

Report on	Bus Shelters Update
Date of Meeting	10th November 2020
Reporting Officer	Raymond Lowry

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the Council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
3.0	Main Report
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> • New applications made in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5) • Progress update on stages 10-11 (see 3.6) • Update on statutory response times in relation to agreement on time related responses for application (see 3.7) • Other issues (see 3.8)

3.2 **New Applications made in the past month – 1Nr**

- St Colmans Park, Moortown.

3.3 **Progress on stages 2-4 of the application process – see table in Appendix 1.**

3.4 **Requests for Council to move from stage 5 of the application process –**

- Glendavagh road, Crilly, Aughnacloy.
- Church Street, Cookstown.
- Whitebridge road, Ballygawley.

3.5 **Progress update on stages 6-9 – the applications below have been discussed with a view to getting approval:**

- **Culnady village** (see Table 4 Appendix 1 – reference 8) Community engagement agreed, and Landowner approval pending. Shelter will be passed to Property Services to be installed on receipt.

Shelter Location	Culnady village
Bus Shelter Requested	15 August 2016
Date Request Validated	18 August 2016
Survey Issued	22 September 2020
Survey Returned By	05 October 2020
Survey Letter Issued	19
Survey Letters Returned	7
Replies in Favour	7
Replies not in Favour	0
Invalid	0
Valid Returns	7
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at Culnady village is recommended for proceeding to install, **subject to NIHE land agreement.**

- **Thornhill Road, Agharan** (see Table 4 Appendix 1 – reference 15) approved location – DFI roads approval to proceed with shelter, subject to site visit. Neighbour consultation has been issued, closed, 16 October 2020.

Shelter Location	Thornhill Road, Agharan
Bus Shelter Requested	26 November 2019
Date Request Validated	30 November 2019
Survey Issued	01 October 2020
Survey Returned By	16 October 2020
Survey Letter Issued	2
Survey Letters Returned	2
Replies in Favour	2
Replies not in Favour	0
Invalid	0
Valid Returns	2
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at Thornhill road, Agharan, is recommended for proceeding to install, **subject to final DFI Roads site visit.**

- **Knockloughrim.** (see Table 4 Appendix 1 – reference 4) Neighbour notification completed.

Shelter Location	Knockloughrim
Bus Shelter Requested	19 May 2017
Date Request Validated	21 May 2017
Survey Issued	05 October 2020
Survey Returned By	20 October 2020
Survey Letter Issued	9
Survey Letters Returned	4
Replies in Favour	2
Replies not in Favour	2
Invalid	0
Valid Returns	4
Percentage in Favour	50%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are not in favour of the installation of a bus shelter, it is confirmed that the bus shelter at Knockloughrim is recommended not to be installed.

- **Kileenan.** (see Table 4 Appendix 1 – reference 10) Proposed shelter location at Kildress GAC, agreement received from EA for location. Neighbour notification closed with 100% in agreement for the shelter location.

Shelter location	Kileenan, GAC site
Bus Shelter Requested	10 February 2017
Date Request Validated	14 February 2017
Survey Issued	21 October 2020
Survey Returned By	04 November 2020
Survey Letter Issued	1
Survey Letters Returned	1
Replies in Favour	1
Replies not in Favour	0
Invalid	0
Valid Returns	1
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at, Kileenan is recommended to install.

- **Clonoe crossroads,** (see Table 4 Appendix 1 – reference 13) Meeting held with Translink on site, site confirmed and agreed with DFI Roads. Neighbour consultation closed 5 October 2020, with shelter location agreed.

Shelter Location	Clonoe crossroads
Bus Shelter Requested	21 October 2017
Date Request Validated	25 October 2020
Survey Issued	22 September 2020
Survey Returned By	05 October 2020
Survey Letter Issued	17
Survey Letters Returned	1
Replies in Favour	1
Invalid	0
Valid Returns	0
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are not in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Clonoe crossroads, is recommended to be installed.

- **Drummullan**, Replacement shelter, with side removed to allow safe access from existing footpath. Passed to Property Services for replacement, as maintenance works.
- **Brackaville, Four Corners Bar**, Location agreed in principle subject to landowner agreement for removal of hedging. Awaiting response from Landowner. Neighbour notification closes 6 November 2020.
- **Innishrush Village**, NIHE currently looking at process for disposal of required lands to MUDC. Neighbour notification issued and closes 6 November 2020.
- **Annaghboe Road, Clonoe**, Neighbour notification issued and closes on 30 October 2020. Site confirmed by Translink, DFI site visit required to confirm final location.
- **Bellaghy village**, Two number shelters to be placed in the village. Currently neighbour notification closing 28 October 2020. Sites located at Seamus Heaney HomePlace and layby at Overends shop. DFI Roads and Translink content with proposed sites.

3.6 Progress update on stages 10-11

Shelters installed since date of last meeting:

- Millview, Dunnamore in progress, base installed.

3.7 Progress on response times – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	5	2	3
Education Authority	5	1	4
Dfi Roads	0	0	0
NIHE	1	0	New contact obtained for NIHE, better progress

3.8	<p>Translink Responses Outstanding</p> <ol style="list-style-type: none"> 1. Main street, Benburb 2. Jordan Engineering, Benburb 3. Mountjoy road, Brocagh <p>Education Authority Responses Outstanding</p> <ol style="list-style-type: none"> 1. Main Street, Benburb 2. Jordan Engineering, Benburb 3. Brough Road, Castledawson 4. Mountjoy Road, Brocagh <p>NIHE Responses Outstanding</p> <ol style="list-style-type: none"> 1. Innishrush Village <ul style="list-style-type: none"> • Note; Statutory update meeting organised for w/c 09 November 2020 to discuss new Bus shelter locations, response times and any other issues. <p>Other issues:</p> <p>Application for a Bus Shelter at the Credit Union, Moygashel (see Table 3 in Appendix 1 – reference 2). Members to note information received from Translink has been reviewed regarding a new shelter location at the Linen Green, Moygashel, with neighbour notification issued, closing 06 November 2020. Full report to be presented in December Committee for consideration.</p> <p>As advised at the October Environment Committee meeting, the current shelter application for Tirkane Road has been removed from the register due to its unsatisfactory location, and Technical Services will review alternative locations for a new shelter and report back to next available Committee.</p> <p>Members to note that further to last month's Environment Committee meeting Technical Services are reviewing the current Bus Shelter Policy and it is envisaged that a workshop is to be held during November 2020. Date to be confirmed.</p>
4.0	Other Considerations
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p> <p>Human: Officer time to administer shelter applications.</p> <p>Risk Management: Non-delivery will have adverse impact of users of public transport.</p>
4.2	<p>Screening & Impact Assessments</p> <p>Equality & Good Relations Implications: N/a</p> <p>Rural Needs Implications: N/a</p>

5.0	Recommendation(s)
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Members to note new applications made in the last month – St Colmans Park, Moortown.
5.3	<p>Members approval is requested for the following applications to move from stage 5 of the application process:</p> <ul style="list-style-type: none"> • Glendavagh road, Crilly, Aughnacloy. • Church Street, Cookstown. • Whitebridge road, Ballygawley.
5.4	<p>Members approval is requested for installation of the following shelters as they have met all the criteria in the Bus Shelter Policy (Section 1.2, Point 4):</p> <ul style="list-style-type: none"> • Culnady Village • Thornhill Road • Kileenan, Kildress GAC • Clonoe Crossroads
5.5	<p>Members approval is requested for removal of the following from the Bus Shelter Register as they have not met the criteria in the Bus Shelter Policy (Section 1.2, Point 4):</p> <ul style="list-style-type: none"> • Knockloughrim Village
6.0	Documents Attached & References
6.1	Appendix 1 – Progress table with comments
6.2	Appendix 2 – Procedure guide for erection of Bus Shelters
6.3	Appendix 3 – Policy on the Provision of Bus Shelters