

Report on	Amendments to the Scheme of Delegation for Senior Officers to reflect changes in the Senior Staff Structure
Date of Meeting	5 th March 2020
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Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To seek members' approval on the changes to the Scheme of Delegation resulting from amendments to the staff structure.
2.0	Background
2.1	<p>In November 2019 a report was taken through Council in relation to the proposed senior staff structure The key changes were as follows:-</p> <ul style="list-style-type: none"> • The number of Directors/Departments has been reduced by one to five • The post, Director of Environment & Project is removed from the structure • Environmental Health will be aligned with Leisure and Parks in a new Department under the Director of Public Health & Wellbeing • Environmental Services, Property Services, Technical Services & Building Control will now form a new Department under the Director of Environment & Infrastructure • The Department for Business & Communities remains unchanged having already taken responsibility for Arts & Culture. • The Department of Finance remains unchanged having recently assumed responsibility for Risk Management • The Department of Organisational Development will assume responsibility for the Councils main office buildings
2.2	Members endorsed these changes to the senior staff structure in November 2019. At that time, members also approved the changes to the Committee Terms of Reference resulting from the amendments to the staff structure. Members were also advised that a further report would be brought back on changes to the Scheme of Delegation resulting from the staffing structure amendments.

3.0	Main Report
3.1	The changes to the Terms of Reference & Delegation to Committees resulting from the staff structure amendments will be made to the Constitution in the relevant parts and will take effect on 6 th April 2020.
3.2	The changes to the Scheme of Delegation for Senior Officers (“the Scheme”) resulting from the amendments to the staff structure is included at Appendix 1. For ease of reference, the changes have been tracked and in colour (Contents page, pages 6, 11-14 and Appendix A).
3.3	The opportunity has also been taken to ensure any changes previously agreed by Council, but not yet reflected within same, are incorporated in to the Scheme (e.g., Business & Communities Directorate taking on responsibility for Culture and Arts.)
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: As per the Policy & Resources Committee Report in November 2019
	Human: As per the Policy & Resources Committee Report in November 2019
	Risk Management: As per the Policy & Resources Committee Report in November 2019
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
5.0	Recommendation(s)
5.1	That members approve the changes to the Scheme of Delegation for Senior Officers resulting from amendments to the staff structure in accordance with Appendix 1.
6.0	Documents Attached & References
	Appendix 1 – Scheme of Delegation for Senior Officers (Amended version March 2020)