in the UK7) New Project Proposals (<i>from Existing Economic Development Budget</i>)
Reporting Officer	Fiona McKeown, Head of Economic Development

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To provide Members with an update on key activities as detailed above.

2.0	Background
2.1	<p>Translink Cookstown Depot Weekend Opening Consultation Translink is seeking public feedback on weekend closure of facilities within Cookstown Bus Station.</p>
2.2	<p>Cookstown Town Centre Forum Minutes Cookstown Town Centre Forum was established in 2002 to develop a partnership approach for the development and delivery of key town centre initiatives. The Forum meets at regular intervals throughout the year.</p>
2.3	<p>Magherafelt Never Felt Better Days' Evaluation Report Magherafelt Town Centre hosted two "Never Felt Better" Days over the summer to enhance the atmosphere in the town centre. In the absence of a large event in Magherafelt in the summer of 2017 it was agreed with the Chamber of Commerce that two smaller scale events would be held instead. The first event took place on Saturday 17 June 2017 and had an arts based theme, the second event took place on Saturday 23 September 2017 and had a music theme.</p>
2.4	<p>Abolition of Class 2 National Insurance Contributions – Consultation Response The Department for Communities held a statutory consultation in relation to its Equality Impact Assessment (EQIA) on the planned abolition of Class 2 National Insurance contributions (NICs) and the reform of Class 4 NICs to introduce a new contributory benefit test for self-employed people.</p>
2.5	<p>World Butchers Challenge At last month's Committee meeting a presentation was made by representatives from the World Butchers' Challenge which is coming to Northern Ireland in March 2018, when local Irish butchers will be competing against 14 other countries around the world. Due to the significance of the agri-food sector in Mid Ulster, the organisers are keen to hold a Mid Ulster Event at Loughry Campus on 16 March 2017 during WBC week to allow Mid Ulster to showcase and visit a number of award winning local butchers and producers. The group have sought funding towards the Mid Ulster Event/Tour of £12,500.</p>
2.6	<p>Joint Delegation Visit (with South West College) to Catapult Centres in the UK At the October meeting of the Development Committee, it was agreed that any interested member attend the Joint Delegation Visit to one/two Catapult Centres in the UK as long as funding comes out of their own individual budget and not the economic development budget.</p> <p>Nominations received at the meeting included Councillors McPeake, Molloy and Wilson. Subsequently Councillor Wilson has withdrawn from the visit.</p> <p>Further correspondence has been received from Councillor McFlynn, expressing an interest in attending the visit.</p>
2.7	<p>New Project Proposals (from Existing Economic Development Budget) The economic development budget is kept under continual review. A few projects that had budgets assigned to them this financial year will not occur in year, due to circumstances beyond the control of Council. Approval is therefore sought to reallocate these funds as set out in section 3.7.</p>

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3.0	Main Report
3.1	<p>Translink Cookstown Depot Weekend Opening Consultation</p> <p>Translink have opened a consultation on Cookstown Depot Weekend Opening requesting public feedback. Posters and leaflets are within Cookstown Depot highlighting the consultation. The survey is available online at http://www.translink.co.uk/COOKSTOWN/ . Translink have issued information and a public notice regarding a public engagement session on Saturday 4 November 2017 10.00am-12Noon, Cookstown Depot Molesworth Street Cookstown. Consultation closes for responses on Sunday 10 December 2017.</p> <p>Translink's Area Manager and Service Delivery Manager has agreed to meet with Members of Council on Saturday 4 November 9am – 10am at Cookstown Bus Station.</p>
3.2	<p>Cookstown Town Centre Forum Minutes</p> <p>Minutes of Cookstown Town Centre Forum Meeting held on 30 August 2017 are attached on Appendix 1.</p>
3.3	<p>Magherafelt Never Felt Better Days' Evaluation Report</p> <p>An Evaluation Report on Magherafelt's Never Felt Better Day's on 17 June 2017 and 23 September 2017 is attached on Appendix 2.</p>
3.4	<p>Abolition of Class 2 National Insurance Contributions – Consultation Response</p> <p>Mid Ulster District Council circulated a draft response to members for comment as the consultation was only affording respondents a short timeframe to reply. The consultation only afforded the opportunity to comment in relation to the Department's Equality Impact Assessment. The actual policy changes that were proposed were not up for comment. Mid Ulster District Council submitted a response in principle before the consultation deadline of 3 November 2017 and approval is sought retrospectively for this submission. Consultation response is attached on Appendix 3.</p>
3.5	<p>World Butchers Challenge</p> <p>At the October 2017 Development Committee meeting, Members heard a proposal (attached on Appendix 4) with regard to the World Butchers Challenge event in March 2018 and were supportive of the event. The Head of Economic Development was tasked with reviewing the economic development budget to determine whether funds were available to financially support the Mid Ulster element of the event which includes;</p> <ul style="list-style-type: none"> • Large Local Food Demo with Master Butcher Showcase at Loughry Campus on 16 March 2018 • Co-Fund Lunch at CAFRE's Loughry Campus for delegates on 16 March 2018 • Mid Ulster Tour with Delegates to Local Butchers and Producers on 16 March 2018 • 6 seats for Mid Ulster Council at WBC Dinner on 21 March 2018 at Titanic, Belfast (at the main WBC event).

	<ul style="list-style-type: none"> • Inclusion of Mid Ulster Council branding on all event materials, signage etc throughout the WBC event. <p>It is proposed that Mid Ulster District Council provide sponsorship of £10,000 from the economic development budget for 2017/18, towards costs associated with the aforementioned actions, as this will provide a good opportunity to showcase Mid Ulster to a national and international audience.</p>
3.6	<p>Joint Delegation Visit (with South West College) to Catapult Centres in the UK</p> <p>To allow final arrangements to be made for the visit to the Catapult Centres in the UK, agreement is sought to book places for Councillors McPeake, Molloy and McFlynn, with associated costs coming from their own individual budgets, accompanied by up to two officers to co-ordinate the activities on the visit whose costs will be covered by the economic development budget.</p>
3.7	<p>New Project Proposals (from Existing Economic Development Budget)</p> <p>A few projects that had budgets assigned to them this financial year will not occur in-year, due to circumstances beyond the control of Council. Approval is therefore sought to reallocate these funds as follows at no additional cost to Council;</p> <ul style="list-style-type: none"> • ESF Programme An additional budget of £15,300 is needed to match fund the delivery of the 4 ESF Programmes for year 2 of 3 (i.e. April 2016-March 2017) due to the timing of Dept for the Economy match funding payments being released, but this will be offset in future years and not exceed the 3 year allocation Council previously approved. • Mid Ulster Village Spruce Up Scheme Additional funding of £46,954 is sought to allocate to a further 15 schemes on the village spruce up scheme reserve list of applicants whose applications were approved, but held on a waiting list until further funding became available. • LED Outdoor Mobile Screen Approval is sought to make provision of £50,000 for the procurement of a large LED Mobile Screen for outdoor use which will be used widely at events across the Council area. This large LED screen can be used to play any type of media from images to videos. <p>It will provide a good platform for Council to visually display live footage and data in an eye-catching way, and has the added benefit of being portable so it can be easily transportable around the district to guarantee greater exposure at events.</p> <p>For example, Council could use the screen at its outdoor events and venues such Christmas, Halloween, Maghera Walled Garden, Clogher Valley show, Continental Market, Dungannon Park or Hill of the O'Neill and negate the need to hire in such equipment on a regular basis.</p> <p>It could also be used across all Council Departments throughout the year to stream live video footage and because it's mobile it can go to remote areas such Davagh Forest, Beaghmore Stone Circles, etc as needed.</p>



- Drone**
 Approval is sought to make provision of **£12,000** for the purchase and procurement of a drone and dedicated laptop to operate it. Training for 3 staff is also included in the budget for the operators to obtain a pilot's licence to use it.
- Subscription to Grant FINDER UK**
 GRANTfinder 4 Local Government provides access to more than 8,000 funding opportunities including grants, loans and awards from local, regional and national UK government, European funding, charitable trusts and corporate sponsors. Includes complete fund details, with background, funding levels, eligibility criteria, previous successful projects, who to contact and links to application forms. Seven of the eleven local authorities in NI subscribe to it. This would provide a very valuable resource for Council staff to use to source funding. Approval is sought to make provision of **£11,305** in Council's economic development budget for the purchase of an unlimited user licence for a two year term.

4.0 Other Considerations

4.1 Financial & Human Resources Implications

Financial:

Joint Delegation Visit (with South West College) to Catapult Centres in the UK
 Costs associated with Councillors McPeake, Molloy and McFlynn to be paid from their own individual budget. Costs for up to two officers to attend to be paid from

	<p>Economic Development Budget 2017/18.</p> <p>World Butchers Challenge £10,000 from Economic Development budget 2017/18 to host the Mid Ulster event and tour in March 2018.</p> <p>New Project Proposals (from Existing Economic Development Budget)</p> <ul style="list-style-type: none"> • ESF Programme : £15,300 • Mid Ulster Village Spruce Up Scheme : £46,954 • LED Outdoor Mobile Screen: £50,000 • Drone/Laptop/Training: £12,000 • Subscription to Grant FINDER UK: £11,305 (unlimited user licence for a 2 year term).
4.2	Human: Officer Time
4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A

5.0	Recommendation(s)
	It is recommended that;
5.1	<p>Translink Cookstown Depot Weekend Opening Consultation Members note Translink Cookstown Depot - Weekend Opening Consultation.</p>
5.2	<p>Cookstown Town Centre Forum Minutes Members note minutes of Cookstown Town Centre Forum held on 30 August 2017.</p>
5.3	<p>Magherafelt Never Felt Better Days' Evaluation Report Members note Evaluation Report on Never Felt Better Days' in Magherafelt.</p>
5.4	<p>Abolition of Class 2 National Insurance Contributions – Consultation Response Members to retrospectively approve the Consultation Response on the Abolition of Class 2 National Insurance Contributions.</p>
5.5	<p>World Butchers Challenge Members approve sponsorship of £10,000 towards the World Butchers Challenge - Mid Ulster event and tour in March 2018. Sponsorship to be provided from Council's economic development budget 2017/18.</p>
5.6	<p>Joint Delegation Visit (with South West College) to Catapult Centres in the UK Members approve places are booked on the Catapult visit for Councillors McPeake, Molloy and McFlynn with associated costs for flights, accommodation etc, being paid from their own individual budgets. That Members approve for up to two officers to attend the visit with costs being met from the Economic Development Budget</p>

5.7	<p>2017/18.</p> <p>New Project Proposals (<i>from Existing Economic Development Budget</i>) Members approve the following projects from within the economic development budget and subsequent procurement of same at no additional cost to Council;</p> <ul style="list-style-type: none"> • ESF Programme : £15,300 • Mid Ulster Village Spruce Up Scheme : £46,954 • LED Outdoor Mobile Screen: £50,000 • Drone/Laptop/Training: £12,000 • Subscription to Grant FINDER UK: £11,305 (unlimited user licence for a 2 year term).
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6	Documents Attached & References
	<p>Appendix 1 - Cookstown Town Centre Forum Minutes</p> <p>Appendix 2 - Evaluation Never Felt Better Day's Magherafelt</p> <p>Appendix 3 - Abolition of Class 2 National Insurance Contributions – Consultation Response</p> <p>Appendix 4 - World Butchers Challenge Proposal</p>

MINUTES OF COOKSTOWN TOWN CENTRE FORUM MEETING HELD ON
WEDNESDAY 30 AUGUST 2017 AT 12.30PM IN THE CHAMBER,
MUDC OFFICES, COOKSTOWN

Present:	Councillor J McNamee	Mid Ulster District Council
	Councillor M Glasgow	Mid Ulster District Council
	Councillor C Mallaghan	Mid Ulster District Council
	Councillor T Quinn	Mid Ulster District Council
	Patrick Anderson	Department for Communities
	Neil Bratton	Department for Infrastructure
	Ursula Marshall	Cookstown Disability Forum
	TP Sheehy	Small Independent Retailer
	Raymond McGarvey	Cookstown Chamber of Commerce
	Seamus Doone	Police Service of Northern Ireland
	Fiona McKeown)
	Andrew Cassells) Mid Ulster District Council
	Mary McCullagh)

In attendance: Colleen Bell) Mid Ulster District Council

The Chairman, Councillor McNamee welcomed all members to the Cookstown Town Centre Forum Meeting.

1) APOLOGIES

Apologies were received on behalf of Councillor Wilson, Mid Ulster District Council; Eugene Teague, ASDA; Tom Jebb, Vinters Association; Inspector Danny Walsh, PSNI; Brain McCallion and John Hynes, Tesco; Bernie Sonners, Tenants Association; Jim Eastwood, Cookstown Enterprise Centre; Elaine Mullin, Adrian McCreesh and Colin McKenna, Mid Ulster District Council.

2) MINUTES OF PREVIOUS MEETING

It was AGREED to ADOPT the minutes of the Town Centre Forum Meeting held on 3 May 2017.

3) MATTERS ARISING FROM MINUTES

a) Cookstown Public Realm Scheme

M McCullagh informed members that FP McCann has commenced installation of parking restriction poles, required for parking enforcement throughout Cookstown Town Centre. N Bratton reminded members that legislation, approved by NI Assembly will follow.

M McCullagh advised that most areas will be fully enforceable after parking restriction poles and plates are in place. The Chair enquired about the timescale for the said legislation being approved. N Bratton told the Chair that it is difficult to put a timeframe on the Assembly approving the legislation but he will seek an update and liaise with M McCullagh.

b) Rural Regeneration Projects

M McCullagh enquired as to whether Transport NI had given any further consideration to resurfacing Pomeroy village. N Bratton advised that currently Transport NI do not have funds available to complete.

c) Resignation

Following John McConnell's resignation, M McCullagh informed members that four nominations for the position of 'Large Independent Retailer' had been received from forum members, highlighting that those nominated are not yet aware that they are nominated.

It was agreed that the nominee closest to the Town Centre is approached first. M McCullagh is to write to the appropriate nominee and advise of the nomination to Cookstown Town Centre Forum and request acceptance.

Cllr McNamee enquired if the representation of 'Large Independent Retailer' requires to be increased based on discussions at previous Forum meetings. It was agreed that this should be discussed at the forthcoming AGM.

4) Off Street Car Parking – Presentation by A Cassells, Director of Environment and Property, Mid Ulster District Council

The Chair welcomed Andrew Cassells to the meeting. A Cassells introduced himself and explained that the presentation was to inform members about the off street car parking strategy ahead of public consultation.

A Cassells proceeded to give a presentation of the Car Parking Strategy to date. A Cassells advised that the aim of the strategy is to address the overall requirement for car parking in the Mid Ulster District, namely: availability; accessibility; convenience; and to take account of the performance of the District's principle settlements as places

to work, visit and invest. A Cassells emphasised that the key focus would be on alternative options that would provide a consistency of the operation of the car parks across the District.

A Cassells went on to explain the baseline for Cookstown, highlighting the following:

- Union Place –117 spaces –full
- Burn Road –110 spaces –full
- Orritor Street –129 spaces –60% full
- Loy Street –54 spaces –60% full
- 80% of Council spaces occupied overall
- Other car parks around 50% full overall

A Cassells advised that Council car parks were approaching capacity and that the two sites closest to William St have limited parking availability during the day. He said that there was a need to increase space turnover and suggested that short stay parking should be closest and long stay further out.

A Cassells provided an overview of the eight options that were established as a result of the baseline survey and were subsequently presented to the Environment Committee in July 2017. A Cassells explained how Option 4 was accepted by Council as the preferred option, not by everybody, but by the majority.

An overview of what Option 4 could look like was presented by A Cassells by highlighting the following areas:

- Loy Street - No Changes, free parking maintained;
- Union Place - Charging introduced, Pay on Foot system;
- Orritor Street - No Charges, free Parking Maintained;
- Burn Road - Charging introduced, Pay on Foot System.

A Cassells outlined both the benefits and issues of adopting Option 4 and then discussed next steps and timescales, advising that a public consultation is due to take place for a 12 week period. When the consultation period is completed, A Cassells advised that they would report back to Environment Committee, by November/December 2017.

With regards to legislation, A Cassells explained that there is would be a requirement to modify the existing Administrative Order and that full implementation of the parking strategy would not be expected until at least June 2018, again highlighting that there could be some slippage to this timescale.

A Cassells thanked all for their attention and welcomed questions from the members.

C Mallaghan enquired, firstly whether the PowerPoint presentation could be made available. A Cassells confirmed that the presentation can be made available. C Mallaghan queried the accuracy of the statistics, in particular the figures associated with Dungannon, Castle Hill “100 spaces –40-80% full”. A Cassells explained that the figures fluctuate depending on the time of day but generally people are able to go in and get parked at any time.

C Mallaghan enquired regarding Option 4 preference and why the first three options were not preferred, that is, those options that included a period of the free parking. C Mallaghan stated that the Pay on Foot model is a good example of where people could receive up to three hours free parking, adding it would be perfect for use at Burn Road. C Mallaghan concluded that Pay on Foot system could be used anywhere and raised it as a potential option going forward.

A Cassells explained that the option of Pay on Foot would be easier to introduce in some areas but difficult in others, for example, Perry Street would encounter great difficulty with the system. A Cassells suggested a mixed model would be a more feasible option; where Pay on Foot cannot be physically implemented then Pay and Display could be applied.

Cllr Quinn thanked A Cassells for his presentation and stated that the Chamber of Commerce would benefit from a similar presentation. Cllr Quinn went on to query the Council's position with regard to Union Street/Place, in that when the land was acquired, he believed there was a covenant that stipulated parking would always be free.

A Cassells confirmed that any restrictive covenants would be in the Title Deeds of the land and that Council are actively seeking clarification on the matter, however, the process is proving slow due to the land certificates being with the Department of Infrastructure's solicitors. A Cassells assured that the Council solicitor is in contact with the other solicitors and a request to fast track 2 of the 23 Title Deeds held has been made - one being Union Place and the other being Ann Street, Dungannon in relation to the upcoming development project.

TP Sheehy stated that Magherafelt was a smaller town but had more spaces and that Cookstown needed more car parking available. A Cassells agreed that there were fewer Council car parks in Cookstown. TP Sheehy stated that if Council intends to have parity across the three towns then Cookstown should have more spaces to remain consistent. A Cassells said that this is Council's first attempt to get parity.

The Chair enquired whether A Cassells envisaged a sole entrance at Orritor Road and Burn Road site. A Cassells confirmed that a Pay on Foot system could be utilised and that there would be a sole entrance for each. The Chair was concerned that this solution could cause congestion at the main street and the junction. A Cassells stated that such concerns would need further investigation.

TP Sheehy raised the question of how barriers would affect deliveries to businesses and also residents' access in general. A Cassells advised that where technology cannot accommodate such issues, there are other solutions which could be implemented.

TP Sheehy also stated that residents and businesses have never been consulted despite an Option already being chosen by Council. A Cassells assured members that a public consultation process will be launched within the next couple of weeks and

stressed that Option 4 is the preferred Option, a starting point for discussion and for comments to be measured against.

The Chair queried how Council could go to consultation without clarity on the Union Street matter. A Cassells advised that if there is a restrictive covenant in place then the car park will have to remain free. A Cassells assured members that he will clarify the situation ahead of consultation. The Chair also indicated that he believed that the restrictive covenant would have been formed under the Urban Council and it was agreed to check the date of the Title transfer and then cross check written records from that time.

S Doone enquired how often changes to tariffs are reviewed. A Cassells advised that no consultation is required for tariff changes, this is a ministerial decision and that the rate is there to be debated. A Cassells further advised that the last time tariffs were debated was four years ago.

U Marshall raised concerns about the six disabled parking bay in the Burn Road Car Park, stating that they should be safeguarded from charges adding that there is not enough disabled parking, free or otherwise, in Cookstown except for the main street. A Cassells informed that family and disabled parking will be given consideration.

N Bratton queried the effectiveness of mother and toddler spaces as they are essentially unenforceable. A Cassells accepted N Bratton's point.

TP Sheehy enquired who would make the final decision in relation to the parking strategy. The Chair advised that Council would essentially make the final decision but that it would be guided by the responses received through the public consultation. TP Sheehy remarked that, there is people from both the areas of Dungannon and Magherafelt, who would support no introduction of car parking charges in Cookstown as many shoppers come to Cookstown to avail of the free car parking.

A Cassells explained that the public consultation will be advertised via various Council channels, local press, events etc to ensure awareness and engagement.

F McKeown stated Cookstown DEA Members had met with Cookstown Traders the previous day and they had specifically requested that Council organise two consultation events, one for businesses and one for residents to set out the proposed changes to car parking in Cookstown and seek the views of local businesses and residents of Cookstown town. A Cassells agreed and stated that the consultation would pose a series of structured questions to gather views and anyone can respond by letter. F McKeown enquired whether a response by letter was the only form of response. A Cassells confirmed that responses could come in any form, from individuals or from including petitions/collective responses.

The Chair enquired if Council would have sight of the questions prior to consultation, to ensure questions were relevant. Cllr Glasgow agreed that Council should have sight of the questions. A Cassells advised that they hadn't planned to provide questions to Council for review but that they will take the point on board.

Cllr Quinn enquired whether all the car parks that Council are responsible for are fully lit. A Cassells replied no and explained that some sites are still in the process of being transferred to Council. T Quinn requested a list of car parks that were not lit, adding that health and safety is paramount. A Cassells agreed.

A Cassells left the room at 1.40pm

5) MID ULSTER TOWN CENTRE ACTION PLAN 2017/2018

a) Marketing & Promotion

i) Seasonal Marketing Campaigns across Mid Ulster Towns

M Mc Cullagh advised that marketing/promotion campaigns will continue to be developed for each of the towns for key periods of the year adding that videos created through DfC funding were utilised for marketing & promoting Fathers' Day and Summer Shopping.

An advert was placed in local press to promote Independents Day regional campaign which falls on 4 July.

ii) Shop Local Campaigns

M McCullagh advised that Shop Local Campaigns will continue to be delivered through social media channels. Back to School has been posted this month.

iii) Town Centre Branding

M McCullagh advised that following the completion of the Town Centre Positioning Study and recommendation to refresh the Cookstown brand, McCadden have been appointed to review the Cookstown and Magherafelt brands. It was highlighted that the process will involve desktop research, identification of exemplars, identifying brand refresh concepts, consultation with key stakeholders and launch of refreshed brand by March 2018. The project is currently at desktop research stage and updates will be provided accordingly.

b) Business Support/Attracting Investment

i) Baseline Studies

M McCullagh reminded Members that the Springboard Vacancy Survey is completed on a quarterly basis for Cookstown. Cookstown vacancy rate at the quarter end July 2017 was 10.6%, with the Northern Ireland average is 14.3%.

ii) Provision of free Wi-Fi in town centres

M McCullagh reminded Members that Wi-Fi is available in the five town centres- Coalisland, Cookstown, Dungannon, Maghera and Magherafelt and that a review is currently taking place of the Wi-Fi access points within Cookstown.

c) Town Centre Events

i) Continental Market

M McCullagh spoke of the success of running the fourth Continental Market over a two period this year, Saturday 20 May & Sunday 21 May 2017. M McCullagh informed that over the two days, approximately 25,000 people attended with 49 international traders participating in the event. M McCullagh also advised that the aerial performance and German Beer Stall were welcome additions to the delivery of the event. A variety of street theatre, childrens entertainment and music was provided, which included the Traditional Schools Project joined by Ulster Scots Juvenile Pipe Band. Feedback from traders and the public was positive. It was agreed that planning commence for delivery of the Continental Market next year as a two day event Saturday 19 May and Sunday 20 May 2018. Copies of the evaluation were distributed to members.

ii) Switching on of Christmas Lights

M McCullagh advised that the switching on of Cookstown Christmas lights is scheduled to take place Thursday 23rd November 2017, however, there has been a request received to switch them on to Friday 24th November. This request will be presented to September Development Committee for discussion. R McGarvey enquired how this would affect Friday business trade. TP Sheehy suggested businesses could remain open for an extra hour to accommodate those who attend the Christmas Lights Switch On. M McCullagh will update members accordingly.

U Marshall enquired as to why the Christmas lights were being switched on in November, suggesting that it was too early. M McCullagh advised that the reasoning for this decision was that in previous years those who have attended the Craft Fayre, which usually runs the last weekend of November, had been disappointed that the Christmas Lights were not on show for the event.

d) Physical Regeneration/Improving Infrastructure

i) Rural Regeneration Projects

M McCullagh advised that Regeneration Managers have a remit encompassing rural villages and are working alongside Technical Services team in the roll out of the Rural Development Programme to a total of 37 villages, of which there are thirteen villages from the former Cookstown area. Meetings have been taking place to finalise projects and move them to the next stage involving the Design Consultancy Team.

ii) Mid Ulster Village Spruce Up Scheme

M McCullagh informed Members that the Village Spruce Up Scheme has been launched. The scheme offers discretionary grants of up to 75% eligible costs, capped

at £5,000 per business/commercial property for eligible external and/or internal improvements which do not require planning permission.

The eligible area will be those business/commercial properties located within the development limits of the following village settlements:- Aghaginduff/Cabragh, Annaghmore, Ardboe, Augher, Aughnacloy Ballinderry, Ballygawley, Ballylifford, Ballyronan, Bellaghy, Benburb, Brockagh/Mountjoy, Caledon, Castledawson, Castlecaulfield, Churchtown, Clady, Clogher, Coagh, Desertmartin Donaghmore, Draperstown, Drummullan, Edendork, Eglish, Fivemiletown, Galbally, Granville, Gulladuff, Killyman, Moneymore, Moortown, Moy, Moygashel, Newmills, Orritor, Pomeroy, Sandholes, Stewartstown, Swatragh, Tamnamore, The Bush, The Loup, The Rock, Tobermore and Upperlands.

McCarterHamill Architects LLP have been appointed to oversee the delivery of the scheme with £150,000 available in grant aid.

M McCullagh advised that the closing date for applications is 4pm Friday 15 September 2017 and all applications should be forwarded to McCarter Hamill Architects Office, Circular Road, Dungannon. M McCullagh advised that information can be obtained from the Council website or by contacting herself or Lynn Shiels.

e) Shopmobility

M McCullagh advised that the Co-ordinator continues to raise awareness of the scheme, with over 400 members, many of which are regular members using the service weekly.

6) UTILITY WORK, COOKSTOWN

M McCullagh advised that NI Water upgrade is now entering week three of an eight week programme, however, as NI Water are ahead of schedule anticipate a finish date of 15th September 2017. Private entrances will then be completed, followed by a two week night work programme across the Moneymore Road mini roundabouts.

There has been no further update from SGN in relation to Gas to the West.

7) ANY OTHER BUSINESS

None

8) DATE & TIME OF NEXT MEETING

M McCullagh advised that the Forum's AGM will occur on Friday 29th September, 12.30pm in The Chamber, Cookstown, followed by a meeting at 12.45pm.

The meeting ended at 1.50pm.

Event Evaluation

Never Felt Better Days

Magherafelt Town Centre 17 June 2017 & 23 September 2017

Background

Magherafelt Town Centre hosted 2 “Never Felt Better” Days over the summer to enhance the atmosphere in the town centre. In the absence of a large event in Magherafelt in the summer of 2017 it was agreed with the Chamber of Commerce that two small events would be held instead.

The first event took place on Saturday 17 June and had an arts based theme, the second event took place on Saturday 23 September 2017 and had a music theme.

Event Overview

A number of activities took place during the events as follows:

Saturday 17 June 2017

- Italian Chalk Art on Civic Space
- Street entertainment including Face Painting & Balloon Modelling Market Street
- Pop Up Art Exhibition of 6 local schools in Bank of Ireland Market Street
- Mr Hullabaloo Show The Bridewell
- Boring Barn Exhibition The Bridewell

Chalk Art Workshop Saturday 17 June 2017



Art Exhibition Bank of Ireland Saturday 17 June 2017



Saturday 23 September 2017

- African Hand Drumming Workshop - Bank of Ireland
- DJ Workshop – The Bridewell
- “Rural Key” Buskers
- Dance Workshop
- Face Painting
- Balloon Modelling
- Glitter Tattoos

Drumming Workshop Bank of Ireland Saturday 23 September 2017



Dance Exhibition Civic Space Saturday 23 September 2017



Attendance

The two event's attracted approximately 1,000 people who participated in workshops and activities on offer.

Budget

The total cost of the two events was £6,818.62

This was broken down as follows:

Saturday 17 June 2017 £4,703.12

Saturday 23 September 2017 £2,115.50

Marketing & Promotion

Promotion of the events was carried out on Visit Magherafelt Facebook Page as follows:

On Facebook, between 13 June – 21 June 3 posts were added to the Visit Magherafelt Facebook page (1 pre-event sponsored, 1 on the morning of the event and 1 post-event) which resulted in a *reach of 26,500 and engagement of 3,667.

On Facebook, between 8 September 2017 and 25 September 2017 4 posts were added to the Visit Magherafelt Facebook page (2 pre event, 1 on the morning of the event and 1 post event) which resulted in a reach of 10,160 and engagement of 925.

Previous events have clearly illustrated that the platform that worked best for promoting events was Facebook.

Artwork was also designed for flyers to be distributed to local primary schools who were the key target audience and to local businesses in the town centre.

*reach- Facebook reach is the number of unique people who saw your content.

Feedback

Feedback from participants on both days was positive and businesses in the vicinity commented it created a good atmosphere in the town centre however they did not notice a significant increase in footfall on the day. The Bank of Ireland participated on both days making their premises available for workshops. Other businesses were invited to participate but did not.

Recommendations

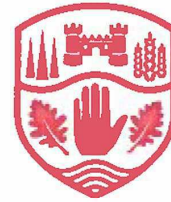
The day with the art theme in June had better participation and engagement than the music day and going forward an arts based event may work well in Magherafelt town centre which also links in with the recommendations of the Mid Ulster Town Centre Positioning Study.

Conclusion

This event was received positively by the people who attended and the local businesses in the town. The event met the objectives as set out in the Mid Ulster Regeneration Action Plan of animating public and shared spaces in the town centre, enhancing the overall visitor experience and increasing civic pride.

25 October 2017

Sean Garland
Department for Communities
Social Security Policy and Legislation Division
Level 8
Causeway Exchange
1–7 Bedford Street
Belfast
BT2 7EG



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Dear Mr Garland,

Ref: Department for Communities: Abolition of Class 2 National Insurance Contributions – Equality Impact Assessment

I refer to your letter dated 11 September 2017 which offered an opportunity to respond to the Department's statutory consultation in relation to its Equality Impact Assessment (EQIA) on the planned abolition of Class 2 National Insurance contributions (NICs) and the reform of Class 4 NICs to introduce a new contributory benefit test for self-employed people.

On review of the associated EQIA, I note that Annex 2 "List of Consultees" neither includes Mid Ulster District Council (Council) nor any of the eleven district councils in Northern Ireland. As a consultee who has been asked to comment, Council is obviously bemused by this fact. More significantly, however, Council would make the following observations in relation to this:

1. As the published list of consultees is obviously defective, Council notes that there can be no assurance that the Department has taken reasonable steps to deliver upon its statutory duty to consult on this occasion; and
2. There would appear to be little, if any evidence, to suggest that the Department's consultation process for EQIA generally is either logical, defensible or effective.

Council is also disappointed to read paragraph 6 of the EQIA which states:

"A consultation was carried out in Great Britain and Northern Ireland between 9 December 2015 and 24 February 2016. In all, forty six responses were received, including one from Northern Ireland - Citizens Advice".

Council suspects that the poor response from society as a whole and the local government sector in particular is due to the fact that the consultation appears to have been solely conducted via www.gov.uk. Although Council accepts that there will always be pressure to rationalise consultation and other communication channels, it would appear that centralisation via www.gov.uk in this instance at least has had the effect of severely curtailing the number of responses to proposals which would directly impact on how central government is funded and individual citizens are taxed. This can hardly be either a desirable outcome or a sound methodology for designing and implementing equitable, transparent and socially responsible government policy. Although this is out with the Department's specific responsibility,

Council would request that its concerns in this regard are formally communicated through the appropriate channels.

As your correspondence merely affords the opportunity to comment in relation to the Department's EQIA in relation to what is in effect, for the reason stated above, a fait accompli, Council is disappointed that its concerns regarding the proposals themselves are unlikely to be considered by the relevant policy makers. However, Council believes that this fact makes its scrutiny of the EQIA all the more significant. Consequently, Council welcomes the opportunity to respond to the Department's EQIA.

It is clear that the Department has a statutory obligation to consider whether the policy changes will have an adverse impact on any of the nine categories referred to in the Northern Ireland Act 1998 (the 1998 Act). The Department has also a duty to rural proof the policy changes – they are effectively no longer proposals.

Unfortunately, it is Council's opinion that the EQIA neither adequately identifies the adverse impacts on each of the nine categories nor rural proofs the policy changes. Consequently, Council would ask the Department to reconsider its EQIA and, in particular, to seek to secure appropriate mitigation measures which will deliver at least some of the equality priorities that the 1998 Act sought to secure.

Although Council accepts that a key objective of the policy changes to the contributory process for the self-employed should be to achieve parity between employed and self-employed taxpayers with similar total incomes, cognisance must also be had to ensure that the change itself must be delivered in a way which is not in conflict with protections afforded by the 1998 Act. Council is of the opinion that the policy changes as drafted and now effectively confirmed will not be delivered in a manner consistent with these protections.

Notwithstanding the specific comments detailed in the Annex to this response, Council wishes to draw the Department's attention to the following points:

1. Council notes that the policy changes reference the zero Class 4 NIC rate applicable to self-employed individuals who earn profits between the Small Profits Limit and the Lower Profits Limit. Although the EQIA, in referencing the outworking of the original consultation in affirming the associated policy change, Council feels that it is more likely than not that this zero rate band will not enjoy permanent protection. Consequently, it is at least possible, that self-employed individuals who will initially qualify for this protection will see this protection being whittled away over time. To the extent that this happens, Council feels that the EQIA will have simply promulgated an arguably disingenuous proposal regardless of the Section 75 and rural proofing implications;
2. Council also notes that mitigation measures generally are completely inadequate. In seeking to, on the face of it, bring self-employed taxpayers on to an equal footing with employee taxpayers, the government has sought to rely on statistics to suggest that the incidence of impacts on the protected categories are negligible. This is simply not the case as the statistics are illogical. In addition, the monetary impacts on individuals within the relevant categories are significant. Consequently, Council would suggest that, as a

minimum, transitional arrangements are introduced for at least five years as opposed to the two stated;

3. Fundamentally, in the Mid Ulster District Council area and Northern Ireland generally, it is clear that self-employed individuals tend to be disproportionately male, white, of higher than average working age, with higher than average dependants and less likely to suffer from a disability than the rest of the working population. Consequently the negative impacts associated with the policy changes directly impact on the protected categories.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Adrian Mc Creesh', with a stylized, looping flourish at the end.

Adrian Mc Creesh
Director of Business and Communities
Mid Ulster District Council

Annex 1

Section 75 category	Impact	Mitigation	Council Response
All Categories	The proposed changes have been designed to mitigate the effects of the abolition of Class 2 NICs as far as it is possible to do so. They are intended to ensure that self-employed people continue to build contributory benefit entitlement through the NICs system.		The policy change to effect the replacement of voluntary Class 2 NICs by the standard Class 3 voluntary NIC will cause alarm considering that this will result in a five-fold increase in cost to the affected taxpayers.
Age	<p>Employment and Support Allowance - The changes can be expected to have a greater effect on older age groups.</p> <p>Other benefits - the effects are expected to be minimal or negligible and beneficial in some instances.</p>	<p>Employment and Support Allowance: The majority of people who currently qualify will continue to do so. An estimated 100 to 200 may not. It is proposed that transitional protection will apply for 2 years from abolition to give people time to prepare for the changes and enable them to adjust to the new arrangements. Voluntary Class 3 NICs will be reformed to provide self-employed people with access to Employment and Support Allowance.</p> <p>Maternity Allowance: The proposed changes replicate,</p>	<p>The statistics quoted to show that the incidence of negative impacts is insignificant are illogical.</p> <p>2 years is not enough time to effect transition and should be extended to at least 5 years.</p> <p>Council believes many self-employed taxpayers are unaware that paying Class 4 contributions does not give them an entitlement to relevant state benefits, or that on reaching state retirement age they may only be entitled to a minimal state pension, even if they have paid</p>

		<p>as closely as possible, the current process and cost of accessing Standard rate Maternity Allowance. The process for lower rate Maternity Allowance is unchanged. Participating spouses will have easier access to Maternity Allowance.</p>	<p>national insurance for considerable portions of their working life.</p> <p>The policy changes clearly discriminate against older workers as they might not have sufficient time to build up sufficient benefit entitlements.</p>
Gender	<p>Employment and Support Allowance - The changes can be expected to have a greater effect on self-employed men. This reflects the higher tendency for men to be self-employed.</p> <p>Maternity Allowance – Only women can access Maternity Allowance.</p> <p>Other benefits - the effects are expected to be minimal or negligible.</p>	<p>Bereavement Support Payment: In the course of an individual's working life, only a single qualifying year is to provide entitlement. The proposed changes are not expected to have any measurable impact.</p> <p>New State Pension: A person can have gaps of up to 15 years in a 50-year working life and still be entitled to the full new State Pension. A person would be adversely affected only if their profits were to remain low for a considerable period of time. The impact of the changes is</p>	<p>Council notes that the EQIA states that any proposals must ensure that the self-employed maintain access to the maternity allowance. This should be extended out as a matter of equality to introduce paternity and shared parental leave on a similar basis.</p> <p>Council notes that the EQIA states "The impacts are considered to be negligible". However, the increases are significant. Voluntary contributors to Class 3 NIC will now have access to maternity payments but at a five-fold increase in cost.</p>

		<p>expected to be minimal.</p> <p>Carer's Allowance:</p> <p>The number of people likely to be adversely affected is expected to be very small, and too small to provide robust estimates.</p>	<p>The statistics quoted to show that the incidence of negative impacts is insignificant are illogical.</p>
Marital Status	<p>There is no evidence on how the changes may impact on the ground of marital status. In relation to Maternity Allowance, provision for women participating in their spouse's/civil partner's business (participating spouses) has been safeguarded.</p>		<p>Council has insufficient information to comment.</p>
Religious Belief/Political Opinion	<p>The changes are expected to have a greater impact on the Catholic, Protestant and other Christian groups. This is in line with the population in general.</p>		<p>Council agrees with the impact statement: that the changes are expected to have a greater impact on the Catholic, Protestant and other Christian groups. - a negative impact, which has not been appropriately mitigated.</p>
Racial Group	<p>The changes are expected to have a greater impact on the 'White' ethnic group This is in line with the</p>		<p>Council agrees with the impact statement: that the changes are expected to have a greater impact on</p>

	population in general.		the Catholic, Protestant and other Christian groups. - a negative impact, which has not been appropriately mitigated.
Sexual Orientation	No information is held on the sexual orientation of claimants. The impact of the changes is expected to be neutral.		Council holds insufficient information to comment but suggests that the lack of information is not a rational reason to conclude that the impact is neutral
Persons with a disability and persons without	Employment and Support Allowance – by definition, everyone claiming has an illness or disability. Up to 200 new cases per year are estimated to be affected by the changes.		The statistics quoted to show that the incidence of negative impacts is insignificant are illogical.
Persons with dependants and persons without	Employment and Support Allowance - The changes can be expected to have a greater effect on self-employed people without dependants. Other benefits - the effects are expected to be minimal or negligible and beneficial in some instances.	Jobseeker's Allowance: The Westminster Government take the view that the maintenance of special rates or categories of NICs for particular groups would undermine the objective of simplifying the NICs regime. It is proposed that transitional protection will	Council does not accept that the government's view that eliminating special rates or categories for particular groups should simply disregard the fact that in Northern Ireland many of the categories for particular groups such as share fishermen are composed predominately of

		<p>apply for 2 years from abolition to give people time to prepare for the changes and enable them to adjust to the new arrangements.</p>	<p>persons from within one or more of the Section 75 categories. Adequate mitigation against adverse impacts is required by the 1998 Act.</p>
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APPENDIX 4 – WORLD BUTCHERS CHALLENGE PROPOSAL



INCORPORATING



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

IFEX 2018 & MID ULSTER COUNCIL

Support Request Proposal

Mid Ulster involvement in World Butchers Challenge 2018.

The World Butchers' Challenge is arriving in Northern Ireland in March, when local Irish butchers will compete against 13 other countries from around the globe. The competitions are to be held in Belfast and WBC International Study Tour will be a cross border visit by international visitors where they will see the very best in what we have to offer. We have organised a full and packed day in the Mid Ulster Council Area.

On Friday March 16th 2018 the International Food Tour delegations will visit the Mid Ulster Council area, home of Auger woman Rhonda Montgomery's award winning business Montgomery Food International, recently awarded NI Agri – Food Business by First Trust Bank Business Eye Awards 2017.

Rhonda Finalist in the All Ireland Agri - Food Business for Overall Supply Chain on the island of Ireland.

Rhonda is being recognised for her commitment to business in Mid Ulster by the Mid Ulster Council at the Civic Awards this month.

The Team Ireland co-ordinator for World Butchers Challenge is also based in Mid Ulster, renowned Ballyronan based Chef Sean Owens, who is liaison for the tour.

Sean is Salon Culinaire Director of IFEX the award winning best event show in UK

(AEO Awards 2016/2017)

Firstly the delegates will visit Kevin Lowe of Stewartstown and the fantastic Mid Ulster Lowe Bros Master Butchers', here they will see local butchery of the highest standard with a shop that has been consistently at the top in the Mid Ulster area and simply said a World Class butcher shop on our doorstep, this will be a fantastic opportunity to show the best butchers in the world just what Mid Ulster has to offer and to tell the story that Mid Ulster is open for business. We then go on to visit Team Ireland Member Collie Donnelly from the 125 year old traditional Irish Butcher Shop of MacMahons of Cookstown a real historical gem that screams best beef, lamb and pork tradition, a true local food provenance venue.

The message here is that Mid Ulster is a traditional Modern area of Ireland that has not only great food heritage but has a modern outlook, with funding support will show the world the great produce and great people who extoll the virtues of all things local Mid Ulster Food. We also intend to visit Ballyriff Buffalo Farm in Ballyronan for a tasting session.

Our main event in the Mid Ulster District Area is our visit to CAFRE Loughry Campus, Cookstown, where we will have all sections of the Agri – Food Supply Chain as well as our international visitors at lunch showing the best of Local Artisan Producers from NI in general and Mid Ulster in particular, our message here is one of a look to the future, with internal visits to the Food Innovation Centre, showing the very best in world class NPD and research right here on our doorstep in Mid Ulster.

We will have keynote speakers at this important global event such as representation from MID ULSTER COUNCIL and depending on ministerial appointments and the re convening of NI Executive, this will be addressed by the MID ULSTER COUNCIL minister of failing this the Permanent Secretary Noel Lavery.

There is an opportunity for a number of Mid Ulster Council representative's to attend this important Global Industry event and to network not only with people in the Mid Ulster area but from around the world. There will be an opportunity for a Mid Ulster Council Representative to speak and welcome The Butchers' of the World to Mid Ulster driving home the message Mid Ulster is open for business.

We will have a nose to tail live butchery demonstration of a Mid Ulster Classic, the Pig. Here the great tradition of Pig farming and processing will be an important message coming from Mid Ulster, already a leading recognised area for the breeding, innovative animal husbandry, slaughter and processing of the world's best pork now being exported to all corners of the globe from the famous Karro Pork production plant in Cookstown.

Mid Ulster has a great Food Supply Chain History and Story to tell and is home to some of the top Butchers' in the World. Let's make this visit a real memorable experience for our visitors who will remember Mid Ulster for all the right reasons. Great Local Food, History, Successful Business, Good Local Government, Science and Innovation, Education, Tourism, Skills, Meat and Meat Processing, Farming, Great People and Great Welcome.

*

SUPPORT REQUIREMENTS

ME@T IFEX - Fresh Montgomery & Butchery Excellence International (Ireland) to provide:

Butchery Excellence International (Ireland) based in the Mid Ulster Council Area in Aghnacloy County Tyrone is a cross border support body for the Butchery and Retail Sector. FRIDAY 16TH March 2018 World Butchers Challenge 2018 – International Study Tour visit to CAFRE Food Innovation Centre, Loughry Campus, Live Butchery & Cookery Demonstrations, FIC & College Tour. Keynote Speaker from Department and Speaker from Mid Ulster Council, Light Lunch attended by Key Meat industry figures across Supply Chain, Farmers, Primary Producers, Butchers, Meat Traders, Artisans Producers, Chefs. Local Mid Ulster Business.

Onsite Items:

2 places for Mid Ulster at the INTERNATIONAL WBC SOIREE EVENING – 15TH MARCH - Welcoming the Butchers of the World to Ireland. With Support Signage at the event.

2 VIP Places World Butchers' Challenge Gala Dinner + 2 Tickets to VIP reception Titanic Belfast

MID ULSTER branding on each Sponsor board at Arena of Nations and on low wall shell scheme across the length of the arena

Other sponsors logos will also be included within the Arena of Nations area.

MID ULSTER COUNCIL can also supply artwork to be printed on a graphics panel within the area.
Specification tbc. Other sponsors logos will also be included within the WBC Arena area.

MID ULSTER COUNCIL logo on all menus and signage at CAFRE - Agri - Food Supply Chain Open Day
Loughry Campus, Cookstown

½ page advert Page in Official Show Guide

Pre-Show Marketing Items:

MID ULSTER COUNCIL to be billed as sponsor of World Butchers' Challenge International Study Tour 2018 wherever mentioned. This will include on all leaflets as well as emails to our visitor database.

Please note that other key sponsors will also be mentioned and the logo will be included if space permits.

MID ULSTER COUNCIL to be listed as sponsor in Social Media feeds accompanied by logo. This will be produced in electronic format only and will be sent to our database of butchers and students who may be interested in visiting **Me@t IFEX 2018**

Full page advert to be included in Deadline for finished artwork for this is 16th November.
Specification for Trim artwork is 297mm (h) x 210mm (w) or for Bleed allow 3mm all round.

MID ULSTER COUNCIL to be billed as sponsor of **World Butchers' Challenge Study Tour 2018** in all pre-show press releases and PR collateral produced by Fresh Montgomery. Please note however that due to editorial freedom, we cannot guarantee that all publications will publish this information.

MID ULSTER COUNCIL logo on Study Tour Visitor Invitations

MID ULSTER COUNCIL logo on Me@t IFEX 2018 Page on www.ifexexhibition.co.uk

MID ULSTER COUNCIL logo on Partners Page on www.ifexexhibition.co.uk

The ability to list as many sharing companies as required on www.ifexexhibition.co.uk. Each sharer to receive their own standard listing on the website.

MID ULSTER COUNCIL to be listed under "Useful Contacts" and in the A-Z under "Local Government"

Dedicated MID ULSTER COUNCIL insert on the IFEX website – this link can be used in your customer communications to tell them about your activities at the show and promote any competitions or offers.

Dedicated code for your customers. You can then contact them prior to the event giving them the latest news and encouraging them to come to the event.

Contact details of all competing countries will be provided to MID ULSTER COUNCIL

Post-Show Items:

MID ULSTER COUNCIL to be billed as sponsor in any post-show press releases

MID ULSTER COUNCIL logo in post-show report

MID ULSTER COUNCIL to provide:

- A high - resolution version of the MID ULSTER COUNCIL logo for inclusion in marketing materials.

MID ULSTER SUPPORT VALUE REQUIRED: £12'500 + VAT

MID ULSTER TOUR WITH DELEGATES FROM WBC : - £4'500

CAFRE LUNCH 50% FUNDED BY MID ULSTER : - £1'600

MID ULSTER FUNDED LOCAL FOOD DEMO WITH MASTER BUTCHER SHOWCASE : - £2'600

MID ULSTER WBC SIGNAGE & BRANDING THROUGHOUT TOUR & WBC : - £3'300

4 SEATS X MID ULSTER @ WBC DINNER 21ST MARCH 2017 : - £500.00

(negotiated to 6 SEATS as per conversation with R Montgomery on 31.10.17)

Thank You for your Time.

Sean Owens

Co-ordinator World Butchers' Challenge 2018

&

Rhonda Montgomery

CEO - Butchery Excellence International (Ireland)

Report on	Culture & Arts facility Christmas Opening
Reporting Officer	Tony McCance
Contact Officer	Tony McCance

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To seek permission from Members regarding Christmas and New Year Opening at Seamus Heaney HomePlace, Burnavon and Hill of the O'Neill & Ranfurly House.
2.0	Background
2.1	In previous years, over the Christmas and New Year period Mid Ulster District Council Culture & Arts facilities would be open on both Christmas eve and New Year's eve. Given that Christmas Eve and New Year's Eve this year both fall on a Sunday, it is proposed to amend the opening times to reflect the level of demand from visitors and customers over this period
3.0	Main Report
3.1	It is proposed that all three Culture & Arts facilities will be closed on Christmas Eve 2017. It is also proposed that The Burnavon and Hill of the O'Neill & Ranfurly House will also close on New Year's Eve, however Seamus Heaney HomePlace would remain open (1pm-5pm) in order to accommodate potential visitors to the facility returning home to the region for the Christmas and New Year festive season. It is also proposed that the Burnavon would also close on 27 th December as it has no shows programmed that date however it would re-open on 28 th to accommodate daytime sales and a performance taking place that evening
3.2	A list of dates and opening times proposed over the Christmas and New Year period are attached in Appendix 1
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: Loss of income, however it is not expected that there would be significant numbers of customers on the dates that the Culture & Arts facilities will be closed. Human: Staff would be required to take this as leave/TOIL or have the opportunity to work the hours at an alternative time.

4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	That permission be granted for the Burnavon, Seamus Heaney HomePlace and Hill of the O'Neill & Ranfurly House to amend their opening times over the Christmas and New Year period as proposed in the attached document appendix 1
6.0	Documents Attached & References
6.1	Appendix 1 – proposed opening dates over Christmas and New Year Period

Appendix 1

Proposed Christmas and New Year Opening Culture & Arts Facilities

Date	Burnavon (proposed)	HomePlace (proposed)	Hill of O'Neill (proposed)
Sun 24 th December	Closed	Closed	Closed
Mon 25 th December	Closed	Closed	Closed
Tues 26 th December	Closed	Closed	Closed
Wed 27 th December	Closed	Open	Open
Thurs 28 th December	Open	Open	Open
Fri 29 th December	Open	Open	Open
Sat 30 th December	Open	Open	Open
Sun 31 st December	Closed	Open	Closed
Mon 1 st January	Closed	Closed	Closed
Tues 2 nd January	Open	Open	Open

Minutes of Meeting of the Development Committee of Mid Ulster District Council held on Thursday 12 October 2017 in the Council Offices, Ballyronan Road, Magherafelt

Members Present	Councillor Wilson, Chair Councillors Clarke, Cuddy, Doris, Elattar, Forde, McAleer, McFlynn, McNamee, Milne, Molloy, Monteith (7.10 pm), G Shiels
Officers in Attendance	Ms Campbell, Director of Leisure and Outdoor Recreation Mr Browne, Head of Tourism Mr Hill, Head of Parks Ms Linney, Head of Community Development Mr McCance, Head of Culture and Arts Ms McKeown, Head of Economic Development Ms Grogan, Committee Services Officer
Others in Attendance	Agenda Item 4 – Montgomery Food Consulting Rhonda Montgomery – Montgomery Food Consulting Sean Owens – CEO – Butchery Excellence International (Ireland)

The meeting commenced at 7.00 pm.

D187/17 Apologies

Councillors Burton and McEldowney.
The Director of Business and Communities and the Head of Leisure.

D188/17 Declaration of Interests

The Chair reminded members of their responsibility with regard to Declarations of Interest.

D189/17 Chair's Business

The Chair advised that the Chair's Business would be taken at the end of Open Business.

D190/17 Deputations – Montgomery Food Consulting regarding World Butchers Challenge 2018

The Chair welcomed Ms Rhonda Montgomery and Mr Sean Owens from Montgomery Food Consulting and invited them to make their presentation.

Mr Owens thanked members for the opportunity to address the committee and advised that they were here tonight to seek funding towards their participation in the World Butchers' Challenge which would be coming to Northern Ireland in March

2018, when local Irish butchers will be competing against 14 other countries around the world. The competitions are to be held in Belfast and WBC International Study Tour will be a cross border visit by International visitors where there will be an opportunity to see the best that's on offer.

He said that on Friday 16th March 2018 the International Food Tour delegation would visit CAFRE's Loughry Campus, Ballyriff Buffalo Farm in Magherafelt and to a number of local award winning butchery businesses across Mid Ulster. He added that whilst Mid Ulster is recognised for providing world class cuisine, the area is also home of Augher woman Rhonda Montgomery's award winning business Montgomery Food International, recently awarded NI Agri-Food Business by First Trust Bank Business Eye Awards 2017. He also advised that Rhonda was a finalist in the All Ireland Agri-Food Business for Overall Supply Chain on the island of Ireland and has been nominated for a Civic Award in recognition of her commitment to business in Mid Ulster Council's Civic Awards this month. He said that he was the Team Ireland co-ordinator for World Butchers Challenge and was a Chef from Ballyronan and would be co-ordinating the tour. He said that he was also was the Salon Culinaire Director of IFEX the award winning best event show in UK.

The representatives stated that they would be promoting Mid Ulster to the World through their butchery and food chain supplying. Mid Ulster is one of the most successful areas for food production and top Butchers in the World and there is a need for this to be showcased.

He said that they were seeking financial support of £12,500 + Vat and this would provide assistance towards:

- Mid Ulster Tour with Delegates from WBC: £4,500
- CAFRE Lunch 50% funded by Mid Ulster: £1,600
- Mid Ulster Funded Local Food Demo with Master Butcher Showcase: £2,600
- Mid Ulster WBC Signage & Branding Throughout Tour & WBC: £3,300
- 4 Seats x Mid Ulster at WBC Dinner 21st March 2017: £500

The Chair said that on behalf of the Council he wanted to thank the representatives for their hard work and asked for members comments.

Councillor Monteith entered the meeting at 7.10 pm.

Councillor Clarke advised that he was at the start of food chain and congratulated the group on the great work which was being carried out and the recognition that is given to the local butchers in promoting their skills. He said that Mid Ulster was a place that produces and sells good food.

Councillor McAleer passed on her congratulations to Ms Montgomery on her achievements and that she was a great asset to the Clogher Valley area.

The Chair thanked Ms Montgomery and Mr Owens for their presentation at which they left the meeting at 7.15 pm.

The Chair advised members that the full amount of funding required by the group wasn't available. It was agreed that some financial support could be sourced through Council's Economic Development budget, to help fund the Mid Ulster element of the event.

Matters for Decision

D191/17 Pomeroy Forest Car Park Project

The Head of Parks drew attention to the previously circulated report to update members and to seek Council approval in relation to project costs associated to the provision of improved visitor amenities and additional car parking facilities at Pomeroy Forest Park.

Proposed by Councillor McNamee
Seconded by Councillor Clarke and

Resolved: That it be recommended to the Council that approval be granted to progress the scheme to provide car parking and associated works as detailed at 3.4 at a cost of £28,000 at Pomeroy Forest.

D192/17 Sports Representatives Grants Allocations

Members considered previously circulated report to present to members the proposed Grant Allocations for the range of Sports Representative Grants.

Proposed by Councillor McNamee
Seconded by Councillor Clarke and

Resolved: That it be recommended to the Council to approve the Sports Representative Grant Allocations.

D193/17 Greenvale Maghera Leisure Centre Memberships

Members considered previously circulated report to consider a recommendation that Greenvale Leisure Centre membership packages include the use of Maghera Leisure Centre.

Proposed by Councillor McNamee
Seconded by Councillor McFlynn and

Resolved: That it be recommended to the Council that approval be granted for Greenvale Leisure Centre membership (including Household and Monthly Direct Debit Membership) packages include use of Maghera Leisure Centre.

D194/17 Proposed Gael Scoil at Gortgonis Site, Coalisland

Members considered previously circulated report to seek permission to engage Land and Property Services to value the proposed Gael Scoil site and associated costs at Gortgonis.

Proposed by Councillor Doris
Seconded by Councillor McNamee and

Resolved: That it be recommended to the Council that approval be granted to Council engaging with the Woodland Trust to negotiate the relocation of an equivalent area of trees to a suitable location and that LPS carry out a valuation of the proposed school site and associated costs at Gortgonis, Coalisland.

D195/17 Lough Neagh Partnership Core Funding 2017/18

The Head of Tourism drew attention to the previously circulated report to seek approval for the annual contribution for year 2017/18 to the core running costs associated with Lough Neagh Partnership in the delivery of marketing tourism, recreational, environmental and heritage activities on Lough Neagh and the Lough Neagh shoreline on behalf of Mid Ulster District Council.

Proposed by Councillor McFlynn
Seconded by Councillor McNamee and

Resolved: That it be recommended to the Council that approval be given to:

- 1) Mid Ulster District Council funding Lough Neagh Partnership £22,000 as requested and subject to funding being secured from all five Lough Neagh Council's
- 2) Lough Neagh Partnership submitting a quarterly update to Mid Ulster District Council

The Head of Tourism also informed the Council that Lough Neagh Partnership confirmed that they have secured funding from all other Councils.

D196/17 Holiday World Shows – January 19-21 Belfast & 26-28 Dublin

The Head of Tourism drew attention to the previously circulated report to outline Mid Ulster Council past and planned participation at Holiday World Shows in Belfast (19-21 January 2018) and Dublin (26-28 January 2018) and outlines the benefits of attendance at both shows to Mid Ulster Council and trade who attend with us. With the favourable Euro – Sterling exchange rate and the longer shoulder season in the tourism calendar, now is an opportune time to continue to strongly promote Mid Ulster as our tourism product both in the ROI and domestic market.

Proposed by Councillor McNamee
Seconded by Councillor Clarke and

Resolved: That it be recommended to the Council that approval be given to Tourism Staff and Trade continue to attend the largest tourism platforms and target their largest growing markets in association with Tourism NI.

D197/17 Economic Development Report

The Head of Economic Development drew attention to the previously circulated report to provide Members with an update on key activities as detailed below:

- 1) Evaluation Report – Enchanted Garden Event, Maghera**
- 2) Business Support Programmes:**
 - 2.1) Mid Ulster Social Enterprise Programme**
 - 2.2) Mid Ulster Engineering Innovation Programme**
 - 2.3) Mid Ulster Business Breakfast Digital Seminars**
- 3) Heritage Funding Programme**
- 4) Coalisland and Maghera Christmas Lights Switch-On Events**
- 5) Foreign Direct Investment App**
- 6) Digital Catapult – Regional LPWAN (Low Power Wide Area Network) Funding Call**
- 7) Draperstown Townscape Heritage**

Resolved: That it be recommended to the Council that approval be granted to:

- 1) Evaluation Report – Enchanted Garden Event, Maghera**
Note Evaluation Report on Enchanted Garden Event, Maghera.
- 2) Business Sport Programmes**
 - 2.1) Mid Ulster Social Enterprises Programme**
To note progress
 - 2.2) Mid Ulster Engineering Innovation Programme**
To note progress
 - 2.3) Mid Ulster Digital Seminars**
To note Digital Seminar dates.
- 3) Heritage Funding Programme**
To note progress
- 4) Coalisland and Maghera Christmas Lights Switch-On Events**

Proposed by Councillor Doris
Seconded by Councillor McFlynn and

Resolved: To financially support CRAIC Theatre to the value of £4,200 to deliver the Coalisland Christmas Lights Switch-On, on Sunday 3rd December 2017 and work in partnership with Maghera Traders Association to deliver the Maghera Christmas Lights Switch-on, on Saturday 2nd December 2017 to the value of £3,500; all subject to Officers being satisfied with the proposals submitted.

5) Digital Catapult – Regional LPWAN (Low Power Wide Area Network) Funding Call

Proposed by Councillor McFlynn
Seconded by Councillor Cuddy and

Resolved: To financially support making provision of £10,000 to support a range of both regional and Mid Ulster specific challenges that utilise the LPWAN network subject to a successful funding bid being submitted by Invest NI. Six monthly progress reports to be provided to Members, if the project funding application is successful.

6) Foreign Direct Investment App

Agree the reassignment of £10,000 budget from an FDI App to more specific resources required by inward investors as identified by Invest NI.

The Chair said that he would have concerns around this and would be suggesting that the Council ask Invest NI how many investors that they have directed to the Mid Ulster area over the last couple of months. He said that he would be wary of agreeing to the sum proposed as more needs to be done to show their commitment within Mid Ulster and would propose that Invest NI be invited to a meeting to address such issues before approval of funding.

Councillor G Shiels agreed that it was incredible that Invest NI was requesting funding when there was so little done by them within the Mid Ulster area.

Councillor Molloy said that he would be happy to second The Chair's proposal as an App may not be the way to proceed as these can get outdated quite rapidly with the result that the £10,000 could be spent and nothing to show for it. He said that we need something tangible to show for the £10,000 requested and said that more needed to be done to showcase Mid Ulster before a financial commitment be made.

Councillor Cuddy said that he agreed with members sentiments but stated that Dungannon Enterprise Centre was very proactive in showcasing Mid Ulster and felt that there was no point in inviting a middle manager from Invest NI to a meeting to discuss issues as the onus was on the Council to go to the top and suggested inviting someone from Invest NI's Head Office at managerial level to raise

issues as there was a feeling amongst members that there was a lack of interest in Mid Ulster by Invest NI.

Councillor Monteith stated that no funding should be allocated unless Invest NI show evidence that Mid Ulster has been showcased and felt that Invest NI has enough money to fund this themselves. He felt that nothing meaningful has been done by Invest NI to show anything productive and said if a meeting is what's needed to get meaningful dialogue then so be it. He stressed that he would still have major concerns around this and wouldn't like to see anything written on a Council proposal recommending funding.

The Head of Economic Development said that whilst she was aware of members concerns, there remained a need for Council to showcase Mid Ulster to potential investors. She said that to date, she had met with a few of the Investment Managers working for Invest NI. She added that it is imperative Council develops a good relationship with these Investment Managers in order to receive potential 'early leads' from investors who are seeking either a new or additional base to locate their operations. She added that part of these discussions progressed to considering the most appropriate format to present information to investors, and the Investment Managers strongly urged against pursuing another FDI app, but instead develop a package of information to include such things as local business ambassador videos, high quality presentations and imagery tailored to meet the specific needs of investors, consider attendance at 'high profile networking events' held regionally, nationally or internationally.

The Head of Economic Development further stated that in this financial year, the Economic Development function is reviewing its online presence and how it communicates with businesses/investors. Subject to attaining Council agreement, it is anticipated significant changes to Council's online presence next year, to make Council's business services more accessible and tailored to meet business/investor needs. To do so, Officers will need the professional materials to promote Mid Ulster, and the videos, promotional materials as outlined above, will be very beneficial to showcase the success of the area.

The Chair felt that there was no other option but request a meeting with the Chief Executive of Invest NI and highlight what the area has to offer ie Granville Industrial Estate and the future potential that exists.

Proposed by Councillor Wilson
Seconded by councillor Molloy and

Resolved:

To reassign the £10,000 budget from an FDI App to more specific resources required by inward investors as identified by Invest NI.

To invite the Chief Executive of Invest NI to a meeting to discuss concerns.

7) Draperstown Townscape Heritage

Proposed by Councillor Elattar

Seconded by Councillor Clarke and

Resolved: To advise the Workspace Group that Council will informally support their group to develop a Regeneration Project via the Heritage Lottery Fund for Draperstown by way of officer attendance at their meetings but decline the request to make a financial contribution towards a first round application for the project estimated at £10,000 - £15,000. Council will await the outcome of the stage one application before considering the request for financial support towards the overall project.

Councillor Elattar said that she was totally supportive of the Workspace Group and understood that there was a need to treat all areas the same who are making applications to the Heritage Lottery Fund, but would look forward to see this project coming back to Council.

The Chair referred to the Maghera Walled Garden Event on Saturday 26 August and said that it was a tremendous event but that his only concern was that it was held on the same day as the Last Saturday Demonstrations which resulted in a lot of people not being able to attend the event and would ask that this be considered in the future.

Councillor Forde agreed with The Chair that the date didn't suit a lot of people due to the Last Saturday Demonstrations and felt that in the future a date should be looked at that, that wouldn't clash with other events. She said that she wanted to congratulate everyone involved in the organising of the event as it was a tremendous success.

D198/17 Joint Delegation Visit (with South West College) to Catapult Centres in the UK

The Head of Economic Development drew attention to the previously circulated report to seek Members approval on attendance on the proposed visit to one/two Catapult Centres in the UK which the Mid Ulster Engineering Centre of Excellence is modelled on.

Councillor McNamee nominated Councillors Molloy and McPeake.

Councillor Cuddy enquired at what stage the proposal was at and asked if it was still progressing and felt that 3 members would be enough to attend the event.

The Head of Economic Development said that the project was progressing towards planning stage, but further valuation and legal work is required in terms of seeking a

valuation for the Council's carpark etc, and that an options paper would be brought back to a future meeting for consideration by Members.

Councillor Cuddy said that he would have concerns about the land as Dungannon Council gave away some land to STEP and in the event of them possibly deciding to leave that the land could be sold off by them. He felt that a precedent has to be set to protect Council from these type of issues in the future as land should be returned to the people of the Dungannon area.

Councillor Monteith enquired if the money was coming out of Councillor's own budget for the trip.

The Head of Economic Development advised that the money was coming out of the Economic Development budget.

Councillor Monteith said that he would be supportive of Councillor Cuddy's suggestion of sending 3 members only to the event as money would be better spent elsewhere.

The Chair said that this hasn't been approved yet and that all options were to be brought back to Council. He said that he would be concerned about losing the top Council carpark as there wasn't adequate enough spaces for staff and visitors as it stands and felt that an options paper should be provided to Committee beforehand.

Councillor McNamee said that this was also brought to the Policy & Resources Committee and there seemed to be an overlap.

The Chair agreed that it would make more sense for 3 people to attend.

Councillor McNamee said that he stuck by his nomination and that some members had not the adequate budget remaining and would be asking that consideration be given to this.

Councillor Cuddy proposed that only 3 people attend the visit.

In response to Councillor Monteith's query on what was the rationale for Councillor attendance, the Head of Economic Development advised that it was to showcase two other leading Centres of Engineering Excellence in the UK and demonstrate how these could be replicated in Mid Ulster. She further added that this project is highlighted as a priority in both Council's Community Plan and Economic Development Plan. South West College offered to co-ordinate the visit if Members felt it was of value to physically see what one of these centres looked like.

Councillor Monteith proposed that any member who wished to attend that this should be deducted from Members own budget, not the Economic Development budget.

Proposed by Councillor McNamee
Seconded by Councillor Molloy

To proceed with the recommendation as outlined in the report.

Proposed by Councillor Monteith
Seconded by Councillor Cuddy

That cost of the visit comes out of Members own budget and anyone who is interested can attend.

Councillor McAleer said that it may be an opportunity for some members who were interested to go on the visit as some still had not spent any of their budget.

Councillor Monteith's proposal was put to the vote:

For	7
Against	6

Councillor McNamee's proposal was put to the vote

For	6
Against	7

Councillor Monteith's proposal was carried.

Councillor McNamee proposed that Councillors McPeake and Molloy attend.

Councillor Cuddy proposed that The Chair, Councillor Wilson attend.

Resolved: That it be recommended to the Council that approval be given to:

- 1) Any interested member attend the Joint Delegation Visit to one/two Catapult Centres in the UK as long as it comes out of their own individual budget and not the Economic Development budget.

D199/17 Community Development Report

The Head of Community Development drew attention to the previously circulated report to:

- 1) Seek Committee approval for Good Relations and Community Festivals rolling grant award recommendations
- 2) Agree Peace IV Local Action Planning Partnership recommendations
- 3) Agree Good Relations Audit and Plan support
- 4) Update on Community Development

Resolved: That it be recommended to the Council to approve the following:

- 1) Grant Award recommendations under the Community Festivals and Good Relations grants as per Appendix 1.

Councillor Monteith declared an interest in Dungannon West Recycled Teenagers.

Proposed by Councillor McNamee
Seconded by Councillor Forde and

Resolved: To approve the Grant Awards recommendations under Community Festivals and Good Relations grants as per Appendix 1.

2) Peace IV Partnership recommendations:

- Peace Grants Assessment
- Peace Cross Border Literary Programme to go to tender; with clarity on the literary project to include the Ulster Scots link.
- Peace Shared Spaces Design Programme to go to tender

Proposed by Councillor McNamee
Seconded by Councillor Clarke and

Resolved: To approve the Peace IV Partnership Assessment

3) Good Relations Audit and Plan development with a proposed budget of £10,000 to be funded through the Executive 75% and Council 25%

Proposed by Councillor McNamee
Seconded by Councillor Forde and

Resolved: To approve the Good Relations Audit and Plan development with a proposed budget of £10,000 to be funded through the Executive 75% and Council 25%

4) To note the community development update report.

Councillor Molloy declared an interest in CAMDA.

Matters for Information

D200/17 Minutes of Development Committee Thursday 14 September 2017

Members noted minutes of Development Committee held on Thursday 14 September 2017.

Councillor McNamee enquired if there would be remuneration for Swimming Instructors on lesser salary scales.

The Director of Leisure and Outdoor Recreation stated that harmonisation would be part of the structure.

D201/17 MUDC Forest Schools Northern Ireland Launch

Members noted previously circulated report which provided an update on the recent launch of the Northern Ireland Forest Schools scheme on Monday 18th September at Ranfurly House and Hill of the O'Neill, Dungannon.

D202/17 Greenvale Leisure Centre Update

Members noted previously circulated report to update on the transition of management of Greenvale Leisure Centre from Pulse Fitness to Council.

In response to Councillor Cuddy's query, the Director of Leisure and Outdoor Recreation advised that everything identified was within budget with no additional expenditure.

D203/17 Leisure Services Update Report

Members noted previously circulated report to update on progress being made regarding activities in Leisure Services and highlight events that will be occurring in the future.

D204/17 Dungannon Leisure Centre Options Appraisal Update Report

Members noted previously circulated report to update on the consultations planned for the Options Appraisal on Dungannon Leisure Centre.

**D205/17 Regional and Minority Language Implementation Working Group
Minutes of Meeting of 5 April 2017**

Members noted previously circulated report to consider the minutes of the Regional and Minority Language Implementation Working Group held on 5 April 2017 and approved by the Working Group at their meeting of 2 October 2017.

D206/17 Business Engagement Programme – Tourism

Members noted previously circulated report to update on the Business Engagement Programme within the tourism section.

**D207/17 Lough Neagh Partnership – Heritage Lottery Landscape
Programme Year 2**

Members noted previously circulated report to seek Council approval to issue Letter of Offer to Lough Neagh Partnership for Year 2 contribution towards Heritage Lottery Landscape Partnership Programme at a cost of £27,534 in advance of expenditure having been made.

D208/17 Mid Ulster District Tourism Development Group

Members noted previously circulated report to present ratified Minutes of Tourism Development Group meeting held on 14 June 2017.

D209/17 Neighbourhood Renewal Programme

Members noted previously circulated report to update on the Neighbourhood Renewal Programme with detail on each project delivered across the two Neighbourhood Renewal Areas.

Councillor Monteith said that he was aware that the projects presented were developed across different timelines and in talking with the Neighbourhood Renewal Officer he had indicated that projects would be coming forward for Dungannon. Councillor Monteith stated that there was a differential between areas and hoped that there was a more equal split being proposed; he was also aware of funding projects which seemed to be continuing with no apparent review of output in terms of real impact on deprivation.

He stated that there was a need to look at deprivation across Mid Ulster and not solely on Neighbourhood Renewal areas and funding. He felt that there is a specific need to identify a wider strategic plan for areas of deprivation.

Councillor Doris stated that from the report it would seem to show that one area was getting more from Neighbourhood Renewal than another but that it was up to Councillors from both areas to become involved.

Councillor Monteith stated that the residents of Dungannon do not feel included and are concerned that they are being left behind.

Councillor G Shiels said that it seems that there are areas of deprivation across Mid Ulster are not being properly considered.

The Head of Community Development agreed that there was continuation of some projects year on year and that this year there was a commitment from Department of Communities to review these. She said that within the Community Plan there was a commitment to seek to address poverty in the top 20% of areas across Mid Ulster. There was an exercise being undertaken in house by Council officers regarding identification of these areas and potential good practice activity and programmes. This was also a priority for Council in the Community Development Service Plan.

Councillor Molloy agreed that there was a problem with the current support to address deprivation and that there was a need for an overhaul to identify such issues and reach out to other areas.

The Chair advised that within certain areas of Cookstown there was also deprivation which needed addressing.

Councillor Monteith stated that all areas of deprivation needed to be targeted, and welcomed the report and asked that this be prioritised with an update to Committee as soon as possible given the impact of poverty. He asked that the report consider areas of deprivation but also individual and household deprivation and how some good practice projects such as the Warmer Home Scheme which took into consideration an individual's circumstances and not the area they reside in.

Councillor Cuddy asked if a date could be set for a future review of the Neighbourhood Renewal programme and proposals to amend this.

The Head of Community Development confirmed that the neighbourhood renewal programme was governed by DFC and to date meetings had been had regarding its expansion in relation to area coverage but it was confirmed this is not happening at present. The report will look at deprivation in general across Mid Ulster as part of community planning and identify potential options to reduce deprivation and potential sources of funding.

D210/17 Mid Ulster Rural Development Partnership

Members noted previously circulated report to update on progress with the interim rural development strategy for Mid Ulster.

D211/17 Chairs Business

The Chair advised that he had received requests through Chair's business and would be happy for these to proceed.

Councillor McNamee enquired if there was any update on lands at Mid Ulster Sports Arena being made available.

The Director of Leisure and Outdoor Recreation advised that a meeting had taken place with an Official from the Department and that a report would be brought to a future meeting.

Councillor Monteith requested that Railway Park and Ballysaggart be put on the Agenda for next month.

The Head of Leisure and Outdoor Recreation advised that these were on the Capital Projects meeting agenda for next week.

Councillor Monteith raised concern about the lack of publicity for Ann Street and why the potentially biggest economic project to come to the town had not got the publicity that it requires and asked that an update be brought to the next meeting.

The Chair said that Councillor McNamee and he attended a Cookstown Town Forum meeting where it was advised that the consultation on carparking charges had commenced which they were unaware of. He said that they were embarrassed to be sitting in the meeting and not being aware of this taking place.

Councillor McNamee advised that Councillor Glasgow and he raised this issue regarding the carparking consultation at the Environment Committee.

The Chair said that the signs had now been erected in Cookstown for parking time restrictions but these could not be enforced due to the Minister not being in office as Stormont was not sitting, however, he believed that in Dungannon they were successful on having their parking time restrictions implemented. Officers to investigate the matter.

Local Government (NI) 2014 – Confidential Business

Proposed by Councillor McNamee
Seconded by Councillor Molloy and

Resolved: In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items D211/17 to D213/17.

Matters for Decision

D212/17 Public Rights of Way (ProW) Update
D213/17 Mid Ulster Village Spruce Up Scheme

Matters for Information

D214/17 Confidential Minutes Development Committee held on
Thursday 14 September 2017

D215/17 Duration of Meeting

The meeting was called for 7 pm and concluded at 8.25 pm.

CHAIR _____

DATE _____

Report on	Leisure Summer 2017 Review
Reporting Officer	Anne-Marie Campbell
Contact Officer	Oliver McShane

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To update members on the Leisure Summer 2017 programme and recommendations for improvement.
2.0	Background
2.1	<p>Summer 2017 saw the widest range of leisure programmes and camps available with more Governing Body Camps being offering sports across the area, these included Cricket, GAA, Athletics, IFA, GAA, Ulster Rugby, Urban Sports, Canoeing, Golf & Tennis. The Schemes in leisure centres also saw developments within how they delivered their activities, parents and children benefitted from the longer sessions, the introduction of the Breakfast Clubs, early drop offs and supervised lunches as well as running for a longer number of weeks. Cookstown Leisure Centre extended their scheme to 5 weeks, with both Maghera & Meadowbank running for the full summer.</p> <p>The activities on offer at the schemes varied across the sites depending on the facilities from indoor football, soft play areas, multi sports, climbing wall to dance mats, swimming and bowls. With funding secured from Good Relations the Centres were able to offer enhanced trips and days away for the children, as well as attending other council facilities they also visited the Jungle, local Cinema, Dungannon Foot Golf, The Jungle and Lock & Load.</p>
3.0	Main Report
3.1	<p>All of the Camps & schemes were delivered by fully qualified and experienced coaches or leaders ensuring activities took place in a fun, safe and secure environment. Details of camps and schemes delivered are included in Appendix 1.</p> <p>In total across the schemes and camps 10,473 children took part in this year's Summer Programme. The vast majority of the children and young people that attended our programmes came from within the District, those that came from outside the district did so to attend a specialised sporting programme e.g. Canoeing at Ballyronan, Goalkeepers course at MUSA or the Urban Sports at Meadowbank.</p>

	<p>Participants attending the camps and programmes delivered through Sports Development were requested to complete evaluation forms after each activity, with responses low, an online Survey Monkey was also initiated.</p> <p>The results identified that;</p> <ul style="list-style-type: none"> • 99% would recommend the programme to others • 65% would like to hear about the programme via social media/email • 90% would like to see an online booking system • 96% rated the camp staff & delivery as very good • 82% rated the variety of activities very good <p>The Summer Programme 2017 was a great success with over 10,000 boys and girls attending, this is a significant figure when you also take into consideration the wide range of club camps or youth clubs that we as a council are competing against.</p> <p>The trips on offer at the schemes was a fantastic incentive and allowed parents the opportunity to send their children to places at a subsidised rate thanks to the funding from Good Relations.</p> <p>Being able to action a number of the recommendations will only enhance the programme of activities on offer for 2018 and make it much more customer focused from finding out about the programmes, to booking and gathering feedback.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Included in Leisure revenue and payroll budgets.</p> <p>Human: Delivered by existing leisure staff.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>None</p>
4.3	<p><u>Risk Management Implications</u></p> <p>None</p>
5.0	Recommendation(s)
5.1	Members are asked to note content and review of Leisure Summer 2017 programme.

6.0	Documents Attached & References
6.1	Appendix 1 - Leisure Summer 2017 Programme.

Appendix 1: Leisure Summer 2017 Programme Report and Review

Introduction

Summer 2017 saw the widest range of programmes and camps available with more Governing Body Camps being offering sports across the area, these included Cricket, GAA, Athletics, IFA, GAA, Ulster Rugby, Urban Sports, Canoeing, Golf & Tennis.

The Schemes also saw developments within how they delivered their activities, parents and children benefitted from the longer sessions, the introduction of the Breakfast Clubs, early drop offs and supervised lunches as well as running for a longer number of weeks. Cookstown Leisure Centre extended their scheme to 5 weeks, with both Maghera & Meadowbank running for the full summer.

The activities on offer at the schemes varied across the sites depending on the facilities from indoor football, soft play areas, multi sports, climbing wall to dance mats, swimming and bowls. With funding secured from Good Relations the Centres were able to offer enhanced trips and days away for the children. As well as attending other council facilities they also visited the Jungle, local Cinema Dungannon Foot Golf, The Jungle and Lock & Load.

Activities offered

Dance	Swimming	Soccer	Summer Get Fit	Hockey	Hurling	Cricket
Canoeing	Badminton	Bowling	Sailing	Walking	Camogie	Athletics
Tennis	Arts & Crafts	Climbing Wall	IFA	Disability Sports	Gymnastics	Urban Sports
Soft Play Area	Basketball	Cheerleading	Multi Sports	Goalkeepers Camp	Rugby	Golf

All of the Camps & schemes were delivered by fully qualified and experienced coaches or leaders ensuring activities took place in a fun, safe and secure environment.

By having a wide range of activities on offer and having support from many governing bodies it allowed the Everybody Active 2020 coaches to focus more on supporting community led programmes and achieve their own Key Performance Indicators as set by Sport NI. With their support, highly successful programmes took place in Draperstown, Dungannon Youth Resource Centre and the estates in Cookstown and in Pomeroy.

Attendance

In total across the schemes and camps 10473 children took part in this year's Summer Programme. The vast majority of the children and young people that attended our programmes came from within the District, those that came from outside the district did so to attend a specialised sporting programme e.g. Canoeing at Ballyronan, Goalkeepers course at MUSA or the Urban Sports at Meadowbank.

Marketing

An official launch of the 'Schools Out... Summer is here' was held in Dungannon with the Council Chair which was included in all local papers. In addition, a total of 20,000 Summer Brochures were distributed to local schools, public buildings and leisure centres across Mid Ulster. Promotional banners were also erected outside each leisure facility.

Furthermore, the Summer Programme was promoted via Fun Days in the Cookstown area and Meadowbank had a display stand in Meadowlane Shopping Centre.

Social media promotion was steady throughout the summer with daily and weekly posts and photos being uploaded with Sports Development also posting twenty short videos during the time period of 3 July – 25 August across the Facebook pages of all the facilities. A total of 4296 people viewed the videos.

Budget

As a council we strive to deliver activities for our people that are good value, on this basis the Schemes offered pay as you go or Multi Session discount cards whilst the maximum a parent would pay for a council led sports camp was £30 for a full week of Canoeing.

The budget can be broken down into;

	Expenditure	Income	Balance
Cookstown Leisure Centre	£7,503.75	£6,944.50	-£559.25
Sports Development	£9,015	£12,382	£3,367
Meadowbank	£7,286	£7,476.05	£190.05
Moneymore Recreation Centre	£1506.60	£1622.02	£115.42
Maghera Leisure Centre	£9,721.18	£9,866.76	£145.58
Dungannon Leisure Centre	£6,140	£4,535	-£1,605
Marketing	£2,664		
Total	£42,826.33	£43,836.53	£1,010.20

Feedback

Participants attending the camps and programmes delivered through Sports Development were requested to complete evaluation forms after each activity, with responses low, an online Survey Monkey was also initiated.

The results identified that;

- 99% would recommend the programme to others
- 65% would like to hear about the programme via social media/email
- 90% would like to see an online booking system
- 96% rated the camp staff & delivery as very good
- 82% rated the variety of activities very good

Recommendations

To ensure we continue to improve, we must learn from this year's programme, recommendations to consider for 2018 include;

- A dedicated online booking system that would in turn facilitate all sports development, health related and leisure programmes. This year sports development alone will offer over 100 different classes and courses that are currently time consuming for staff throughout the leisure department. This system would allow the leisure department to have an effective and efficient electronic shop front to promote its services, programmes and release staff to engage in other duties.
- The early drop offs at the schemes should be retained and further promoted.
- The variety of trips were popular and should be retained.
- To survey all schemes and camps.
- Greater marketing and promotion of the fact that children can be provided with structured activities for a full day at a good price.
- Provide the staff with specific knowledge & skills to deal with the growing number of children attending with behavioural issues.
- Source additional funding from Good Relations to expand on the trips this year.
- Further trips to other council facilities i.e. Davagh Forest and Blessingburn Mountain Bike Trail
- Consider securing a business to sponsor the programme to provide Goody Bags for all participants and to help with branding.
- Review the inclusion of Summer Teen Fit Programme for next year.
- Explore other options for delivery of the Sailing Programme as it had to be cancelled at the last minute due to lack of resources.

Conclusion

The Summer Programme 2017 was a great success with over 10,000 boys and girls attending, this is a significant figure when you also take into consideration the wide range of club camps or youth clubs that we as a council are competing against.

The trips on offer at the schemes was a fantastic incentive and allowed parents the opportunity to send their children to places at a subsidised rate thanks to the funding from Good Relations.

Being able to action a number of the above recommendations above will only enhance the programme of activities on offer for 2018 and make it much more customer focused from finding out about the programmes, to booking and gathering feedback.





Report on	Railway Park and Ballysaggart Lough Project
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To update members on progress on draft development proposals opportunities for Railway Park and Ballysaggart Lough Dungannon.
2.0	Background
2.1	Railway Park and Ballysaggart Lough development plan is an imaginative collaborative project between Mid Ulster District Council and the local communities. The concept developed due to the opportunity to purchase 6.5 acres of additional lands suitable for public park development coupled with the ownership transfer of Ballysaggart Lough when it became an asset of Mid Ulster District Council from April 2015 under the Department of Culture, Arts and Leisure transfer of Water Recreation facilities.
2.2	In 2014 an application for funding was submitted to Space and Place (CFNI) for the purchase and development of community greenspace which when added would have extended development boundaries for the Park. The application was not successful, however Council decided to go ahead and acquire the lands with a view to a future project. This is currently the position with council now seeking to develop a comprehensive plan to enhance leisure and recreational opportunities within the twenty acres of Railway Park and into the nearby Ballysaggart Lough for the benefit of surrounding communities.
2.3	The fifty-two acres of Ballysaggart Lough, or better known locally as the 'Black Lough' is recognised by the Wildfowl and Wetlands Trust as a significantly important wetland area in the District after Lough Neagh. Ballysaggart Lough is one of a large number of eutrophic (nutrient rich) lakes occurring in inter-drumlin landscapes of South Tyrone providing a distinctive element of natural biodiversity. Ballysaggart lough is of particular value for birds demonstrated with a recorded annual peak count of over 500 migratory wildfowl across 19 species. The importance of the site at Ballysaggart is recognised under the Local Landscape Policy Area (LLPA 03 Ballysaggart Lough).
2.4	Public access to Ballysaggart Lough is predominately by car, even though the Lough is a short distance from the town boundary and within one quarter of a mile from Railway Park. Safe effective access improvements must be identified linking both public amenities to each other and local communities by greenway corridors/

2.5	<p>footpath or cycle way trails. The adjacent B45 Eglish Road is a busy traffic route to the bypass and therefore presents a barrier to pedestrian visitors.</p> <p>Our vision is to deliver quality public greenspace in an urban landscape through enhancement and development and to extend safe access opportunities to the countryside via green sustainable travel routes for the benefit everyone, especially those of our most disadvantaged communities.</p>
3.0	Main Report
3.1	Council have tendered for the development of a comprehensive Strategic Business Case/Feasibility Plan with options appraisal in line with Northern Ireland Guide to Expenditure Appraisal and Evaluation (NIGEAE), for the proposed development of Railway Park and Ballysaggart.
3.2	The works will require site specific investigations in relation to access, land ownership and rights of way agreements/permissive paths. Conduct, where appropriate, terrain analysis and impact assessments associated to trail design and development in urban and environmentally sensitive landscapes.
3.3	The appointed team will be required to create public park/greenspace design proposals and micro trail design for both urban and off road locations and include indicative costings. The team will also be required to submit a first stage funding application for the design.
3.4	The appointed team will have access to previously commissioned material for example the council's Space and Place (CFNI) Business Plan 2014 and draft design concepts for Railway Park and Ballysaggart Lough. Community consultations undertaken in 2014 and current stakeholder feedback including PSNI Designing Out Crime proposals appendix 4. The timeframe for completion of the Strategic Feasibility/Business Plan is Monday 8 th January 2018.
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: The Strategic Feasibility/Business Plan will cost £8.000 which is available within Parks revenue budgets.</p> <p>Human: N/A</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>

5.0	Recommendation(s)
5.1	For members information only.
6.0	Documents Attached & References
6.1	Railway Park PSNI Designing Out Crime proposals Appendix 1.



Police Service of Northern Ireland
Crime Prevention Design Service
Crime Prevention Office
PSNI Cookstown
19 Molesworth Street
Cookstown, BT80 8NT



Oliver Donnelly,
Community Development Section
MUDC
Circular Road
Dungannon
BT71 6DT

Please reply to: Joanne Smyth

Your ref: -

Our ref: -

Date: - 6th October 2017

Dear Oliver,

Re: Designing Out Crime Advice – Railway Park, Dungannon

Thank you for the opportunity to review the proposed development plans for Railway Park and to meet and visit Railway Park, with you and our Inspector Gibson on 15th September. As requested I have compiled the following report which offers advice in relation to designing out crime.

Project Profile

The proposals and designs outline the further development of Railway Park in Dungannon. This area has been the subject of numerous incidents of Anti-Social Behaviour (ASB) and some violent crime. This project could have a very positive outcome for local community and by looking at ways to design out crime it will help reduce their fear of crime and improve the quality of life. Seven attributes of sustainable communities that are particularly relevant when working towards designing out crime in projects such as this one are set out below.

Access and movement: places with well-defined routes, spaces and entrances that provide for convenient movement without compromising security.

Structure: places that are structured so that different uses do not cause conflict.

Surveillance: places where all publicly accessible spaces are overlooked.

Ownership: places that promote a sense of ownership, respect, territorial responsibility and community.

Physical protection: places that include necessary, well-designed security features.

Activity: places where the level of human activity is appropriate to the location and creates a reduced risk of crime and a sense of safety at all times.

Management and maintenance: places that are designed with management and maintenance in mind, to discourage crime in the present and the future.

Observations

Below are some photos of the area which highlight particular problems.

The first set is of an area sometimes referred to as “The Cubes”. This area is accessible from the park and is clearly used for ASB activities. There is palisade fencing along one side of the access point to this area but stops at the gated area shown in the first photo below. The middle photo shows another access/egress point from a local garage forecourt. The last photo shows the cubes where the youths congregate.

Areas such as this generate fear and make the park appear unappealing and dangerous to the local community.



Trees and shrubs are naturally associated with parks however, planting should not impede the opportunity for natural surveillance and should avoid the creation of potential hiding places. There are areas throughout the park where trees have provided cover and shelter for those engaging in ASB activities. The evidence seen from the photos below were taken in the wooded area just behind The Junction community building and also in the area near the Old English Road.





This photo shows an access/egress point in the park which runs behind the wooded area at The Junction and has a number of fear generators. The trees and planting on either side prevent natural surveillance, there is no lighting and the evidence shows that this has made it an area which is regularly and frequently used for ASB activities. The access/egress point has been blocked off but the 1m fencing is not sufficient to prevent its use for the purposes of ASB. Numerous 'rat runs' were noted leading on to the path in Railway Park which at this point gives access to off-licences – the local Tesco is situated close by.

The area under the bridge below again provides cover for those who commit crime. I noted floodlights have been added to the lampposts at either side of the bridge however, because my visit took place during the hours of daylight, I cannot confirm if they are working or provide sufficient lighting in this area. There was also some graffiti on the bridge.



The planting on the access/egress path leading to/from Newell Road has become overgrown obscuring the lighting. Planting should not impede the opportunity for natural surveillance nor create the opportunity for hiding places.

One of the areas to be developed is set alongside McKee's Terrace, an area of housing near the end of Newell Road and a Skateboard park is proposed for the area shown in the second photo below. As the skateboard park will abut the rear vehicular entrance leading to the rear of McKee's Terrace the boundary will need to be secure taking account of issues such as privacy and noise concerns. Across from this area, just off the Ballygawley Road a Performance Space is planned which appears to include a covered stage area and perhaps some cover along the rear seating area. This has the potential to create further ASB problems if care is not taken to ensure it is well lit and has good surveillance.



Recommendations

The recommendations refer to not only the new development but also areas within the existing park.

Landscaping – My report has highlighted areas where the planting may be contributing to ASB by providing cover or obscuring view. However, park areas are green areas and landscaping plays an essential part in making such an environment friendly and pleasant. The correct use of certain species of plants such as spiny or thorny shrubs can help prevent graffiti and loitering and create or enhance perimeter security. Defensive planting is not just about prickly shrubs; it is about selecting the right type of plant for the right aspect and environment. For example, open branched and columnar fastigiated trees can be used in a landscape scheme where natural and formal surveillance is required. Climbing plants can be used to cover walls to deter graffiti. Carefully selected trees and shrubs can be used to 'green up' the most hostile of environments providing both horizontal and vertical interest without adding to crime risks.

Planting should not impede the opportunity for natural surveillance and must avoid the creation of potential hiding places such as the area behind The Junction and the closed off pathway leading to Railway Road/Linfield Street as well as the area close to the Old English Road. As a general recommendation, where good visibility is needed, shrubs should be selected to have a mature growth height of no higher than 1 metre, and trees should have no foliage, epicormic growth or lower branches below 2 metres, thereby allowing a 1 metre clear field of vision – the gradient of the landscape will need to be considered when deciding what planting to use.

Access/Egress – The park is designed to allow local residents easy access. These pathways should not be secluded areas but should be as straight as possible, have good lighting and should be designed to provide good visibility i.e. where users are visible by others through

natural surveillance - concealment spots or entrapment spaces must be avoided. Unauthorised access points such as 'The Cubes' area should be closed off. The Palisade fencing should be extended - if access is required to that area a gate which is of the same height and construction as the fence should be put in place and securely locked. The secluded pathway which leads to Railway Road/Linfield Street is an area of concern. The current fencing is not adequate or high enough to prevent access but replacing the fence with palisade fencing will not, on its own, provide a solution to the problems of ASB that exist at present. The pathway itself is still a concern. However, it could be re-opened if the bank of trees was cleared and replaced with a new planting design which takes full account of opportunities for crime.

At the moment Council Vehicles have access to the park – I recommend that provisions are put in place to ensure that Emergency Services can also gain access when necessary.

Graffiti - In situations where Graffiti is frequently painted on walls it is recommended that the graffiti be removed as soon as possible. Anti-social behaviour attracts further such behaviour. I recommend it is removed or painted out. Treating walls with an anti-graffiti glaze will make future removal of graffiti much easier.

Lighting - A successful lighting scheme requires good but not oppressive levels of light that is evenly distributed. Well-positioned lighting deters and reveals potential intruders and reduces fear of crime. It is important that the landscape architect and lighting engineer co-ordinate their plans to avoid conflict between lighting and tree canopies. Where CCTV is to be used the lighting should complement the chosen scheme. A CRI of 65+ is best to aid recognition and identification which produces quality images and avoids light spillage.

CCTV – Where natural surveillance cannot be achieved consideration should be given to the use of CCTV. The area under the bridge has in the past given cause for concern. It is clear that steps have been taken to address this issue and flood lighting installed. However, whilst improved lighting can reduce the fear of crime, lighting without any natural or formal surveillance may prove to be ineffective.

Signage - Clear Signage is a very positive way to set out expectations for people's behaviour and to exercise control over your space. A welcome message to visitors giving directions and advising of services provided is useful but signage which sets out rules will clarify and define what behaviours are unacceptable. Drinking has been identified as one of the ASB activities in the park but currently there are no signs which state that drinking is prohibited.

Where any unacceptable behaviour is presented, a sign may be used as a mandate to challenge the behaviour. Challenging someone by saying "The sign says 'No Drinking'" is very different to telling someone "I say that you cannot exhibit the behaviour".

Signs should be clear and multi-lingual as appropriate. The use of simple recognised symbols is recommended. If CCTV is to be in operation, clear signage at the entrance should be erected to alert the public.

Ownership – A launch day and subsequent events such as park runs, theatre events etc. will encourage local residents to use the park. This in turn should help to create a sense of ownership which in turn encourages the residents to take pride and ownership of the park.

Conclusion

For further guidance on security I would recommend checking www.securedbydesign.com and www.psni.police.uk/index/crime-prevention

This report is based on information supplied and current crime trends in the area concerned. Crime prevention advice is given free without the intention of forming a contract.

The Police Service does not accept liability for the advice given. The total elimination of crime cannot be guaranteed but the advice if acted upon and implemented, will reduce the fear of crime and the opportunity of crime being committed.

In compiling this, I have endeavoured to maintain a reasonable, realistic and cost effective approach. If I can be of any further assistance please do not hesitate to contact me.

Yours sincerely,

Joanne Smyth
Crime Prevention and Designing Out Crime Officer

Tel: 101 Ext 52069
Mob: 07801 738392

Report on	Regional and Minority Language Implementation Working Group minutes of meeting of 2 nd October 2017
Reporting Officer	Tony McCance
Contact Officer	Tony McCance

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To receive and consider for approval the minutes of the Regional and Minority Language Implementation Working Group held on 2 nd October 2017.
2.0	Background
2.1	Mid Ulster District Council previously resolved to establish a Language Working Group to assist with policy development and to support the implementation of Mid Ulster District Council's Irish Language and Ulster Scots language policies and associated work.
2.2	The Working Group Terms of Reference confirms that the business of the Regional and Minority Language Working Group be reported through Mid Ulster District Council's Development Committee.
3.0	Main Report
3.1	The report of the meeting of 2 nd October 2017 is attached for consideration and approval.
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: N/A Human: N/A
4.2	<u>Equality and Good Relations Implications</u> The language policies are implemented in a way that is sensitive to the concerns of certain sections of the community, that is inclusive, and that aspires to promote good relations between all sections of the community in the longer term.

	The policies are introduced so as to ensure that there is no adverse impact on the promotion of a good and harmonious environment, either among Council staff or within the District as a whole.
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	The Committee considers approval of the Regional and Minority Language implementation Working group minutes of 2 nd October 2017
6.0	Documents Attached & References
6.1	Appendix 1 – Minutes of Regional and Minority Language Working Group of 2 nd October 2017

Report of Regional and Minority Language Implementation Working Group of Mid Ulster Council held on Monday 2nd October 2017 in the Council Offices, Cookstown

Attendees **Members:** Cllr J Mc Namee (Chair), Cllr P Bateson, Cllr T Wilson, Cllr M Kearney, Cllr S McGuigan, Cllr R McGinley, Cllr S Mc Peake,

Officers: T McCance, A McCreesh, D Ó Doibhlin

AGENDA	MATTERS AGREED	ACTIONS & RESPONSIBILITY
1.0	Apologies	
	Cllr K Ashton, Cllr D McKinney,	
2.0	Declarations of Interest	
	Prior to establishing declarations of interest, the Chair welcomed Councillors S McGuigan and M Kearney who replace Councillors C O'Neill and T Quinn. No declarations of interest submitted.	
3.0	Report on previous meeting held on 5th April 2017	
	A report of the previous meeting of 5 th April was presented to the Working Group.	

4.0	Presentation by Deirdre Speer Whyte, Ulster Scots Community Network (USCN)	
	<p>The Chair welcomed Deirdre Speer Whyte, North West Development Officer with cultural umbrella group The Ulster Scots Community Network to the meeting. Deirdre delivered a presentation entitled “The State of Ulster Scots in Mid Ulster”. The main points raised in summary were;</p> <ul style="list-style-type: none"> -The European Charter for Regional or Minority Languages (ECRML) refers to the promotion of “the language and its attendant culture” and promotion of language “according to the situation of each language”. Mid Ulster District Council is seeking to promote the Ulster Scots language rather than its attendant culture, promoting Ulster Scots as a language as it does for Irish. This is not what the Ulster Scots community needs or desires. What is needed by the Ulster Scots Community is development assistance for cultural promotion and resources should be directed to the Ulster Scots community to allow them to rebuild their confidence in and regain their cultural self-belief. <p>The Ulster Scots Community Network proposed that it could take on the role of delivery agent for a proposed cultural programme including classes, workshops, cultural visits, conferences, ceilidhs, events and concerts. Estimated costs for Year 1 of a proposed programme would be £22,426.</p> <p>The Chair thanked the speaker for her honest and forthright presentation and opened the meeting to a discussion. Cllr McGuigan asked if anything similar to the proposed activity was currently ongoing. T McCance replied that Council was already involved in promoting Ulster Scots culture through events such as the July Celebrations, Burns Night and Scottish Ceilidh.</p> <p>Cllr McPeake stated that Council was obliged by the ECRML to protect and promote the Ulster Scots language and the Irish language first and foremost and not their “attendant cultures”. This was why Council had set up this working group and adopted two language policies. Resources set aside by Council for the protection and promotion of these two indigenous languages could only be used for that purpose, not for general cultural promotion activity.</p> <p>Cllr Wilson stated that it is his opinion that Ulster Scots is not a language, it is a dialect and if the terms of reference of the group only focused on language promotion and language development issues and not the promotion and development of Ulster Scots culture, then the terms of reference needed to</p>	

	<p>change to reflect this, otherwise there was no point in Unionist councillors continuing to participate in the Working Group.</p> <p>Cllr Bateson stated there was a very clear distinction between the obligation to promote an indigenous language and the desire to promote a culture and this would naturally lead to a disparity of approach. Understanding this would lead to a lessening of tension. Deidre Speer Whyte replied that as Ulster Scots is intelligible to all, it being a local dialect of English, Council should expand its definition of language. Cllr McPeake asked if Council had rejected any requests for assistance from the Ulster Scots community in the past. Deidre Speer Whyte replied that the community she represents felt overwhelmed by Irish culture and that it was not in their culture to go and ask for assistance.</p> <p>Cllr McNamee replied that Council wishes to assist all sections of the community but that the onus was on the Ulster Scots community to come forward and ask as others do. The presentation concluded and the chair thanked Deidre Speer Whyte for her contribution once again. Deidre Speer Whyte thanked the Working Group for their time and left the meeting.</p> <p>With regard to the above discussion A McCreesh noted that this working group must act within its terms of reference which specifies language promotion and that Mid Ulster District Council is governed by its recently adopted Irish language and Ulster Scots Language policies. All actions which we seek to carry out must be in accordance with these documents, and any activity not based on language promotion is outside the remit of this working Group.</p> <p>Cllr Wilson suggested that the terms of reference could be changed from the promotion of both languages to the promotion of the Irish language and Ulster Scots culture. Cllr McPeake made the point that our two language policies had been designed to be in accordance with the measures set out for both in the ECRML and that the Charter sought to protect minority languages, not linguistic minorities. If it was being proposed that Council should now support Ulster Scots culture rather than language that would affect our plans to launch an Ulster Scots language policy which had been externally assessed for its impact on equality in full consultation with the Ulster Scots community. Such an approach would also be at odds with Councils obligations to the Ulster Scots language under the ECRML.</p>	
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	<p>A McCreesh informed the working group that if the issue was a lack of information with regard to Council policy and Council funding programmes was the issue then council officers were happy to go out and inform the community of Council's approach.</p> <p>It was agreed that officers would seek to marry the Ulster Scots Community Network proposal to Councils Ulster Scots language policy, Grants policy and Arts & Cultural Programme with a view to bringing an agreed approach back to the working group.</p> <p>Cllr Wilson noted that it would be helpful to hear from the Ulster Scots Agency on this matter at some stage in the future.</p>	
5.0	Updated Terms of Reference	
	<p>T McCance reported that the working group's ToR had now been updated to cover regional minority languages rather than the Irish language and proposed that the updated ToR would go for approval to the Development Committee. Proposed Cllr McGinley, seconded Cllr McPeake,</p> <p>Cllr Wilson's objection to the proposal was noted.</p>	T McCance
6.0	Meeting Dates for RML Working Group	
	<p>T McCance presented a list of meeting dates in 2018 for the working group which were accepted. The dates are:</p> <p>15th January</p> <p>16th April</p> <p>25th June</p> <p>8th October</p>	T McCance

7.0	Update on Facility Signage	
	<p>T McCance presented proposed designs for bilingual internal signage in Council facilities. The proposed design could be applied generically to all Council facilities, is policy compliant and incorporates international design best practice with regard to bilingualism. This generic design will now form part of a wider Council signage implementation programme which will go to P&R committee for their consideration.</p> <p>A McCreesh informed the group that the gateway signage proposal would be before P&R on Thursday 5th October and that the internal signage proposal could go to November's meeting. He also confirmed that all council facilities will be covered by this proposal but that there may need to be adjustments with regard to specific sites given existing branding considerations, such as the Seamus Heaney HomePlace. He also confirmed that a schedule will be put in place for the roll out of bilingual directional signage through a new cross-departmental working group which has been created to expedite this matter.</p> <p>Cllr McGinley asked for clarification that this group would resolve matters for four areas of signage, facilities, gateways, roads and settlements, and that this would be available for the RML working group to discuss at the January meeting. A McCreesh confirmed this to be the case and stated a meeting of the RML working group could be called before January if necessary if sufficient progress was made in the interim given that the only major outstanding issue was the incorporation of Seamus Heaney HomePlace branding.</p> <p>Councillor Kearney left the meeting at 6.50pm</p> <p>Councillor Wilson left the meeting at 6.53pm</p>	<p>T McCance</p> <p>T McCance</p>
8.0	Proposals for Launching Language Policies	
	<p>D Ó Doibhlin presented the group with the proposed format for the launch of Council's two language policies. It is proposed to invite community representatives and representatives of the main language organisations to a launch in the Burnavon towards the end of November 2017. Entertainment representing both linguistic traditions will be provided by local artists, a representative of Mid Ulster</p>	<p>D O Doibhlin</p>

	District Council will deliver a presentation on the content of the policies and an address on the wider importance of protecting and promoting our indigenous languages will be given by a keynote speaker.	
	Irish Language Update	
	<p>D Ó Doibhlin updated the group on the Irish Language progress report. All programmes are proceeding according to the Irish language Action Plan 2017-18.</p> <p>A list of schools that have participated in the Primary Irish project to date was shared with the group as previously requested by Cllr Wilson.</p>	D Ó Doibhlin
9.0	A.O.B.	
	<p>Cllr McGinley asked if the Members Allowance could be put towards the cost of the University of Ulster Irish Language Diploma course in Ranfurly. A McCreesh confirmed that this would be clarified.</p> <p>Cllr McNamee noted the lower level of RML bursary uptake in the Cookstown area. A McCreesh felt that there may be an opportunity to encourage the promotion and development of the language in Holy Trinity. D Ó Doibhlin agreed to follow this up.</p>	<p>T McCance</p> <p>D Ó Doibhlin</p>
Meeting concluded at 7.15pm		

Reports of Working Groups: Finalised Reports of Working Groups should be forwarded to Democratic Services on committees@midulstercouncil.org with a cover report to be scheduled on the agenda of the next available relevant committee meeting

Report on	Seamus Heaney HomePlace Progress Report
Reporting Officer	Tony McCance
Contact Officer	Brian McCormick

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To provide Members with a review of Seamus Heaney HomePlace following the first year of operations and to highlight some of the events, activities and key achievements that have taken place over the first 12 months of the facility.
2.0	Background
2.1	Mid Ulster District Council recognises the important role that Culture and Arts plays in today's society and that the availability of accessible, high quality culture and arts provision can enhance the quality of life and wellbeing of the local community of Mid Ulster. The Culture and Arts facilities and programmes provided in Mid Ulster are designed to maximise participation from all sections of the community and provide pathways that enable every resident within the Mid Ulster area and visitors to the region to maximise their enjoyment, aspirations and quality of life.
2.2	Seamus Heaney HomePlace is one of three key Culture and Arts venues under the control of Mid Ulster District Council. This report reviews the first twelve months of operation of the council's most recent flagship Culture & Arts facility which opened on 29 th September 2016 in Bellaghy.
3.0	Main Report
3.1	<p>Seamus Heaney HomePlace was officially opened by Marie Heaney with Michael, Christopher and Catherine Heaney in the presence of Councillor Trevor Wilson, Chair of Mid Ulster District Council and invited guests including the then First Minister and the late Deputy First Minister on 29th September 2017. As noted below, since opening, Seamus Heaney HomePlace has achieved all targets set for visitor number performance in Year One of operations. The positive feedback from visitors has been overwhelming and the comments received from visitors have been exceptionally positive towards the facility and the staff team. (See appendix 1).</p> <ul style="list-style-type: none"> • Total number of paying visitors- 42,532 • Exhibition - 21,611 • Arts programme – 11,612 • Room bookings – 6,225

	<ul style="list-style-type: none"> • School pupils- 3,084
3.2	<p>HomePlace has established itself as a venue for some of the biggest names in the arts scene with actors Adrian Dunbar, Stephen Rea and Fiona Shaw all making appearances on The Helicon stage. Internationally renowned poets and authors have included Michael Longley, Sinead Morrissey and Paul Muldoon, while Phil Coulter, Glen Hansard, Bronagh Gallagher, and Lisa Hannigan are among the internationally recognised performers to play to sell out audiences at the new facility. A full Education Programme has been developed across all key stages of the curriculum and HomePlace has welcomed students from across NI, ROI and further afield.</p> <p>People from almost 20 countries, including America, New Zealand and Japan, China and all over Europe have visited Bellaghy and provided a real boost to the village. Bellaghy and Seamus Heaney HomePlace have been accredited with World Host status and business are starting to see an upturn in the local economy due to the presence of the facility. The Seamus Heaney Cluster Group has been established through the Tourism department where local key tourism providers are working jointly on providing the best service to those who visit the district.</p> <p>See appendix 2.</p>
3.3	<p>Awards</p> <p>Just to highlight some of the significant awards received by the facility over the last 12 month period:</p> <p>Excellence in Planning for Built Heritage award by the Royal Town Planning Institute (RTPI)</p> <p>Best Local Authority Tourism Initiative- Northern Ireland Local Government Awards (NILGA)</p> <p>Best Visitor and Interpretation Centre by the Association of Heritage Interpretation (AHI)</p>
3.4	<p>Notable visitors</p> <p>Highly successful event on the 9th May when Prince Charles and Duchess of Cornwall visited HomePlace. Invited guest including councillors, community reps, local schools and the Heaney family where treated to specially commissioned musical piece performed by local artists, a performance of Burial at Thebes by Rainey Endowed students and a reading of 'Clearances' by Laura Porter. The 3 local schools also performed on arrival. Extensive positive press coverage on the back of the visit.</p>



In addition to the royal visit, other dignitaries have included Lord Nicholas Bourne of Aberystwyth, Pura Lopez-Colome- Heaney Spanish translator, Mitsuko Ohno, Heaney Japanese translator and Richard Pietrab- Heaney German translator. Also, Tim Wheeler from rock band Ash and Olympic gold medal winner Mary Peters were among others who have dropped into the exhibition.



HomePlace had a visit from Minister for Communities, Mr Paul Givan on Tues 8th November. Pictured here welcomed by Mid Ulster Council, Vice Chair Mrs Sharon McAleer.



Room Bookings

Seamus Heaney HomePlace has hosted conferences ranging from Arts Council, RSPB the Northern Health Trust, BBC Children in Need, NILGA and local company Premier Electrics. Other bookings have been made by:

- The British Heart Foundation
- Victims Support NI
- Sure Start NI
- Department of Communities
- Autism NI
- National Trust
- Belfast City Council/ Derry & Strabane Council

Community Use

- Bellaghy Women's Group are now established in the Annex
- 'HomePlace Book Club' based and established
- 'Off the Cuff' Theatre Group meet regularly in HomePlace
- Bellaghy Historical Society have jointly programmed events through the Arts Programme
- St. Mary's, Bellaghy had a week long Lent event

3.6	<p>Both Tourism NI and Tourism Ireland had their Board meetings in HomePlace during the year and were very complimentary of the facility.</p> <p><i>BBC Screening</i></p> <p>In November, HomePlace played host to a preview screening of 'My Mother and Other Strangers' a network drama written by Barry Devlin, brother of Marie Heaney:</p> <p>"We've had lots of positive feedback about the venue (it was a first visit for many) and about the ambience and feel of the screening. Unusually for us, someone even got in touch with BBC Audience Services to say lots of nice things about the HomePlace and Barry's series." Mark Adair, BBC.</p> <p>Public Relations/ Media</p> <p>Seamus Heaney HomePlace has received very positive press coverage throughout the year, from opening weekend, for the Royal Visit, and articles carried in newspapers enthusing about the offering at HomePlace. This has included newspaper articles in The Irish Times, The New York Times, The Belfast Newsletter, The Irish News, The Guardian, Irish Independent. Television pieces has been carried by BBC NI, BBC National news, RTE, UTV. Radio has included BBC Radio Ulster, RTE, BBC Radio Four, Q Radio and Highland Radio in addition to extensive web and social media traction. (See Appendix 3).</p> <p>Tour Operators</p> <p>In conjunction with the Tourism department in MUDC, HomePlace has welcomed a number of tour operators throughout the year. These connections will be built upon across the coming years and will allow the facility to become established within this key market segment.</p>
3.7	<ul style="list-style-type: none"> • Murphy's Travel • Celtic Tours • Diverse School Travel • Brendan Vacations • Erne Heritage Tour Guides • Blue badge Guides • Tourism NI • Abbey Group • Celtic Culture - Harvard Alumni • Marathon Travel • Event Partners • Brack Tours • Matthews Coach Hire



Irish Tour Operators visiting HomePlace

EDUCATION PROGRAMME: (sample detailed under Appendix 4)

Seamus Heaney HomePlace has developed an extensive Education Programme rolling out across all key stages and directly linked to the NI curriculum. The programmes have proven to be a real success and strong platform for the 2017/18 school year. Support materials and teaching aids have been produced and examples are provided in the appendices.

3.8

Foundation/ Key Stage 1

A special programme around Blackberry Picking has been devised for this age group. Pupils are read the story book 'Seamus Goes Blackberry Picking' in the Creative Learning Zone and then are given an opportunity to have a teddy Bear's picnic and taste scones and blackberry jam in the Glanmore to ensure a full sensory experience at HomePlace.



Key Stage 2

Seamus Heaney's grandchildren planted trees in the grounds of HomePlace on 26th January 2016 to mark the launch of this scheme, and this was supplemented by local children planting snowdrops and various other flowers to emphasise the importance of local children in the symbolic ceremony.



Programmes have been developed around two Seamus Heaney poems for this age group- 'Churning Day' and 'A Kite for Aibhin'. See below for a photograph of the children flying their kites made during this programme.



Key Stage 3

'My Place within the Landscape'

Lough Neagh Landscape Partnership, RSPB NI and Seamus Heaney HomePlace are collaborating on a programme, called *My Place Within the Landscape*. This is currently being rolled out in pilot form with 5 post primary schools in the immediate catchment area of Bellaghy taking part. The intention is to examine the possibility of extending delivery of this scheme throughout the Mid-Ulster District and beyond in 2018/19.

The programme has been tailored specifically for Key Stage 3 English students to celebrate the work of Seamus Heaney, whilst exploring his deep connection with the wonderful Lough Neagh landscape.

Engagement with students will take place through:

- A visit to Seamus Heaney HomePlace, which includes viewing of the exhibition and a presentation in The Helicon.
- A visit to view and explore an outdoor location close to the inspirational sites mentioned in Seamus Heaney's poems: 'Digging' and 'The Strand the Lough Beg'.
- Outreach workshops at your school venue, delivered by expert staff from the '*My Place Within the Landscape*' team.



'Alphabets'

Seamus Heaney's poem Alphabets is the inspiration behind this programme, where pupils use their imagination and all the senses. HomePlace is used as a theme for a creative writing piece, and whilst students explore the exhibition and take part in the creative writing workshops, they will keep in mind HomePlace means. The students in turn compose a piece about experiences at HomePlace or their own home, family, connections. The programme feeds imagination and inspires writing as you will learn about Seamus Heaney, the boy, the man, his family and what inspired his poetry, and what fed his imagination. The workshops entail a carousel of sensory experiences.

Key Stage 4

'Burial at Thebes'

Stephen Beggs devised and delivered a workshop for A2 English Literature students on The Burial at Thebes (legacy specification CCEA) and 11 schools (235 pupils) and their teachers will participated in this programme. In addition, pupils from this programme performed a section for the Royal visit in May 2017. Unfortunately Burial at Thebes is not on the curriculum for 17/18, however this programme can be adapted for future use if required.

'Heaney/ Hardy'

The KS4 Programme launched in January, 2017. The programme will ran across 6 weeks and was facilitated by Mrs. Shelagh O'Brien through a series of lectures which focused on Heaney & Hardy anthology (CCEA) and Death of a Naturalist & The Badger (Nature & War anthology CCEA) – both are part of the curriculum specification.

Key Stage 5

November, 2016 marked the launch of the Education Programme at HomePlace, with a special event for teachers, which focused on the Key Stage 5 and the new Heaney and Frost module on the CCEA AS Specification. Over 45 teachers from schools in – Newry, Omagh, Kilkeel, Belfast, Portadown, Derry, Ballymena, Antrim, Maghera, Magherafelt, Randalstown, Armagh, Dungannon, and Lurgan attended the event.

Dr. Tim Hancock, Subject Director of English at the University of Ulster, delivered a specially devised lecture, which, focused on key Heaney poems from the AS Specification. The title of his talk was: ***'Known and strange things': Heaney, Frost, and the momentary stay of poetry.***



3.9

In this programme, HomePlace collaborates with QUB and UU to deliver a series of bespoke lectures/seminars over a six week period for A level students, which, will also focus on the AS specification requirements for the Heaney and Frost module. Lectures from both universities provide students with a lecture and the students then proceed to a workshop seminar to examine the work in more detail- providing pupils with their first experience of university style teaching and providing superb preparation for exam time.

Arts Programme

'12 months/12 books'

For the first year of the HomePlace arts programme the framework devised for delivery was called '12 months/ 12 books'. This reflected the 12 published volumes of poetry by Seamus Heaney, and beginning with *Death of a Naturalist* in October 2016, through to *Human Chain* in September 2017, a wide range of world class artists, poets and performers were invited to offer their interpretation and response to the work.

The year opened with a highly successful opening weekend, setting the standard for the year and closed with a moving performance of the 'Brought to Bach' piece which bookended the year.

Highlights are many but special note goes to singer songwriters Paul Brady, Phil Coulter, Glen Hansard, Bronagh Gallagher, Lisa Hannigan; actors Fiona Shaw, Ian McElhinney, Stephen Rea, Adrian Dunbar, Stanley Townsend, Laura Porter; poets Michael Longley, Simon Armitage, Sinéad Morrissey, Paul Durcan; authors Michael Murpurgo, Louis de Bernières, Alan Hollinghurst; and theatre companies including Kabosh, Big Telly, The Lyric and Rough Magic.



HomePlace continued throughout the year to play host to a series of varied and highly received discussions on Seamus Heaney's life a work by writers Bernard O'Donoghue, Tom Paulin, Peter Fallon, Rosie Lavan, Horatio Clare & Mark Cocker, and an unforgettable lecture by Fintan O'Toole (see below) on the subject of Brexit and what is to be learnt from Seamus Heaney's writing on that subject.

So well received that Fintan O'Toole has been booked for a follow up in December 2017.



'On Location'

As well as events in The Helicon theatre HomePlace took a number of performances into the locale. Firstly the 'Mycenne Lookout' reading was delivered at Church Island, then two local Bellaghy churches hosting the Meccore String Quartet playing Beethoven's Opus 132 and readings of TS Eliot's 'Four Quartets'.

A very special reading of 'The Great Hunger' by Patrick Kavanagh was held at 'The Wood', the Heaney family farm. This reading was delivered by well-known actor Frankie McCafferty.



The programme continued to appear in unusual places, with a very special event held at 'The Forge', at the Hillhead. With the support of the Devlin family, actors Julia Dearden and Dan Gordon performed specially commissioned pieces of work by leading authors including Colum McCann, Deborah Levy and Paula Meehan. Called 'Sparks Flying at the Forge' the event was also featured in the Belfast Telegraph and was subject of the Mark Patterson programme on BBC Radio Foyle produced by Stephen McCauley.

3.10

3.11



Seamus Heaney Estate

Anthony Tohill, Anne-Marie Campbell, Adrian McCreesh and Brian McCormick have attended a series of meetings with the Heaney Family Estate, and these will continue on a quarterly basis, with a MOU currently being finalised to formalise the relationship. The family have been absolutely delighted with the progress made in the first year and have been fully supportive, both in their attendance at events and overall encouragement and enthusiasm towards the project.

Workshops and some special events

The HomePlace workshop programme continued to be popular throughout the year, with sell out classes in Basket Making, Christmas Card Making and Wreath Making, Poetry Masterclass, Journal your Journey, and Notebook-Making all receiving excellent feedback.

HomePlace hosted the first show particularly for children on Saturday 18 March. The Amadan Ensemble presented two shows of Mr Mess, a family clowning show, which drew audiences of almost 200 catering for a family audience.



A Christmas Family Fun Day on 18 December featured choirs from the local primary schools performing in the Helicon, alongside storytelling with Liz Weir and pop in Christmas Crafts with Red Apple Arts.





World Poetry Day, 21 March, 2017

Students from Bellaghy P.S. Knocknagin P.S. and Desertmartin P.S. attended the Creative Writing Poetry workshops at HomePlace to mark World Poetry Day.

Creative Learning Summer Programme

Very successful programme targeted at young people and families:

- Thumbprint Family Tree: 10 – 16 July
- Bespoke Bookmarks: 17 – 23 July
- Stone Art: 24 – 30 July
- Paint A Portrait: 31 July – 6 August
- Thumbprint Family Tree: 7 – 13 August
- Bespoke Bookmarks: 14 – 20 August
- Stone Art: 21 – 27 August



4.0 **Other Considerations**

4.1 **Financial & Human Resources Implications**

Financial: Within identified and agreed budgets approved by Council

Human: Within identified staffing resources agreed and approved by Council

4.2 **Equality and Good Relations Implications**

The activity delivered, including facility programming is designed to maximise engagement and participation from all sections of the community in the Culture & Arts Service provided by Mid Ulster District Council.

4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	Members are asked to note activities undertaken within Seamus Heaney HomePlace during the course of its first year of operation.
6.0	Documents Attached & References
6.1	Appendix 1 – Customer feedback
6.2	Appendix 2 – 12 month storyboard
6.3	Appendix 3 – Media reviews
6.4	Appendix 4 – Sample Education programme
6.5	Appendix 5 – Sample Programme